#### HAMBURG BOARD OF EDUCATION

# REORGANIZATIONAL MEETING AGENDA

2 JANUARY 2018 7:00 p.m.

# A. Flag Salute & Pledge of Allegiance

### STATEMENT----OPEN PUBLIC MEETING

This meeting is being conducted in compliance with the "Open Public Meeting Act Chapter 231—Public Laws of 1975." Advance written notice of at least 48 hours was given specifying the time, date and to the extent known, the agenda, and stating whether formal action may or may not be taken and has been properly posted at the school, mailed to the Clerk/Administrator, mailed to the New Jersey Herald, the Sunday Herald and the Star Ledger.

### **REORGANIZATION MEETING AGENDA**

The Board Secretary reviews with the Board the Statement of Determination of the <u>7 November 2017</u> Annual School Election as listed in <u>DOCUMENT A.</u>

The Board Secretary administers the oath to and swears in newly elected Board members, as follows:

# Three year term [2018, 2019 and 2020]

• Jennifer Davis, Roberts Jones, June Cade

### **ROLL CALL:**

	Mr.	Mrs.	Mrs.	Mr.	Mrs.	Mrs.	Mrs.	Mrs.	Mr.
	Jones	Ambrose	Crosby	Christy	Cuevas	Cunningham	Davis	Frayko	Gillen
PRESENT									
ABSENT									

The Board Secretary asks for nominations for President.

The meeting is turned over to President.

The President asks for nominations for Vice President.

### PRESENTATION TO THE BOARD – none

## **ANNUAL DESIGNATIONS**

A. To designate the following banks as depositories:

TD Bank, Franklin, NJ
Sussex Bank, Franklin, NJ
Lakeland Bank, Sussex, NJ
NJ Cash Management Fund, Trenton, NJ

B. To designate the following officers to sign against the accounts of the Board of Education as follows:

General/Flex Spend & P/R Deduct	<u>Activities</u>	Food Service	<u>Payroll</u>
President or Vice President Secretary	Secretary CSA	Secretary Treasurer	Treasurer or Secretary
Treasurer			

- C. To designate AXA/Equitable, Lincoln National Life Insurance Company and Lincoln Investment Planning, Inc. as 403(b)/Tax Shelter vendors/providers.
- D. To designate the New Jersey Herald, the Sunday Herald and the Star Ledger [faxed & asked to publish if no fee] as the official newspaper for advertising and for public notices, the Star Ledger for certain employment ads and/or public notices, and njhire.com for various employment ads.

MOTION BY	SECONDED BY	to
approve the Annual De	esignations [A through D]:	

	Mr.	Mrs.	Mrs.	Mr.	Mrs.	Mrs.	Mrs.	Mrs.	Mr.
	Jones	Ambrose	Crosby	Christy	Cuevas	Cunningham	Davis	Frayko	Gillen
AYE									
NAY									
ABSENT									
ABSTAINED									

# FY 2018 ANNUAL MEETING SCHEDULE

MOTION BY_	SECONDED BY	to
approve the	2018 Annual Meeting Schedule, as depicted on	DOCUMENT B.

	Mr.	Mrs.	Mrs.	Mr.	Mrs.	Mrs.	Mrs.	Mrs.	Mr.
	Jones	Ambrose	Crosby	Christy	Cuevas	Cunningham	Davis	Frayko	Gillen
AYE									
NAY									
ABSENT									
ABSTAINED									

# 2018 MISCELLANEOUS ANNUAL ADOPTIONS/APPOINTMENTS

- A. To readopt the existing Board Bylaws and Policy Manual.
- B. To readopt any existing contracts and agreements to which the Board is a party and where continuation is not authorized by law.
- C. To review and to adopt the Board Member Code of Ethics

  [DOCUMENT C] and for the individual board members to sign an acknowledgement of receipt of the Board Members Code of Ethics.
- D. To adopt the existing Curriculum Guides and Curriculum textbooks.
- E. To establish a Petty Cash Account in the amount of \$200 and to appoint Louise Murphy as Custodian of the Petty Cash Account.

F. To appoint the Business Administrator/Board Secretary as the Public Agency Compliance Officer (per Affirmative Action requirements)

MOTION BY	SECONDED BY	to
approve the 2018 Mis	cellaneous Annual Adoptions/A	ppointments [A
through F].		

	Mr.	Mrs.	Ms.	Mr.	Mrs.	Mrs.	Mrs.	Mrs.	Mr.
	Jones	Ambrose	Cade	Christy	Cuevas	Cunningham	Davis	Frayko	Gillen
AYE									
NAY									
ABSENT									
ABSTAINED									

### **CORRESPONDENCE - None at this time.**

### **OPEN TO THE PUBLIC**

Meeting opened to the public for comment at	P.M
(VOICE VOTE)	
Meeting closed to the public for comment at	P.M.
(VOICE VOTE)	

# **COMMITTEE REPORTS**

**State & County School Boards** 

**Sussex County Educational Services Commission** 

**Liaison with the Hamburg Borough Council** 

**Building & Grounds** 

**Education & Policy** 

**Negotiations & Personnel** 

**Finance Committee** 

### **OLD BUSINESS**

### **NEW BUSINESS**

## **BOARD SECRETARY'S REPORT**

To review with the Board the Board member training requirements, as a result of the Accountability Regulations, and to discuss Board members being responsible for their own training requirements.

## **SUPERINTENDENT'S REPORT**

a.	MOTION BY	_ SECONDED BY	_ to
	approve:		

Sandy Hoover to attend Techspo 2018 on January 25 & 26, 2018 in Atlantic City at a cost of \$425.00 plus related travel & mileage.

	Mr.	Mrs.	Ms.	Mr.	Mrs.	Mrs.	Mrs.	Mrs.	Mr.
	Jones	Ambrose	Cade	Christy	Cuevas	Cunningham	Davis	Frayko	Gillen
AYE									
NAY									
ABSENT									
ABSTAINED									

# **TO EXECUTIVE SESSION**

WHEREAS, pursuant to N.J.S.A. 10:4-12(b), the Board of Education may exclude the public from that portion of a public meeting at which the Board discusses any of the matters described at N.J.S.A. 10:4-12(b)(1)-(9);

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Education shall forthwith enter into closed session to discuss the following matter(s) concerning:

[ ] Matters rendered confidential by state or federal law

[ ] Personnel	
[ ] Appointment of a public official	
[ ] Matters covered by the attorney-client privilege	
[ ] Pending or anticipated litigation	
[ ] Pending or anticipated contract negotiations	
[ ] Protection of the safety or property of the public	
[ ] Matters which would constitute an unwarranted invasion of privacy	
[ ] Matters in which the release of information would impair a right to receive Funds from the United States Government	
[ ] Matters concerning collective negotiations and/or the negotiation of terms and Conditions of employment of employees of the Board of Education	
[ ] Possible imposition of a civil penalty or suspension	
<b>BE IT FURTHER RESOLVED</b> that said discussion may be disclosed to the public when the reasons for discussing and acting upon it in closed session no longer exist.	)
MOTION TO ADJOURN MEETING	
MOTION BY SECONDED BY	
that the Board adjourned the meeting atP.M. [Voice Vote]	-