



**C. PRESENTATION TO THE BOARD-**

- Hamburg Board of Education – Student of the Month  
Grade PreK-2 recipient – Abigail Smith  
Grade 3-5 recipient – Kooper Nicolai  
Grade 6-8 recipient – Aimee Wunej
- Mr. Josh Thompson, from Parette Somjen Architects, to discuss the findings from the structural engineer & the environmental consultant on their assessment of the 1900’s Building Envelope Project [replacement of windows, masonry repairs, re-painting and fascia repairs].

**D. CORRESPONDENCE**

**A 30 September 2016 letter from The New Jersey Department of Education School Nutrition Programs, regarding a School Breakfast Improvement Plan to try to increase the school’s participation rate to 50%.**

**E. OPEN TO THE PUBLIC (for discussion of agenda items only)**

*~ At this time, members of the public are invited to address the Board. Please note that public comments on the agenda items will be made in accordance with Policy 0167 – Public Presentation at Board Meetings. Each statement made by all participants may be limited to three minutes in duration. If you would like to address the Board, please raise your hand to be called upon. Once called, please stand and state your name and address before making your statement to the Board.*

**MOTION BY \_\_\_\_\_ SECONDED BY \_\_\_\_\_ opened the meeting to the public at \_\_\_\_\_ P.M.**

Meeting opened to the public for comment at \_\_\_\_\_ P.M.  
**(VOICE VOTE)**

Meeting closed to the public for comment at \_\_\_\_\_ P.M.  
**(VOICE VOTE)**



**Finance Committee**

Discussion of items A through F...

- a. To approve the bills as presented.
- b. To approve bills for the Cafeteria Account in the amount of **\$0**.
- c. To accept the Board Secretary’s and Treasurer’s reports for **30 September 2016**.
- d. To approve Transfers made by the Superintendent after the **27 September 2016** Board meeting, with fund 10 debits totaling **\$174,300** depicted on **DOCUMENT A** and the Board acknowledges that these transfers may increase/decrease the maximum dollar limit established as part of the 2016-17 budget process for various professional services.
- e. Pursuant to N.J.A.C. 6A:23A-16.10, the Business Administrator/Board Secretary certifies that as of **30 September 2016** no budgetary line item account has been over-expended violating N.J.A.C. 6A:23-2.12(a).
- f. Pursuant to N.J.A.C. 6A:23A-16.10, the Board of Education certifies that no major account has been over-expended and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

**MOTION BY \_\_\_\_\_ SECONDED BY \_\_\_\_\_ to approve items a through f.**

	Mr. Jones	Mrs. Ambrose	Mr. Christy	Mrs. Cuevas	Mrs. Cunningham	Mrs. Davis	Mrs. Douglas	Mrs. Frayko	Mr. Gillen
YES									
NO									
ABSTAIN									

**G. OLD BUSINESS**

**H. NEW BUSINESS**



**MOTION BY \_\_\_\_\_ SECONDED BY \_\_\_\_\_ to approve the FY 2016-17 Staff Listing as depicted in **DOCUMENT D.****

	Mr. Jones	Mrs. Ambrose	Mr. Christy	Mrs. Cuevas	Mrs. Cunningham	Mrs. Davis	Mrs. Douglas	Mrs. Frayko	Mr. Gillen
YES									
NO									
ABSTAIN									

**MOTION BY \_\_\_\_\_ SECONDED BY \_\_\_\_\_ to the FY 2016-17 Improvement Plan for the School Breakfast Program as depicted on **DOCUMENT E.****

	Mr. Jones	Mrs. Ambrose	Mr. Christy	Mrs. Cuevas	Mrs. Cunningham	Mrs. Davis	Mrs. Douglas	Mrs. Frayko	Mr. Gillen
YES									
NO									
ABSTAIN									

**MOTION BY \_\_\_\_\_ SECONDED BY \_\_\_\_\_ to accept the FY 2015-16 Comprehensive Annual Financial Report and the Auditor’s Management Report as presented. No Recommendations were cited.**

	Mr. Jones	Mrs. Ambrose	Mr. Christy	Mrs. Cuevas	Mrs. Cunningham	Mrs. Davis	Mrs. Douglas	Mrs. Frayko	Mr. Gillen
YES									
NO									
ABSTAIN									

**To update the Board on the requirement for the testing of lead in water by 13 July 2017.**

**J. SUPERINTENDENT’S REPORT**

**a. MOTION BY \_\_\_\_\_ SECONDED BY \_\_\_\_\_ to accept/approve items 1 - 2:**

1. Nicole Swank as a Part-time Classroom Aide, 5.5 hours per day inclusive of a ½ hour unpaid lunch effective 11 October 2016 for the 2016-2017 school year at a rate of \$12.36/hour (annual salary \$11,310 prorated). This position is not eligible for health care benefits.
2. The 2016-2017 NJQSAC Statement of Assurance as depicted on **DOCUMENT F.**

	Mr. Jones	Mrs. Ambrose	Mr. Christy	Mrs. Cuevas	Mrs. Cunningham	Mrs. Davis	Mrs. Douglas	Mrs. Frayko	Mr. Gillen
YES									
NO									
ABSTAIN									

**b. MOTION BY \_\_\_\_\_ SECONDED BY \_\_\_\_\_ to approve items 1-5:**

1. Professional Development Visitations as depicted on **DOCUMENT G.**
2. Building Use as depicted on **DOCUMENT H.**
3. Field Trips as depicted on **DOCUMENT I.**
4. Health and Safety Evaluation of School Buildings Checklist as depicted on **DOCUMENT J.**
5. The Uniform State Memorandum of Agreement Between Education and Law Enforcement Officials as depicted on **DOCUMENT K.**

	Mr. Jones	Mrs. Ambrose	Mr. Christy	Mrs. Cuevas	Mrs. Cunningham	Mrs. Davis	Mrs. Douglas	Mrs. Frayko	Mr. Gillen
YES									
NO									
ABSTAIN									

**c. MOTION BY \_\_\_\_\_ SECONDED BY \_\_\_\_\_ to approve the Annual Violence and Vandalism Report for 2015-2016**

**ANNUAL VIOLENCE AND VANDALISM HEARING FOR THE 2015-2016 SY**

The week of October 17-21, 2016 is Violence Awareness in New Jersey schools. As part of our obligation to prevent violence in schools, this report details the activities that were conducted during the 2015-2016 school year and those planned for this academic year.

1. The Peer Leadership Group provides mentoring and tutoring services and act as role-models for children under the leadership of the school guidance counselor, Mrs. Braccioforte.
2. Mrs. Braccioforte conducts Character Education classes for grades K-5 on a weekly basis throughout the school year during the 2015-2016 school year and will continue through the 2016-2017 school year.
3. The entire middle school attended the Center for Prevention’s Anti-bullying Summit on October 21, 2015. Each year, students from Hamburg School participate in presentations and activities that identify violent or bullying behaviors and learn ways to put an end to and prevent violence and bullying in our school. Again this year, all students in grade 6-8 will be attending the Summit on Wednesday, October 19, 2016 at Sussex County Technical School.
4. The New Jersey Child Assault Prevention (CAP) program will hold discussions with students on bullying and anti-bullying measures. During the 15-16 school year, students in grades 3, 5 and 7 participated in the CAP program in January.
5. The Health curriculum that is covered each year addresses bullying and violence on several levels.
6. During the week of October 5-9, 2015, Hamburg students participated in the New Jersey’s Fifth Annual Week of Respect during which special attention and class lessons were given to reinforce the importance of being respectful to each other, themselves and anyone with whom they interact both in school and in their community. Students and staff were encouraged



to participate in wearing different colors on certain school days to show unity and commitment in preventing bullying. Middle school students also had to opportunity to ‘stomp-out’ bullying by popping balloons which contained positive messages.

7. Red Ribbon week activities to reinforce staying drug free were conducted during the month of November.
8. The Hamburg PTA provides assembly programs which support positive messages about being kind towards others and preventing bullying.
9. Materials received from the New Jersey Bar Association are implemented during instruction and provide teachers with guidelines on conflict resolution, respect for others and peer mediation.
10. Law enforcement is invited into the school to provide school safety and anti-violence discussions to students.
11. The school culture and climate committee meets regularly throughout the school year to discuss the positive activities that take place at Hamburg School and plan activities to enhance the educational experience.
12. Hamburg Pride assemblies are held throughout each year and focus on themes of respect, trustworthiness, responsibility, fairness, caring and citizenship, the six pillars of good character.

### Violence, Vandalism and Substance Abuse

As per Public Law 6A:16-5.3, each school district shall report incidents of violence, vandalism and substance abuse two times per year. Those incidents shall also be reported to the NJ Department of Education via the department’s Electronic Violence and Vandalism Reporting System (EVVRS).

As reported to the Department of Education for the second reporting period of January 1, 2016 through June 30, 2016 of the 2015-2016 school year, there were zero (0) incidents of violence or vandalism which rose to the standards established by the Department of Education.

### Harassment, Intimidation and Bullying

As per Public Law N.J.S.A.18A:7E-3, each school district shall report incidents of harassment, intimidation or bullying two times per year.

As reported to the Board of Education at their meetings from February 2016 through July 2016 there was one (1) reported incident of suspected



**Motion to accept the results of the 2015-2016 Electronic Violence and Vandalism Report and the bi-annual Report of Harassment, Intimidation and Bullying for the time period of January 1, 2016 through June 30, 2016.**

	Mr. Jones	Mrs. Ambrose	Mr. Christy	Mrs. Cuevas	Mrs. Cunningham	Mrs. Davis	Mrs. Douglas	Mrs. Frayko	Mr. Gillen
YES									
NO									
ABSTAIN									

- d. **Fire/Evacuation/Safety Drills:**  
Shelter-in-Place Drill – 9/26/16 – 4min. 21sec.
- e. To report that Zero (0) instances of HIB were reported between 6 September 2016 and 14 October 2016.

**K. OPEN TO THE PUBLIC**

*~ At this time, members of the public are invited to address the Board. Please note that public comments will be made in accordance with Policy 0167 – Public Presentation at Board Meetings. Each statement made by all participants may be limited to three minutes in duration. If you would like to address the Board, please raise your hand to be called upon. Once called, please stand and state your name and address before making your statement to the Board.*

**MOTION BY \_\_\_\_\_ SECONDED BY \_\_\_\_\_ opened the meeting to the public at \_\_\_\_\_ P.M.**

Meeting opened to the public for comment at \_\_\_\_\_ P.M. **(VOICE VOTE)**

Meeting closed to the public for comment at \_\_\_\_\_ P.M. **(VOICE VOTE)**

**L. EXECUTIVE SESSION**

- i. **MOTION BY \_\_\_\_\_ SECONDED BY \_\_\_\_\_ closed the meeting to the public at \_\_\_\_\_ P.M.**

**TO EXECUTIVE SESSION**

WHEREAS, pursuant to N.J.S.A. 10:4-12(b), the Board of Education may exclude the public from that portion of a public meeting at which the Board discusses any of the matters described at N.J.S.A. 10:4-12(b)(1)-(9);

NOW, THEREFORE, BE IT RESOLVED that the Board of Education shall forthwith enter into closed session to discuss the following matter(s) concerning:

- Matters rendered confidential by state or federal law
- Personnel
- Appointment of a public official
- Matters covered by the attorney-client privilege-
- Pending or anticipated litigation
- Pending or anticipated contract negotiations
- Protection of the safety or property of the public
- Matters which would constitute an unwarranted invasion of privacy
- Matters in which the release of information would impair a right to receive funds from the United States Government
- Matters concerning collective negotiations and/or the negotiation of terms and conditions of employment of employees of the Board of Education
- Possible imposition of a civil penalty or suspension

**BE IT FURTHER RESOLVED** that said discussion may be disclosed to the public when the reasons for discussing and acting upon it in closed session no longer exist.

**MOTION BY \_\_\_\_\_ SECONDED BY \_\_\_\_\_ to return to Regular Session at \_\_\_\_\_ P.M.**

	Mr. Jones	Mrs. Ambrose	Mr. Christy	Mrs. Cuevas	Mrs. Cunningham	Mrs. Davis	Mrs. Douglas	Mrs. Frayko	Mr. Gillen
YES									
NO									
ABSTAIN									

**MOTION TO ADJOURN MEETING**

**MOTION BY \_\_\_\_\_ SECONDED BY \_\_\_\_\_ that the Board adjourned the meeting at \_\_\_\_\_ P.M. [Voice Vote]**

# FYI

- Board & Administrator, October 2016 edition

*Notes*