

# Hamburg School District

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Mrs. Kimberly Sigman  
*Chief School Administrator*

Mr. William Sabo  
*Business Administrator/Board Secretary*

Mr. RJ Baumgartner  
*Vice Principal*

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March 8, 2020

Dear Parents and/or Guardians,

On Friday, the State of New Jersey Department of Education issued ***Guidance Regarding Requirement for Public Health-Related School Closures***. The Guidance requires all school districts in New Jersey to submit a Distance Learning Plan in the event that the schools need to be closed due to exposure to the Coronavirus (COVID-19) – “schools may be asked to close preemptively or reactively, therefore schools should be making plans for what to do if there are recommendations for closing schools or cancelling events.” Please be assured that the Hamburg School is taking a proactive approach to this requirement and are exploring all options available for delivering home instruction in the event that this becomes necessary. Once complete, we will be submitting our Distance Learning Plan to the Department of Education for their approval and will share it with our students and families if needed.

Please note that the decision to close the school rests solely with the New Jersey Department of Health who would determine if this is appropriate and a directive to close would be issued by the Sussex County Department of Health for a public health -related closure. Of note in the guidance is that if the schools were to be closed, the days would count toward our 180 day yearly requirement, “Any day in which students impacted by a public health-related closure have access to home instruction services provide as required will count as a day in which the board of education has provided public school facilities toward its compliance with the 180-day requirement in accordance with N.J.S.A. 18A:7F-9.”

In addition, just to reinforce that we are still ever vigilant in implementing the protocols we have at our disposal to help mitigate the circumstances surrounding the spread of the COVID-19 illness. We will keep you informed and posted on a regular basis as new information and/or procedures become necessary.

Respectfully,

*Kimberly Sigman*

Kimberly Sigman  
Chief School Administrator

*Learners Today... Leaders Tomorrow*