

HAMBURG BOARD OF EDUCATION
REGULAR MEETING
AGENDA
18 June 2019
7:00 p.m.

A. Flag Salute & Pledge of Allegiance

STATEMENT----OPEN PUBLIC MEETING

This meeting is being conducted in compliance with the “Open Public Meeting Act Chapter 231—Public Laws of 1975.” Advance written notice of at least 48 hours was given specifying the time, date and to the extent known, the agenda, and stating whether formal action may or may not be taken and has been properly posted at the school, mailed to the Clerk/Administrator, mailed to the New Jersey Herald, the Star-Ledger and the Sunday Herald.

ROLL CALL:

| | Mr. Jones | Mrs. Ambrose | Ms. Cade | Mr. Christy | Mrs. Cunningham | Mrs. Davis | Mrs. Frayko | Mr. Gillen | Mr. Tobachnick |
|---------|--------------|-----------------|-------------|----------------|--------------------|---------------|----------------|---------------|-------------------|
| PRESENT | | | | | | | | | |
| ABSENT | | | | | | | | | |
| | | | | | | | | | |

B. PRESENTATION TO THE BOARD -

- Follow-up: Full-day Pre-K presentation by Mrs. Amy Breitenbach and Mrs. Sharon Triolo.

C. APPROVAL OF MINUTES

MOTION BY _____ SECONDED BY _____ to approve the minutes and the Executive minutes of the 21 May 2019 Regular Board meeting.

| | Mr. Jones | Mrs. Ambrose | Ms. Cade | Mr. Christy | Mrs. Cunningham | Mrs. Davis | Mrs. Frayko | Mr. Gillen | Mr. Tobachnick |
|---------|-----------|--------------|----------|-------------|-----------------|------------|-------------|------------|----------------|
| YES | | | | | | | | | |
| NO | | | | | | | | | |
| ABSTAIN | | | | | | | | | |

D. CORRESPONDENCE

E. OPEN TO THE PUBLIC (for discussion of agenda items only)

~ At this time, members of the public are invited to address the Board. Please note that public comments on the agenda items will be made in accordance with Policy 0167 – Public Presentation at Board Meetings. Each statement made by all participants may be limited to three minutes in duration. If you would like to address the Board, please raise your hand to be called upon. Once called, please stand and state your name and address before making your statement to the Board.

Meeting opened to the public for comment at _____ P.M.
(VOICE VOTE)

Meeting closed to the public for comment at _____ P.M.
(VOICE VOTE)

F. COMMITTEE REPORTS

State & County School Boards

Sussex County Educational Services Commission

Education & Policy

- a. **MOTION BY _____ SECONDED BY _____** to approve the adding of the USDA Nondiscrimination Statement as depicted in **DOCUMENT A** to the following policies as per U.S. Department of Agriculture guidance

Policy 8505 Wellness Policy/Nutrient Standards for Meals and Other Food

Policy 8507 Breakfast Offers Versus Serve (OVS)

Policy 8508 Lunch Offer Versus (OVS)

Policy 8550 Outstanding Food Services Charges - Unpaid Meal Charges/Outstanding Food Service Charges

| | Mr. Jones | Mrs. Ambrose | Ms. Cade | Mr. Christy | Mrs. Cunningham | Mrs. Davis | Mrs. Frayko | Mr. Gillen | Mr. Tobachnick |
|---------|-----------|--------------|----------|-------------|-----------------|------------|-------------|------------|----------------|
| YES | | | | | | | | | |
| NO | | | | | | | | | |
| ABSTAIN | | | | | | | | | |

Negotiations & Personnel

Finance Committee

Discussion of items a through f:

- a. To approve the bills as presented.
- b. To approve bills for the Cafeteria Account in the amount of **\$8,736.64.**
- c. To accept the Board Secretary’s and Treasurer’s reports for **31 May 2019.**
- d. To approve Transfers made by the Superintendent after the **22 May 2019** Board Meeting, with fund 10 debits totaling **\$ 31,100.00** as depicted on **DOCUMENT B** and the Board acknowledges that these transfers may increase/decrease the maximum dollar limit established

as part of the 2017-18 budget process for various professional services.

- e. Pursuant to N.J.A.C. 6A:23A-16.10, the Business Administrator/Board Secretary certifies that as of **31 May 2019** no budgetary line item account has been over-expended violating N.J.A.C. 6A:23-2.12(a).
- f. Pursuant to N.J.A.C. 6A:23A-16.10, the Board of Education certifies that no major account has been over-expended and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

MOTION BY _____ SECONDED BY _____ to approve items a through f.

| | Mr. Jones | Mrs. Ambrose | Ms. Cade | Mr. Christy | Mrs. Cunningham | Mrs. Davis | Mrs. Frayko | Mr. Gillen | Mr. Tobachnick |
|---------|-----------|--------------|----------|-------------|-----------------|------------|-------------|------------|----------------|
| YES | | | | | | | | | |
| NO | | | | | | | | | |
| ABSTAIN | | | | | | | | | |

G. OLD BUSINESS

H. NEW BUSINESS

MOTION BY _____ SECONDED BY _____ to approve the salary adjustment for Amelia Zummo, Child Study Team Secretary, from \$54,256 to \$54,506 due to longevity increase as of January 1, 2019 through June 30, 2019

| | Mr. Jones | Mrs. Ambrose | Ms. Cade | Mr. Christy | Mrs. Cunningham | Mrs. Davis | Mrs. Frayko | Mr. Gillen | Mr. Tobachnick |
|---------|-----------|--------------|----------|-------------|-----------------|------------|-------------|------------|----------------|
| YES | | | | | | | | | |
| NO | | | | | | | | | |
| ABSTAIN | | | | | | | | | |

To report, pursuant to PL 2015, Chapter 47 the Hamburg Board of Education intends to renew, award, or permit to expire the following contracts previously awarded by the board of education. These contracts are, have been, and will continue to be in full compliance with all state and federal statutes and regulations; in particular, New Jersey Title 18A:18. et.seq, NJAC Chapter 23, and Federal Uniform Administrative Requirements 2CFR, Part200.

- Dyntek Services Inc.

J. SUPERINTENDENT’S REPORT

A. MOTION BY _____ SECONDED BY _____ to approve the following items 1-6:

1. Robert Baumgartner as a substitute custodian/summer custodian/painter effective 20 June 2019 at a rate of \$14.85/hour.
2. Pamela Dean as Academic Club Advisor for the 2019-2020 school year - Step 2 @ \$1,126.00.
3. The stipend in the amount of \$2,400.00 for the month of June 2019 to Kimberly Sigman.

4. As a 2019-2020 board goal, the collaboration with the schools in our Walkkill Valley region to align curricular programs and develop a shared curricular vision.
5. To approve tuition contract with Gordon Sparks Academy, East Orange, NJ for homeless student #26177 to attend Hamburg School in the amount of \$13,846.000 for the 2018-2019 school year.
6. Professional Development, Field Trips, and/or Substitutes as depicted on **DOCUMENT C**

| | Mr. Jones | Mrs. Ambrose | Ms. Cade | Mr. Christy | Mrs. Cunningham | Mrs. Davis | Mrs. Frayko | Mr. Gillen | Mr. Tobachnick |
|---------|-----------|--------------|----------|-------------|-----------------|------------|-------------|------------|----------------|
| YES | | | | | | | | | |
| NO | | | | | | | | | |
| ABSTAIN | | | | | | | | | |

B. MOTION BY _____ SECONDED BY _____ to accept the superintendent’s report of two (2) instances [unfounded] of HIB as presented to the Board on 21 May 2019.

| | Mr. Jones | Mrs. Ambrose | Ms. Cade | Mr. Christy | Mrs. Cunningham | Mrs. Davis | Mrs. Frayko | Mr. Gillen | Mr. Tobachnick |
|---------|-----------|--------------|----------|-------------|-----------------|------------|-------------|------------|----------------|
| YES | | | | | | | | | |
| NO | | | | | | | | | |
| ABSTAIN | | | | | | | | | |

C. To report there was [1] reported instance of Harassment, Intimidation or Bullying between 17 May 2019 and 13 June 2019.

D. Fire/Evacuation/Safety Drills
Fire Evacuation Drill – 5/22/19 - 2 min. 33 sec.
Active Shooter Drill - 6/13/19

H. OPEN TO THE PUBLIC

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Meeting opened to the public for comment at _____ P.M.
(VOICE VOTE)

Meeting closed to the public for comment at _____ P.M.
(VOICE VOTE)

I. EXECUTIVE SESSION

**MOTION BY _____ SECONDED BY _____ closed
the meeting to the public at _____ P.M.**

TO EXECUTIVE SESSION

WHEREAS, pursuant to N.J.S.A. 10:4-12(b), the Board of Education may exclude the public from that portion of a public meeting at which the Board discusses any of the matters described at N.J.S.A. 10:4-12(b)(1)-(9);

NOW, THEREFORE, BE IT RESOLVED that the Board of Education shall forthwith enter into closed session to discuss the following matter(s) concerning:

- Matters rendered confidential by state or federal law –
- Personnel – **CSA Contract**
- Appointment of a public official
- Matters covered by the attorney-client privilege
- Pending or anticipated litigation
- Pending or anticipated contract negotiations
- Protection of the safety or property of the public
- Matters which would constitute an unwarranted invasion of privacy
- Matters in which the release of information would impair a right to receive funds from the United States Government
- Matters concerning collective negotiations and/or the negotiation of terms and Conditions of employment of employees of the Board of Education – **secretaries, custodian and VP/Head of CST contracts**
- Possible imposition of a civil penalty or suspension

BE IT FURTHER RESOLVED that said discussion may be disclosed to the public when the reasons for discussing and acting upon it in closed session no longer exist.

MOTION BY _____ SECONDED BY _____ to exit Executive Session at _____ P.M.

MOTION TO ADJOURN MEETING

MOTION BY _____ SECONDED BY _____ that the Board adjourned the meeting at _____ P.M. [Voice Vote]

FYI

- Board & Administrator, June 2019