

Focus Topic: Forms & Production

TSW = The Student Will

Objective(s)	Alignment	Essential Questions	Understandings	Suggested Assessments
TSW form all uppercase and lowercase letters legibly in manuscript, with no rotations or reversals	WLP.2.1	How are homerow keys the foundation of touch keyboarding?	Technology impacts our lives.	Ongoing observation & questioning during class discussions
TSW consistently maintain proper proportion of ascenders, descenders, and letter parts	WLP.2.1.a	What role does handwriting play in communication?		Performance tasks
TSW self-assess manuscript legibility against models	WLP.2.1.b			Self-Assessment
TSW print sentences that begin with uppercase letters and that include end and internal punctuation	WLP.2.1.c			Real Life Connections
TSW use grade-level appropriate paper to produce printed letters, words, and sentences with proper proportion, size, and spacing	WLP.2.2			NJ TAP IN Checklist
TSW print manuscript letters with proper spacing relative to top, bottom, and midlines	WLP.2.2.a			
TSW print words and sentences using correct spacing between letters, words, and sentences	WLP.2.2.b			
TSW print paragraphs using correct indentation and appropriate margins	WLP.2.2.c			
TSW understand that cursive writing is different from manuscript	WLP.2.3			
TSW begin to understand the difference between manuscript and cursive writing by matching manuscript letters to their cursive counterparts and identifying where joinings occur	WLP.2.3.a			

Focus Topic: Fluency

TSW = The Student Will

Objective(s)	Alignment	Essential Questions	Understandings	Suggested Assessments
TSW print uppercase and lowercase letters and numerals with speed and fluency appropriate for grade 2	WLP.2.6	What is the importance of accuracy in handwriting and electronic type?	Resource selection affects the development of a product	Ongoing observation & questioning during class discussions
TSW print legible sentences and paragraphs under timed condition	WLP.2.6.a			Performance tasks NJ TAP IN Checklist
TSW print copied text at a rate of at least 25 letters per minute	WLP.2.6.b			Self-Assessment

Focus Topic: Writing Application and Word Processing

TSW = The Student Will

Objective(s)	Alignment	Essential Questions	Understandings	Suggested Assessments
TSW produce written text, including multiple sentences organized into paragraphs	WLP.2.8	How can learning keyboarding and touch typing skills benefit me in the future?	There is academic importance to using the touch keyboard method.	Ongoing observation & questioning during class discussions
TSW print identifiable words and sentences within paragraphs to create a story or response	WLP.2.8.a	What is the importance of accuracy in keyboarding?		Performance tasks
TSW demonstrate basic knowledge of keyboard entry and mouse clicking	WLP.2.9	What is the importance of keeping your fingers on your homerow when you are keying?		Self-Assessment
TSW with different fingers and both hands, type the alphabet in order using a keyboard	WLP.2.9.a			Real Life Connections
TSW identify the Enter key and its function	WLP.2.9.b			NJ TAP IN Checklist
TSW understand that clicking the mouse makes an insertion point in a document	WLP.2.9.c			
TSW use the mouse to highlight (double-click) a word	WLP.2.9.d			