

HAMBURG BOARD OF EDUCATION
REGULAR MEETING
AGENDA
18 February 2020
7:00 p.m.

A. Flag Salute & Pledge of Allegiance

STATEMENT-----OPEN PUBLIC MEETING

This meeting is being conducted in compliance with the “Open Public Meeting Act Chapter 231—Public Laws of 1975.” Advance written notice of at least 48 hours was given specifying the time, date and to the extent known, the agenda, and stating whether formal action may or may not be taken and has been properly posted at the school, mailed to the Clerk/Administrator, mailed to the New Jersey Herald, the Star-Ledger and the Sunday Herald.

ROLL CALL:

	Mr. Jones	Mrs. Davis	Mr. Dreifus	Mrs. Frayko	Mr. Gillen	Mrs. Schels	Mr. Tobachnick	Vacant	Vacant
PRESENT									
ABSENT									

B. PRESENTATION TO THE BOARD – Student presentation/update

B1. Interview of Board Candidates

To interview individuals that submitted a letter of interest to fill the vacant seat [two seats are vacant] on the Hamburg Borough Board of Education. The legal notice was placed in the Sunday Herald on 12 January 2020 and in the New Jersey Herald on 15 January 2020, with a due date of Thursday 13 February 2020.

C. APPROVAL OF MINUTES

MOTION BY _____ SECONDED BY _____ to approve the Regular meeting and the Executive Session meeting minutes of the 28 January 2020 meeting.

	Mr. Jones	Mrs. Davis	Mr. Dreifus	Mrs. Frayko	Mr. Gillen	Mrs. Schels	Mr. Tobachnick	Vacant	Vacant
Yes									
No									
Abstain									

D. CORRESPONDENCE –

- To review a 8 February 2020 email from Mr. George Morville, Arthur J. Gallagher Risk Management Services, Inc. [Hamburg Borough BOE’s insurance agent] regarding the FY 2020-21 insurance renewal options.

E. OPEN TO THE PUBLIC (for discussion of agenda items only)

~ At this time, members of the public are invited to address the Board. Please note that public comments on the agenda items will be made in accordance with Policy 0167 – Public Presentation at Board Meetings. Each statement made by all participants may be limited to three minutes in duration. If you would like to address the Board, please raise your hand to be called upon. Once called, please stand and state your name and address before making your statement to the Board.

Meeting opened to the public for comment at _____ P.M.
(VOICE VOTE)

Meeting closed to the public for comment at _____ P.M.
(VOICE VOTE)

F. COMMITTEE REPORTS

State & County School Boards

Sussex County Educational Services Commission

Liaison with the Hamburg Borough Council

Building & Grounds

- To review the proposed bidding time lines for the for the following projects as depicted on **DOCUMENT A:**
 - The Exterior Site Improvements at the Hamburg School.
 - The Roof & Eave Replacement Project at the Hamburg School.
 - To report the Board Secretary accepted the bid specifications for these projects on Friday 7 February 2020 and it is anticipated that the attorney review of the bid specifications will be completed by Friday 21 February 2020. As discussed previously in committee, these projects will be budgeted in the FY 2020-21 Budget with a start date of 1 July 2020.
- To report on 3 February 2020 a roof warranty claim [for the Bayer Foam Roof that was installed in August 2011] notification was send to Mr. Douglas Orcutt, Warranty Manager, Carlisle Roof Foam & Coating, the (new) warranty holder.
- To report the 1971 boiler pipe wrap repairs are scheduled for the week of April 13, 2020.

Education & Policy

Negotiations & Personnel

Finance Committee

Discussion of items 1 through 6:

1. To approve the bills as presented.
2. To approve bills for the Cafeteria Account in the amount of **\$5,710.56.**
3. To accept the Board Secretary’s and Treasurer’s reports for **31 January 2020.**
4. To approve Transfers made by the Superintendent made after the 28 January 2020 Board meeting, with fund 10 debits totaling **\$62,367** depicted in **DOCUMENT B** and the Board acknowledges that these transfers may increase/decrease the maximum dollar limit established as part of the 2019-20 budget process for various professional services.
5. Pursuant to N.J.A.C. 6A:23A-16.10, the Business Administrator/Board Secretary certifies that as of **31 January 2020** no budgetary line item account has been over-expended violating N.J.A.C. 6A:23-2.12(a).
6. Pursuant to N.J.A.C. 6A:23A-16.10, the Board of Education certifies that no major account has been over-expended and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

MOTION BY _____ SECONDED BY _____ to approve items 1 - 6.

	Mr. Jones	Mrs. Davis	Mr. Dreifus	Mrs. Frayko	Mr. Gillen	Mrs. Schels	Mr. Tobachnick	Vacant	Vacant
Yes									
No									
Abstain									

G. OLD BUSINESS

4. MOTION BY _____ SECONDED BY _____ to:

a. Accept: The Superintendent’s report of one [1] substantiated [HIB005, Part 1] and two [2] unsubstantiated [HIB004 and HIB005, Part 2] instances of HIB as presented to the Board on 28 January 2020

	Mr. Jones	Mrs. Davis	Mr. Dreifus	Mrs. Frayko	Mr. Gillen	Mrs. Schels	Mr. Tobachnick	Vacant	Vacant
Yes									
No									
Abstain									

5. To report the following:

- Three [3] instances of HIB between 24 January and 14 February 2020. [HIB 006, HIB 007 and HIB 008]
- 2019-2020 Superintendent’s Roundtable Recipient.

6. Fire/Evacuation/Safety Drills

Shelter-in-Place – 2/12/2020 – 3 min. 12 sec.

K. OPEN TO THE PUBLIC

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Meeting opened to the public for comment at _____ P.M.
(VOICE VOTE)

Meeting closed to the public for comment at _____
P.M. (**VOICE VOTE**)

L. EXECUTIVE SESSION

**MOTION BY _____ SECONDED BY _____ to
close the meeting to the public at _____ P.M.**

TO EXECUTIVE SESSION

WHEREAS, pursuant to N.J.S.A. 10:4-12(b), the Board of Education may exclude the public from that portion of a public meeting at which the Board discusses any of the matters described at N.J.S.A. 10:4-12(b)(1)-(9);

NOW, THEREFORE, BE IT RESOLVED that the Board of Education shall forthwith enter into closed session to discuss the following matter(s) concerning:

- Matters rendered confidential by state or federal law –
- Personnel – **To discuss candidates interviewed by the BOE**
- Appointment of a public official
- Matters covered by the attorney-client privilege
- Pending or anticipated litigation- **Update on litigation Case # 2016-17#1, #2 & #3, FY 2019-20 Case #1**
- Pending or anticipated contract negotiations
- Protection of the safety or property of the public
- Matters which would constitute an unwarranted invasion of privacy
- Matters in which the release of information would impair a right to receive funds from the United States Government
- Matters concerning collective negotiations and/or the negotiation of terms and Conditions of employment of employees of the Board of Education
- Possible imposition of a civil penalty or suspension

BE IT FURTHER RESOLVED that said discussion may be disclosed to the public when the reasons for discussing and acting upon it in closed session no longer exist.

**MOTION BY _____ SECONDED BY _____ to
exit Executive Session at _____ P.M.**

MOTION TO ADJOURN MEETING

**MOTION BY _____ SECONDED BY
_____ that the Board adjourned the meeting at
_____ P.M. [Voice Vote]**

FYI

February 2020 Edition of Board & Administrator
Board of Education Member Contact Information

Notes