



- C. **PRESENTATION TO THE BOARD -**  
Hamburg School Board of Education Student of the Month for  
**December:**

- D. **CORRESPONDENCE –**

- E. **OPEN TO THE PUBLIC (for discussion of agenda items only)**

*~ At this time, members of the public are invited to address the Board. Please note that public comments on the agenda items will be made in accordance with Policy 0167 – Public Presentation at Board Meetings. Each statement made by all participants may be limited to three minutes in duration. If you would like to address the Board, please raise your hand to be called upon. Once called, please stand and state your name and address before making your statement to the Board.*

Meeting opened to the public for comment at \_\_\_\_\_ P.M.  
**(VOICE VOTE)**

Meeting closed to the public for comment at \_\_\_\_\_ P.M.  
**(VOICE VOTE)**

- F. **COMMITTEE REPORTS**

**State & County School Boards**

**Sussex County Educational Services Commission**

**Liaison with the Hamburg Borough Council**

**Building & Grounds**

**Education & Policy**

**Negotiations & Personnel**

- a. To accept the resignation of Nicole LeRose, part-time classroom aide effective 31 December 2017.

**Finance Committee**

Discussion of items A through F...

- a. To approve the bills as presented.
- b. To approve bills for the Cafeteria Account in the amount of **\$16,313.15.**
- c. To accept the Board Secretary's and Treasurer's reports for **30 November 2017.**
- d. To approve Transfers made by the Superintendent after the **28 November 2017** Board Meeting, with fund 10 debits totaling **\$5,000** depicted on **DOCUMENT A** and the Board acknowledges that these transfers may increase/decrease the maximum dollar limit established as part of the 2017-18 budget process for various professional services.
- e. Pursuant to N.J.A.C. 6A:23A-16.10, the Business Administrator/Board Secretary certifies that as of **30 November 2017** no budgetary line item account has been over-expended violating N.J.A.C. 6A:23-2.12(a).
- f. Pursuant to N.J.A.C. 6A:23A-16.10, the Board of Education certifies that no major account has been over-expended and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

**MOTION BY \_\_\_\_\_ SECONDED BY \_\_\_\_\_ to approve items a through f.**

|         | Mr.<br>Jones | Mrs.<br>Ambrose | Mr.<br>Christy | Mrs.<br>Crosby | Mrs.<br>Cuevas | Mrs.<br>Cunningham | Mrs.<br>Davis | Mrs.<br>Frayko | Mr.<br>Gillen |
|---------|--------------|-----------------|----------------|----------------|----------------|--------------------|---------------|----------------|---------------|
| YES     |              |                 |                |                |                |                    |               |                |               |
| NO      |              |                 |                |                |                |                    |               |                |               |
| ABSTAIN |              |                 |                |                |                |                    |               |                |               |

**G. OLD BUSINESS-**

**H. NEW BUSINESS –**

**I. BOARD SECRETARY’S REPORT**

**To remind the Board that the Annual Reorganizational Meeting is scheduled for Tuesday 2 January 2018 at 7 p.m.**

**MOTION BY \_\_\_\_\_ SECONDED BY \_\_\_\_\_ to adopt the FY 2017-20 New Jersey Schools Insurance Group Indemnity and Trust Agreement Resolution [DOCUMENT B]. Note: The BOE approved at its 21 June 2017 meeting to stay with the NJSIG**

|         | Mr.<br>Jones | Mrs.<br>Ambrose | Mr.<br>Christy | Mrs.<br>Crosby | Mrs.<br>Cuevas | Mrs.<br>Cunningham | Mrs.<br>Davis | Mrs.<br>Frayko | Mr.<br>Gillen |
|---------|--------------|-----------------|----------------|----------------|----------------|--------------------|---------------|----------------|---------------|
| YES     |              |                 |                |                |                |                    |               |                |               |
| NO      |              |                 |                |                |                |                    |               |                |               |
| ABSTAIN |              |                 |                |                |                |                    |               |                |               |

**J. SUPERINTENDENT’S REPORT**

**a. MOTION BY \_\_\_\_\_ SECONDED BY \_\_\_\_\_ to approve items 1-4:**

1. Professional Development as depicted on **DOCUMENT C.**
2. Field Trips as depicted on **DOCUMENT D.**
3. Facility Use as depicted on **DOCUMENT E.**

|         | Mr. Jones | Mrs. Ambrose | Mr. Christy | Mrs. Crosby | Mrs. Cuevas | Mrs. Cunningham | Mrs. Davis | Mrs. Frayko | Mr. Gillen |
|---------|-----------|--------------|-------------|-------------|-------------|-----------------|------------|-------------|------------|
| YES     |           |              |             |             |             |                 |            |             |            |
| NO      |           |              |             |             |             |                 |            |             |            |
| ABSTAIN |           |              |             |             |             |                 |            |             |            |

- b. MOTION BY \_\_\_\_\_ SECONDED BY \_\_\_\_\_ to approve the Equivalency Application regarding the three-year QSAC monitoring cycle as depicted on DOCUMENT F.**

|         | Mr. Jones | Mrs. Ambrose | Mr. Christy | Mrs. Crosby | Mrs. Cuevas | Mrs. Cunningham | Mrs. Davis | Mrs. Frayko | Mr. Gillen |
|---------|-----------|--------------|-------------|-------------|-------------|-----------------|------------|-------------|------------|
| YES     |           |              |             |             |             |                 |            |             |            |
| NO      |           |              |             |             |             |                 |            |             |            |
| ABSTAIN |           |              |             |             |             |                 |            |             |            |

- c. Fire/Evacuation/Safety Drills – Fire Evacuation Drill –**

- d. MOTION BY \_\_\_\_\_ SECONDED BY \_\_\_\_\_ to approve student # 8290.1718 to attend Franklin Borough School for the remainder of the 2017-18 school year at a cost of \$18,439.17 (pro-rated) beginning 4 December 2017.**

|         | Mr. Jones | Mrs. Ambrose | Mr. Christy | Mrs. Crosby | Mrs. Cuevas | Mrs. Cunningham | Mrs. Davis | Mrs. Frayko | Mr. Gillen |
|---------|-----------|--------------|-------------|-------------|-------------|-----------------|------------|-------------|------------|
| YES     |           |              |             |             |             |                 |            |             |            |
| NO      |           |              |             |             |             |                 |            |             |            |
| ABSTAIN |           |              |             |             |             |                 |            |             |            |

- e. MOTION BY \_\_\_\_\_ SECONDED BY \_\_\_\_\_ to accept students (2) #25150 & #25153 at \$12,915.00 each (pro-rated) beginning 1 January 2018.**

|         | Mr. Jones | Mrs. Ambrose | Mr. Christy | Mrs. Crosby | Mrs. Cuevas | Mrs. Cunningham | Mrs. Davis | Mrs. Frayko | Mr. Gillen |
|---------|-----------|--------------|-------------|-------------|-------------|-----------------|------------|-------------|------------|
| YES     |           |              |             |             |             |                 |            |             |            |
| NO      |           |              |             |             |             |                 |            |             |            |
| ABSTAIN |           |              |             |             |             |                 |            |             |            |

**f. MOTION BY \_\_\_\_\_ SECONDED BY \_\_\_\_\_**  
**to accept the superintendent's HIB report as presented at the 28 November 2017 Board meeting of one (1) substantiated instance of HIB for the time period of 14 October and 21 November 2017.**

|         | Mr. Jones | Mrs. Ambrose | Mr. Christy | Mrs. Crosby | Mrs. Cuevas | Mrs. Cunningham | Mrs. Davis | Mrs. Frayko | Mr. Gillen |
|---------|-----------|--------------|-------------|-------------|-------------|-----------------|------------|-------------|------------|
| YES     |           |              |             |             |             |                 |            |             |            |
| NO      |           |              |             |             |             |                 |            |             |            |
| ABSTAIN |           |              |             |             |             |                 |            |             |            |

#### **K. OPEN TO THE PUBLIC**

*~ At this time, members of the public are invited to address the Board. Please note that public comments on the agenda items will be made in accordance with Policy 0167 – Public Presentation at Board Meetings. Each statement made by all participants may be limited to three minutes in duration. If you would like to address the Board, please raise your hand to be called upon. Once called, please stand and state your name and address before making your statement to the Board.*

Meeting opened to the public for comment at \_\_\_\_\_ P.M.  
**(VOICE VOTE)**

Meeting closed to the public for comment at \_\_\_\_\_ P.M.  
**(VOICE VOTE)**

#### **L. EXECUTIVE SESSION**

**MOTION BY \_\_\_\_\_ SECONDED BY \_\_\_\_\_**  
**closed the meeting to the public at \_\_\_\_\_ P.M.**

**TO EXECUTIVE SESSION**

**WHEREAS**, pursuant to N.J.S.A. 10:4-12(b), the Board of Education may exclude the public from that portion of a public meeting at which the Board discusses any of the matters described at N.J.S.A. 10:4-12(b)(1)-(9);

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Education shall forthwith enter into closed session to discuss the following matter(s) concerning:

- Matters rendered confidential by state or federal law – **HIB Reporting**
- Personnel
- Appointment of a public official
- Matters covered by the attorney-client privilege
- Pending or anticipated litigation
- Pending or anticipated contract negotiations-**Inter-local Agreement with the Franklin Borough BOE**
- Protection of the safety or property of the public
- Matters which would constitute an unwarranted invasion of privacy
- Matters in which the release of information would impair a right to receive Funds from the United States Government
- Matters concerning collective negotiations and/or the negotiation of terms and Conditions of employment of employees of the Board of Education
- Possible imposition of a civil penalty or suspension

**BE IT FURTHER RESOLVED** that said discussion may be disclosed to the public when the reasons for discussing and acting upon it in closed session no longer exist.

**MOTION BY \_\_\_\_\_ SECONDED BY \_\_\_\_\_**  
**that the Board returned to Regular Session at \_\_\_\_\_ P.M.**

- a. To report that there were two (2) HIB investigations conducted between 22 November and 15 December 2017. Based on the findings of the investigation, one claim was determined to be unsubstantiated and one claim was determined to be substantiated. Due to the findings of this investigation, it was determined that the accused must undergo sensitivity and awareness training related to harassment, intimidation and bullying. Also, additional character education lessons will be taught to the students to promote positive social interactions.

**MOTION TO ADJOURN MEETING**

**MOTION BY \_\_\_\_\_ SECONDED BY \_\_\_\_\_**  
**that the Board adjourned the meeting at \_\_\_\_ P.M. [Voice Vote]**

# *FYI*

- Board & Administrator, December 2017
- Hamburg School December 2017 Newsletter

*Notes*