HAMBURG BOARD OF EDUCATION

REGULAR MEETING AGENDA

28 January 2020 7:00 p.m.

A. Flag Salute & Pledge of Allegiance

STATEMENT----OPEN PUBLIC MEETING

This meeting is being conducted in compliance with the "Open Public Meeting Act Chapter 231—Public Laws of 1975." Advance written notice of at least 48 hours was given specifying the time, date and to the extent known, the agenda, and stating whether formal action may or may not be taken and has been properly posted at the school, mailed to the Clerk/Administrator, mailed to the New Jersey Herald, the Star-Ledger and the Sunday Herald.

ROLL CALL:

	Mr.	Mrs.	Mr.	Mrs.	Mr.	Mrs.	Mr.	Vacant	Vacant
	Jones	Davis	Dreifus	Frayko	Gillen	Schels	Tobachnick		
PRESENT									
ABSENT									

B. PRESENTATION TO THE BOARD – Student presentation/update

C. APPROVAL OF MINUTES

MOTION BY	SECONDED BY	to approve
the minutes of the	7 January 2020 Re-organiza	tion meeting [and
the Regular Board i	meeting that was cancelled	on 17 December
2019 but held after	the 7 January 2020 Re-orga	nization meeting]
and the Executive I	Meeting minute from 7 Janu	ary 2020.

	Mr.	Mrs.	Mr.	Mrs.	Mr.	Mrs.	Mr.	Vacant	Vacant
	Jones	Davis	Dreifus	Frayko	Gillen	Schels	Tobachnick		
Yes									
No									
Abstain									

D. CORRESPONDENCE -

- A 10 January 2020 letter from the Sussex County Regional Cooperative informing member district's that its administrative fees will increase to 4% for student transportation for its trip service.
- Thank you card from Mrs. Charlotte Ambrose
- Letter approving the Hamburg School Long-Range Facilities Plan.
- Letter approving the Roof and Eave Replacement.

E. OPEN TO THE PUBLIC (for discussion of agenda items only)

~ At this time, members of the public are invited to address the Board. Please note that public comments on the agenda items will be made in accordance with Policy 0167 – Public Presentation at Board Meetings. Each statement made by all participants may be limited to three minutes in duration. If you would like to address the Board, please raise your hand to be called upon. Once called, please stand and state your name and address before making your statement to the Board.

Meeting opened to the public for comment at	P.M
(VOICE VOTE)	

F. COMMITTEE REPORTS

State & County School Boards

<u>Sussex County Educational Services Commission</u>

Liaison with the Hamburg Borough Council

Building & Grounds

Education & Policy

Negotiations & Personnel

Finance Committee

Discussion of items 1 through 6:

- 1. To approve the bills as presented.
- 2. To approve bills for the Cafeteria Account in the amount of \$9,473.92.
- 3. To accept the Board Secretary's and Treasurer's reports for **31 December 2019.**
- 4. To approve Transfers made by the Superintendent made on 31 December 2019, with fund 10 debits totaling \$21,000 depicted in DOCUMENT A and the Board acknowledges that these transfers may increase/decrease the maximum dollar limit established as part of the 2019-20 budget process for various professional services.
- 5. Pursuant to N.J.A.C. 6A:23A-16.10, the Business Administrator/Board Secretary certifies that as of **31**December 2019 no budgetary line item account has been over-expended violating N.J.A.C. 6A:23-2.12(a).

6. Pursuant to N.J.A.C. 6A:23A-16.10, the Board of Education certifies that no major account has been over-expended and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

MOTION BY	SECONDED BY	to
approve items 1 - 6.		

	Mr.	Mrs.	Mr.	Mrs.	Mr.	Mrs.	Mr.	Vacant	Vacant
	Jones	Davis	Dreifus	Frayko	Gillen	Schels	Tobachnick		
Yes									
No									
Abstain									

G. OLD BUSINESS

To report a legal notice for the two vacancies on the Hamburg Borough Board of Education was placed in the Sunday 12 January 2020 edition of the Sunday Herald and the Wednesday 15 January 2020 edition of the New Jersey Herald Herald (and sent to the Star Ledger), with a due date of Thursday 13 February 2020.

To review with the Board the various seats that will be on the ballot for the 3 November 2020 Annual School Election as depicted on **DOCUMENTB.**

H. NEW BUSINESS

I. BOARD SECRETARY'S REPORT

To review the 10 January 2020 letter from PKF O'Connor Davis, LLP regarding the NJ Department of Agriculture's Procurement Review of the School Food Service Authority's School Nutrition Program in accordance with Federal Regulations (2 Part 200.317-200.200.326) for Fiscal Year 2017-18 and the Corrective Action Plan for the one Recommendation that was cited in this report as depicted on **DOCUMENT C**.

MOTION BY	SECONDED BY	to approve
submission of the C	orrective Action Plan for th	ne one
recommendation as	s cited in the 10 January 20	20 FY 2017-18
Food Service Procui	rement Audit report.	

	Mr.	Mrs.	Mr.	Mrs.	Mr.	Mrs.	Mr.	Vacant	Vacant
	Jones	Davis	Dreifus	Frayko	Gillen	Schels	Tobachnick		
Yes									
No									
Abstain									

MOTION BY______ SECONDED BY ______ to approve the FY 2020-21 Public/Itinerant Program Rates for the Sussex County Educational Services Commission as depicted on DOCUMENT D.

	Mr.	Mrs.	Mr.	Mrs.	Mr.	Mrs.	Mr.	Vacant	Vacant
	Jones	Davis	Dreifus	Frayko	Gillen	Schels	Tobachnick		
Yes									
No									
Abstain									

MOTION BY______ SECONDED BY ______ to approve Payment Request #5, as submitted by Echelon Services, Inc. for the Cafeteria HVAC Project at the Hamburg School and to possibly accept the project as complete [Note: As of 20 January 2020 a payment request has not been received and if received I will distribute it at the BOE meeting. Also the minor punch list items and closeout documents are being addressed-wjs].

	Mr.	Mrs.	Mr.	Mrs.	Mr.	Mrs.	Mr.	Vacant	Vacant
	Jones	Davis	Dreifus	Frayko	Gillen	Schels	Tobachnick		
Yes									
No									
Abstain									

MOTION BY	SECONDED BY	to approve the FY
2020-21 purchases	to be made from the appro	oved low bid vendors
utilizing the Educat	ional Data Services, Inc./We	est/Central New Jersey
Cooperative Biddin	g Program with the Morris (County Educational
Services Commission	on as the lead agency, with t	the bid pricing being firm
until 30 November	2020.	

	Mr.	Mrs.	Mr.	Mrs.	Mr.	Mrs.	Mr.	Vacant	Vacant
	Jones	Davis	Dreifus	Frayko	Gillen	Schels	Tobachnick		
Yes									
No									
Abstain									

MOTION BY_	SECONDED BY	_ to
approve the F	Y 2020-21 SEMI Waiver request as depicted in	
DOCUMENT E		

	Mr.	Mrs.	Mr.	Mrs.	Mr.	Mrs.	Mr.	Vacant	Vacant
	Jones	Davis	Dreifus	Frayko	Gillen	Schels	Tobachnick		
Yes									
No									
Abstain									

J. SUPERINTENDENT'S REPORT

1.	MOTION BY	SECONDED BY	_
	to approve/accei	ot/appoint the following item:	

a. Accept: The resignation of staff member [ID# 65176893], World Language teacher effective 2 March 2020.

	Mr.	Mrs.	Mr.	Mrs.	Mr.	Mrs.	Mr.	Vacant	Vacant
	Jones	Davis	Dreifus	Frayko	Gillen	Schels	Tobachnick		
Yes									
No									
Abstain									

 Approve: Combined Professional Development/Field Trip/Facility Use/Substitute Approval requests as depicted on DOCUMENT F.

	Mr.	Mrs.	Mr.	Mrs.	Mr.	Mrs.	Mr.	Vacant	Vacant
	Jones	Davis	Dreifus	Frayko	Gillen	Schels	Tobachnick		
Yes									
No									
Abstain									

c. Approve: Judith Clark as part-time classroom aide, 5.5 hours per day inclusive of a ½ hour lunch at a rate of \$12.88/hr [annual salary of \$11,786.00/year prorated] effective 29 January 2020.

	Mr.	Mrs.	Mr.	Mrs.	Mr.	Mrs.	Mr.	Vacant	Vacant
	Jones	Davis	Dreifus	Frayko	Gillen	Schels	Tobachnick		
Yes									
No									
Abstain									

2.	Fire/Evacuation/Safety	Drills
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Fire Evacuation Drill – $12/20/2019 \sim 2$ min. 36 sec. Fire Evacuation Drill – $1/16/2020 \sim 3$ min. 41 sec. Tabletop Security Meeting – 1/16/2020

3 .	MOTION BY	SECONDED BY	 to
	approve/accept/	change/report item a:	

a. Report: Two [2] instances of HIB between 14 December 2019 and 23 January 2020.[HIB 004 & 005]

	Mr.	Mrs.	Mr.	Mrs.	Mr.	Mrs.	Mr.	Vacant	Vacant
	Jones	Davis	Dreifus	Frayko	Gillen	Schels	Tobachnick		
Yes									
No									
Abstain									

To report the following:

- The Bridges Competition has been rescheduled for April 30 at High Point High School
- Hamburg School is planning a celebration event to support the 100th Anniversary of the Borough of Hamburg in March 2020
- Governor's Educator of the Year [GEOY] 2020-2021
 - ♦ Michele Sealander Teacher of the Year
 - ♦ Maureen Evans Educational Services Professional

Goal Updates:

- Goal #1 The Hamburg School will collaborate with the schools in our region to align our curricular programs and develop a shared curricular vision.
- Goal #2 The Hamburg School will enhance relationships between the school community and greater community.
- Goal # 3: The Hamburg School will use the most advanced educational technology available to enhance student learning.

K. OPEN TO THE PUBLIC

~ At this time, members of the public are invited to address the Board. Please note that public comments on the agenda items will be made in accordance with Policy 0167 – Public Presentation at Board Meetings. Each statement made by all participants may be limited to three minutes in duration. If you would like to address the Board, please raise your hand to be called upon. Once called, please stand and state your name and address before making your statement to the Board.

	Meeting opened to the (VOICE VOTE)	e public for comment at	P.M
	Meeting closed to the P.M. (VOICE VOTE)	public for comment at	
L.	EXECUTIVE SESSION		
	MOTION BY	SECONDED BY	to

close the meeting to the public at _____P.M.

TO EXECUTIVE SESSION

WHEREAS, pursuant to N.J.S.A. 10:4-12(b), the Board of Education may exclude the public from that portion of a public meeting at which the Board discusses any of the matters described at N.J.S.A. 10:4-12(b)(1)-(9);

NOW, THEREFORE, BE IT RESOLVED that the Board of Education shall forthwith enter into closed session to discuss the following matter(s) concerning:

[]	Matters rendered confidential by state or federal law –
[]	Personnel –
[]	Appointment of a public official
[]	Matters covered by the attorney-client privilege
[X]	Pending or anticipated litigation- Update on Case # 2015-16#1
[]	Pending or anticipated contract negotiations
[]	Protection of the safety or property of the public
[]	Matters which would constitute an unwarranted invasion of privacy
[]	Matters in which the release of information would impair a right to receive funds from the United States Government
[]	Matters concerning collective negotiations and/or the negotiation
	of terms and Conditions of employment of employees of the Board
	of Education
[]	Possible imposition of a civil penalty or suspension
oub	IT FURTHER RESOLVED that said discussion may be disclosed to the olic when the reasons for discussing and acting upon it in closed sion no longer exist.
МО	TION BY SECONDED BY to
exit	Executive Session atP.M.
МО	TION TO ADJOURN MEETING
МО	TION BY SECONDED BY
	that the Board adjourned the meeting atP.M. [Voice Vote]
	_P.M. [Voice Vote]

<u>FYI</u>

January 2020 Edition of Board & Administrator

HAMBURG BOARD OF EDUCATION

Executive Session Agenda 28 January 2020 7:00 p.m.

•		 SESSION
	LVL	

	MOTION BY	SECONDED BY			
	approve the following resolution:				

BE IT RESOLVED that the Hamburg Board of Education approves the Settlement Agreement in the case of ID #18540716 v. Hamburg Board of Education, et al.

	Mr.	Mrs.	Mr.	Mrs.	Mr.	Mrs.	Mr.	Vacant	Vacant
	Jones	Davis	Dreifus	Frayko	Gillen	Schels	Tobachnick		
Yes									
No									
Abstain									

Notes