HAMBURG BOARD OF EDUCATION

REGULAR MEETING AGENDA

21 May 2019

7:00 p.m.

A. Flag Salute & Pledge of Allegiance

STATEMENT----OPEN PUBLIC MEETING

This meeting is being conducted in compliance with the "Open Public Meeting Act Chapter 231—Public Laws of 1975." Advance written notice of at least 48 hours was given specifying the time, date and to the extent known, the agenda, and stating whether formal action may or may not be taken and has been properly posted at the school, mailed to the Clerk/Administrator, mailed to the New Jersey Herald, the Star-Ledger and the Sunday Herald.

ROLL CALL:

	Mr.	Mrs.	Ms.	Mr.	Mrs.	Mrs.	Mrs.	Mr.	Mr.
	Jones	Ambrose	Cade	Christy	Cunningham	Davis	Frayko	Gillen	Tobachnick
PRESENT									
ABSENT									

B. PRESENTATION TO THE BOARD –

 Hamburg School Board of Education Student of the Month for May:

PK-2 – Abigail VanEeuwen

3-5 - Hope DelGuidice

6-8 – Joseph Haas

2. Pre-K presentation by Mrs. Amy Breitenbach and Mrs. Sharon Triolo.

3. Thor Labs presentation by Mrs. Michele Sealander

_	Λ DDD Ω V Λ V	OF MINUTES
١	APPRUVAL	UP IVIIIVUI P.3

MOTION BY	SECONDED BY	to approve the
minutes for the Bu	dget Hearing and 25 April 2	019 Regular Board
meeting.		

	Mr. Jones	Mrs. Ambrose	Ms. Cade	Mr. Christy	Mrs. Cunningham	Mrs. Davis	Mrs. Frayko	Mr. Gillen	Mr. Tobachnick
YES									
NO									
ABSTAIN									

D. CORRESPONDENCE

E. OPEN TO THE PUBLIC (for discussion of agenda items only)

~ At this time, members of the public are invited to address the Board. Please note that public comments on the agenda items will be made in accordance with Policy 0167 – Public Presentation at Board Meetings. Each statement made by all participants may be limited to three minutes in duration. If you would like to address the Board, please raise your hand to be called upon. Once called, please stand and state your name and address before making your statement to the Board.

Meeting opened to the public for comment at (VOICE VOTE)	P.M.
Meeting closed to the public for comment at	P.M

F. COMMITTEE REPORTS

State & County School Boards

Sussex County Educational Services Commission

Liaison with the Hamburg Borough Council

Building & Grounds

a.	MOTION BY	SECONDED BY	to
	approve:		

Berto Construction Inc. for sidewalk and stairs replacement at Hamburg School in the amount of \$184,814 pending attorney review.

	Mr. Jones	Mrs. Ambrose	Ms. Cade	Mr. Christy	Mrs. Cunningham	Mrs. Davis	Mrs. Frayko	Mr. Gillen	Mr. Tobachnick
YES									
NO									
ABSTAIN									

Education & Policy

Negotiations & Personnel

Finance Committee

MOTION BY	SECONDED BY	to approve
items a through f.		

- a. To approve the bills as presented.
- b. To approve bills for the Cafeteria Account in the amount of \$18,685.42.
- c. To accept the Board Secretary's and Treasurer's reports for **30 April 2019.**

- d. To approve Transfers made by the Superintendent after the 25 April 2019 Board Meeting, with fund 10 debits totaling \$12,200 depicted on DOCUMENT A and the Board acknowledges that these transfers may increase/decrease the maximum dollar limit established as part of the 2018-19 budget process for various professional services.
- e. Pursuant to N.J.A.C. 6A:23A-16.10, the Business
 Administrator/Board Secretary certifies that as of 30 April
 2019 no budgetary line item account has been overexpended violating N.J.A.C. 6A:23-2.12(a).
- f. Pursuant to N.J.A.C. 6A:23A-16.10, the Board of Education certifies that no major account has been over-expended and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

	Mr.	Mrs.	Ms.	Mr.	Mrs.	Mrs.	Mrs.	Mr.	Mr.
	Jones	Ambrose	Cade	Christy	Cunningham	Davis	Frayko	Gillen	Tobachnick
YES									
NO									
ABSTAIN									

- G. OLD BUSINESS
- H. NEW BUSINESS
- I. BOARD SECRETARY'S REPORT

Motion by	_ Seconded by	to approve:
Board members and admini	strators to attend the New Jers	sey School
Boards Association Confere	nce, to be held Monday 21 Oct	ober 2019 to
Thursday 24 October 2019 a	and for the Board to pay for /re	imburse
registration fees, mileage, lo	odging, meals and incidental co	sts, in
accordance with Board police	cy. [Note: The State has approv	ed lodging for
October 21, 22 & 23, 2019.	All room reservations must be p	re-paid by
mid-September 2019 and all	cancellations must be processed	ed prior by
early October 2019 (no refur	nds will be issues after that date	e). Board

members please review your calendars so you can let me know if you are attending, so I can firm up our hotel & conference reservations].

	Mr. Jones	Mrs. Ambrose	Ms. Cade	Mr. Christy	Mrs. Cunningham	Mrs. Davis	Mrs. Frayko	Mr. Gillen	Mr. Tobachnick
YES									
NO									
ABSTAIN									

MOTION BY	SECONDED BY	to adopt the
following:		

Be it resolved that the amount of district taxes needed to meet the obligations of the Hamburg Borough Board of Education from 1 July 2019 to 30 June 2020 is \$4,856,078 and Hamburg Borough is hereby requested to put into the hands of the Business Administrator the monthly dollar amount as depicted on DOCUMENT B, by the 15th of each month, commencing on 15 July 2019 and authorize the Business Administrator to work with the municipality if there is a need to deviate from the tax requisition schedule.

	Mr. Jones	Mrs. Ambrose	Ms. Cade	Mr. Christy	Mrs. Cunningham	Mrs. Davis	Mrs. Frayko	Mr. Gillen	Mr. Tobachnick
YES									
NO									
ABSTAIN									

MOTION BY	SECONDED BY	_ to approve the FY 2019.
20 Cafeteria Price List	[DOCUMENT C].	

	Mr.	Mrs.	Ms.	Mr.	Mrs.	Mrs.	Mrs.	Mr.	Mr.
	Jones	Ambrose	Cade	Christy	Cunningham	Davis	Frayko	Gillen	Tobachnick
YES									
NO									
ABSTAIN									

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MOTION BY	SECONDED BY	to approve the							
2019-20 District S	ummary Award Letters fo	or purchases to be made							
through the Morri	through the Morris County Educational Services Commission/Ed-								
Data Cooperative	[DOCUMENT D].								

	Mr. Jones	Mrs. Ambrose	Ms. Cade	Mr. Christy	Mrs. Cunningham	Mrs. Davis	Mrs. Frayko	Mr. Gillen	Mr. Tobachnick
YES									
NO									
ABSTAIN									

MOTION BY______ SECONDED BY ______ to approve the Lakeland Bank Resolutions to change the Business Administrator/Board Secretary from Mr. Anthony Mistretta to Mr. William J Sabo effective 1 July 2019 [DOCUMENT E].

	Mr.	Mrs.	Ms.	Mr.	Mrs.	Mrs.	Mrs.	Mr.	Mr.
	Jones	Ambrose	Cade	Christy	Cunningham	Davis	Frayko	Gillen	Tobachnick
YES									
NO									
ABSTAIN									

To report, pursuant to PL 2015, Chapter 47 the Hamburg Board of Education intends to renew, award, or permit to expire the following contracts previously awarded by the board of education. These contracts are, have been, and will continue to be in full compliance with all state and federal statutes and regulations; in particular, New Jersey Title 18A:18. et.seq, NJAC Chapter 23, and Federal Uniform Administrative Requirements 2CFR, Part200.

- Maschio's Food Service, Inc.
- Horizon Dental/Fortitude Insurance Group
- New Jersey Schools Insurance Group/Bollinger/Morville Agency
- Alliance for Competitive Energy Services
- Educational Consortium for Telecommunications Savings
- Educational Data Services, Inc./Morris County ESC
- Hunterdon County Educational Services Commission
- The Educational Services Commission of New Jersey
- Sussex County Regional Transportation Cooperative
- Cleary, Giacobbe, Alfieri & Jacobs
- Nisivoccia LLC
- Parette Somjen Architects LLC
- J & B Therapy, LLC
- Mary Ellen Diffily, Physical Therapist
- Gurbir S. Saluja, M.D.
- Applied Behavioral Consulting LLC
- CDK Systems, Inc.
- ABCODE Security
- Cologix, Inc.
- Otis Elevator Company
- Bayada Home Health Care, Inc.
- Ardor Health Solutions
- T.A. Mountford Co.
- R & L DataCenter, Inc.
- Northern Hills Academy
- Vernon Township Board of Ed.
- Stanhope Borough Board of Ed.

J. SUPERINTENDENT'S REPORT

Α.	MOTION BY	SECONDED BY	to
	approve/accept/appo		

- Letter of resignation from Natalia Rudneva, World Language teacher effective 30 June 2019.
- 2. The resignation letter from Heather McDevitt, classroom aide effective 31 May 2019.
- 3. Heather McDevitt as replacement Grade 3 teacher for Carey Roth at Step 1, \$57,746 [pro-rated] from 31 May 2019 through 19 June 2019. [Due to the 90 day wait period for medical/dental benefits this position will not be eligible]
- 4. The stipend in the amount of \$2,400.00 for the month of May 2019 to Kimberly Sigman
- 5. SubstituteField TripsProfessional Developmentas depicted on DOCUMENT F.

	Mr.	Mrs.	Ms.	Mr.	Mrs.	Mrs.	Mrs.	Mr.	Mr.
	Jones	Ambrose	Cade	Christy	Cunningham	Davis	Frayko	Gillen	Tobachnick
YES									
NO									
ABSTAIN									

В.	MOTION BY	SECONDED BY	to accept					
	the superintenden	the superintendent's report of two (2) reported instances of						
	HIB as presented t	o the Board on 25 April 201	.9.					

	Mr. Jones	Mrs. Ambrose	Ms. Cade	Mr. Christy	Mrs. Cunningham	Mrs. Davis	Mrs. Frayko	Mr. Tobachnick
YES								
NO								
ABSTAIN								

C. To report there were two (2) reported instances of Harassment, Intimidation or Bullying between 26 April 2019 and 17 May 2019.

D.	MOTION BY	SECONDED BY
	to approve:	

- Super Science Programs for Kids to use the cafeteria and/or library from 8 July 2019 to 12 July 2019 from 8:30am-3pm.
- Letter of Agreement between the Center for Prevention and Counseling and Hamburg School District as depicted in **DOCUMENT G.**
- The Five-Year Curricular Plan as depicted on **DOCUMENT H.**

	Mr.	Mrs.	Ms.	Mr.	Mrs.	Mrs.	Mrs.	Mr.	Mr.
	Jones	Ambrose	Cade	Christy	Cunningham	Davis	Frayko	Gillen	Tobachnick
YES									
NO									
ABSTAIN									

D. Fire/Evacuation/Safety Drills
Fire Evacuation Drill - 4/29/19 2min 33sec

to approve the following co-curricular positions:

Activity	Staff Member	Level	Salary
Athletic Coordinator	Barry Douglass	6	\$2139
Art Club	Elizabeth Wassel	5	\$1407
AVA Coordinator	Michael Blochinger	5	\$1632
Band	June Tarantino	6	\$1463
Boys Basketball			
Boys Basketball Assistant			
Girls Basketball	Dorothy Smalley	6	\$2139
Girls Basketball Assistant			
Chorus	June Tarantino	6	\$1463
Computer Tech Advisor	Sandra Hoover	5	\$1745
Cross Country	Karen Titus	5	\$1407
Cross Country Assistant	Sandra Hoover	4	\$1126
Drama	June Tarantino	6	\$1913
Drama Assistant	Elizabeth Wassel	2	\$1238
Eighth Grade Advisor	Dorothy Smalley	6	\$1848
Environmental Club	Darby Kolb	5	\$1407
National Junior Honor Society	Michele Sealander	5	\$1407
Safety Patrol	Dorothy Smalley	5	\$1238
School Newspaper	Dorothy Smalley	6	\$1350
Soccer	Michael Blochinger	6	\$2026
Soccer Assistant	Susan Cullen	1	\$1350
Track	Suzanne Williamson	6	\$1463
Track Assistant			
Volleyball	V. Danko	6	\$1463
Yearbook	Michele Sealander	6	\$1913

	Mr. Jones	Mrs. Ambrose	Ms. Cade	Mr. Christy	Mrs. Cunningham	Mrs. Davis	Mrs. Frayko	Mr. Gillen	Mr. Tobachnick
YES									
NO									
ABSTAIN									

Staff for the Hamburg School Extended School Year Program (July 8-August 1)

Amy Breitenbach Special Education Teacher @

\$37.93/hour, not to exceed 40 hours

Michelle Clark Special Education Teacher @

\$37.93/hour, not to exceed 40 hours

Susan Hearn Special Education Teacher @

\$37.93/hour, not to exceed 40 hours

Heather McDevitt Classroom aide @ \$13.70/hour, not to

exceed 40 hours

Michele Sealander Classroom aide @ \$17.13/hour, not to

exceed 40 hours

2. Additional Staff for Summer Duties

Sandy Hoover Computer Technician @ \$26.53/hour, not to

exceed 50 hours.

Veronica Danko Office Assistant to check in deliveries @

\$13.71/hour, not to exceed 50 hours

Elizabeth Wassel Office Assistant to check in deliveries @

\$13.71/hour, not to exceed 50 hours

3. Substitute/Summer custodians for the balance of the 18-19 school year as well as the 19-20 school year: (summer hours include an 8-hour workday inclusive of a 30-minute lunch break and two 15-minute breaks).

Summer & 19-20 salaries:

Dorothy Smalley	Substitute Custodian @ \$13.27/hour
Jennifer Smalley	Substitute Custodian @ \$13.27/hour
Jessica Smalley	Substitute Custodian @ \$12.88/hour

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	Mr. Jones	Mrs.	Ms.	Mr. Christy	Mrs. Cunningham	Mrs. Davis	Mrs.	Mr. Gillen	Mr. Tobachnick
	Jones	711101030	Caac	Christy	Carringnam	Davis	Тиуко	Gillett	Tobaciiiiek
YES									
NO									
ABSTAIN									

K. OPEN TO THE PUBLIC

~ At this time, members of the public are invited to address the Board. Please note that public comments on the agenda items will be made in accordance with Policy 0167 – Public Presentation at Board Meetings. Each statement made by all participants may be limited to three minutes in duration. If you would like to address the Board, please raise your hand to be called upon. Once called, please stand and state your name and address before making your statement to the Board.

Meeting opened to the public for cor (VOICE VOTE)	nment at	_P.M .
Meeting closed to the public for com (VOICE VOTE)	ment at	P.M.
L. EXECUTIVE SESSION		
MOTION BYclosed the meeting to the public at _	SECONDED BYP.M.	

TO EXECUTIVE SESSION

WHEREAS, pursuant to N.J.S.A. 10:4-12(b), the Board of Education may exclude the public from that portion of a public meeting at which the Board discusses any of the matters described at N.J.S.A. 10:4-12(b)(1)-(9);

NOW, THEREFORE, BE IT RESOLVED that the Board of Education shall forthwith enter into closed session to discuss the following matter(s) concerning:

[]	Matters rendered confidential by state or federal law –
[]	Personnel
[]	Appointment of a public official
[]	Matters covered by the attorney-client privilege
[]	Pending or anticipated litigation
[]	Pending or anticipated contract negotiations
[]	Protection of the safety or property of the public
[]	Matters which would constitute an unwarranted invasion of privacy
[]	Matters in which the release of information would impair a right to
rece	eive Funds from the United States Government
[]	Matters concerning collective negotiations and/or the negotiation of
terr	ns and Conditions of employment of employees of the Board of
Edu	cation
[]	Possible imposition of a civil penalty or suspension
	BE IT FURTHER RESOLVED that said discussion may be disclosed to public when the reasons for discussing and acting upon it in closed sion no longer exist.
MO	TION BY SECONDED BY to
exit	Executive Session atP.M.
МО	TION TO ADJOURN MEETING
MO	TION BY SECONDED BY
	t the Board adjourned the meeting atP.M. [Voice Vote]

<u>FYI</u>

Board & Administrator, May 2019