

HAMBURG BOARD OF EDUCATION

REGULAR MEETING

AGENDA

24 September 2019

7:00 p.m.

A. Flag Salute & Pledge of Allegiance

STATEMENT----OPEN PUBLIC MEETING

This meeting is being conducted in compliance with the “Open Public Meeting Act Chapter 231—Public Laws of 1975.” Advance written notice of at least 48 hours was given specifying the time, date and to the extent known, the agenda, and stating whether formal action may or may not be taken and has been properly posted at the school, mailed to the Clerk/Administrator, mailed to the New Jersey Herald, the Star-Ledger and the Sunday Herald.

ROLL CALL:

	Mr. Jones	Mrs. Ambrose	Vacant	Mr. Christy	Vacant	Mrs. Davis	Mrs. Frayko	Mr. Gillen	Mr. Tobachnick
PRESENT									
ABSENT									

B. PRESENTATION TO THE BOARD -

C. APPROVAL OF MINUTES

MOTION BY _____ SECONDED BY _____ to approve the Regular Meeting minutes and the Executive Session meeting minutes of the 27 August 2019 Regular Board meeting.

	Mr. Jones	Mrs. Ambrose	Vacant	Mr. Christy	Vacant	Mrs. Davis	Mrs. Frayko	Mr. Gillen	Mr. Tobachnick
Yes									
No									
Abstain									

MOTION BY _____ SECONDED BY _____ to approve the Special Meeting minutes of the 3 September 2019 Regular Board meeting.

	Mr. Jones	Mrs. Ambrose	Vacant	Mr. Christy	Vacant	Mrs. Davis	Mrs. Frayko	Mr. Gillen	Mr. Tobachnick
Yes									
No									
Abstain									

D. CORRESPONDENCE

- A letter from Dr. June Cade resigning from the Hamburg Borough Board of Education effective 3 September 2019.
- A letter from Mrs. Sandra Cunningham resigning from the Hamburg Borough Board of Education effective 15 September 2019.
- Approval from Donors Choose of a request from Michele Sealander for 2 Q-ball Throw-able Microphones

E. OPEN TO THE PUBLIC (for discussion of agenda items only)

~ At this time, members of the public are invited to address the Board. Please note that public comments on the agenda items will be made in accordance with Policy 0167 – Public Presentation at Board Meetings. Each statement made by all participants may be limited to three minutes in duration. If you would like to address the Board, please raise your hand to be called upon. Once called, please stand and state your name and address before making your statement to the Board.

Meeting opened to the public for comment at _____ P.M.
(VOICE VOTE)

Meeting closed to the public for comment at _____ P.M.
(VOICE VOTE)

F. COMMITTEE REPORTS**State & County School Boards****Sussex County Educational Services Commission****Liaison with the Hamburg Borough Council****Building & Grounds**

- To schedule a Committee meeting to discuss various projects.

Education & Policy**Negotiations & Personnel****Finance Committee**

Discussion of items 1 through 6:

1. To approve the bills as presented.
2. To approve bills for the Cafeteria Account in the amount of **\$0.**

3. To accept the Board Secretary’s and Treasurer’s reports for **31 August 2019**.
4. To approve Transfers made by the Superintendent after the **27 August 2019** Board Meeting, with fund 10 debits totaling **\$58,000** depicted in **DOCUMENT A** and the Board acknowledges that these transfers may increase/decrease the maximum dollar limit established as part of the 2019-20 budget process for various professional services.
5. Pursuant to N.J.A.C. 6A:23A-16.10, the Business Administrator/Board Secretary certifies that as of **31 August 2019** no budgetary line item account has been over-expended violating N.J.A.C. 6A:23-2.12(a).
6. Pursuant to N.J.A.C. 6A:23A-16.10, the Board of Education certifies that no major account has been over-expended and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

MOTION BY _____ SECONDED BY _____ to approve items 1 through 6.

	Mr. Jones	Mrs. Ambrose	Vacant	Mr. Christy	Vacant	Mrs. Davis	Mrs. Frayko	Mr. Gillen	Mr. Tobachnick
Yes									
No									
Abstain									

G. OLD BUSINESS

H. NEW BUSINESS

- 1) To review the expense log and reporting requirements for the people attending the New Jersey School Boards Workshop 21-24 October 2019. The workshop & hotel information will be sent to your house by Friday 18 October 2019.

4. To approve the revised FY 2019-20 ESEA & IDEA grant listing as depicted on **DOCUMENT B**. [Note: The revision is to reflect the actual staffing].

	Mr. Jones	Mrs. Ambrose	Vacant	Mr. Christy	Vacant	Mrs. Davis	Mrs. Frayko	Mr. Gillen	Mr. Tobachnick
Yes									
No									
Abstain									

J. SUPERINTENDENT’S REPORT

1. **MOTION BY _____ SECONDED BY _____ to approve/accept/appoint the following item(s) a-f:**

- a. **Accept:** Resignation letter from Cynthia Langenfeld, classroom aide effective 1 July 2019.
- b. **Approve:** CAP (Child Assault Protection) Program for grades 3, 5, and 7 at a district cost of \$314.00 (grant monies received \$733.00).
- c. **Accept:** A grant from the Hamburg Drug Alliance [Mark Sena] for a grant from the Hamburg Drug Alliance to offset costs of Lions Quest curriculum for grades K, 1, 2, and 8 (\$150 per grade level). The Center of Prevention (Newton, NJ) obtained a grant under the NJ Dept of Mental Health and Addiction Services (DMHAS) allowing for programming for 3-5 years which include Lions Quest SEL program. Trained staff from the Center of Prevention will provide 10 weeks of Social Emotional Learning Curriculum to your 3rd, 4th, 5th and 6th grade students.
- d. **Approve:** Combined Professional Development/Field Trip/Facility Use/Substitute Approval requests as depicted on **DOCUMENT C**

e. **Approve:**

Allison Pollison	Art Club Advisor	Step 1	\$1013.00
Susan Hearn	Asst. Girls B'ball Coach	Step 1	\$1463.00
Antoinette Ratzer	Head Boys B'ball Coach	Step 1	\$1688.00
Michele Clark	Asst. Boys B'ball Coach	Step 2	\$1575.00
Heather McDevitt	Asst. Track Coach	Step 1	\$900.00

	Mr. Jones	Mrs. Ambrose	Vacant	Mr. Christy	Vacant	Mrs. Davis	Mrs. Frayko	Mr. Gillen	Mr. Tobachnick
Yes									
No									
Abstain									

f. **Approve:** the Marzano Focused Teacher Evaluation Model and the Marzano School Leader Evaluation Model as the district evaluation tools for the 2019-2020 school year.

	Mr. Jones	Mrs. Ambrose	Vacant	Mr. Christy	Vacant	Mrs. Davis	Mrs. Frayko	Mr. Gillen	Mr. Tobachnick
Yes									
No									
Abstain									

2. **MOTION BY _____ SECONDED BY _____ to approve/accept/appoint/change the following item(s) a-b:**

a. **Approve the first reading of:**

- R2464 – Gifted and Talented Students [revised]
- P&R 1642 – Earned Sick Leave Law [M] [new]
- P3159 – Teaching Staff Member/School District Reporting Responsibilities [M] [revised]
- P&R 3218 – Use, Possession, or Distribution of Substances [M] [rev]
- P&R 4218 – Use Possession, or Distribution of Substances [M] [rev]
- P&R 5517 – School District Issued Student Identification Cards [rev]

- P&R 6112 – Reimbursement of Federal and Other Grant Expenditures [M] [rev]
- P&R 7440 – School District Security [M] [rev]
- P 8630 – Bus Driver/Bus Aide Responsibility [M] [rev]
- R 8630 – Emergency School Bus Procedures [M] [rev]
- P 8670 – Transportation of Special Needs Students [M] [rev]
- P 9210 – Parent Organizations [rev]
- P 9400 – Media Relations [rev]

	Mr. Jones	Mrs. Ambrose	Vacant	Mr. Christy	Vacant	Mrs. Davis	Mrs. Frayko	Mr. Gillen	Mr. Tobachnick
Yes									
No									
Abstain									

3. Fire/Evacuation/Safety Drills
Fire Evacuation Drill – 9/19/19 - 2min 06 sec.

**4. MOTION BY _____ SECONDED BY _____
to approve/accept/change/report:**

- a. **Accept:** the superintendent’s report of one (1) instance [founded] of HIB as presented to the Board on 18 June 2019.
- b. **Report:** Zero [0] reported instances of Harassment, Intimidation or Bullying between 6 September 2019 and 24 September 2019.

	Mr. Jones	Mrs. Ambrose	Vacant	Mr. Christy	Vacant	Mrs. Davis	Mrs. Frayko	Mr. Gillen	Mr. Tobachnick
Yes									
No									
Abstain									

K. OPEN TO THE PUBLIC

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Meeting opened to the public for comment at _____ P.M.
(VOICE VOTE)

Meeting closed to the public for comment at _____ P.M.
(VOICE VOTE)

L. EXECUTIVE SESSION

MOTION BY _____ SECONDED BY _____
closed the meeting to the public at _____ P.M.

TO EXECUTIVE SESSION

WHEREAS, pursuant to N.J.S.A. 10:4-12(b), the Board of Education may exclude the public from that portion of a public meeting at which the Board discusses any of the matters described at N.J.S.A. 10:4-12(b)(1)-(9);

NOW, THEREFORE, BE IT RESOLVED that the Board of Education shall forthwith enter into closed session to discuss the following matter(s) concerning:

- Matters rendered confidential by state or federal law –
- Personnel –
- Appointment of a public official
- Matters covered by the attorney-client privilege
- Pending or anticipated litigation-
- Pending or anticipated contract negotiations
- Protection of the safety or property of the public
- Matters which would constitute an unwarranted invasion of privacy
- Matters in which the release of information would impair a right to receive funds from the United States Government

- [] Matters concerning collective negotiations and/or the negotiation of terms and Conditions of employment of employees of the Board of Education
- [] Possible imposition of a civil penalty or suspension

BE IT FURTHER RESOLVED that said discussion may be disclosed to the public when the reasons for discussing and acting upon it in closed session no longer exist.

MOTION BY _____ SECONDED BY _____ to exit Executive Session at _____ P.M.

MOTION TO ADJOURN MEETING

MOTION BY _____ SECONDED BY _____ that the Board adjourned the meeting at _____ P.M. [Voice Vote]

FYI

Notes