



NO									
ABSTAIN									

**C. PRESENTATION TO THE BOARD -**

Hamburg School Board of Education Student of the Month for April:

K-2 - Ryan Booz

3-5 - John David Frylinck

6-8 - Vanessa Hasbrouck

Sussex County Soil Conservation District to present awards to poster contest winners Hannah Douglas and Michaela Neiper.

Science Textbook Selection Presentation and Overview - Mrs. Kimberly Sigman

**D. CORRESPONDENCE**

A letter dated 18 April 2017 from the Office of School Facilities & Finance approving the Media Center HVAC Improvements at the Hamburg School.

To review an email from the Alliance Competitive Energy Services informing the Board of an award of contract that will change electrical suppliers from JCP&L to South Jersey Energy and/or TriEagle Energy, effective June 2017.

A letter from Mrs. & Mrs. Robert LaDuke requesting 2017-2018 enrollment of their son for first grade student.

**E. OPEN TO THE PUBLIC (for discussion of agenda items only)**

*~ At this time, members of the public are invited to address the Board. Please note that public comments on the agenda items will be made in accordance with Policy 0167 – Public Presentation at Board Meetings. Each statement made by all participants may be limited to three minutes in duration. If you would like to address the Board, please raise your hand to be*

*called upon. Once called, please stand and state your name and address before making your statement to the Board.*

Meeting opened to the public for comment at  
\_\_\_\_\_ P.M.

**(VOICE VOTE)**

Meeting closed to the public for comment at  
\_\_\_\_\_ P.M.

**(VOICE VOTE)**

## F. COMMITTEE REPORTS

### State & County School Boards

### Sussex County Educational Services Commission

### Liaison with the Hamburg Borough Council

### Building & Grounds

### Education & Policy

**MOTION BY \_\_\_\_\_ SECONDED BY \_\_\_\_\_ to approve the purchase of TCI Science materials and textbooks for \$32,876.70.**

	Mr. Jones	Mrs. Ambrose	Mr. Christy	Mrs. Crosby	Mrs. Cuevas	Mrs. Cunningham	Mrs. Davis	Mrs. Frayko	Mr. Gillen
YES									
NO									
ABSTAIN									

### Negotiations & Personnel

### Finance Committee

Discussion of items A through F...

- a. To approve the bills as presented.

- b. To approve bills for the Cafeteria Account in the amount of **\$8,482.87**.
- c. To accept the Board Secretary's and Treasurer's reports for **30 April 2017**.
- d. To approve Transfers made by the Superintendent after the **25 April 2017** Board Meeting, with fund 10 debits totaling **\$13,000** depicted on **DOCUMENT A** and the Board acknowledges that these transfers may increase/decrease the maximum dollar limit established as part of the 2016-17 budget process for various professional services.
- e. Pursuant to N.J.A.C. 6A:23A-16.10, the Business Administrator/Board Secretary certifies that as of **30 April 2017** no budgetary line item account has been over-expended violating N.J.A.C. 6A:23-2.12(a).
- f. Pursuant to N.J.A.C. 6A:23A-16.10, the Board of Education certifies that no major account has been over-expended and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

**MOTION BY \_\_\_\_\_ SECONDED BY \_\_\_\_\_ to approve items a through f.**

	Mr. Jones	Mrs. Ambrose	Mr. Christy	Mrs. Crosby	Mrs. Cuevas	Mrs. Cunningham	Mrs. Davis	Mrs. Frayko	Mr. Gillen
YES									
NO									
ABSTAIN									

**G. OLD BUSINESS**

- To remind Board members for the change in Board meeting date from Tuesday 20 June 2017 to Wednesday 21 June 2017.

**H. NEW BUSINESS**

# I. BOARD SECRETARY'S REPORT

Motion by\_\_\_\_\_ Seconded by\_\_\_\_\_ to approve Board members and administrators to attend the New Jersey School Boards Association Conference, to be held 23-26 October 2017 and for the Board to pay for /reimburse registration fees, mileage, lodging, meals and incidental costs, in accordance with Board policy. [Note: The State has approved lodging for October 23, 24 & 25, 2017. All room reservations must be pre-paid by mid-September 2017 and all cancellations must be processed prior by early October 2017 (no refunds will be issues after that date). Board members please review your calendars so you can let me know if you are attending, so I can firm up our hotel & conference reservations-wjs].

	Mr. Jones	Mrs. Ambrose	Mr. Christy	Mrs. Crosby	Mrs. Cuevas	Mrs. Cunningham	Mrs. Davis	Mrs. Frayko	Mr. Gillen
YES									
NO									
ABSTAIN									

**MOTION BY\_\_\_\_\_ SECONDED BY \_\_\_\_\_ to Adopt the following:**

Be it resolved that the amount of district taxes needed to meet the obligations of the Hamburg Borough Board of Education from **1 July 2017 to 30 June 2018** is **\$4,356,984** and Hamburg Borough

is hereby requested to put into the hands of the Business Administrator the monthly dollar amount as depicted on **DOCUMENT B**, by the 15<sup>th</sup> of each month, commencing on **15 July 2017** and authorize the Business Administrator to work with the municipality if there is a need to deviate from the tax requisition schedule.

	Mr. Jones	Mrs. Ambrose	Mr. Christy	Mrs. Crosby	Mrs. Cuevas	Mrs. Cunningham	Mrs. Davis	Mrs. Frayko	Mr. Gillen
YES									
NO									
ABSTAIN									

**MOTION BY \_\_\_\_\_ SECONDED BY \_\_\_\_\_ to approve the FY 2017-18 Ancillary Educational Services contract between the Hamburg Borough Board of Education and the Sussex County Educational Services Commission as depicted on **DOCUMENT C**.**

	Mr. Jones	Mrs. Ambrose	Mr. Christy	Mrs. Crosby	Mrs. Cuevas	Mrs. Cunningham	Mrs. Davis	Mrs. Frayko	Mr. Gillen
YES									
NO									
ABSTAIN									

To discuss the bids received at the 11 am, Wednesday 10 May 2017 bid opening for the Media Center HVAC Improvements at the Hamburg School that was advertised in Friday 14 April 2017 edition of the New Jersey Herald as depicted on **DOCUMENT D**. Please note that the agenda is being written prior to the final review of the bids submitted by the architect & attorney. I anticipate having the recommendation for BOE action on an addendum that I will pass out at the May 23<sup>rd</sup> BOE meeting. If all goes well, the addendum items actions will be: to review the recommendation letter(s); to adopt the resolution to award the







ABSTAIN									
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- c. **MOTION BY \_\_\_\_\_ SECONDED BY \_\_\_\_\_ to accept** the superintendent's HIB report as present at the April 28, 2017 Board meeting of one (1) substantiated instance of HIB for the time period of March 14 through April 14, 2017

	Mr. Jones	Mrs. Ambrose	Mr. Christy	Mrs. Crosby	Mrs. Cuevas	Mrs. Cunningham	Mrs. Davis	Mrs. Frayko	Mr. Gillen
YES									
NO									
ABSTAIN									

- d. To report that there were two (2) HIB investigations conducted between April 15 and May 19, 2017.
- The first investigation was initiated when a parent emailed an allegation stating that their child had been subjected to HIB while in class. During the course of the investigation, several students and staff were interviewed including the victim and the accused. Based on the findings of the investigation, the claim was determined to be unsubstantiated.
  - The second investigation was initiated when a parent emailed an allegation stating that their child had been subjected to physical and/or verbal abuse from another student. During the course of the investigation, several students and staff were interviewed including the victim and the accused. Based on the findings of the investigation, the claim was determined to be unsubstantiated.

- d. Discipline Summary for 15 April 2017 through 16 May 2017:

2 - OSS  
0 - ISS

f. **Fire/Evacuation/Safety Drills**

Shelter-In-Place - 4/6/17 - 4 min.

Fire Evacuation Drill - 4/27/17 - 2 min. 39 sec.

Fire Evacuation Drill - 5/11/17 - 2 min. 45 sec.

g. **MOTION BY \_\_\_\_\_ SECONDED  
BY \_\_\_\_\_ to approve items 1-4:**

1. **Substitute custodians for the balance of the 16-17 school year as well as the 17-18 school year: (summer hours include an 8-hour workday inclusive of a 30-minute lunch break and two 15-minute breaks)**

hour	Robert Baumgartner	Substitute Custodian & Painter @ \$14.00/
	Frank Fasolo	Substitute Custodian @ \$12.50/hour
	Jacob Haig	Substitute Custodian @ \$8.77/hour
	Ryan Kiritsis	Substitute Custodian @ \$8.44/hour
	Andrew Vanicek	Substitute Custodian @ \$8.44/hour

2. **Staff for the Hamburg School Extended Year Program (July 10-August 3)**

Amy Breitenbach	Teacher of the Preschool-disabled class @ \$35.74/hour, not to exceed 40 hours
Michelle Clark	Elementary Resource Room Teacher @ \$35.74/hour, not to exceed 40 hours
Susan Hearn	Middle School Resource Room Teacher @ \$35.74/hour, not to exceed 40 hours
Michelle Babcock	Classroom Aide @ \$12.93/hour, not to exceed 40 hours
Anthony DeSino	Classroom Aide @ \$12.64/hour, not to exceed 40 hours

Cindy Langenfeld Classroom Aide @ \$16.14/hour, not to exceed 40 hours  
 Brittany McKay Classroom Aide @ \$12.93/hour, not to exceed 40 hours

### 3. Additional staff for summer duties:

Sandy Hoover Computer technician @ \$25.00/hour, not to exceed 100 hours  
 Ronie Danko Office Assistant to check in deliveries @ 12.93/hour not to exceed 50 hours  
 Elizabeth Wassel Office Assistant to check in deliveries @ 12.93/hour not to exceed 50 hours

	Mr. Jones	Mrs. Ambrose	Mr. Christy	Mrs. Crosby	Mrs. Cuevas	Mrs. Cunningham	Mrs. Davis	Mrs. Frayko	Mr. Gillen
YES									
NO									
ABSTAIN									

### K. OPEN TO THE PUBLIC

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Meeting opened to the public for comment at \_\_\_\_\_ P.M.  
**(VOICE VOTE)**

Meeting closed to the public for comment at \_\_\_\_\_ P.M.  
**(VOICE VOTE)**

### L. EXECUTIVE SESSION

**MOTION BY \_\_\_\_\_ SECONDED BY \_\_\_\_\_**  
**\_\_\_\_\_ closed the meeting to the public at \_\_\_\_\_ P.M.**

**TO EXECUTIVE SESSION**

**WHEREAS**, pursuant to N.J.S.A. 10:4-12(b), the Board of Education may exclude the public from that portion of a public meeting at which the Board discusses any of the matters described at N.J.S.A. 10:4-12(b)(1)-(9);

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Education shall forthwith enter into closed session to discuss the following matter(s) concerning:

- ☒ Matters rendered confidential by state or federal law - CSA Evaluation
- ☐ Personnel
- ☐ Appointment of a public official
- ☐ Matters covered by the attorney-client privilege
- ☐ Pending or anticipated litigation
- ☐ Pending or anticipated contract negotiations
- ☐ Protection of the safety or property of the public
- ☐ Matters which would constitute an unwarranted invasion of privacy
- ☐ Matters in which the release of information would impair a right to receive
- Funds from the United States Government
- ☒ Matters concerning collective negotiations and/or the negotiation of terms and
- Conditions of employment of employees of the Board of Education - FY 17-18 individual contracts for secretaries, custodians, and aides.
- ☐ Possible imposition of a civil penalty or suspension

**BE IT FURTHER RESOLVED** that said discussion may be disclosed to the public when the reasons for discussing and acting upon it in closed session no longer exist.

**MOTION BY \_\_\_\_\_ SECONDED BY \_\_\_\_\_**  
**\_\_\_\_\_ the Board returned to Regular Session at \_\_\_\_\_ P.M.**

a. **MOTION BY \_\_\_\_\_ SECONDED BY \_\_\_\_\_**  
**\_\_\_\_\_ to approve the FY 17-18 individual contracts for secretaries, custodians and aides [Manila Folder]**

	Mr. Jon es	Mrs. Ambro se	Mr. Chris ty	Mrs. Cros by	Mrs. Cuev as	Mrs. Cunningh am	Mrs. Davis	Mrs. Fray ko	Mr. Gill en
YES									
NO									
ABSTAI N									

**MOTION TO ADJOURN MEETING**

**MOTION BY \_\_\_\_\_ SECONDED BY  
\_\_\_\_\_ that the Board adjourned the meeting at  
\_\_\_\_P.M. [Voice Vote]**

**FYI**

- Board & Administrator, May 2017
- Hamburg School Newsletter, May 2017



Thank you from the Hamburg Entrepreneurs of our first TREP\$



Congratulations to the Hamburg School Solar Sprint Team  
3<sup>rd</sup> Student Choice  
1<sup>st</sup> & 3<sup>rd</sup> Craftsmanship

*Notes*