#### HAMBURG BOARD OF EDUCATION

# REGULAR MEETING AGENDA

#### **27 NOVEMBER 2018**

7:00 p.m.

#### A. Flag Salute & Pledge of Allegiance

#### STATEMENT----OPEN PUBLIC MEETING

This meeting is being conducted in compliance with the "Open Public Meeting Act Chapter 231—Public Laws of 1975." Advance written notice of at least 48 hours was given specifying the time, date and to the extent known, the agenda, and stating whether formal action may or may not be taken and has been properly posted at the school, mailed to the Clerk/Administrator, mailed to the New Jersey Herald, the Star-Ledger and the Sunday Herald.

#### **ROLL CALL:**

	Mr. Jones	Mrs. Ambrose	Ms. Cade	Mr. Christy	Mrs. Cuevas	Mrs. Cunningham	Mrs. Davis	Mrs. Frayko	Mr. Gillen
PRESENT									
ABSENT									

#### B. APPROVAL OF MINUTES

MOTION BY	SECONDED BY	to approve the
minutes of the 30 C	ctober 2018 and 7 Novemb	ber 2018 Regular Board
and Executive Sessi	on meetings.	

	Mr. Jones	Mrs. Ambrose	Ms. Cade	Mr. Christy	Mrs. Cuevas	Mrs. Cunningham	Mrs. Davis	Mrs. Frayko	Mr. Gillen
PRESENT									
ABSENT									

#### c. PRESENTATION TO THE BOARD -

Hamburg School Board of Education Student of the Month for October:

Gr. K-2: - Jacob Ramos

Gr. 3-5: - Jasmine Simmons

Gr. 6-8: - Annette Nathan

#### D. CORRESPONDENCE -

To review a notice from Alliance Competitive Energy Services (ACES) informing the Board of an award of contract that will change gas suppliers from UGI Energy Services to Elizabeth Town Gas, effective December 2018.

To review a notice from New Jersey Energy Choice Program informing the Board of an award of contract that will change electrical suppliers from JCP&L Co. to East Coast Power & Gas of New Jersey and/or Plymouth Rock Energy LLC., effective December 2018.

# E. OPEN TO THE PUBLIC (for discussion of agenda items only)

~ At this time, members of the public are invited to address the Board. Please note that public comments on the agenda items will be made in accordance with Policy 0167 – Public Presentation at Board Meetings. Each statement made by all participants may be limited to three minutes in duration. If you would like to address the Board, please raise your hand to be called upon. Once called, please stand and state your name and address before making your statement to the Board.

Meeting opened to the public for comment at	P.M.
(VOICE VOTE)	
Meeting closed to the public for comment at	P.M
(VOICE VOTE)	

#### F. COMMITTEE REPORTS

#### **State & County School Boards**

## **Sussex County Educational Services Commission**

## **Liaison with the Hamburg Borough Council**

## **Building & Grounds**

MOTION BY	_SECONDED BY	 to approve
the following resolution:		

[RESOLVED, upon the recommendation of the Superintendent, that the Hamburg Board of Education, in the County of Sussex, New Jersey authorizes Parette Somjen Architects to submit all necessary plans and paperwork to the Department of Education concerning the "Cafeteria HVAC at Hamburg School" to serve as an application to the office of School Facilities and an amendment to the District's Long Range Facility Plan; and

BE IT FURTHER RESOLVED, this project shall be an "Other Capital" project and the Board of Education is NOT seeking State funding but will fund the Project through the District's Capital Reserve Account.]

	Mr.	Mrs.	Ms.	Mr.	Mrs.	Mrs.	Mrs.	Mrs.	Mr.
	Jones	Ambrose	Cade	Christy	Cuevas	Cunningham	Davis	Frayko	Gillen
YES									
NO									
ABSTAIN									

**Education & Policy** 

# **Negotiations & Personnel**

MOTION BY	SECONDED BY	to
approve:		

Mr. Mario Cardinale as Interim Chief School Administrator for the Hamburg School District from November 28,2018 to June 30, 2019 pending approval of revisions to the contract by the Executive County Superintendent of Schools for Sussex County.

	Mr.	Mrs.	Ms.	Mr.	Mrs.	Mrs.	Mrs.	Mrs.	Mr.
	Jones	Ambrose	Cade	Christy	Cuevas	Cunningham	Davis	Frayko	Gillen
YES									
NO									
ABSTAIN									

#### **Finance Committee**

Discussion of items a through f:

- a. To approve the bills as presented.
- b. To approve bills for the Cafeteria Account in the amount of \$9,047.02.
- c. To accept the Board Secretary's and Treasurer's reports for 31
  October 2018.
- d. To approve Transfers made by the Superintendent after the October 2018 Board Meeting, with fund 10 debits totaling \$1,500 depicted on DOCUMENT A and the Board acknowledges that these transfers may increase/decrease the maximum dollar limit established as part of the 2018-19 budget process for various professional services.
- e. Pursuant to N.J.A.C. 6A:23A-16.10, the Business Administrator/Board Secretary certifies that as of **31 October 2018** no budgetary line item account has been over-expended violating N.J.A.C. 6A:23-2.12(a).

f.	Pursuant to N.J.A.C. 6A:23A-16.10, the Board of Education
	certifies that no major account has been over-expended and
	that sufficient funds are available to meet the district's financial
	obligations for the remainder of the fiscal year.

<b>MOTION BY_</b>	SECONDED BY	to approve items
a through f.		

	Mr.	Mrs. Ambrose	Ms. Cade	Mr. Christy	Mrs.	Mrs. Cunningham	Mrs. Davis	Mrs. Frayko	Mr. Gillen
	301103	7111101030	Caac	Cillisty	cacvas	Carmingnam	Bavis	Trayko	Omen
YES									
NO									
ABSTAIN									

- G. OLD BUSINESS-
- H. NEW BUSINESS –
- I. BOARD SECRETARY'S REPORT

To review the Statement of Determination for the 6 November 2018 Annual School Election as depicted on DOCUMENT B.

To schedule the Annual Reorganizational Meeting between January 1<sup>st</sup> and 7<sup>th</sup> [recommending Monday January 7, 2019].

To discuss the 2019 Board meeting calendar [recommending keeping the same format that has been in place for the last several years].

MOTION BY\_\_\_\_\_\_ SECONDED BY \_\_\_\_\_\_ to approve the Commodity Resale Agreement for gasoline and diesel fuel, from 1 January 2019 through 31 December 2023 with the Hardyston Township of Hardyston and Hamburg Board of Education as depicted on DOCUMENT C.

	Mr.	Mrs.	Ms.	Mr.	Mrs.	Mrs.	Mrs.	Mrs.	Mr.
	Jones	Ambrose	Cade	Christy	Cuevas	Cunningham	Davis	Frayko	Gillen
YES									
NO									
ABSTAIN									

				SE	CONDED	to approve the			
	_					LB and IDEA G			he
	bud	dgeting of	Title IV	carry-ov	er funds	in the amour	nt of \$2,4	113.19.	
	Mr. Jones	Mrs. Ambrose	Ms. Cade	Mr. Christy	Mrs. Cuevas	Mrs.	Mrs. Davis	Mrs. Frayko	Mr. Gillen
\/FC	101163	Allibiose	Caue	Cilisty	Cuevas	Cullilligham	Davis	Пауко	Gillett
YES									
NO ABSTAIN									
ADSTAIN									
	D.4.C	TION DV		C.E.	CONDED	, DV	40.0	ankara N	Λ.,
		_				BY		=	/ir.
						l Administrato	_	n as the	
designated officer on the student activities account.									
	ac.	0							
	ac.								
	uc.							<b>T</b>	
	Mr.	Mrs.	Ms.	Mr.	Mrs.	Mrs.	Mrs.	Mrs.	Mr.
			Ms. Cade	Mr. Christy	Mrs. Cuevas	Mrs. Cunningham	Mrs. Davis	Mrs. Frayko	Mr. Gillen
YES	Mr.	Mrs.							
NO	Mr.	Mrs.							
	Mr.	Mrs.							
NO	Mr.	Mrs.							
NO	Mr.	Mrs. Ambrose	Cade		Cuevas				
NO	Mr. Jones	Mrs. Ambrose	Cade	Christy	Cuevas				
NO	Mr. Jones J.	Mrs. Ambrose	Cade INTEND	Christy  ENT'S RE	Cuevas		Davis		
NO	Mr. Jones J.	Mrs. Ambrose SUPER	Cade  INTEND	Christy  ENT'S RE	Cuevas	Cunningham	Davis		
NO	Mr. Jones J.	Mrs. Ambrose SUPER	Cade  INTEND	Christy  ENT'S RE	Cuevas	Cunningham	Davis		
NO	Mr. Jones J.	Mrs. Ambrose SUPER	Cade  INTEND	Christy  ENT'S RE	Cuevas	Cunningham	Davis		
NO	Mr. Jones J.	Mrs. Ambrose SUPER	INTEND MOTION D appro	Christy  ENT'S RE  N BY  ve items	Cuevas  PORT  1-4:	Cunningham  SECONDE	Davis  DBY	Frayko	Gillen
NO	Mr. Jones J.	Mrs. Ambrose SUPERI	INTEND VIOTION D appro	Christy  ENT'S RE  N BY  ve items	Cuevas  PORT  1-4:  Develop	Cunningham	Davis  DBY  ted on D	Frayko	Gillen

	Mr.	Mrs.	Ms.	Mr.	Mrs.	Mrs.	Mrs.	Mrs.	Mr.
	Jones	Ambrose	Cade	Christy	Cuevas	Cunningham	Davis	Frayko	Gillen
YES									
NO									
ABSTAIN									

b.	MOTION BY	SECONDED BY	to
	approve:		

1. Shared services agreement between the Wallkill Valley High School Board of Education and the Hamburg School Board of Education to jointly utilize the services of a Learning Disabilities Teacher Consultant to provide services to Hamburg School effective January 1, 2019 through June 30, 2019 at an estimated cost of \$39,150 (prorated).

	Mr. Jones	Mrs. Ambrose	Ms. Cade	Mr. Christy	Mrs. Cuevas	Mrs. Cunningham	Mrs. Davis	Mrs. Frayko	Mr. Gillen
YES									
NO									
ABSTAIN									

c. Fire/Evacuation/Safety Drills -

Fire-Evacuation Drill -11/7/18 - 3 min 21 sec. Bomb Threat Drill -11/19/18

- d. To report that there were zero (0) reported instances of Harassment, Intimidation or Bullying between 26 October 2018 and 21 November 2018
- e. MOTION BY \_\_\_\_\_\_ SECONDED BY \_\_\_\_\_\_ to accept the superintendent's HIB report as presented at the 30 October 2018 Board meeting of zero (0) instances of HIB for the time period of 22 September 2018 and 25 October 2018.

	Mr.	Mrs.	Ms.	Mr.	Mrs.	Mrs.	Mrs.	Mrs.	Mr.
	Jones	Ambrose	Cade	Christy	Cuevas	Cunningham	Davis	Frayko	Gillen
YES									
NO									
ABSTAIN									

#### K. OPEN TO THE PUBLIC

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Meeting opened to the public for comment at	P.M.
(VOICE VOTE)	
Meeting closed to the public for comment at	P.M.
(VOICE VOTE)	

# L. EXECUTIVE SESSION

MOTION BY	SECONDED BY
closed the meeting to the	
<u> </u>	TO EXECUTIVE SESSION
may exclude the public fro	t to N.J.S.A. 10:4-12(b), the Board of Education om that portion of a public meeting at which the matters described at N.J.S.A. 10:4-12(b)(1)-(9)
	<b>BE IT RESOLVED</b> that the Board of Education closed session to discuss the following matter(s)
<ul> <li>Personnel</li> <li>Appointment of a public o</li> <li>Matters covered by the at</li> <li>Pending or anticipated litig</li> <li>Pending or anticipated cor</li> <li>Protection of the safety or</li> <li>Matters which would cons</li> <li>Matters in which the release runds from the United Sta</li> <li>Matters concerning collect</li> </ul>	torney-client privilege gation ntract negotiations r property of the public stitute an unwarranted invasion of privacy ase of information would impair a right to receive tes Government tive negotiations and/or the negotiation of terms and tof employees of the Board of Education
	<b>OLVED</b> that said discussion may be disclosed to ons for discussing and acting upon it in closed
MOTION BY	SECONDED BY
that the Board returned t	o Regular Session at P.M.
MOTION TO ADJOURN M	EETING
MOTION BY	SECONDED BY
	the meeting atP.M. [Voice Vote]



Board & Administrator, November 2018

# **NOTES**

# HAMBURG BOARD OF EDUCATION REGULAR MEETING AGENDA ADDENDUM 27 November 2018 7:00 p.m.

# F. Negotiations & Personnel

MOTION BY	_ SECONDED BY	to
accept the letter of reti	rement from Mrs. Dian	e Lillis,
classroom teacher, effe	ective 1 July 2019	

	Mr. Jones	Mrs. Ambrose	Ms. Cade	Mr. Christy	Mrs. Cuevas	Mrs. Cunningham	Mrs. Davis	Mrs. Frayko	Mr. Gillen
PRESENT									
ABSENT									

#### J. SUPERINTENDENT'S REPORT

a.

- 2. To add and approve the Professional Visitations as depicted on **DOCUMENT AD1:**
- f. MOTION BY \_\_\_\_\_\_ SECONDED BY\_\_\_\_\_ to accept Hamburg School's 2018-2019 Nursing Services Plan as depicted on DOCUMENT AD2.

	Mr. Jones	Mrs. Ambrose	Ms. Cade	Mr. Christy	Mrs. Cuevas	Mrs. Cunningham	Mrs. Davis	Mrs. Frayko	Mr. Gillen
PRESENT									
ABSENT									

g.	MOTION BY	SECONDED BY	to approve
	Suzanne Williamso	n as Assistant Track Coach	, Level 5 @
	\$1294.00		

	Mr.	Mrs.	Ms.	Mr.	Mrs.	Mrs.	Mrs.	Mrs.	Mr.
	Jones	Ambrose	Cade	Christy	Cuevas	Cunningham	Davis	Frayko	Gillen
PRESENT									
ABSENT									