

**HAMBURG BOARD OF EDUCATION**  
**REGULAR MEETING**  
**30 August 2016**  
**7:00 p.m.**

**A. Flag Salute & Pledge of Allegiance**

**STATEMENT----OPEN PUBLIC MEETING**

This meeting is being conducted in compliance with the “Open Public Meeting Act Chapter 231—Public Laws of 1975.” Advance written notice of at least 48 hours was given specifying the time, date and to the extent known, the agenda, and stating whether formal action may or may not be taken and has been properly posted at the school, mailed to the Clerk/Administrator, mailed to the New Jersey Herald, the Sunday Herald and the Star Ledger.

**ROLL CALL:**

	Mr. Jones	Mrs. Ambrose	Mr. Christy	Mrs. Cuevas	Mrs. Cunningham	Mrs. Davis	Mrs. Douglas	Mrs. Frayko	Mr. Gillen
PRESENT									
ABSENT									

**B. APPROVAL OF MINUTES**

**MOTION BY \_\_\_\_\_ SECONDED BY \_\_\_\_\_ to approve the minutes and the Executive Session minutes of the 26 July 2016 Board meeting.**

	Mr. Jones	Mrs. Ambrose	Mr. Christy	Mrs. Cuevas	Mrs. Cunningham	Mrs. Davis	Mrs. Douglas	Mrs. Frayko	Mr. Gillen
YES									
NO									
ABSTAIN									

**C. PRESENTATION TO THE BOARD-None at this time**

**D. CORRESPONDENCE**

1. A letter from the Hamburg Land Use Board’s attorney regarding the hearing and actions taken regarding the Capital Facilities Review [Front Entry Improvement Project & a new digital school sign] for the Hamburg School.

2. Letter from Mrs. Carey Roth, second grade teacher regarding her anticipated leave under NJFMLA.

	Mr. Jones	Mrs. Ambrose	Mr. Christy	Mrs. Cuevas	Mrs. Cunningham	Mrs. Davis	Mrs. Douglas	Mrs. Frayko	Mr. Gillen
YES									
NO									
ABSTAIN									

**E. OPEN TO THE PUBLIC (for discussion of agenda items only)**

Meeting opened to the public for comment at \_\_\_\_\_ P.M.  
**(VOICE VOTE)**

Meeting closed to the public for comment at \_\_\_\_\_ P.M.  
**(VOICE VOTE)**

**F. COMMITTEE REPORTS**

**State & County School Boards**

**Sussex County Educational Services Commission**

**Liaison with the Hamburg Borough Council**

**Building & Grounds**

**Education & Policy**

**Negotiations & Personnel**

**Finance Committee**

Discussion of items A through F...

- a. To approve the bills as presented.
- b. To approve bills for the Cafeteria Account in the amount of **\$1,553.26**.
- c. To accept the Board Secretary’s and Treasurer’s reports for **31 July 2016**.
- d. To approve Transfers made by the Superintendent after the **26 July 2016** Board meeting, with fund 10 debits totaling **\$45,700** depicted on **DOCUMENT A** and the Board acknowledges that these transfers may increase/decrease the maximum dollar limit established as part of the 2016-17 budget process for various professional services.

- e. Pursuant to N.J.A.C. 6A:23A-16.10, the Business Administrator/Board Secretary certifies that as of **31 July 2016** no budgetary line item account has been over-expended violating N.J.A.C. 6A:23-2.12(a).
- f. Pursuant to N.J.A.C. 6A:23A-16.10, the Board of Education certifies that no major account has been over-expended and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

**MOTION BY \_\_\_\_\_ SECONDED BY \_\_\_\_\_ to approve items a through f.**

	Mr. Jones	Mrs. Ambrose	Mr. Christy	Mrs. Cuevas	Mrs. Cunningham	Mrs. Davis	Mrs. Douglas	Mrs. Frayko	Mr. Gillen
YES									
NO									
ABSTAIN									

**G. OLD BUSINESS**

**H. NEW BUSINESS**

1. To review the Demographic Study that was undertaken by the Wallkill Valley Regional Board of Education, dated 23 May 2016 [The report is in the front pocket of the Board packet].
2. To discuss Board Goal-Setting for the 2016-2017 school year.

**I. BOARD SECRETARY’S REPORT**

**To confirm the following individuals attending the Annual New Jersey School Boards Conference in Atlantic City, 25-27 October 2016, lodging for October 25 & 26, workshop registration fees, and reimbursement of mileage & meals, in accordance with Board policy, as follows:**

- Sandra Cunningham
- Stephanie Douglas
- Timothy Gillen
- Robert Jones
- Roger Jinks



To discuss the need to move forward with a Department of Education’s Facility Application for a project to replace/repair the masonry, the windows, the doors and the fascia of the three-story 1900 wing at the Hamburg School. Please review the pictures in your Board packet.

**MOTION BY \_\_\_\_\_ SECONDED BY \_\_\_\_\_ to approve the proposal from Parette Somjen Architects, in the amount of \$5,250, Existing Conditions/Due Diligence Survey and Department of Education Facilities Application for the Exterior Improvements at the Hamburg School [1900 wing] as depicted on **DOCUMENT C**.**

	Mr. Jones	Mrs. Ambrose	Mr. Christy	Mrs. Cuevas	Mrs. Cunningham	Mrs. Davis	Mrs. Douglas	Mrs. Frayko	Mr. Gillen
YES									
NO									
ABSTAIN									

**MOTION BY \_\_\_\_\_ SECONDED BY \_\_\_\_\_ to adopt the following Resolution:**

**RESOLVED**, that the Hamburg Borough Board of Education, in the County of Sussex, New Jersey, authorizes Parette Somjen Architects to submit all necessary plans and paperwork to the Department of Education concerning the “Exterior Improvements at the Hamburg School-1900 Wing” to serve as an application to the Office of School Facilities and an amendment to the District’s Long Range Facilities Plan; and

**BE IT FURTHER RESOLVED**, this project shall be an “Other Capital” project and the Board of Education is **NOT** seeking state funding, but will fund the project through a withdrawal from Capital Reserve.

	Mr. Jones	Mrs. Ambrose	Mr. Christy	Mrs. Cuevas	Mrs. Cunningham	Mrs. Davis	Mrs. Douglas	Mrs. Frayko	Mr. Gillen
YES									
NO									
ABSTAIN									

**To discuss the FY 2015-16 presentation of the audit.**



- c. **MOTION BY \_\_\_\_\_ SECONDED BY \_\_\_\_\_ to approve** the School Self-Assessment for Determining Grades under the *Anti-Bullying Bill of Rights Act* as depicted on **DOCUMENT G.**

	Mr. Jones	Mrs. Ambrose	Mr. Christy	Mrs. Cuevas	Mrs. Cunningham	Mrs. Davis	Mrs. Douglas	Mrs. Frayko	Mr. Gillen
YES									
NO									
ABSTAIN									

- d. **MOTION BY \_\_\_\_\_ SECONDED BY \_\_\_\_\_ to approve items 1-3:**

1. Student #00335 to attend Hamburg School from Montague Township School District for the 2016-2017 school year at a rate of \$13,846.00. This placement requires a 1:1 classroom aide at \$13,052.30 and associated payroll costs along with any related services to be paid by the sending district as part of the tuition agreement.
2. Student #2028408 to attend Hamburg School Pre-School Disabled Program from Hampton School District for the 2016-2017 school year at a rate of \$24,302.00. This placement requires a 1:1 classroom aide at \$12,796.70 and associated payroll costs along with any related services to be paid by the sending district as part of the tuition agreement.
3. Student #4000350 to attend Hamburg School Pre-School Disabled Program from Hampton School District for the 2016-2017 school year at a rate of \$24,302.00. This placement requires a 1:1 classroom aide at \$12,796.70 and associated payroll costs along with any related services to be paid by the sending district as part of the tuition agreement.

	Mr. Jones	Mrs. Ambrose	Mr. Christy	Mrs. Cuevas	Mrs. Cunningham	Mrs. Davis	Mrs. Douglas	Mrs. Frayko	Mr. Gillen
YES									
NO									
ABSTAIN									

- f. **Fire/Evacuation/Safety Drills:**  
n/a

**K. OPEN TO THE PUBLIC**

Meeting opened to the public for comment at \_\_\_\_\_ P.M. **(VOICE VOTE)**

Meeting closed to the public for comment at \_\_\_\_\_ P.M. **(VOICE VOTE)**

**L. EXECUTIVE SESSION**

**i. MOTION BY \_\_\_\_\_ SECONDED BY \_\_\_\_\_ closed the meeting to the public at \_\_\_\_\_ P.M.**

**TO EXECUTIVE SESSION**

WHEREAS, pursuant to N.J.S.A. 10:4-12(b), the Board of Education may exclude the public from that portion of a public meeting at which the Board discusses any of the matters described at N.J.S.A. 10:4-12(b)(1)-(9);

NOW, THEREFORE, BE IT RESOLVED that the Board of Education shall forthwith enter into closed session to discuss the following matter(s) concerning:

- Matters rendered confidential by state or federal law
- Personnel
- Appointment of a public official
- Matters covered by the attorney-client privilege-
- Pending or anticipated litigation
- Pending or anticipated contract negotiations
- Protection of the safety or property of the public
- Matters which would constitute an unwarranted invasion of privacy
- Matters in which the release of information would impair a right to receive funds from the United States Government
- Matters concerning collective negotiations and/or the negotiation of terms and conditions of employment of employees of the Board of Education
- Possible imposition of a civil penalty or suspension

**BE IT FURTHER RESOLVED** that said discussion may be disclosed to the public when the reasons for discussing and acting upon it in closed session no longer exist.

**MOTION BY \_\_\_\_\_ SECONDED BY \_\_\_\_\_ to return to Regular Session at \_\_\_\_\_ P.M.**

	Mr. Jones	Mrs. Ambrose	Mr. Christy	Mrs. Cuevas	Mrs. Cunningham	Mrs. Davis	Mrs. Douglas	Mrs. Frayko	Mr. Gillen
YES									
NO									
ABSTAIN									

**MOTION TO ADJOURN MEETING**

**MOTION BY \_\_\_\_\_ SECONDED BY \_\_\_\_\_ that the Board adjourned the meeting at \_\_\_\_\_ P.M. [Voice Vote]**

# *FYI*

- Board & Administrator, August 2016 edition

