

C. PRESENTATION TO THE BOARD-

Hamburg School Board of Education Student of the Month for December:

K-2 – Travis Barlow

3-5 – Daniel Collins

6-8 – Brianna Brown

Mr. Josh Thompson, Parette Somjen Architects to discuss the following projects:

- The feasibility of installing air conditioning at the Hamburg School
- The exterior repairs to the 1900’s Building.
- The potential walkway from the school to the church’s parking lot.

D. CORRESPONDENCE

- Waiver approval letter for SEMI (Special Education Medicaid-Initiative) for the 2017-2018 school year.
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E. OPEN TO THE PUBLIC (for discussion of agenda items only)

~ At this time, members of the public are invited to address the Board. Please note that public comments on the agenda items will be made in accordance with Policy 0167 – Public Presentation at Board Meetings. Each statement made by all participants may be limited to three minutes in duration. If you would like to address the Board, please raise your hand to be called upon. Once called, please stand and state your name and address before making your statement to the Board.

**MOTION BY _____ SECONDED BY _____
opened the meeting to the public at _____ P.M**

**MOTION BY _____ SECONDED BY _____
closed the meeting to the public at _____ P.M**

F. COMMITTEE REPORTS

State & County School Boards

Sussex County Educational Services Commission

Liaison with the Hamburg Borough Council

Building & Grounds

Education & Policy Regulation

Negotiations & Personnel

Finance Committee

Discussion of items A through F...

- a. To approve the bills as presented.
- b. To approve bills for the Cafeteria Account in the amount of **\$185.**
- c. To accept the Board Secretary's and Treasurer's reports for **31 January 2017.**
- d. To approve Transfers made by the Superintendent after the **31 January 2017** Board meeting, with fund 10 debits totaling **\$33,000** depicted on **DOCUMENT A** and the Board acknowledges that these transfers may increase/decrease the maximum dollar limit established as part of the 2016-17 budget process for various professional services.
- e. Pursuant to N.J.A.C. 6A:23A-16.10, the Business Administrator/Board Secretary certifies that as of **31 January 2017** no budgetary line item account has been over-expended violating N.J.A.C. 6A:23-2.12(a).
- f. Pursuant to N.J.A.C. 6A:23A-16.10, the Board of Education certifies that no major account has been over-expended and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

MOTION BY _____ SECONDED BY _____ to approve items a through f.

	Mr. Jones	Mrs. Ambrose	Mr. Christy	Mrs. Crosby	Mrs. Cuevas	Mrs. Cunningham	Mrs. Davis	Mrs. Frayko	Mr. Gillen
YES									
NO									
ABSTAIN									

G. OLD BUSINESS

H. NEW BUSINESS

I. BOARD SECRETARY’S REPORT

To report the filing of the School Ethics/Financial Disclosure Statements by the Board has been completed and accepted by the State.

To schedule a Finance Committee meeting in early March 2016 [Monday March 6th or Tuesday March 7th] to review the proposed FY **2017-18** Budget. Please note that the Governor’s address is scheduled for **Tuesday 28 February 2017**, with the state aid being released to school districts by **Thursday 2 March 2017**. The Board will approve submission of the proposed **FY 2017-18** Budget to the Executive County Superintendent at the Thursday **16 March 2017** Regular Board meeting. The Public Hearing on the proposed **FY 2017-18** Budget will held before the Tuesday **25 April 2017** Regular Board meeting. The proposed **FY 2017-18** Budget is to be advertised in the Monday **17 April 2017** edition of the New Jersey Herald.

To discuss the budgeting of Construction Projects in FY 2017-18.

To report the testing of water for lead is scheduled for Saturday 25 February 2017.

J. SUPERINTENDENT’S REPORT

a. MOTION BY _____ SECONDED BY _____ to approve items 1-3:

1. Professional Development Visitations as depicted on **DOCUMENT B.**
2. Field Trips as depicted on **DOCUMENT C.**
3. Building Use Request as depicted on **DOCUMENT D** pending receipt of Facility Use Paperwork and Insurance Certificate.

	Mr. Jones	Mrs. Ambrose	Mr. Christy	Mrs. Crosby	Mrs. Cuevas	Mrs. Cunningham	Mrs. Davis	Mrs. Frayko	Mr. Gillen
YES									
NO									
ABSTAIN									

b. MOTION BY _____ SECONDED BY _____ to approve American Tutor, Inc. to provide bedside instruction for student #6088.1617 at a rate of \$58.00/hour.

	Mr. Jones	Mrs. Ambrose	Mr. Christy	Mrs. Crosby	Mrs. Cuevas	Mrs. Cunningham	Mrs. Davis	Mrs. Frayko	Mr. Gillen
YES									
NO									
ABSTAIN									

c. Fire/Evacuation/Safety Drills:
Fire Evacuation Drill – 2/8/17 – 2 min. 10 sec.

d. Discipline Summary for January 2017
ISS - 0
OSS – 0

- e. To report that there was one (1) instance of Harassment, Intimidation or Bullying reported between 26 January 2017 and 23 February 2017. The case was reported by a staff member as a student feeling targeted by others during lunch and recess. This HIB School Specialist investigated the incident by interviewing the possible victim, the accused students, students who were reported as witnesses and staff members who may have been witnesses. Based on the findings of the investigation, the claim was determined to be unsubstantiated and was instead a conflict among the students.
- f. **MOTION BY _____ SECONDED BY _____ to accept the superintendent's HIB report of one (1) instance of HIB for the time period of 19 December 2016 to 25 January 2017 as reported to the Board on 7 February 2017.**

	Mr. Jones	Mrs. Ambrose	Mr. Christy	Mrs. Crosby	Mrs. Cuevas	Mrs. Cunningham	Mrs. Davis	Mrs. Frayko	Mr. Gillen
YES									
NO									
ABSTAIN									

- g. **MOTION BY _____ SECONDED BY _____ to approve Heather McDevitt as a part-time Classroom Aide, 5.5 hours per day inclusive of a ½-hour unpaid lunch, effective 16 March 2017 at a rate of \$12.64/hour, (annual salary of \$11,565 pro-rated). This position is not eligible for benefits.**

K. OPEN TO THE PUBLIC

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MOTION BY _____ SECONDED BY _____
opened the meeting to the public at _____ P.M (VOICE VOTE)

MOTION BY _____ SECONDED BY _____
closed the meeting to the public at _____ P.M (VOICE VOTE)

L. EXECUTIVE SESSION

MOTION BY _____ SECONDED BY _____
closed the meeting to the public at _____ P.M.

TO EXECUTIVE SESSION

WHEREAS, pursuant to N.J.S.A. 10:4-12(b), the Board of Education may exclude the public from that portion of a public meeting at which the Board discusses any of the matters described at N.J.S.A. 10:4-12(b)(1)-(9);

NOW, THEREFORE, BE IT RESOLVED that the Board of Education shall forthwith enter into closed session to discuss the following matter(s) concerning:

- [] Matters rendered confidential by state or federal law
- [] Personnel
- [] Appointment of a public official
- [] Matters covered by the attorney-client privilege-
- [] Pending or anticipated litigation
- [] Pending or anticipated contract negotiations
- [] Protection of the safety or property of the public
- [] Matters which would constitute an unwarranted invasion of privacy
- [] Matters in which the release of information would impair a right to receive funds from the United States Government
- [] Matters concerning collective negotiations and/or the negotiation of terms and conditions of employment of employees of the Board of Education
- [] Possible imposition of a civil penalty or suspension

BE IT FURTHER RESOLVED that said discussion may be disclosed to the public when the reasons for discussing and acting upon it in closed session no longer exist.

**MOTION BY _____ SECONDED BY _____ to return
to Regular Session at _____ P.M. [Voice Vote]**

MOTION TO ADJOURN MEETING

**MOTION BY _____ SECONDED BY _____ that the
Board adjourned the meeting at _____ P.M. [Voice Vote]**

FYI

- Board & Administrator, February 2017 edition

Notes