

**HAMBURG BOARD OF EDUCATION**  
**REORGANIZATIONAL MEETING**  
**AGENDA**  
**7 JANUARY 2020**  
**7:00 p.m.**

**A. Flag Salute & Pledge of Allegiance**

**STATEMENT----OPEN PUBLIC MEETING**

This meeting is being conducted in compliance with the “Open Public Meeting Act Chapter 231—Public Laws of 1975.” Advance written notice of at least 48 hours was given specifying the time, date and to the extent known, the agenda, and stating whether formal action may or may not be taken and has been properly posted at the school, mailed to the Clerk/Administrator, mailed to the New Jersey Herald, the Sunday Herald and the Star Ledger.

**REORGANIZATION MEETING AGENDA**

The Board Secretary reviews with the Board the Statement of Determination of the **5 November 2019** Annual School Election as listed in **DOCUMENT A.**

The Board Secretary administers the oath to and swears in newly elected Board members, as follows:

**Three year term [2020, 2021 and 2022]**

- Mrs. Sheila Frayko, Mr. Timothy Gillen [Note: One vacant seat since no write-in candidate received a majority of write-in votes at the 5 November 2019 Annual School Election]
- A Notice of Vacancy will be placed in the NJ Herald for the Board to interview interested candidates.

**To report that Mr. David Dreifus was sworn into Office on 5 December 2019.**

**To report that Dr. Rosalie Lamonte, Interim Executive County Superintendent issued a letter dated 13 December 2019 [attached] appointing Mrs. Tricia Schels to the Hamburg Borough Board of Education. Mrs. Schels will be sworn into Office once *the necessary background documents are received from the NJ Department of Education [this may happen at the Re-organizational meeting-wjs].***

**ROLL CALL:**

	Mr. Jones	Mr. Christy	Mrs. Davis	Mr. Dreifus	Mrs. Frayko	Mr. Gillen	Mr. Tobachnick	Mrs. Schels	Vacant
PRESENT									
ABSENT									

The Board Secretary asks for nominations for President.

The meeting is turned over to President.

The President asks for nominations for Vice President.

**PRESENTATION TO THE BOARD – None**

**ANNUAL DESIGNATIONS**

A. To designate the following banks as depositories:

- TD Bank, Franklin, NJ
- Sussex Bank, Franklin, NJ
- Lakeland Bank, Sussex, NJ
- NJ Cash Management Fund, Trenton, NJ

B. To designate the following officers to sign against the accounts of the Board of Education as follows:

<u>General/Flex Spend &amp; P/R Deduct</u>	<u>Activities</u>	<u>Food Service</u>	<u>Payroll</u>
President or Vice President	Secretary	Secretary	Treasurer or
Secretary	CSA	Treasurer	Secretary
Treasurer			



2020 MISCELLANEOUS ANNUAL ADOPTIONS/APPOINTMENTS

- A. To readopt the existing Board Bylaws and Policy Manual.
- B. To readopt any existing contracts and agreements to which the Board is a party and where continuation is not authorized by law.
- C. To review and to adopt the Board Member Code of Ethics [DOCUMENT C] and for the individual board members to sign an acknowledgement of receipt of the Board Members Code of Ethics.
- D. To adopt the existing Curriculum Guides and Curriculum textbooks.
- E. To establish a Petty Cash Account in the amount of \$200 and to appoint Louise Murphy as Custodian of the Petty Cash Account.
- F. To appoint the Business Administrator/Board Secretary as the Public Agency Compliance Officer (per Affirmative Action requirements)

MOTION BY \_\_\_\_\_ SECONDED BY \_\_\_\_\_ to approve the 2020 Miscellaneous Annual Adoptions/Appointments [A through F].

	Mr. Jones	Mr. Christy	Mrs. Davis	Mr. Dreifus	Mrs. Frayko	Mr. Gillen	Mr. Tobachnick	Mrs. Schels	Vacant
Yes									
No									
Abstain									

**CORRESPONDENCE—**

## OPEN TO THE PUBLIC

Meeting opened to the public for comment at \_\_\_\_\_ P.M.  
**(VOICE VOTE)**

Meeting closed to the public for comment at \_\_\_\_\_ P.M.  
**(VOICE VOTE)**

## COMMITTEE REPORTS

### State & County School Boards

### Sussex County Educational Services Commission

### Liaison with the Hamburg Borough Council

### Building & Grounds

To review the results of the 21 November 2019 Infrared Survey  
**[DOCUMENT D]**.

### Education & Policy

### Negotiations & Personnel

### Finance Committee

## OLD BUSINESS

## NEW BUSINESS

### **B. BOARD SECRETARY'S REPORT**

To review with the Board the Board member training requirements, as a result of the Accountability Regulations, and to discuss Board members being responsible for their own training requirements.

To report the district will be going out to Request for Proposals [RFP] for the FY 2020-21 Internet Service Provider services and for RFP for

the FY 2020-21 Server Room Network Switch Upgrades. Both of these RFPs will be posted on the Federal E-rate website and the district has been working closely with the Board’s E-rate Consultant [Education Consortium] for these RFPs to be in compliance with the E-rate requirements [Note: Hamburg is able to apply for reimbursement of expenses up to 40-50% of the eligible cost for these 2 RFPs].

**MOTION BY \_\_\_\_\_ SECONDED BY \_\_\_\_\_ To approve the revised FY 2019-20 ESEA & IDEA grant listing as depicted on DOCUMENT E. [Note: The revision is to reflect the actual staffing & staffing changes for Title 1]**

	Mr. Jones	Mr. Christy	Mrs. Davis	Mr. Dreifus	Mrs. Frayko	Mr. Gillen	Mr. Tobachnick	Mrs. Schels	Vacant
Yes									
No									
Abstain									

**C. SUPERINTENDENT’S REPORT**

- 1. TO REVIEW AND ACT UPON THE 17 DECEMBER 2019 REGULAR BOARD MEETING AGENDA THAT WAS CANCELLED DUE TO INCLEMENT WEATHER. [Please bring your agenda packet with you. I will also have some extra agendas & BOE document packets available at the meeting-wjs.]**

**MOTION TO ADJOURN MEETING**

**MOTION BY \_\_\_\_\_ SECONDED BY \_\_\_\_\_ that the Board adjourned the meeting at \_\_\_\_ P.M. [Voice Vote]**



