HAMBURG BOARD OF EDUCATION

REGULAR MEETING AGENDA

19 June 2018

7:00 p.m.

A. Flag Salute & Pledge of Allegiance

STATEMENT----OPEN PUBLIC MEETING

This meeting is being conducted in compliance with the "Open Public Meeting Act Chapter 231—Public Laws of 1975." Advance written notice of at least 48 hours was given specifying the time, date and to the extent known, the agenda, and stating whether formal action may or may not be taken and has been properly posted at the school, mailed to the Clerk/Administrator, mailed to the New Jersey Herald, the Star-Ledger and the Sunday Herald.

ROLL CALL:

	Mr.	Mrs.	Ms.	Mr.	Mrs.	Mrs.	Mrs.	Mrs.	Mr.
	Jones	Ambrose	Cade	Christy	Cuevas	Cunningham	Davis	Frayko	Gillen
PRESENT									
ABSENT									

B. PRESENTATION TO THE BOARD -

C. APPROVAL OF MINUTES

MOTION BY	SECONDED BY	to approve the
minutes and the Ex	ecutive minutes of the 22 N	lay 2018 Regular Board
meeting.		

	Mr. Iones	Mrs. Ambrose	Ms. Cade	Mr. Christy	Mrs. Cuevas	Mrs. Cunningham	Mrs. Davis	Mrs. Frayko	Mr. Gillen
	301103	7.11101000	3 446	Cinisty	- Cae (as	Garmingmann	241.5	Trayito	• · · · · · ·
YES									
NO									
ABSTAIN									

D. CORRESPONDENCE

E. OPEN TO THE PUBLIC (for discussion of agenda items only)

~ At this time, members of the public are invited to address the Board. Please note that public comments on the agenda items will be made in accordance with Policy 0167 – Public Presentation at Board Meetings. Each statement made by all participants may be limited to three minutes in duration. If you would like to address the Board, please raise your hand to be called upon. Once called, please stand and state your name and address before making your statement to the Board.

Meeting opened to the public for comment at	P.M.
(VOICE VOTE)	
Meeting closed to the public for comment at	P.M
(VOICE VOTE)	

F. COMMITTEE REPORTS

State & County School Boards

Sussex County Educational Services Commission

<u>Liaison with the Hamburg Borough Council</u> <u>Building & Grounds</u>

Education & Policy

- a. To approve the following policies/regulations as found on www.straussesmay.com:
 - P&R 1550 Equal Employment/Anti-Discrimination Practices (M) (Rev)
 - P 2431 Athletic Competition (M) (Rev)
 - R 2431.2 Medical Examination Prior to Participation on a School-Sponsored Interscholastic or Intramural Team or Squad (M) (Rev)
 - P&R 5350 Student Suicide Prevention (M) (Rev)
 - P&R 5561 Use of Physical Restraint and Seclusion Techniques for Students with Disabilities (M) (Rev)
 - P 8462 Reporting Potentially Missing or Abused Children (M) (Rev)
 - P 8561 Procurement Procedures for School Nutrition Programs (New)

	Mr. Jones	Mrs. Ambrose	Ms. Cade	Mr. Christy	Mrs. Cuevas	Mrs. Cunningham	Mrs. Davis	Mrs. Frayko	Mr. Gillen
YES									
NO									
ABSTAIN									

Negotiations & Personnel

Finance Committee

Discussion of items a through f:

- a. To approve the bills as presented.
- b. To approve bills for the Cafeteria Account in the amount of \$7,044.20.
- c. To accept the Board Secretary's and Treasurer's reports for 31 May 2018.
- d. To approve Transfers made by the Superintendent after the 22 May 2018 Board Meeting, with fund 10 debits totaling \$32,000 depicted on DOCUMENT A and the Board acknowledges that these transfers may increase/decrease the maximum dollar limit established as part of the 2017-18 budget process for various professional services.
- e. Pursuant to N.J.A.C. 6A:23A-16.10, the Business Administrator/Board Secretary certifies that as of 31 May 2018 no budgetary line item account has been over-expended violating N.J.A.C. 6A:23-2.12(a).
- f. Pursuant to N.J.A.C. 6A:23A-16.10, the Board of Education certifies that no major account has been over-expended and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

MOTION BY	SECONDED BY	to approve items		
a through f.				

	Mr.	Mrs.	Ms.	Mr.	Mrs.	Mrs.	Mrs.	Mrs.	Mr.
	Jones	Ambrose	Cade	Christy	Cuevas	Cunningham	Davis	Frayko	Gillen
YES									
NO									
ABSTAIN									

- G. OLD BUSINESS
- H. NEW BUSINESS
- I. BOARD SECRETARY'S REPORT

To discuss the year end transfer of money to the Capital Reserve Account [this can only occur by BOE resolution in the month of June or during the budget process].

MOTION BY_____ SECONDED BY _____ to adopt the following resolution:

WHEREAS, NJSA 18A:21-2 and NJSA 18A:7G-13 permit a Board of Education to establish and/or deposit into certain reserve accounts at year end, and

WHEREAS, the aforementioned statutes authorize procedures, under the authority of the Commissioner of Education, which permit a board of education to transfer anticipated excess current revenue or unexpended appropriations into reserve accounts during the month of June by board resolution, and

WHEREAS, Hamburg Borough Board of Education wishes to deposit anticipated current year surplus into a Capital Reserve account at year end, and

WHEREAS, the Hamburg Borough Board of Education has determined that not to exceed \$ 200,000 is available for such purpose of transfer;

NOW THEREFORE BE IT RESOLVED by the Hamburg Borough Board of Education that it hereby authorizes the district's School Business Administrator to make this transfer consistent with all applicable laws and regulations.

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	Mr.	Mrs.	Ms.	Mr.	Mrs.	Mrs.	Mrs.	Mrs.	Mr.
	Jones	Ambrose	Cade	Christy	Cuevas	Cunningham	Davis	Frayko	Gillen
YES									
NO									
ABSTAIN									

MOTION BY	SECONDED BY	to approve the FY 2018-
19 Cafeteria Pric	e List <mark>[DOCUMENT B].</mark>	

	Mr. Jones	Mrs. Ambrose	Ms. Cade	Mr. Christy	Mrs. Cuevas	Mrs. Cunningham	Mrs. Davis	Mrs. Frayko	Mr. Gillen
YES									
NO									
ABSTAIN									

MOTION BY_____ SECONDED BY _____ to approve the FY 2018-19 Agreement for Ancillary Educational Services with the Sussex County Educational Services Commission [DOCUMENT C].

	Mr.	Mrs.	Ms.	Mr.	Mrs.	Mrs.	Mrs.	Mrs.	Mr.
	Jones	Ambrose	Cade	Christy	Cuevas	Cunningham	Davis	Frayko	Gillen
YES									
NO									
ABSTAIN									

MOTION BY	SECONDED BY	to approve the						
Lakeland Bank Resolutions to change the Business								
Administrator/Boa	rd Secretary from Mr. W	illiam J. Sabo to						
Mr. Anthony Mistr	etta effective 1 July 2018	[DOCUMENT D].						

	Mr. Jones	Mrs. Ambrose	Ms. Cade	Mr. Christy	Mrs. Cuevas	Mrs. Cunningham	Mrs. Davis	Mrs. Frayko	Mr. Gillen
YES									
NO									
ABSTAIN									

To report, pursuant to PL 2015, Chapter 47 the Hamburg Board of Education intends to renew, award, or permit to expire the following contracts previously awarded by the board of education. These contracts are, have been, and will continue to be in full compliance with all state and federal statutes and regulations; in particular, New Jersey Title 18A:18. et.seq, NJAC Chapter 23, and Federal Uniform Administrative Requirements 2CFR, Part200.

- Maschio's Food Service, Inc.
- Horizon Dental/Fortitude Insurance Group
- New Jersey Schools Insurance Group/Bollinger/Morville Agency
- Alliance for Competitive Energy Services
- Educational Consortium for Telecommunications Savings
- Educational Data Services, Inc./Morris County ESC
- Hunterdon County Educational Services Commission
- The Educational Services Commission of New Jersey
- Sussex County Regional Transportation Cooperative
- Cleary, Giacobbe, Alfieri & Jacobs
- Nisivoccia LLC
- Parette Somjen Architects LLC
- J & B Therapy, LLC
- Mary Ellen Diffily, Physical Therapist
- Gurbir S. Saluja, M.D.
- Applied Behavioral Consulting LLC
- CDK Systems, Inc.

- ABCODE Security
- Cologix, Inc.
- Otis Elevator Company
- Bayada Home Health Care, Inc.
- Ardor Health Solutions
- T.A. Mountford Co.
- R & L DataCenter, Inc.
- Northern Hills Academy
- Vernon Township Board of Ed.
- Stanhope Borough Board of Ed.

J. SUPERINTENDENT'S REPORT

Α.	MOTION BY	_ SECONDED BY	to
	approve/accept/appoint th	e following item(s):	

- 1. Letter of retirement from Diane Lillis, effective 1 January 2019.
- 2. Letter from Mrs. Kate Field, second grade teacher regarding her anticipated leave under NJFMLA.
- 3. Motion to establish the hourly rate for teachers to attend IEP meetings during the summer at \$40/hour.

	Mr. Jones	Mrs. Ambrose	Ms. Cade	Mr. Christy	Mrs. Cuevas	Mrs. Cunningham	Mrs. Davis	Mrs. Frayko	Mr. Gillen
YES								7	
NO									
ABSTAIN									

В.	MOTION BY	SECONDED BY	to accept					
	the superintenden	the superintendent's report of zero (0) instances of HIB as						
	presented to the B	Soard on 22 May 2018.						

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	Mr.	Mrs.	Ms.	Mr.	Mrs.	Mrs.	Mrs.	Mrs.	Mr.
	Jones	Ambrose	Cade	Christy	Cuevas	Cunningham	Davis	Frayko	Gillen
YES									
NO									
ABSTAIN									

- **C.** May-June HIB report will be reviewed in Executive Session.
- D. Fire/Evacuation/Safety Drills
 Fire Evacuation Drill June 14, 2018 2min 22 sec
 Bomb Threat Drill May 25, 2018
 Active Shooter Drill June 13, 2018

E.	MOTION BY	SECONDED BY	
	to approve the following:		

1. Professional Development a depicted on **DOCUMENT E**.

	Mr. Jones	Mrs. Ambrose	Ms. Cade	Mr. Christy	Mrs. Cuevas	Mrs. Cunningham	Mrs. Davis	Mrs. Frayko	Mr. Gillen
YES									
NO									
ABSTAIN									

F. Discuss the letter from Mrs. & Mrs. Robert LaDuke requesting enrollment of their son as a second grade student for the 2018-2019 school year.

K. OPEN TO THE PUBLIC

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Board, please raise your hand to be called upon. Once called, please stand and state your name and address before making your statement to the Board.

Meeting opened to the public fo (VOICE VOTE)	r comment at	P.M .
Meeting closed to the public for (VOICE VOTE)	comment at	P.M.
L. EXECUTIVE SESSION		
MOTION BY	SECONDED BY	

TO EXECUTIVE SESSION

WHEREAS, pursuant to N.J.S.A. 10:4-12(b), the Board of Education may exclude the public from that portion of a public meeting at which the Board discusses any of the matters described at N.J.S.A. 10:4-12(b)(1)-(9);

NOW, THEREFORE, BE IT RESOLVED that the Board of Education shall forthwith enter into closed session to discuss the following matter(s) concerning:

[X]	Matters rendered confidential by state or federal law – HIB report
[] P	Personnel
[] A	Appointment of a public official
[] N	Matters covered by the attorney-client privilege
[] P	Pending or anticipated litigation
[] P	Pending or anticipated contract negotiations
[] P	Protection of the safety or property of the public
[] N	Matters which would constitute an unwarranted invasion of privacy
[] N	Matters in which the release of information would impair a right to
recei	ve Funds from the United States Government
	Matters concerning collective negotiations and/or the negotiation of
terms	s and Conditions of employment of employees of the Board of
Educa	ation
[] P	Possible imposition of a civil penalty or suspension
	BE IT FURTHER RESOLVED that said discussion may be disclosed to
the p	ublic when the reasons for discussing and acting upon it in closed
sessio	on no longer exist.
MOT	ION BY SECONDED BY to
exit E	Executive Session atP.M.
мот	ION TO ADJOURN MEETING
МОТ	ION BY SECONDED BY
	the Board adjourned the meeting atP.M. [Voice Vote]

<u>FYI</u>

Board & Administrator, June 2018