HAMBURG BOARD OF EDUCATION

REGULAR MEETING AGENDA

18 June 2019

7:00 p.m.

A. Flag Salute & Pledge of Allegiance

STATEMENT----OPEN PUBLIC MEETING

This meeting is being conducted in compliance with the "Open Public Meeting Act Chapter 231—Public Laws of 1975." Advance written notice of at least 48 hours was given specifying the time, date and to the extent known, the agenda, and stating whether formal action may or may not be taken and has been properly posted at the school, mailed to the Clerk/Administrator, mailed to the New Jersey Herald, the Star-Ledger and the Sunday Herald.

ROLL CALL:

	Mr. Jones	Mrs. Ambrose	Ms. Cade	Mr. Christy	Mrs. Cunningham	Mrs. Davis	Mrs. Frayko	Mr. Gillen	Mr. Tobachnick
PRESENT									
ABSENT									

B. PRESENTATION TO THE BOARD -

• Follow-up: Full-day Pre-K presentation by Mrs. Amy Breitenbach and Mrs. Sharon Triolo.

C. APPROVAL OF MINUTES

MOTION BY	SECONDED BY	to approve
the minutes and the	e Executive minutes of the	21 May 2019
Regular Board meet	ting.	

	Mr.	Mrs.	Ms.	Mr.	Mrs.	Mrs.	Mrs.	Mr.	Mr.
	Jones	Ambrose	Cade	Christy	Cunningham	Davis	Frayko	Gillen	Tobachnick
YES									
NO									
ABSTAIN									

D. CORRESPONDENCE

E. OPEN TO THE PUBLIC (for discussion of agenda items only)

~ At this time, members of the public are invited to address the Board. Please note that public comments on the agenda items will be made in accordance with Policy 0167 – Public Presentation at Board Meetings. Each statement made by all participants may be limited to three minutes in duration. If you would like to address the Board, please raise your hand to be called upon. Once called, please stand and state your name and address before making your statement to the Board.

(VOICE VOTE)	P.IVI.
Meeting closed to the public for comment at	P.M

F. COMMITTEE REPORTS

State & County School Boards

Sussex County Educational Services Commission

<u>Liaison with the Hamburg Borough Council</u> <u>Building & Grounds</u>

a.	MOTION BY	SECONDED BY	to				
	approve the transf	fer from Capital Reserve Ac	count				
	\$28,000 to the Capital Outlay Account 12-000-400-						
	334-000-000 for ar	chitectural costs.					

	Mr. Jones	Mrs. Ambrose	Ms. Cade	Mr. Christy	Mrs. Cunningham	Mrs. Davis	Mrs. Frayko	Mr. Gillen	Mr. Tobachnick
YES									
NO									
ABSTAIN									

b.	MOTION BY	SECONDED BY	to
	approve that the C	hief School Administrator a	nd the
	Business Administr	ator are empowered to exe	cute
	any contracts and/	or change orders that may	be
	necessary for the in	nstallation of the Cafeteria	HVAC
	system installed at	Hamburg School	

	Mr. Jones	Mrs. Ambrose	Ms. Cade	Mr. Christy	Mrs. Cunningham	Mrs. Davis	Mrs. Frayko	Mr. Gillen	Mr. Tobachnick
YES									
NO									
ABSTAIN									

Education & Policy

a.	MOTION BY		SECONDED BY	to					
	approve the ac	dding of the US	SDA Nondiscriminati	on Statement					
	as depicted in DOCUMENT A to the following policies as per U.S.								
	Department of	f Agriculture gi	uidance						

Policy 8505 Wellness Policy/Nutrient Standards for Meals and Other Food
Policy 8507 Breakfast Offers Versus Serve (OVS)
Policy 8508 Lunch Offer Versus (OVS)
Policy 8550 Outstanding Food Services Charges - Unpaid Meal Charges/Outstanding Food Service Charges

	Mr.	Mrs.	Ms.	Mr.	Mrs.	Mrs.	Mrs.	Mr.	Mr.
	Jones	Ambrose	Cade	Christy	Cunningham	Davis	Frayko	Gillen	Tobachnick
YES									
NO									
ABSTAIN									

Negotiations & Personnel

Finance Committee

Discussion of items a through f:

- a. To approve the bills as presented.
- b. To approve bills for the Cafeteria Account in the amount of \$8,736.64.
- c. To accept the Board Secretary's and Treasurer's reports for **31 May 2019.**
- d. To approve Transfers made by the Superintendent after the 22 May 2019 Board Meeting, with fund 10 debits totaling \$31,100.00 as depicted on DOCUMENT B and the Board acknowledges that these transfers may increase/decrease the maximum dollar limit established

as part of the 2017-18 budget process for various professional services.

- e. Pursuant to N.J.A.C. 6A:23A-16.10, the Business Administrator/Board Secretary certifies that as of 31 May 2019 no budgetary line item account has been overexpended violating N.J.A.C. 6A:23-2.12(a).
- f. Pursuant to N.J.A.C. 6A:23A-16.10, the Board of Education certifies that no major account has been over-expended and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

MOTION BY	SECONDED BY	to approve
items		
a through f.		

	Mr.	Mrs.	Ms.	Mr.	Mrs.	Mrs.	Mrs.	Mr.	Mr.
	Jones	Ambrose	Cade	Christy	Cunningham	Davis	Frayko	Gillen	Tobachnick
YES									
NO									
ABSTAIN									

- G. OLD BUSINESS
- H. NEW BUSINESS

I. BOARD SECRETARY'S REPORT

To discuss the year end transfer of money to the Capital Reserve Account [this can only occur by BOE resolution in the month of June or during the budget process].

MOTION BY	SECONDED BY	to adopt the
following resolution:		

WHEREAS, NJSA 18A:21-2 and NJSA 18A:7G-13 permit a Board of Education to establish and/or deposit into certain reserve accounts at year end, and

WHEREAS, the aforementioned statutes authorize procedures, under the authority of the Commissioner of Education, which permit a board of education to transfer anticipated excess current revenue or unexpended appropriations into reserve accounts during the month of June by board resolution, and

WHEREAS, Hamburg Borough Board of Education wishes to deposit anticipated current year excess surplus into a Capital Reserve account at year end, and

WHEREAS, the Hamburg Borough Board of Education has determined that not to exceed \$ 200,000 is available for such purpose of transfer;

NOW THEREFORE BE IT RESOLVED by the Hamburg Borough Board of Education that it hereby authorizes the district's School Business Administrator to make this transfer consistent with all applicable laws and regulations.

	Mr.	Mrs.	Ms.	Mr.	Mrs.	Mrs.	Mrs.	Mr.	Mr.
	Jones	Ambrose	Cade	Christy	Cunningham	Davis	Frayko	Gillen	Tobachnick
YES									
NO									
ABSTAIN									

MOTION BY	SECONDED BY	to approve the						
salary adjustment for Amelia Zummo, Child Study Team Secretary,								
from \$54,256 to \$54,506 due to longevity increase as of January 1,								
2019 through June 3	0, 2019							

	Mr.	Mrs.	Ms.	Mr.	Mrs.	Mrs.	Mrs.	Mr.	Mr.
	Jones	Ambrose	Cade	Christy	Cunningham	Davis	Frayko	Gillen	Tobachnick
YES									
NO									
ABSTAIN									

To report, pursuant to PL 2015, Chapter 47 the Hamburg Board of Education intends to renew, award, or permit to expire the following contracts previously awarded by the board of education. These contracts are, have been, and will continue to be in full compliance with all state and federal statutes and regulations; in particular, New Jersey Title 18A:18. et.seq, NJAC Chapter 23, and Federal Uniform Administrative Requirements 2CFR, Part200.

• Dyntek Services Inc.

J. SUPERINTENDENT'S REPORT

Α.	MOTION BY	SECONDED BY	to
	approve the followi	ng items 1-6:	

- Robert Baumgartner as a substitute custodian/summer custodian/painter effective 20 June 2019 at a rate of \$14.85/hour.
- 2. Pamela Dean as Academic Club Advisor for the 2019-2020 school year Step 2 @ \$1,126.00.
- 3. The stipend in the amount of \$2,400.00 for the month of June 2019 to Kimberly Sigman.

- 4. As a 2019-2020 board goal, the collaboration with the schools in our Wallkill Valley region to align curricular programs and develop a shared curricular vision.
- 5. To approve tuition contract with Gordon Sparks Academy, East Orange, NJ for homeless student #26177 to attend Hamburg School in the amount of \$13,846.000 for the 2018-2019 school year.
- 6. Professional Development, Field Trips, and/or Substitutes as depicted on **DOCUMENT C**

	Mr.	Mrs.	Ms.	Mr.	Mrs.	Mrs.	Mrs.		Mr.
	Jones	Ambrose	Cade	Christy	Cunningham	Davis	Frayко	Gillen	Tobachnick
YES									
NO									
ABSTAIN									

В.	MOTION BY	SECONDED BY	to
	accept the superin	tendent's report of two (2)	instances
	[unfounded] of HIE	3 as presented to the Board	on 21
	May 2019.		

	Mr.	Mrs.	Ms.	Mr.	Mrs.	Mrs.	Mrs.	Mr.	Mr.
	Jones	Ambrose	Cade	Christy	Cunningham	Davis	Frayko	Gillen	Tobachnick
YES									
NO									
ABSTAIN									

- C. To report there was [1] reported instance of Harassment, Intimidation or Bullying between 17 May 2019 and 13 June 2019.
- D. Fire/Evacuation/Safety Drills
 Fire Evacuation Drill 5/22/19 2 min. 33 sec.
 Active Shooter Drill 6/13/19

E.	MOTION BY	SECONDED BY	
	to accept with regret:		

The resignation of Meghan Braccioforte, School Counselor effective 30 June 2019.

	Mr.	Mrs.	Ms.	Mr.	Mrs.	Mrs.	Mrs.	Mr.	Mr.
	Jones	Ambrose	Cade	Christy	Cunningham	Davis	Frayko	Gillen	Tobachnick
YES									
NO									
ABSTAIN									

- F. To advise the board that the Fire Lane will be extended across the entire front of the building.
- to approve the contract with BAYADA Home Health Care, Inc. for substitute nurse services effective 6 September 2019 through 30 June 2020 as depicted on **DOCUMENT D.**

WHEREAS, there exists a need for various professional services, and

WHEREAS, the Public School Contracts Law (NJSA 18:A:18A-5) requires that a resolution authorizing the contracting of professional services without competitive bids as adopted:

NOW, THEREFORE, BE IT RESOLVED, by the Board of Education of the Borough of Hamburg that the following professional services be contracted by the Hamburg Borough Board of Education for the 2019-2020 school year without competitive bidding as a professional service in accordance with 18A:18A-15 of the Public School Contracts Law, not to exceed a contractual amount of \$100,000 as follows:

	Mr. Jones	Mrs. Ambrose	Ms. Cade	Mrs. Cunningham	Mrs. Davis	Mr. Gillen	Mr. Tobachnick
YES							
NO							
ABSTAIN							

H. OPEN TO THE PUBLIC

~ At this time, members of the public are invited to address the Board. Please note that public comments on the agenda items will be made in accordance with Policy 0167 – Public Presentation at Board Meetings. Each statement made by all participants may be limited to three minutes in duration. If you would like to address the Board, please raise your hand to be called upon. Once called, please stand and state your name and address before making your statement to the Board.

Meeting opened to the public for comment at (VOICE VOTE)								
Meeting closed to the (VOICE VOTE)	public for comment at	P.M.						
I. EXECUTIVE SES	SION							
MOTION BY the meeting to the pu	SECONDED BY	closed						

TO EXECUTIVE SESSION

WHEREAS, pursuant to N.J.S.A. 10:4-12(b), the Board of Education may exclude the public from that portion of a public meeting at which the Board discusses any of the matters described at N.J.S.A. 10:4-12(b)(1)-(9);

NOW, THEREFORE, BE IT RESOLVED that the Board of Education shall forthwith enter into closed session to discuss the following matter(s) concerning:

[] Matters rendered co	nfidential by state or federal law –
[X] Personnel – CSA Co	ntract
[] Appointment of a pu	blic official
[] Matters covered by t	he attorney-client privilege
[] Pending or anticipate	ed litigation
[] Pending or anticipate	ed contract negotiations
[] Protection of the safe	ety or property of the public
[] Matters which would	I constitute an unwarranted invasion of
privacy	
[] Matters in which the	release of information would impair a
right to receive funds fro	m the United States Government
[X] Matters concerning	collective negotiations and/or the
negotiation of terms and	Conditions of employment of employees
of the Board of Educatior	n – secretaries, custodian and VP/Head of
CST contracts	
[] Possible imposition o	of a civil penalty or suspension
RF IT FURTHER REG	SOLVED that said discussion may be
	nen the reasons for discussing and acting
upon it in closed session	
apon it in closed session	no longer exist.
MOTION BY	SECONDED BY
to exit Executive Session atP.M.	
MOTION TO ADJOURN MEETING	
MOTION BY	SECONDED BY
that the Board adjourned the meeting at	
P.M. [Voice Vote]	

<u>FYI</u>

Board & Administrator, June 2019