HAMBURG BOARD OF EDUCATION

REGULAR MEETING AGENDA

28 NOVEMBER 2017

7:00 p.m.

A. Flag Salute & Pledge of Allegiance

STATEMENT----OPEN PUBLIC MEETING

This meeting is being conducted in compliance with the "Open Public Meeting Act Chapter 231—Public Laws of 1975." Advance written notice of at least 48 hours was given specifying the time, date and to the extent known, the agenda, and stating whether formal action may or may not be taken and has been properly posted at the school, mailed to the Clerk/Administrator, mailed to the New Jersey Herald, the Star-Ledger and the Sunday Herald.

ROLL CALL:

	Mr.	Mrs.	Mr.	Mrs.	Mrs.	Mrs.	Mrs.	Mrs.	Mr.
	Jones	Ambrose	Christy	Crosby	Cuevas	Cunningham	Davis	Frayko	Gillen
PRESENT									
ABSENT									

B. APPROVAL OF MINUTES

MOTION BY	SECONDED BY	to approve the
minutes of the 17 (October 2017 Regular Board	meeting.

	Mr.	Mrs.	Mr.	Mrs.	Mrs.	Mrs.	Mrs.	Mrs.	Mr.
	Jones	Ambrose	Christy	Crosby	Cuevas	Cunningham	Davis	Frayko	Gillen
YES									
NO									
ABSTAIN									

c. PRESENTATION TO THE BOARD -

Hamburg School Board of Education Student of the Month for November:

Gr. K-2 - Evan Guerrini

Gr. 3-5 - Eve Smolinski

Gr. 6-8 - Rachael Ross

D. CORRESPONDENCE -

E. OPEN TO THE PUBLIC (for discussion of agenda items only)

~ At this time, members of the public are invited to address the Board. Please note that public comments on the agenda items will be made in accordance with Policy 0167 – Public Presentation at Board Meetings. Each statement made by all participants may be limited to three minutes in duration. If you would like to address the Board, please raise your hand to be called upon. Once called, please stand and state your name and address before making your statement to the Board.

Meeting opened to the public for comment at ______P.M.

(VOICE VOTE)

Meeting closed to the public for comment at ______P.M.

(VOICE VOTE)

F. COMMITTEE REPORTS

State & County School Boards

Sussex County Educational Services Commission

Liaison with the Hamburg Borough Council

Building & Grounds

Education & Policy

Negotiations & Personnel

Finance Committee

Discussion of items A through F...

- a. To approve the bills as presented.
- b. To approve bills for the Cafeteria Account in the amount of \$11,241.52.
- To accept the Board Secretary's and Treasurer's reports for 31
 October 2017.
- d. To approve Transfers made by the Superintendent after the 17
 October 2017 Board Meeting, with fund 10 debits totaling
 \$30,000 depicted on DOCUMENT A and the Board
 acknowledges that these transfers may increase/decrease the
 maximum dollar limit established as part of the 2017-18 budget
 process for various professional services.
- e. Pursuant to N.J.A.C. 6A:23A-16.10, the Business Administrator/Board Secretary certifies that as of **31 October 2017** no budgetary line item account has been over-expended violating N.J.A.C. 6A:23-2.12(a).
- f. Pursuant to N.J.A.C. 6A:23A-16.10, the Board of Education certifies that no major account has been over-expended and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

MOTION BY	SECONDED BY	to approve items
a through f.		

	Mr.	Mrs. Ambrose	Mr. Christy	Mrs. Croshy	Mrs.	Mrs. Cunningham	Mrs. Davis	Mrs. Frayko	Mr. Gillen
	301163	711101030	Citioty	Crossy	Cacvas	Carringnam	Davis	Trayito	Gilleli
YES									
NO									
ABSTAIN									

G. OLD BUSINESS-

- To discuss notices sent to the Hamburg Borough Board of Education, such as the notice that was sent to the Board of Education on 18 October 2017 for a Land Use Board Hearing on 13 November 2017.
- Notes from the Wallkill Valley Sending/Receiving Board of Education Retreat on November 4 as depicted on DOCUMENT OB1.

H. NEW BUSINESS –

I. BOARD SECRETARY'S REPORT

To review the Statement of Determination for the 7 November 2017 Annual School Election [DOCUMENT B].

To schedule the Annual Reorganizational Meeting between January 1st and 7th [recommending Tuesday January 2nd].

To discuss the 2018 Board meeting calendar [recommending keeping the same format that has been in place for the last several years].

To discuss using the on-line payment function for the Point-of-Sale System for Cafeteria purchases.

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a.	MOTION BY	SECONDED BY	
	to approve items 1-4:		

- 1. Professional Development as depicted on **DOCUMENT C.**
- 2. Substitutes as depicted on **DOCUMENT D.**
- 3. Field Trips as depicted on **DOCUMENT E.**
- 4. Building Use as depicted on **DOCUMENT F.**

	Mr.	Mrs.	Mr.	Mrs.	Mrs.	Mrs.	Mrs.	Mrs.	Mr.
	Jones	Ambrose	Christy	Crosby	Cuevas	Cunningham	Davis	Frayko	Gillen
YES									
NO									
ABSTAIN									

b.	MOTION BY	SECONDED BY	to
	approve American T	utor, Inc. to provide bedsi	de instruction
	for student #6088.1	617 at a rate of \$58.00/ho	ur not to
	exceed 10 hours/we	ek.	

	Mr.	Mrs.	Mr.	Mrs.	Mrs.	Mrs.	Mrs.	Mrs.	Mr.
	Jones	Ambrose	Christy	Crosby	Cuevas	Cunningham	Davis	Frayko	Gillen
YES									
NO									
ABSTAIN									

c. Fire/Evacuation/Safety Drills –
Fire Evacuation Drill – 11/21/17 – 2min 46 sec.

e.	MOTION BY	SECONDED BY	to
	accept the superintend	ent's HIB report as presente	ed at the
	October 17, 2017 Board	d meeting of zero (0) instanc	es of HIB for
	the time period of 25 S	eptember through 13 Octob	er 2017.

	Mr. Jones	Mrs. Ambrose	Mr. Christy	Mrs. Crosby	Mrs. Cuevas	Mrs. Cunningham	Mrs. Davis	Mrs. Frayko	Mr. Gillen
YES									
NO									
ABSTAIN									

f.	MOTION BY	SECONDED BY	to
	approve Andrea DiFab	orizio as the maternity replacem	ent Guidance
		nuary 16, 2018 through June 30	, ,
	step 1 \$60,305 (prorate medical benefits.	ed). This position is eligible for s	ingle coverage

	Mr.	Mrs.	Mr.	Mrs.	Mrs.	Mrs.	Mrs.	Mrs.	Mr.
	Jones	Ambrose	Christy	Crosby	Cuevas	Cunningham	Davis	Frayko	Gillen
YES									
NO									
ABSTAIN									

g. MOTION BY _____ SECONDED BY _____ to appoint Roger A. Jinks, Jr. as the School Safety Specialist in accordance with the requirements of P.L. 2017 Chapter 162.

	Mr. Jones	Mrs. Ambrose	Mr. Christy	Mrs. Crosby	Mrs. Cuevas	Mrs. Cunningham	Mrs. Davis	Mrs. Frayko	Mr. Gillen
YES									
NO									
ABSTAIN									

approve the Memorandum of Agreement between Education and Law Enforcement Officials for the 2017-2018 school year as depicted on **DOCUMENT G.**

	Mr.	Mrs.	Mr.	Mrs.	Mrs.	Mrs.	Mrs.	Mrs.	Mr.
	Jones	Ambrose	Christy	Crosby	Cuevas	Cunningham	Davis	Frayko	Gillen
YES									
NO									
ABSTAIN									

OPEN TO THE PUBLIC K.

~ At this time, members of the public are invited to address the Board. Please note that public comments on the agenda items will be made in accordance with Policy 0167 - Public Presentation at Board Meetings. Each statement made by all participants may be limited to three minutes in duration. If you would like to address the Board, please raise your hand to be called upon. Once called, please stand and state your name and address before making your statement to the Board.

Meeting opened to the public for comment at	P.M.
(VOICE VOTE)	
Meeting closed to the public for comment at	P.M.
(VOICE VOTE)	

L.	EXECUTIVE SESSION
M	OTION BY SECONDED BY
	osed the meeting to the public atP.M.
	TO EXECUTIVE SESSION
	WHEREAS, pursuant to N.J.S.A. 10:4-12(b), the Board of Education ay exclude the public from that portion of a public meeting at which the pard discusses any of the matters described at N.J.S.A. 10:4-12(b)(1)-(9);
	NOW, THEREFORE, BE IT RESOLVED that the Board of Education all forthwith enter into closed session to discuss the following matter(s) neerning:
[] [] []	Matters rendered confidential by state or federal law – HIB Reporting Personnel Appointment of a public official Matters covered by the attorney-client privilege Pending or anticipated litigation Pending or anticipated contract negotiations-Inter-local Agreement with the
[]	Franklin Borough BOE Protection of the safety or property of the public Matters which would constitute an unwarranted invasion of privacy Matters in which the release of information would impair a right to receive Funds from the United States Government Matters concerning collective negotiations and/or the negotiation of terms and

BE IT FURTHER RESOLVED that said discussion may be disclosed to the public when the reasons for discussing and acting upon it in closed session no longer exist.

Conditions of employment of employees of the Board of Education

[] Possible imposition of a civil penalty or suspension

MOTION BY	SECONDED BY						
that the Boa	rd returned to Regular Session at P.M.						
a.	To report that there was one (1) HIB investigation conducted between 14 October and 21 November 2017. Based on the findings of the investigation, the claim was determined to be substantiated. Due to the findings of this investigation, it was determined that the accused must undergo sensitivity and awareness training related to harassment, intimidation and bullying. Also, additional character education lessons will be taught to the students to promote positive social interactions.						
MOTION TO	ADJOURN MEETING						
MOTION BY	SECONDED BY						
that the Boa	rd adjourned the meeting atP.M. [Voice Vote]						



- Board & Administrator, November 2017
- Hamburg School November 2017 Newsletter
- Thank you letters from the sixth grade will be available for all to review.