HAMBURG BOARD OF EDUCATION REGULAR MEETING AGENDA 30 July 2019 7:00 p.m.

A. Flag Salute & Pledge of Allegiance

STATEMENT----OPEN PUBLIC MEETING

This meeting is being conducted in compliance with the "Open Public Meeting Act Chapter 231—Public Laws of 1975." Advance written notice of at least 48 hours was given specifying the time, date and to the extent known, the agenda, and stating whether formal action may or may not be taken and has been properly posted at the school, mailed to the Clerk/Administrator, mailed to the New Jersey Herald, the Star-Ledger and the Sunday Herald.

ROLL CALL:

	Mr. Jones	Mrs. Ambrose	Ms. Cade	Mr. Christy	Mrs. Cunningham	Mrs. Davis	Mrs. Frayko	Mr. Gillen	Mr. Tobachnick
PRESENT									
ABSENT									

B. PRESENTATION TO THE BOARD -

C. APPROVAL OF MINUTES

1. MOTION BY ______ SECONDED BY ______ to approve the minutes of the 18 June 2019 Regular Board meeting.

	Mr. Jones	Mrs. Ambrose	Ms. Cade	Mr. Christy	Mrs. Cunningham	Mrs. Davis	Mrs. Frayko	Mr. Gillen	Mr. Tobachnick
Yes									
No									
Abstain									

2. MOTION BY ______ SECONDED BY ______ to approve the minutes of the 25 June 2019 Special Board meeting.

	Mr. Jones	Mrs. Ambrose	Ms. Cade	Mr. Christy	Mrs. Cunningham	Mrs. Davis	Mrs. Frayko	Mr. Gillen	Mr. Tobachnick
Yes									
No									
Abstain									

D. CORRESPONDENCE

E. OPEN TO THE PUBLIC (for discussion of agenda items only)

~ At this time, members of the public are invited to address the Board. Please note that public comments on the agenda items will be made in accordance with Policy 0167 – Public Presentation at Board Meetings. Each statement made by all participants may be limited to three minutes in duration. If you would like to address the Board, please raise your hand to be called upon. Once called, please stand and state your name and address before making your statement to the Board.

Meeting opened to the public for comment at ______P.M. (VOICE VOTE)

Page 3 of 12 Meeting closed to the public for comment at ______ P.M. (VOICE VOTE)

F. COMMITTEE REPORTS

State & County School Boards

Sussex County Educational Services Commission

Liaison with the Hamburg Borough Council

Building & Grounds Education & Policy

Negotiations & Personnel

Finance Committee

Discussion of items 1 through 6:

- 1. To approve the bills as presented.
- 2. To approve bills for the Cafeteria Account in the amount of \$6,306.76.
- 3. To accept the Board Secretary's and Treasurer's reports for **30** June 2019.
- 4. To approve Transfers made by the Superintendent after the **18** June 2019 Board Meeting, with fund 10 debits totaling **\$127,985** depicted in **DOCUMENT A** and the Board acknowledges that these transfers may increase/decrease the maximum dollar limit established as part of the 2018-19 budget process for various professional services.
- Pursuant to N.J.A.C. 6A:23A-16.10, the Business Administrator/Board Secretary certifies that as of 30 June 2019 no budgetary line item account has been over-expended violating N.J.A.C. 6A:23-2.12(a).

6. Pursuant to N.J.A.C. 6A:23A-16.10, the Board of Education certifies that no major account has been over-expended and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

MOTION BY_____SECONDED BY _____ to approve items 1 through 6.

	Mr. Jones	Mrs. Ambrose	Ms. Cade	Mr. Christy	Mrs. Cunningham	Mrs. Davis	Mrs. Frayko	Mr. Gillen	Mr. Tobachnick
Yes									
No									
Abstain									

G. OLD BUSINESS

H. NEW BUSINESS

I. BOARD SECRETARY'S REPORT

1. To report recent changes in the law [effective 1 July 2019] that increased the mileage reimbursement from \$.31 to \$.35 per mile for traveling by personal automobile on official school business and the increase of the minimum wage from \$8.45 to \$10.00 per hour.

2. MOTION BY _____ SECONDED BY _____ to approve:

The Business Administrator to attend 5 workshops sponsored by the New Jersey Association of School Business Officials [NJASBO] through the NJASBO Professional Development In-Service Program in the amount of \$100 per workshop.

	Mr. Jones	Mrs. Ambrose	Ms. Cade	Mr. Christy	Mrs. Cunningham	Mrs. Davis	Mrs. Frayko	Mr. Gillen	Mr. Tobachnick
Yes									
No									
Abstain									

3. MOTION BY ______ SECONDED BY ______ to approve the submission of the electronic application(s) for the FY 2019-20 Federal ESEA & IDEA Grants and to approve/accept the ESEA & IDEA grant expenditures as depicted in DOCUMENT B , with the declining of Title 3 funds in the amount of \$185.

	Mr. Jones	Mrs. Ambrose	Ms. Cade	Mr. Christy	Mrs. Cunningham	Mrs. Davis	Mrs. Frayko	Mr. Gillen	Mr. Tobachnick
Yes									
No									
Abstain									

- 4. To update the Board on the Cafeteria HVAC Project at the Hamburg School.
- 5. MOTION BY ______ SECONDED BY ______ to approve: Payment request #3, as submitted by Echelon Services, Inc. for the Cafeteria HVAC Project at the Hamburg School, in the amount of \$37,879.63 and payment will be released upon approval by the architect as depicted in DOCUMENT C.

	Mr. Jones	Mrs. Ambrose	Ms. Cade	Mr. Christy	Mrs. Cunningham	Mrs. Davis	Mrs. Frayko	Mr. Gillen	Mr. Tobachnick
Yes									
No									
Abstain									

6. MOTION BY ______ SECONDED BY ______ to approve: Change Order # 1 in the amount of \$9,711.00 with Echelon Services, Inc. for the Cafeteria HVAC Project at the Hamburg School as depicted in DOCUMENT D.

	Mr. Jones	Mrs. Ambrose	Ms. Cade	Mr. Christy	Mrs. Cunningham	Mrs. Davis	Mrs. Frayko	Mr. Gillen	Mr. Tobachnick
Yes									
No									
Abstain									

J. SUPERINTENDENT'S REPORT

1. MOTION BY ______ SECONDED BY ______ to approve/accept/appoint the following item(s) a-e:

- a. Letter of resignation from Elizabeth Wassel, art teacher effective 1 September 2019.
- b. The superintendent's report of one [1] instance of HIB as presented to the Board on 18 June 2019.
- c. The HIB Report Card as shown on the Hamburg School website's Board of Education page.
- d. The stipend in the amount of \$2400.00 for the month of July 2019 to Kimberly Sigman
- e. The stipend in the amount of \$2400.00 for the month of August 2019 for Kimberly Sigman [to be paid out in September 2019]

	Mr. Jones	Mrs. Ambrose	Ms. Cade	Mr. Christy	Mrs. Cunningham	Mrs. Davis	Mrs. Frayko	Mr. Gillen	Mr. Tobachnick
Yes									
No									
Abstain									

2. MOTION BY ______ SECONDED BY ______ to approve/accept/appoint/change the following item(s) a-b:

- a. To increase Sandra Hoover, Elementary Teacher from 50% to 80% [4 days/wk] effective 1 September 2019.
- b. The shared services agreement between the Wallkill Valley Regional High School Board of Education and the Hamburg School Board of Education to jointly unitize the services of a Learning Disabilities Teacher Consultant to provide services to Hamburg School effective 1 July 2019 through 30 June 2020 at a cost of 40% or the consultant's annual salary [\$40,395.60] plus 40% of Health Insurance or Health Insurance waiver cost as depicted in DOCUMENT D1.

	Mr. Jones	Mrs. Ambrose	Ms. Cade	Mr. Christy	Mrs. Cunningham	Mrs. Davis	Mrs. Frayko	Mr. Gillen	Mr. Tobachnick
Yes									
No									
Abstain									

3. Fire/Evacuation/Safety Drills Fire Evacuation Drill –

4. MOTION BY _____SECONDED BY _____ to approve:

 a. Changing the World Language from French to Spanish implemented through Rosetta Stone, effective 1 September 2019.

	Mr.	Mrs.	Ms.	Mr.	Mrs.	Mrs.	Mrs.	Mr.	Mr.
	Jones	Ambrose	Cade	Christy	Cunningham	Davis	Frayko	Gillen	Tobachnick
Yes									
No									
Abstain									

5.	MOTION BY	SECONDED BY	Page 8 of 12 to
	approve a-b:		

- a. Field Trips, Substitutes and Professional development for the 2019-2020 school year as depicted on DOCUMENT E.
- b. Blanket Substitute and Field Trip Lists for the 2019-20 school year as depicted on DOCUMENT F.

	Mr. Jones	Mrs. Ambrose	Ms. Cade	Mr. Christy	Mrs. Cunningham	Mrs. Davis	Mrs. Frayko	Mr. Gillen	Mr. Tobachnick
Yes									
No									
Abstain									

6. MOTION BY_____SECONDED BY__

to approve:

Catherine Blake as Full-time School Counselor at MA Step 5 @ \$66,877.00 effective 1 September 2019. This position qualifies for benefits.

	Mr. Jones	Mrs. Ambrose	Ms. Cade	Mr. Christy	Mrs. Cunningham	Mrs. Davis	Mrs. Frayko	Mr. Gillen	Mr. Tobachnick
Yes									
No									
Abstain									

7. To discuss before and after-care options.

K. OPEN TO THE PUBLIC

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Meeting opened to the public for comment at _____P.M. (VOICE VOTE)

Meeting closed to the public for comment at ______ P.M. (VOICE VOTE)

L. EXECUTIVE SESSION

MOTION BY______ SECONDED BY ______ closed the meeting to the public at _____P.M.

TO EXECUTIVE SESSION

WHEREAS, pursuant to N.J.S.A. 10:4-12(b), the Board of Education may exclude the public from that portion of a public meeting at which the Board discusses any of the matters described at N.J.S.A. 10:4-12(b)(1)-(9);

NOW, THEREFORE, BE IT RESOLVED that the Board of Education shall forthwith enter into closed session to discuss the following matter(s) concerning:

- [] Matters rendered confidential by state or federal law –
- [X] Personnel [Proposed] CSA contract & [Proposed VP contract]
- [] Appointment of a public official
- [] Matters covered by the attorney-client privilege
- [] Pending or anticipated litigation
- [] Pending or anticipated contract negotiations
- [] Protection of the safety or property of the public
- [] Matters which would constitute an unwarranted invasion of privacy
- [] Matters in which the release of information would impair a right to receive funds from the United States Government
- [] Matters concerning collective negotiations and/or the negotiation of terms and Conditions of employment of employees of the Board of Education
- [] Possible imposition of a civil penalty or suspension

BE IT FURTHER RESOLVED that said discussion may be disclosed to the public when the reasons for discussing and acting upon it in closed session no longer exist.

MOTION BY	SECONDED BY	to
exit Executive Session at	P.M.	

MOTION TO ADJOURN MEETING

MOTION BY______ SECONDED BY ______ that the Board adjourned the meeting at _____P.M. [Voice Vote]

<u>FYI</u>

- Board & Administrator, July 2019
- Rosetta Stone Course Contents

Notes