HAMBURG BOARD OF EDUCATION

PUBLIC HEARING ON THE FY 2017-18 BUDGET AND REGULAR MEETING AGENDA

25 April 2017 7:00 p.m.

A. Flag Salute & Pledge of Allegiance

STATEMENT----OPEN PUBLIC MEETING

This meeting is being conducted in compliance with the "Open Public Meeting Act Chapter 231—Public Laws of 1975." Advance written notice of at least 48 hours was given specifying the time, date and to the extent known, the agenda, and stating whether formal action may or may not be taken and has been properly posted at the school, mailed to the Clerk/Administrator, mailed to the New Jersey Herald, the Star-Ledger and the Sunday Herald.

ROLL CALL:

	Mr. Jones	Mrs. Ambrose	Mr. Christy	Mrs. Crosby	Mrs. Cuevas	Mrs. Cunningham	Mrs. Davis	Mrs. Frayko	Mr. Gillen
PRESENT									
ABSENT									

Public Hearing on the proposed FY 2017-18 Budget

To discuss the proposed FY 2017-18 Budget.

MOTION BY	SECONDED BY	opened the meeting		
to the public for com	nment on the proposed FY 2	017-18 Budget at		
P.M. (VOICE V	ОТЕ)			
note that public commutth Policy 0167 – Pulmade by all participant would like to address Once called, please s	nents on the agenda items will blic Presentation at Board Me nts may be limited to three min the Board, please raise your h tand and state your name and	be made in accordance etings. Each statement outes in duration. If you nand to be called upon.		
MOTION BY	SECONDED BY	closed the meeting		
to the public for com	nment on the proposed FY 2	017-18 Budget at		
P.M. (V				
MOTION BY	SECONDED	BYto		
adopt the budget fo	or the 2017-18 school year	for the Hamburg Borough		

The proposed budget includes sufficient funds to provide curriculum and instruction which will enable all students to achieve the Core Curriculum Content Standards, and is in compliance with N.J.S.A. 18A and N.J.A.C. Title 6 and 6A.

Board of Education, as follows:

<u>Expenditures</u>		Revenue	
General Current Expense	\$ 6,494,499	General Fund	
Capital Outlay	\$ 125,130	Budgeted Fund Balance	\$ 739,599
Special Revenue Fund	\$ 61,389	Local Tax Levy	\$ 4,136,209
Repayment of Debt	\$ 220,775	Misc Revenue	\$ 14,444
		Tuition	\$ -
		State Aid	\$ 1,629,377
		Withdraw from C/R	\$ 100,000
		Semi/Medicaid	\$ 0
Total Expenditures	\$ 6,901,793	Special Revenue Fund	
		State Aid	\$ 0
		Federal Aid	\$ 61,389
		Debt Service Fund	
		Budgeted Fund Balance	\$ 0
		Local Tax Levy	\$ 220,775
		State Aid	\$ -
		Total Revenue	\$ 6,901,793

	Mr.	Mrs.	Mr.	Mrs.	Mrs.	Mrs.	Mrs.	Mrs.	Mr.
	Jones	Ambrose	Christy	Crosby	Cuevas	Cunningham	Davis	Frayko	Gillen
YES									
NO									
ABSTAIN									

25 APRIL 2017 REGULAR MEETING AGENDA

FY 2017-18 ANNUAL PERSONNEL APPOINTMENTS

- A. To appoint the Board Secretary, the Public Agency Compliance Officer (per Affirmative Action requirements), the Contracting/Qualified Purchasing Agent and the Custodian of Records—William J. Sabo
- B. To appoint the Affirmative Action Officer, the ADA Coordinator and the Temporary/Acting Board Secretary [if the Board Secretary is absent from a Board meeting] —Roger A. Jinks, Jr.
- C. To appoint the Right-to-Know Officer, AHERA/Asbestos
 Management Officer, Integrated Pest Management Coordinator and
 Indoor Air Quality Designated Individual—Robert Zierden
- D. To appoint the Treasurer of School Monies-To table until Negotiations & Personnel Committee Report.

MOTION BY	SECONDED BY	to
approve the	FY 2017-18 Annual Personnel Appointments,	as depicted A
through D:		

	Mr.	Mrs.	Mr.	Mrs.	Mrs.	Mrs.	Mrs.	Mrs.	Mr.
	Jones	Ambrose	Christy	Crosby	Cuevas	Cunningham	Davis	Frayko	Gillen
YES									
NO									
ABSTAIN									

FY 2017-18 ANNUAL DESIGNATIONS

- A. To designate AXA/Equitable, Lincoln National Life Insurance Company and Lincoln Investment Planning, Inc. as 403(b)/Tax Shelter vendors/providers.
- B. To designate the New Jersey Herald, the Star-Ledger and the Sunday Herald as the official newspaper for advertising and for public notices the Star Ledger for certain employment ads and/or notices and njhire.com for various employment ads.

approve the FY 20	017-18 Annual Designations [A - C]:	
MOTION BY	SECONDED BY	to
2017-2018	school year.	

C. To designate Chris Imbrie as surrogate parent for the

	Mr.	Mrs.	Mr.	Mrs.	Mrs.	Mrs.	Mrs.	Mrs.	Mr.
	Jones	Ambrose	Christy	Crosby	Cuevas	Cunningham	Davis	Frayko	Gillen
YES									
NO									
ABSTAIN									

FY 2017-18 ANNUAL AUTHORIZATIONS

- A. To empower the Chief School Administrator and Business Administrator/Board Secretary to implement the 2017-18 budget pursuant to the policies and regulations of the NJ State Department of Education and the Hamburg Borough Board of Education.
- B. To permit the Business Administrator to audit and to approve any account and demand to be paid prior to presentation to the Board. Any such approval shall be presented to the Board for ratification at their next meeting as per NJSA 18A:19-4.1.
- C. To authorize the Business Administrator to make purchases up to the bid threshold, utilizing the quotation process and/or purchases from New Jersey State Contract Vendors and/or from board approved pricing cooperatives/consortiums approved awarded vendor lists [such as approved vendors from the West/Central New Jersey Cooperative Bid Program/Ed-Data/Morris County

Educational Services Commission the lead agency, the Middlesex Regional Educational Services Commission's Cooperative Pricing System, the Hunterdon County Educational Services Commission's Pricing System, etc].

- D. To authorize the Business Administrator, on an as needed basis, to issue advance payment and/or partial payment to facilitate district requisitions.
- E. To authorize the Superintendent and/or his designee to declare miscellaneous items no longer needed as surplus and to dispose of these items.
- F. To authorize the Superintendent and/or the Business Administrator to enter into inter-local agreements with other school districts, municipalities and/or county governments for miscellaneous services, supplies or equipment.

MOTION BY	SECONDED BY	to
approve the FY 2017-	18 Annual Authorizations [A thr	ough F], as
depicted:		

	Mr.	Mrs.	Mr.	Mrs.	Mrs.	Mrs.	Mrs.	Mrs.	Mr.
	Jones	Ambrose	Christy	Crosby	Cuevas	Cunningham	Davis	Frayko	Gillen
YES									
NO									
ABSTAIN									

FY 2017-18 PROFESSIONAL SERVICES ANNUAL APPOINTMENTS

WHEREAS, there exists a need for various professional services, and

WHEREAS, the Public School Contracts Law (NJSA 18A:18A-5) requires that a resolution authorizing the contracting of professional services without competitive bids as adopted:

NOW, THEREFORE, BE IT RESOLVED, by the Board of Education of the Borough of Hamburg that **the following professional services** be contracted by the Hamburg Borough Board of Education for the **2017-18** school year without competitive bidding as a professional service in

accordance with 18A:18A-15 of the Public School Contracts Law, not to exceed a contractual amount of \$200,000, as follows:

- 1) Cleary, Giacobbe, Alfieri & Jacobs, Matthew Giacobbe, Esq., Board Attorney & Negotiator-\$150 per hour, plus reimbursable expenses as depicted in **DOCUMENT A.**
- 2) Nisivoccia LLC, Valerie A. Dolan, Board Auditor, \$25,350, as depicted in **DOCUMENT B**, including the Peer Review Summary Report.
- 3) Parette Somjen, Greg Somjen, Board Architect, -\$164 per hour and other reimbursable expenses as depicted in **DOCUMENT C**.
- 4) J&B Therapy, LLC, -\$89.50 per hour for OT & PT, \$83.00 for Speech Services, \$90.00 for LDTC Services, BCBA Services \$90, \$405.00 per LDTC evaluation and other reimbursable expenses as depicted in **DOCUMENT D**.
- 5) Mary Ellen Diffily, Physical Therapist, -\$85 per hour and other reimbursable expenses as depicted in **DOCUMENT E.**
- 6) Gurbir S. Saluja, M.D., and Manmohan Saluja, M.D., School Physicians, \$2,500 per annum as depicted in **DOCUMENT F.**
- 7) Arthur J. Gallagher Risk Management Services, Inc., George Morville, Agent/Risk Management Consultant for the New Jersey Schools Insurance Group
- 8) Fortitude Insurance Group, Mitchell Mund, Agent, Dental Insurance Broker
- 9) Phoenix Advisors, LLC-Continuing Disclosure Agent \$850 as depicted in **DOCUMENT G.**
- 10) CDK Systems, Inc.—Financial Software Provider.
- 11) R&L Data, Inc.-Payroll Software Provider.
- 12) Educational Data Services, Inc.—Cooperative Bidding Service
- 13) The Educational Services Commission of NJ Cooperative

14) Hunterdon County Ed. Services Commission-Cooperative

MOTION BY	SECONDED BY	to
approve the FY 2017	-18 Annual Professional and Serv	ices Appointments
[1 through 14].		

	Mr.	Mrs.	Mr.	Mrs.	Mrs.	Mrs.	Mrs.	Mrs.	Mr.
	Jones	Ambrose	Christy	Crosby	Cuevas	Cunningham	Davis	Frayko	Gillen
YES									
NO									
ABSTAIN									

FY 2017-18 MISCELLANEOUS ANNUAL ADOPTIONS/APPOINTMENTS

- A. To readopt the existing Board Bylaws and Policy Manual for the 2017-18 school year.
- B. To readopt any existing contracts and agreements to which the Board is a party and where continuation is not authorized by law.
- C. To adopt the existing Curriculum Guides and Curriculum textbooks.
- D. To establish a Petty Cash Account in the amount of \$200 and to appoint Louise Murphy as Custodian of the Petty Cash Account.

MOTION BY	SECONDED BY	to
approve the FY 2017	-18 Miscellaneous Annual Adopti	ons/Appointments
[A through D].		

	Mr. Jones	Mrs. Ambrose	Mr. Christy	Mrs. Crosby	Mrs. Cuevas	Mrs. Cunningham	Mrs. Davis	Mrs. Frayko	Mr. Gillen
YES			-					-	
NO									
ABSTAIN									

B. APPROVAL OF MINUTES

MOTION BY	SECONDED BY	to approve the
minutes of the 16 N	March 2017 Regular Board n	neeting.

	Mr.	Mrs.	Mr.	Mrs.	Mrs.	Mrs.	Mrs.	Mrs.	Mr.
	Jones	Ambrose	Christy	Crosby	Cuevas	Cunningham	Davis	Frayko	Gillen
YES									
NO									
ABSTAIN									

MOTION BY ______ SECONDED BY _____ to approve the minutes and the Executive Minutes of the 12 April 2017 Special Board meeting.

	Mr.	Mrs.	Mr.	Mrs.	Mrs.	Mrs.	Mrs.	Mrs.	Mr.
	Jones	Ambrose	Christy	Crosby	Cuevas	Cunningham	Davis	Frayko	Gillen
YES									
NO									
ABSTAIN									

c. PRESENTATION TO THE BOARD -

Hamburg School Board of Education Student of the Month for April:

K-2 – Beatrice Douglas

3-5 - Olivia Williams

6-8 – Avery DelGuidice

D. CORRESPONDENCE

A letter of resignation from Mrs. Dawn Babcock, Treasurer of School Monies effective 30 June 2017.

A letter of interest [in the Treasurer of School Monies position effective 1 July 2017] from Ms. Christine Licata. Ms. Licata will be replacing Mrs. Dawn Babcock as the Chief Financial Officer for the Borough of Hamburg.

E. OPEN TO THE PUBLIC (for discussion of agenda items only)

~ At this time, members of the public are invited to address the Board. Please note that public comments on the agenda items will be made in accordance with Policy 0167 – Public Presentation at Board Meetings. Each statement made by all participants may be limited to three minutes in duration. If you would like to address the Board, please raise your hand to be called upon. Once called, please stand and state your name and address before making your statement to the Board.

Meeting opened to the public for comment at (VOICE VOTE)	P.M.
Neeting closed to the public for comment at (VOICE VOTE)	P.M

F. COMMITTEE REPORTS

State & County School Boards

Sussex County Educational Services Commission

Liaison with the Hamburg Borough Council

(M) (Revised)

Building & Grounds

Education 8	<u>& Policy</u>
MOTION BY	YSECONDED BY to
accept/app	rove/abolish:
The followi	ng Policies/Regulations/Bylaws:
0000.02	Introduction (M) (Revised)
P2320	Independent Study Programs (Abolished)
P2415.06	Unsafe School Choice Options (M) (Revised)
P&R2460	Special Education (M) (Revised)
R2460.1	Special Education – Location, Identification & Referral
	(M) (Revised)
R2460.8	Special Education – Free & Appropriate Public Education

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R2460.9	Special Education – Transition From Early Intervention
	Programs to Preschool Programs (M) (Revised)
R2460.15	Special Education – In-Service Training Needs for
	Professional and Paraprofessional Staff (M) (New)
R2460.16	Special Education – Instructional Material to Blind or
	Print-Disabled Students (M) (No Revision
	Required/Readopt)
P2464	Gifted and Talented Students (M) (Revised)
P2467	Surrogate Parents and Foster Parents (M) (Revised)
P2622	Student Assessment (M) (Revised)
P&R3160	Physical Examination (M) (Revised)
P&R4160	Physical Examination (M) (Revised)
P&R5116	Education of Homeless Children (Revised)
P8350	Records Retention (New)

As shown on www.straussesmay.com

Negotiations & Personnel

MOTION BY	SECONDED BY	to accept the
resignation of Mrs. [Dawn Babcock as Treasurer	of School Monies effective
30 June 2017		

	Mr.	Mrs.	Mr.	Mrs.	Mrs.	Mrs.	Mrs.	Mrs.	Mr.
	Jones	Ambrose	Christy	Crosby	Cuevas	Cunningham	Davis	Frayko	Gillen
YES									
NO									
ABSTAIN									

MOTION BY	SECONDED BY	to appoint IMs.
Christine Licata a	s Treasurer of School Monies,	effective 1 July 2017 at an
annual salary of \$	to be determined].	

	Mr. Jones	Mrs. Ambrose	Mr. Christy	Mrs. Crosby	Mrs. Cuevas	Mrs. Cunningham	Mrs. Davis	Mrs. Frayko	Mr. Gillen
YES									
NO									
ABSTAIN									

Finance Committee

Discussion of items A through F...

- a. To approve the bills as presented.
- b. To approve bills for the Cafeteria Account in the amount of \$6,071.82.
- To accept the Board Secretary's and Treasurer's reports for 31
 March 2017.
- d. To approve Transfers made by the Superintendent after the 16
 March 2017 Board Meeting, with fund 10 debits totaling
 \$22,300 depicted on DOCUMENT H and the Board
 acknowledges that these transfers may increase/decrease the
 maximum dollar limit established as part of the 2016-17 budget
 process for various professional services.
- e. Pursuant to N.J.A.C. 6A:23A-16.10, the Business Administrator/Board Secretary certifies that as of 31 March 2017 no budgetary line item account has been over-expended violating N.J.A.C. 6A:23-2.12(a).
- f. Pursuant to N.J.A.C. 6A:23A-16.10, the Board of Education certifies that no major account has been over-expended and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

MOTION BY	SECONDED BY	to approve items
a through f.		

	Mr.	Mrs.	Mr.	Mrs.	Mrs.	Mrs.	Mrs.	Mrs.	Mr.
	Jones	Ambrose	Christy	Crosby	Cuevas	Cunningham	Davis	Frayko	Gillen
YES									
NO									
ABSTAIN									

G. OLD BUSINESS

• To remind Board members to schedule their required training.

H. NEW BUSINESS

I. BOARD SECRETARY'S REPORT

To report a potential interest income shortfall in FY **2016-17** but the shortfall should be made by increases in other revenue categories.

Motion by Seconded by to approve the submission of a FY 2017-18 grant application to the New Jersey Schools Insurance Group, in the amount of \$3,000, to defray the cost of replacing a set of doors to the gymnasium.

	Mr.	Mrs.	Mr.	Mrs.	Mrs.	Mrs.	Mrs.	Mrs.	Mr.
	Jones	Ambrose	Christy	Crosby	Cuevas	Cunningham	Davis	Frayko	Gillen
YES									
NO									
ABSTAIN									

MOTION BY_____ SECONDED BY _____ to approve the 2017-18 District Summary Award Letters for purchases to be made through the Morris County Educational Services Commission/Ed-Data Cooperative [DOCUMENT I].

	Mr. Jones	Mrs. Ambrose	Mr. Christy	Mrs. Crosby	Mrs. Cuevas	Mrs. Cunningham	Mrs. Davis	Mrs. Frayko	Mr. Gillen
YES									
NO									
ABSTAIN									

MOTION BY _____ seconded by _____ to approve the FY 2017-18 tuition rates [maintaining the same rates as FY 2016-17], as follows:

•	Kindergarten	\$11,976
•	Grades 1-5	\$13,846
•	Grades 6-8	\$13,025
•	BD	\$21,525**
•	PSD P/T	\$ 8,459
•	PSD F/T	\$24,302

** 75% of the calculated tuition rate.

	Mr.	Mrs.	Mr.	Mrs.	Mrs.	Mrs.	Mrs.	Mrs.	Mr.
	Jones	Ambrose	Christy	Crosby	Cuevas	Cunningham	Davis	Frayko	Gillen
YES									
NO									
ABSTAIN									

MOTION BY______ SECONDED BY ______ to approve the FY 2017-18 Joint Resolutions for Participation of Transportation Services [4% & 2%] with the Sussex County Regional Transportation Cooperative [Hopatcong Borough Board of Education as the lead agency] for all of the Board's student transportation needs as depicted on DOCUMENTS J & K.

	Mr.	Mrs.	Mr.	Mrs.	Mrs.	Mrs.	Mrs.	Mrs.	Mr.
	Jones	Ambrose	Christy	Crosby	Cuevas	Cunningham	Davis	Frayko	Gillen
YES									
NO									
ABSTAIN									

MOTION BY______ SECONDED BY ______ to approve the FY 2016-17 Federal Grant-NCLB/IDEA expenditure [modified due to staffing changes] as depicted on **DOCUMENT L.**

	Mr.	Mrs.	Mr.	Mrs.	Mrs.	Mrs.	Mrs.	Mrs.	Mr.
	Jones	Ambrose	Christy	Crosby	Cuevas	Cunningham	Davis	Frayko	Gillen
YES									
NO									
ABSTAIN	·								

MOTION BY	SECONDED BY	to approve the
purchase under State of	New Jersey Copier B	PA (G-2075) Contract
from Kyocera Document	Solutions of a Kyoce	ra TASKalfa 6002i
copier in the amount of	\$6,802 to declare the	e KM-2530 copier
purchased in July 2003 a	s surplus & to dispos	e of the copier, as
appropriate.		

	Mr.	Mrs.	Mr.	Mrs.	Mrs.	Mrs.	Mrs.	Mrs.	Mr.
	Jones	Ambrose	Christy	Crosby	Cuevas	Cunningham	Davis	Frayko	Gillen
YES									
NO									
ABSTAIN									

To review the lead in water test results that occurred on 25 February 2017 [DOCUMENT M]

To review the bidding/project timelines for the Library Humidity Project.

- Monday 10 April 2017-Bid Specification accepted by the Business Administrator, after approval by the Board attorney.
- Friday 14 April 2017-Legal notice placed in the NJ Herald and bid specifications are available at the offices of Parette Somjen Architects.
- Thursday 20 April 2017-Pre-bid meeting.
- Monday 24 April 2017-Questions due from bidders.
- Wednesday 26 April 2017-Any bidder questions answered.
- Wednesday 10 May 2017-Bid opening at 11:00 a.m.

To report that the following 2018 seats are up for election at the November 2017 Annual School Elections. If people are interested in running for a board seat, they should go to the Sussex County Clerk's website [www.sussexcountyclerk.com] and obtain a nominating petition:

• 3-Three year seats [Mrs. Crosby, Mrs. Davis and Mr. Jones]

		Page 15 of 2
MOTION BY	SECONDED BY	to approve the FY
2017-18 Foo	d Service Management Company contrac	t [renewal #4] with
Maschio's Fo	ood Service, Inc. [the exact wording, with	respect to the fee
and the guar	antee from the proposed FY 2017-18 con	tract, has to be

B. Article I: Federal and State Required Contract Language

A. DURATION OF ADDENDUM b)

included in the minutes], as follows:

This addendum begins on July 1, 2017 and ends on June 30, 2018.

c) B. MANAGEMENT FEE(S) / GUARANTEES

1) MANAGEMENT FEE

The School Food Authority shall pay Maschio's an annual management fee in the amount of \$8,058.00. The management fee shall be payable in monthly installments of \$805.80 per month commencing on September 1, 2017 and ending on June 30, 2018.

2) GUARANTEE NO COST/BREAKEVEN

Maschio's guarantees a no cost or breakeven food service operation, including the management fee. In the event that program costs exceed total revenues (from all sources), Maschio's shall be responsible for any losses (shortfalls) incurred with the following conditions:

3) GUARANTEE CONDITIONS

- a) There shall be no change in the School Food Authority's policies, practices and service requirements including changes in bell schedules and or meal service periods.
- d) The proposed pricing schedule is approved.
- e) The proposed staffing schedule is approved with no alterations.
- f) The state or federal minimum wage rate and taxes in effect as of January 1, 2017, shall remain consistent throughout the year.
- g) The projected number of service days for lunch will be the following:

180	Elementary School
	Middle School
	High School

h) There shall be no reduction in service days due to inclement weather schedule changes i.e. early dismissal, delayed opening.

- i) The government reimbursement rates shall be no less than the rates for the previous school year.
- j) Vendor prices shall remain constant throughout the year.
- k) Average daily attendance shall remain at the same level as the previous school year.
- I) The number of free and reduced price participants shall remain at the same level as the previous school year.
- m) USDA donated foods including both entitlement and bonus foods, and including the value of donated foods contained in processed end products will be no less than the previous school year.
- Usable USDA donated foods, of adequate quality and variety required for Maschio's proposed menu will be valued at no less than the previous school year's value per reimbursable meal.
- o) There shall be no restrictions in a la carte sales. Sales will be permitted at all locations for the term of this addendum.
- p) Service hours, service requirements type or number of facilities selling food and/or beverages on School Food Authority's premises shall remain consistent throughout the year.
- q) There shall be no competitive sales during all service hours.
- r) Any changes in legislation, regulations, reimbursement rates, meal components and quantities required by the Child Nutrition Programs or changes in the USDA Smart Snack Policies will affect the guarantee.
- s) Due to the volatile nature of raw material costs, Maschio's and the Local Education Agency shall review quarterly, costs associated with paper and plastic supplies and fuel surcharges on other deliveries. Any changes in Maschio's costs shall result in an appropriate change in the guarantee.
- t) There will be no cessation of labor within the School Food Authority that would adversely affect sales.
- u) The School Food Authority shall make payment to Maschio's for the entire amount of fees, costs and expenses which Maschio's shall have incurred as the result of union organizational activities and participation in administrative proceedings involving the unionization of personnel, which were unknown to the officers of Maschio's at the time of execution of this addendum.
- v) The number of eligible free and reduced students will be at least equal to the number of free and reduced eligible students in the previous school year.
- w) The School Food Authority agrees to reimburse the food service account for the amount of unpaid charged meals either monthly or annually.

- x) Maschio's will not be responsible for sales decrease due to allowances given by the School Food Authority for students to purchase lunches off campus if that allowance was not stated in the School Food Authority's specifications.
- y) Any additional costs associated with breakfast will reduce the guarantee.

Z)	The p	rojected number of service days for breakfast will be the following:
	180	Elementary School
		Middle School
		High School

- aa) Any mandated expenses by either the federal or state governments regarding employee health care costs will reduce the guarantee in the amount of the actual cost of those expenses.
- bb) Maschio's has not taken into account the effect of breakfast meals distributed under the School Food Authority's humanitarian meal policy in establishing the guarantee. Any changes in the value of breakfast distributed under such policy that would negatively affect the guarantee will result in an appropriate adjustment thereof.
- cc) Maschio's has not taken into account the effect of lunch meals distributed under the School Food Authority's humanitarian meal policy in establishing the guarantee. Any changes in the value of lunch distributed under such policy that would negatively affect the guarantee will result in an appropriate adjustment thereof.
- dd) The cost of providing reimbursable humanitarian meals will be at no cost to students. Humanitarian meals shall mean meals provided at no cost to students who are unable to pay the full or reduced price for a reimbursable meal. If a reimbursable Humanitarian meal is provided, the cost of such meals either Full price or Reduced price shall be billed to and paid for by the School Food Authority. If payment for humanitarian meals is not received from the School Food Authority, then the cost of providing the humanitarian meals shall be excluded from the calculation of financial results for purposes of determining achievement of the financial guarantee.
- ee) Any changes in the actual sales of meals distributed under any non-pricing program implemented during the current contract term could negatively affect the guarantee which will result in an appropriate adjustment thereof.

In the event the foregoing conditions are not met during the school year, Maschio's guarantee obligation shall be reduced by an amount equivalent to any increased cost or loss of revenue attributable to the changes in such conditions.

	Mr.	Mrs.	Mr.	Mrs.	Mrs.	Mrs.	Mrs.	Mrs.	Mr.
	Jones	Ambrose	Christy	Crosby	Cuevas	Cunningham	Davis	Frayko	Gillen
YES									
NO									
ABSTAIN									

MOTION BY			SEC	ONDED E	3Y	to approve proposed			
FY	2017-18 P	rice List	as listed	l on <mark>DOC</mark>	UMENT N	which de	oicts the st	udent	
	ch increas \$1.60.	sing fron	n \$2.80 t	:o \$2.90 a	and the st	udent bre	akfast rem	aining	
Mr.	Mrs.	Mr.	Mrs.	Mrs.	Mrs.	Mrs	. Mrs.	Mr.	

	Mr.	Mrs.	Mr.	Mrs.	Mrs.	Mrs.	Mrs.	Mrs.	Mr.
	Jones	Ambrose	Christy	Crosby	Cuevas	Cunningham	Davis	Frayko	Gillen
YES									
NO									
ABSTAIN									

J. SUPERINTENDENT'S REPORT

a.	MOTION BY	SECONDED BY	_ to
	approve Anthony DeSino as	a part-time Classroom Aide, 5.5	
	hours per day inclusive of a	½ hour unpaid lunch, effective 2	7
	March 2017 at a rate of \$12	2.36/hour, (annual salary \$11,310)
	pro-rated). This position is r	not eligible for benefits.	

	Mr.	Mrs.	Mr.	Mrs.	Mrs.	Mrs.	Mrs.	Mrs.	Mr.
	Jones	Ambrose	Christy	Crosby	Cuevas	Cunningham	Davis	Frayko	Gillen
YES									
NO									
ABSTAIN									

b.	MOTION BY	SECONDED BY	
	to approve:	the 2017-2018 staffing list as depicted on	DOCUMENT
	O.		

	Mr. Jones	Mrs. Ambrose	Mr. Christy	Mrs. Crosby	Mrs. Cuevas	Mrs. Cunningham	Mrs. Davis	Mrs. Frayko	Mr. Gillen
YES									
NO									
ABSTAIN									

c.	MOTION BY	SECONDED BY		to accept the
	superintendent's report	of zero (0) insta	nces of HIB	as presented to
	the Board on 16 March	2017.		

	Mr.	Mrs.	Mr.	Mrs.	Mrs.	Mrs.	Mrs.	Mrs.	Mr.
	Jones	Ambrose	Christy	Crosby	Cuevas	Cunningham	Davis	Frayko	Gillen
YES									
NO									
ABSTAIN									

- d. Discipline Summary for 14 March 2017 through 14 April 2017:
 - 1 OSS
 - 1 ISS
- f. Fire/Evacuation/Safety Drills
 Active Shooter Drill 3/30/17
 Fire Evacuation Drill 3/30/17 3min. 15 sec.

g.	MOTION BY	_SECONDED BY
	to approve items 1-4:	

- 1. Field Trips as depicted on **DOCUMENT P**.
- 2. Professional Development a depicted on **DOCUMENT Q**.
- 3. Substitutes as depicted on **DOCUMENT R**.
- 4. Facility Use as depicted on **DOCUMENT S**.

	Mr. Jones	Mrs. Ambrose	Mr. Christy	Mrs. Crosby	Mrs. Cuevas	Mrs. Cunningham	Mrs. Davis	Mrs. Frayko	Mr. Gillen
YES									
NO									
ABSTAIN									

h.	MOTION BY	SECONDED BY		
	to approve items 1-4:			

- 1. June 16, 19, and 20 as early dismissal (1:00 pm) days for students
- 2. June 20 as the last day and graduation for students
- 3. To move the Board Of Education Meeting to 21 June
- 4. June 21 last day for staff

	Mr. Jones	Mrs. Ambrose	Mr. Christy	Mrs. Crosby	Mrs. Cuevas	Mrs. Cunningham	Mrs. Davis	Mrs. Frayko	Mr. Gillen
YES									
NO									
ABSTAIN									

i.	MOTION	BY	SECONDED		
	BY	to approve th	e Bi-Annual Report of		
	Violence and Vand	lalism for the time perio	od of September 1, 2016		
	through December	31, 2016 as follows:	•		

Violence, Vandalism and Substance Abuse

As per Public Law 6A:16-5.3, each school district shall report incidents of violence, vandalism and substance abuse two times per year. Those incidents shall also be reported to the NJ Department of Education via the department's Electronic Violence and Vandalism Reporting System (EVVRS).

As reported to the Department of Education, there were zero (0) incidents of violence, vandalism or substance abuse which rose to the standards established by the Department of Education during the 2016/2017 school year for the period ending December 31, 2016,

	Mr.	Mrs.	Mr.	Mrs.	Mrs.	Mrs.	Mrs.	Mrs.	Mr.
	Jones	Ambrose	Christy	Crosby	Cuevas	Cunningham	Davis	Frayko	Gillen
YES									
NO									
ABSTAIN									

MOTION	BY SECONDED					
BY	to accept the Bi-Annual Report of	F				
Harassmei	nt, Intimidation and Bullying, for the time period of	F				
September	1, 2016 through December 31, 2016 as follows:					

Harassment, Intimidation and Bullying

As per Public Law N.J.S.A.18A:7E-3, each school district shall report incidents of harassment, intimidation or bullying two times per year.

As reported to the Board at their regular meetings from September 2016 through January 2017 there was one (1) incident of suspected harassment, intimidation or bullying reported to Meghan Braccioforte, School HIB Specialist, and/or Kimberly Sigman, District HIB Coordinator.

 Incident 01 - The incident was reported by a parent as comments, gestures or acts targeting their child during class. The HIB Specialist investigated the incident and found the claim to be unsubstantiated.

As reported to the Department of Education, there were zero (0) incidents of harassment, intimidation or bullying during the 2016/2017 school year for the period ending December 31, 2016.

	Mr.	Mrs.	Mr.	Mrs.	Mrs.	Mrs.	Mrs.	Mrs.	Mr.
	Jones	Ambrose	Christy	Crosby	Cuevas	Cunningham	Davis	Frayko	Gillen
YES									
NO									
ABSTAIN									

K. OPEN TO THE PUBLIC

~ At this time, members of the public are invited to address the Board. Please note that public comments on the agenda items will be made in accordance with Policy 0167 – Public Presentation at Board Meetings. Each statement made by all participants may be limited to three minutes in duration. If you would like to address the Board, please raise your hand to be called upon. Once called, please stand and state your name and address before making your statement to the Board.

Meeting opened to the public for comment at	P.M.
(VOICE VOTE)	

Page 22 of 25 P.M.

Meeting closed to the public for com (VOICE VOTE)	Page 22 of 2 ment at P.M.
L. EXECUTIVE SESSION MOTION BY closed the meeting to the public at	SECONDED BY
closed the meeting to the public at _	P.IVI.
WHEREAS, pursuant to N.J.S.A may exclude the public from that por Board discusses any of the matters d	escribed at N.J.S.A. 10:4-12(b)(1)-(9)
 [X] Matters rendered confidential by state [] Personnel [] Appointment of a public official [] Matters covered by the attorney-client [] Pending or anticipated litigation [] Pending or anticipated contract negoti [] Protection of the safety or property of [] Matters which would constitute an unit [] Matters in which the release of inform Funds from the United States Governm [] Matters concerning collective negotiat Conditions of employment of employee [] Possible imposition of a civil penalty or 	ations the public warranted invasion of privacy ation would impair a right to receive tent ions and/or the negotiation of terms and tes of the Board of Education
DE IT ELIDTHED DECOLVED that	t said discussion may be disclosed to

BE IT FURTHER RESOLVED that said discussion may be disclosed to the public when the reasons for discussing and acting upon it in closed session no longer exist.

MOTION BY	SECONDED B	Y	
the Board return	ned to Regular Session at	P.M.	

a. To report that there was one (1) HIB investigation conducted between 14 March and 14 April 2017. Based on the findings of the investigation, the claim was determined to be substantiated. Due to the findings of this investigation, it was determined that the accused must undergo sensitivity and awareness training related to harassment, intimidation and bullying. Also, additional character education lessons will be taught to the students to promote positive social interactions.

Ν	MO.	TIC	N	TO	ΔD	IOI	IRN	MEET	ING
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MOTION BY_		SECONDED	BY_		
that the Board	d adjourned the meeti	ng atP.	M.	[Voice Vote]	

<u>FYI</u>

- Board & Administrator, April 2017
- Hamburg School Newsletter, April 2017
- TREP\$ Marketplace Flyer