

MINUTES OF REGULAR MEETING

February 27, 2018

AT 7:00 P.M. AT THE HAMBURG ELEMENTARY SCHOOL

PRESENT: Charlotte Ambrose, June Cade, Mathew Christy, Martina Cuevas, Sandra Cunningham, Jennifer Davis, Timothy Gillen, Robert Jones, President

20 Members of the Public

ABSENT: Sheila Frayko, Vice President

Mr. Jones, President, **opened the meeting at 7:00 P.M.**, with the Flag Salute and Pledge of Allegiance, which was followed by the following statement:

"This meeting is being conducted in compliance with the Open Public Meeting Act-Chapter 231-Public Laws of 1975. Advance written notice of at least 48 hours was given specifying the time, date, and to the extent known, the agenda and stating whether formal action may or may not be taken and has been properly posted at the school, mailed to the Clerk/Administrator, mailed to the N.J. Herald, the Sunday Herald and the Star Ledger."

APPROVAL OF MINUTES

On motion by Mr. Gillen, seconded by Mrs. Ambrose, and carried by the following voice vote, **approved the 30 January 2018 Regular Meeting and Executive Meeting minutes:**

| | | |
|---------|---|--------------------------------------|
| Yes | - | 5 |
| No | - | 0 |
| Abstain | - | Mrs. Ambrose, Mr. Christy, Mr. Jones |

PRESENTATION TO THE BOARD

The Hamburg School Board of Education Student of the Month for February 2018 honorees were:

Grade PreK – 2 recipient – Emma Dow
Grade 3 - 5 recipient – Brianne Decker
Grade 6 - 8 recipient – Kailey Manasso

Mr. Jones presented each student with a certificate of recognition.

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Brianna Brown a student from the National Junior Honor Society presented to the Board a thank you token of appreciation and thanked the Board for all of their efforts.

Mrs. June Tarantino, Teacher, thanked former students Andrew Vanicek and Timothy Dean and the shop teacher at Wallkill Valley Regional High School, Mr. Michael Napovier, for the construction of the background set for the school play.

CORRESPONDENCE

No correspondence.

OPEN TO THE PUBLIC

At this time, members of the public are invited to address the Board. Please note that public comments on the agenda items will be made in accordance with Policy 0167 – Public Presentation at Board Meetings. Each statement made by all participants may be limited to three minutes in duration. If you would like to address the Board, please raise your hand to be called upon. Once called, please stand and state your name and address before making your statement to the Board.

On motion by Mr. Christy, seconded by Mrs. Davis, and carried unanimously by voice vote, **opened the meeting to the public for comment at 7:12 P.M.**

Mrs. June Tarantino, Teacher, thanked the board for allowing her to go to a music teacher conference this past weekend.

On motion by Mr. Christy, seconded by Mrs. Ambrose, and carried unanimously by voice vote, **closed the meeting to the public for comment at 7:13 P.M.**

COMMITTEE REPORTS

State & County School Boards – No report.

Sussex County Educational Services Commission – Mrs. Ambrose reported the next Sussex County Educational Services Commission meeting is scheduled for 5 March 2018 and their school, the Northern Hills Academy has opened a new class for students with multiple disabilities.

Liaison with the Hamburg Borough Council – Mrs. Frayko had no report.

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Building & Grounds – Mr. Gillen had no report.

Education & Policy – Mrs. Ambrose had no report.

Negotiations & Personnel – Mr. Gillen stated a committee of the Board and the Teachers recently met to start negotiations for a successor agreement that is expiring 30 June 2018.

Finance Committee -

On motion by Mr. Christy, seconded by Mr. Gillen, and carried unanimously by roll call vote, after some discussion **approved, accepted, announced and/or certified items a through f:**

- a. **Approved the January 2018 bills in the amount of \$650,072.75 and the bills from February 1 to February 27, 2018 in the amount of \$557,198.87.**
- b. **Approved the bills for the Cafeteria Account in the amount of \$14,549.32.**
- c. **Accepted the Board Secretary's and Treasurer's Reports for 31 January 2018.**
- d. **Approved the Transfers made by the Superintendent after the 30 January 2018 Board Meeting, with fund 10 debits totaling \$63,000 as depicted on DOCUMENT A and the Board acknowledges that these transfers may increase/decrease the maximum dollar limit established as part of the 2017-18 budget process for various professional services.**
- e. **Pursuant to N.J.A.C. 6A:23A-16.10, the Board Administrator/Board Secretary certifies that as of 31 January 2018, no budgetary line item account has been over-expended violating N.J.A.C. 6A:23-2.12(a).**
- f. **Pursuant to N.J.A.C. 6A:23A-16.10, the Board of Education certifies that no major account has been over-expended and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.**



Business Administrator/Board Secretary

31 January 2018
DATE

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OLD BUSINESS - No old business.

NEW BUSINESS – Mrs. Cuevas inquired about the recommendations from the recent Culture and Climate Committee.

Mr. Jinks responded.

A discussion also occurred regarding School Security and Safety.

BOARDS SECRETARY'S REPORT

The Board Secretary reviewed the FY 2018-19 Internet Service Provider quotation process [posted on the internet via Federal E-rate website] with a closing date of 22 January 2018. The Evaluation Committee [Roger Jinks, Sandra Hoover and Kimberly Sigman] reviewed the two proposals submitted and Cologix Inc. scored the highest and is being recommended.

On motion by Mr. Christy, seconded by Mrs. Davis, and carried unanimously by roll call vote, **approved the FY 2018-19 Internet Service Provider quotation as submitted by Cologix, Inc., to provide a 100 mbps internet service at an annual cost of \$25,560, with the same second year renewal price for FY 2019-20. [Note: This service can be scaled up to 200 mbps at an annual cost of \$35,760 at any time during the contract period].**

SUPERINTENDENT'S REPORT

On motion by Mrs. Ambrose, seconded by Mrs. Cunningham and carried unanimously by roll call vote, as per the Superintendent's recommendation, **approved items 1 – 4:**

- 1. Professional Development as depicted on DOCUMENT B.**
- 2. Field Trips as depicted on DOCUMENT C.**
- 3. Facility Use as depicted on DOCUMENT D.**
- 4. Substitutes as depicted on DOCUMENT E.**

Mr. Jinks reported:

Fire/Evacuation/Safety Drills:

Fire - Evacuation Drill – February 21, 2018 – 2 min 06 sec
Bomb Threat Drill – February 26, 2018 – @ 2:36 P.M.

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On motion by Mr. Gillen, seconded by Mrs. Cunningham, and carried unanimously by roll call vote, as per the Superintendent's recommendation, **accepted the Superintendent's HIB report as presented at the 31 January 2018 Board meeting of zero (0) reported instances of Harassment, Intimidation or Bullying between 15 December 2017 and 25 January 2018.**

Mr. Jinks reported that there was one (1) reported instance of Harassment, Intimidation or Bullying between 25 January 2018 and 22 February 2018. The investigation was initiated when a parent e-mailed an allegation that their child had been subjected to acts of HIB in class, at lunch and during recess. During the course of the investigation the alleged victim, accused and several reported witnesses were interviewed. Based on the findings of the investigation, the claim was determined to be unsubstantiated and found to be conflict.

Mr. Jinks reported that in accordance with Policy 7203 Gifts, Grants and Donations; the Hamburg School has received monetary gifts totaling \$1,300 as listed on **DOCUMENT F**. Contributors were solicited to donate towards purchasing equipment for the S.T.E.A.M. lab. A brief discussion ensued.

On motion by Mrs. Cunningham, seconded by Mr. Christy, and carried unanimously by roll call vote, as per the Superintendent's recommendation, **approved the 2018-2019 school year calendar as depicted on DOCUMENT G.**

On motion by Mr. Gillen, seconded by Mrs. Davis, and carried unanimously by roll call vote, as per the Superintendent's recommendation, **approved home instruction for student #30410 at a rate of \$40 per hour, not to exceed 5 hours per week and provided by Amy Breitenbach, effective 7 February 2018.**

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On motion by Mr. Christy, seconded by Mrs. Cunningham, and carried unanimously by voice vote, **opened the meeting to the public at 7:35 P.M.**

Mrs. Amy Christy addressed the Board stating the Hamburg PTA is going to be doing a calendar raffle/fundraiser. A brief discussion ensued.

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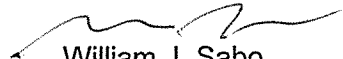
On motion by Mr. Christy, seconded by Mrs. Davis, and carried unanimously by voice vote, **closed the meeting to the public at 7:36 P.M.**

EXECUTIVE SESSION

No Executive Session.

On motion by Mrs. Davis, seconded by Mr. Christy, and carried unanimously by voice vote, **that the Board adjourned the meeting at 7:36 P.M.**

Respectfully submitted,



William J. Sabo
Business Administrator/
Board Secretary