

**HAMBURG BOARD OF EDUCATION**  
**REGULAR MEETING**  
**AGENDA**  
**19 June 2018**  
**7:00 p.m.**

**A. Flag Salute & Pledge of Allegiance**

**STATEMENT----OPEN PUBLIC MEETING**

This meeting is being conducted in compliance with the “Open Public Meeting Act Chapter 231—Public Laws of 1975.” Advance written notice of at least 48 hours was given specifying the time, date and to the extent known, the agenda, and stating whether formal action may or may not be taken and has been properly posted at the school, mailed to the Clerk/Administrator, mailed to the New Jersey Herald, the Star-Ledger and the Sunday Herald.

**ROLL CALL:**

	Mr. Jones	Mrs. Ambrose	Ms. Cade	Mr. Christy	Mrs. Cuevas	Mrs. Cunningham	Mrs. Davis	Mrs. Frayko	Mr. Gillen
PRESENT									
ABSENT									

**B. PRESENTATION TO THE BOARD -**

**C. APPROVAL OF MINUTES**

**MOTION BY \_\_\_\_\_ SECONDED BY \_\_\_\_\_ to approve the minutes and the Executive minutes of the 22 May 2018 Regular Board meeting.**

	Mr. Jones	Mrs. Ambrose	Ms. Cade	Mr. Christy	Mrs. Cuevas	Mrs. Cunningham	Mrs. Davis	Mrs. Frayko	Mr. Gillen
YES									
NO									
ABSTAIN									

**D. CORRESPONDENCE**

**E. OPEN TO THE PUBLIC (for discussion of agenda items only)**

*~ At this time, members of the public are invited to address the Board. Please note that public comments on the agenda items will be made in accordance with Policy 0167 – Public Presentation at Board Meetings. Each statement made by all participants may be limited to three minutes in duration. If you would like to address the Board, please raise your hand to be called upon. Once called, please stand and state your name and address before making your statement to the Board.*

Meeting opened to the public for comment at \_\_\_\_\_ P.M.  
**(VOICE VOTE)**

Meeting closed to the public for comment at \_\_\_\_\_ P.M.  
**(VOICE VOTE)**





**G. OLD BUSINESS**

**H. NEW BUSINESS**

**I. BOARD SECRETARY'S REPORT**

To discuss the year end transfer of money to the Capital Reserve Account [this can only occur by BOE resolution in the month of June or during the budget process].

**MOTION BY \_\_\_\_\_ SECONDED BY \_\_\_\_\_ to adopt the following resolution:**

WHEREAS, NJSA 18A:21-2 and NJSA 18A:7G-13 permit a Board of Education to establish and/or deposit into certain reserve accounts at year end, and

WHEREAS, the aforementioned statutes authorize procedures, under the authority of the Commissioner of Education, which permit a board of education to transfer anticipated excess current revenue or unexpended appropriations into reserve accounts during the month of June by board resolution, and

WHEREAS, Hamburg Borough Board of Education wishes to deposit anticipated current year surplus into a Capital Reserve account at year end, and

WHEREAS, the Hamburg Borough Board of Education has determined that **not to exceed \$ 200,000** is available for such purpose of transfer;

NOW THEREFORE BE IT RESOLVED by the Hamburg Borough Board of Education that it hereby authorizes the district's School Business Administrator to make this transfer consistent with all applicable laws and regulations.



**MOTION BY \_\_\_\_\_ SECONDED BY \_\_\_\_\_ to approve the Lakeland Bank Resolutions to change the Business Administrator/Board Secretary from Mr. William J. Sabo to Mr. Anthony Mistretta effective 1 July 2018 [DOCUMENT D].**

	Mr. Jones	Mrs. Ambrose	Ms. Cade	Mr. Christy	Mrs. Cuevas	Mrs. Cunningham	Mrs. Davis	Mrs. Frayko	Mr. Gillen
YES									
NO									
ABSTAIN									

To report, pursuant to PL 2015, Chapter 47 the Hamburg Board of Education intends to renew, award, or permit to expire the following contracts previously awarded by the board of education. These contracts are, have been, and will continue to be in full compliance with all state and federal statutes and regulations; in particular, New Jersey Title 18A:18. et.seq, NJAC Chapter 23, and Federal Uniform Administrative Requirements 2CFR, Part200.

- Maschio’s Food Service, Inc.
- Horizon Dental/Fortitude Insurance Group
- New Jersey Schools Insurance Group/Bollinger/Morville Agency
- Alliance for Competitive Energy Services
- Educational Consortium for Telecommunications Savings
- Educational Data Services, Inc./Morris County ESC
- Hunterdon County Educational Services Commission
- The Educational Services Commission of New Jersey
- Sussex County Regional Transportation Cooperative
- Cleary, Giacobbe, Alfieri & Jacobs
- Nisivoccia LLC
- Parette Somjen Architects LLC
- J & B Therapy, LLC
- Mary Ellen Diffily, Physical Therapist
- Gurbir S. Saluja, M.D.
- Applied Behavioral Consulting LLC
- CDK Systems, Inc.

- ABCODE Security
- Cologix, Inc.
- Otis Elevator Company
- Bayada Home Health Care, Inc.
- Ardor Health Solutions
- T.A. Mountford Co.
- R & L DataCenter, Inc.
- Northern Hills Academy
- Vernon Township Board of Ed.
- Stanhope Borough Board of Ed.

**J. SUPERINTENDENT’S REPORT**

**A. MOTION BY \_\_\_\_\_ SECONDED BY \_\_\_\_\_ to approve/accept/appoint the following item(s):**

1. Letter of retirement from Diane Lillis, effective 1 January 2019.
2. Letter from Mrs. Kate Field, second grade teacher regarding her anticipated leave under NJFMLA.
3. Motion to establish the hourly rate for teachers to attend IEP meetings during the summer at \$40/hour.

	Mr. Jones	Mrs. Ambrose	Ms. Cade	Mr. Christy	Mrs. Cuevas	Mrs. Cunningham	Mrs. Davis	Mrs. Frayko	Mr. Gillen
YES									
NO									
ABSTAIN									

**B. MOTION BY \_\_\_\_\_ SECONDED BY \_\_\_\_\_ to accept the superintendent’s report of zero (0) instances of HIB as presented to the Board on 22 May 2018.**



	Mr. Jones	Mrs. Ambrose	Ms. Cade	Mr. Christy	Mrs. Cuevas	Mrs. Cunningham	Mrs. Davis	Mrs. Frayko	Mr. Gillen
YES									
NO									
ABSTAIN									

C. May-June HIB report will be reviewed in Executive Session.

D. Fire/Evacuation/Safety Drills  
 Fire Evacuation Drill – June 14, 2018 – 2min 22 sec  
 Bomb Threat Drill – May 25, 2018  
 Active Shooter Drill – June 13, 2018

E. **MOTION BY \_\_\_\_\_ SECONDED BY \_\_\_\_\_**  
**to approve the following:**

1. Professional Development as depicted on **DOCUMENT E.**

	Mr. Jones	Mrs. Ambrose	Ms. Cade	Mr. Christy	Mrs. Cuevas	Mrs. Cunningham	Mrs. Davis	Mrs. Frayko	Mr. Gillen
YES									
NO									
ABSTAIN									

F. Discuss the letter from Mrs. & Mrs. Robert LaDuke requesting enrollment of their son as a second grade student for the 2018-2019 school year.

**K. OPEN TO THE PUBLIC**

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*Board, please raise your hand to be called upon. Once called, please stand and state your name and address before making your statement to the Board.*

Meeting opened to the public for comment at \_\_\_\_\_ P.M.  
**(VOICE VOTE)**

Meeting closed to the public for comment at \_\_\_\_\_ P.M.  
**(VOICE VOTE)**

**L. EXECUTIVE SESSION**

**MOTION BY \_\_\_\_\_ SECONDED BY \_\_\_\_\_  
closed the meeting to the public at \_\_\_\_\_ P.M.**

**TO EXECUTIVE SESSION**

**WHEREAS**, pursuant to N.J.S.A. 10:4-12(b), the Board of Education may exclude the public from that portion of a public meeting at which the Board discusses any of the matters described at N.J.S.A. 10:4-12(b)(1)-(9);

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Education shall forthwith enter into closed session to discuss the following matter(s) concerning:

- Matters rendered confidential by state or federal law – HIB report
- Personnel
- Appointment of a public official
- Matters covered by the attorney-client privilege
- Pending or anticipated litigation
- Pending or anticipated contract negotiations
- Protection of the safety or property of the public
- Matters which would constitute an unwarranted invasion of privacy
- Matters in which the release of information would impair a right to receive Funds from the United States Government
- Matters concerning collective negotiations and/or the negotiation of terms and Conditions of employment of employees of the Board of Education
- Possible imposition of a civil penalty or suspension

**BE IT FURTHER RESOLVED** that said discussion may be disclosed to the public when the reasons for discussing and acting upon it in closed session no longer exist.

**MOTION BY \_\_\_\_\_ SECONDED BY \_\_\_\_\_ to exit Executive Session at \_\_\_\_\_ P.M.**

**MOTION TO ADJOURN MEETING**

**MOTION BY \_\_\_\_\_ SECONDED BY \_\_\_\_\_ that the Board adjourned the meeting at \_\_\_\_\_ P.M. [Voice Vote]**

*FYI*

- Board & Administrator, June 2018

*Notes*