

**Mrs. Kimberly Sigman***Chief School Administrator***Mr. William Sabo***Interim Business Administrator***Mr. RJ Baumgartner***Vice Principal*

May 13, 2021

Dear Hamburg School Community,

I hope this correspondence finds you and your families well. Please take a few moments to thoroughly review the attached documentation for it contains updated information about your student's instructional day. Last evening, the Restart & Recovery Committee met to discuss and begin our **#FinishStrong** initiative.

Given the release of updated social distancing mandates and the stability of positive COVID-19 cases in our community, we have been able to consider reopening our school for an extended instructional day. **Beginning June 1 through our last day of school (June 17), the Hamburg School will initiate an extended day of instruction.**

Following are highlights from last evening's committee meeting:

**Scheduling**

- Arrival will remain at 7:45 – 8:05 AM
- Students should be in their homeroom by 8:05 AM
- ***Dismissal each day (Monday – Friday) will be 2:15 PM***
- The additional instructional time (1:00-2:15) will support our core content areas (Math, ELA/Reading, Science, and Social Studies)
- PreK will also dismiss at 2:15 PM (tuition will remain the same for June)
- See attached presentation for additional specifics

**Lunch / Recess**

- Every student will have a 30-minute lunch period
- Lunch areas will include an outdoor dining area (under a 30x45 ft tent), the gymnasium, cafeteria and/or classrooms
- Students will social distance 6 feet (without a mask) for lunch
- Free lunch and breakfast will continue to be served through the remainder of our school year
- Students may bring in their own lunch, if desired



**Mrs. Kimberly Sigman***Chief School Administrator***Mr. William Sabo***Interim Business Administrator***Mr. RJ Baumgartner***Vice Principal***Safety Protocols**

- Continued use of Kingdom entries/areas
- Frequent sanitizing
- As per updated mandates (March 2021), student desks will be placed at 3 feet intervals with the use of acrylic barriers.
- Wearing a mask during the instructional day will continue

**Health Guidelines**

- Student & staff safety remains the priority
- Hamburg School strictly adheres to all protocols
- Hamburg School will always err on the side of caution

**Remote Learning**

- Live stream instruction will be made available during the school day
- Remote learner will be required to participate in the core content instruction from 1:00 – 2:15 PM

**Social Emotional Needs**

- Ms. Garriss, Hamburg School Guidance Counselor, is available to assist and can be reached at 973.827-7570 x. 215
- Continued use of Social / Emotional Learning Curriculum
- Possibility of a school therapy dog

**Transportation**

- EKW Discovery Years has been notified of the extended day. Beginning on June 1, students who use these services will be picked up at Hamburg School in the afternoon between 2:15 – 2:25 PM each day.

**Aftercare**

- The Sussex County YMCA has been notified of the extended day. Beginning on June, 1, students will begin aftercare services at 2:15 PM each day.



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Again, I apologize for the length of this letter, but wanted to make sure our families have all of the information they need to extend our instructional day. Your continued feedback and support will help make our return on June 1<sup>st</sup> successful. Please listen carefully to our upcoming Sunday evening broadcasts for additional details. Additional information about our year end activities will be detailed soon. If you are unable to listen to the weekly broadcast, all information can also be found on our school's website in the Digital Backpack. As there are many topics covered in this letter I am sure I have not addressed every matter that is of concern to our families. As always, if you have any questions please reach out to me at any time.

Sincerely,

*Kimberly Sigman*

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*RJ Baumgartner*

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Vice Principal  
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# #FinishStrong



# Agenda

- Normalcy
- Scheduling
- Lunch / Recess
- Safety Protocols
- Health Guidelines
- Remote Learning
- Social Emotional Needs
- End of the Year Activities



# Normalcy

- COVID-19 Data
- Instructional Impacts
- Mental Health Supports
- Learning Loss (Summer Academy)
- Timing



# Scheduling

- June 1 – 17
- Same arrival schedule (7:45 – 8:05 AM)
- Keep current schedule until 12:30 PM
- 12:30 - 1:00 PM – Lunch
- 1:00 - 2:15 PM – Daily rotation of core content
- Dismissal at 2:15 PM for all students
- Core content – Language Arts, Mathematics, Science, and Social Studies



# 2021 JUNE

SUN	MON	TUE	WED	THU	FRI	SAT
		<b>1</b> Full Day PreK -G2 Field Day G3-5 Water Day	<b>2</b> Full Day G3-5 Field Day PreK-G2 Water Day	<b>3</b> Full Day G6-8 Field Day	<b>4</b> Full Day Field Day (Rain)	<b>5</b>
<b>6</b>	<b>7</b> Full Day	<b>8</b> Full Day Open House	<b>9</b> Full Day Open House	<b>10</b> Full Day Colonial Fair	<b>11</b> Full Day Colonial Fair (Rain)	<b>12</b>
<b>13</b>	<b>14</b> Full Day	<b>15</b> Early Dismissal	<b>16</b> Early Dismissal	<b>17</b> Early Dismissal G8 Graduation	<b>18</b>	<b>19</b>
<b>20</b>	<b>21</b>	<b>22</b>	<b>23</b>	<b>24</b>	<b>25</b>	<b>26</b>
<b>27</b>	<b>28</b>	<b>29</b>	<b>30</b>			

## PreK

- 2:15 PM dismissal
- Rest time (daily) will begin June 1
- Tuition will not be increased

## Open House

- Community will be provided the opportunity to enter each kingdom
- Attendance will be monitored and rotated to allow all to visit

## Field Day

- Spectator area will be available

## G8 Graduation

- Hosted in the Hamburg School courtyard





# Lunch / Recess

- 30 minutes for all students
- Free lunch (delivered to classrooms)
- Outdoor lunch area (30 x 45 ft. tent)
- Alternatives: Classroom / Gymnasium / Cafeteria
- 6 feet social distance w/out masks
- Recess Mandates (K – Grade 5) (Virtual @ 2:15 PM)



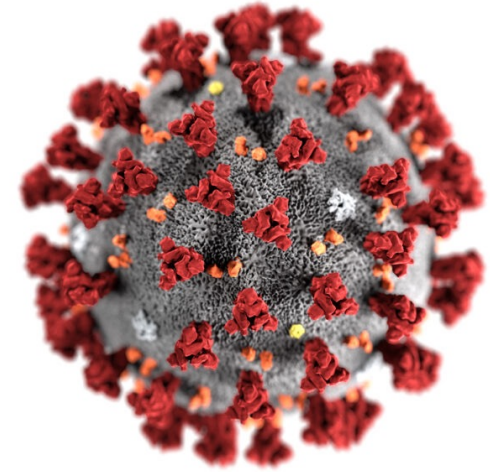
# Safety Protocols

- Continued use of color kingdoms
- Continued frequent sanitizing
- Custodial / Maintenance – full crew
- As per updated guidelines (March 2021)
- Student desks will be placed at 3 foot distances
- Acrylic barriers will remain
- Masks will be worn



# Health Guidelines

- DOH / CDC Guidelines
- Student & staff safety remain the priority
- Health team – Administration, nurse, school physician and DOH nursing
- Hamburg School strictly adheres to all protocols
- Hamburg School will **always** err on the side of caution
- Not feeling well?.....please stay home



# Remote Learning

- Live stream during regular school hours
- Screencastify, if needed
- Remote will participate in core content instruction only from 1:00 – 2:15 PM
- Core Content = Mathematics, Science, Social Studies & Language Arts
- Virtual Field Day



# Social Emotional Needs

- Full time Guidance Counselor Leave Replacement (Ms. Garris)
- Second Step (Social/Emotional Learning) Curriculum
- Possibility of school therapy dog



# End of Year Activities

- Field Day (June 1, 2, 3)
- Water Day (June 1, 2)
- Open House (June 8, 9)
- Colonial Fair (June 10)
- Grade 8 Dance (June 11 in Gymnasium)
- Grade 8 Graduation (June 17 @ 7 PM in the Hamburg School Courtyard)





# Questions





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“Educating the mind without  
educating the heart is no  
education at all.”

~Aristotle





# #FinishStrong

