

# The Faces of Hamburg PTA are About to Change...

**POSITIONS UP FOR ELECTION FOR THE 2020-2022**

**SCHOOL YEARS ARE:**

**PRESIDENT, VICE PRESIDENT, TREASURER, RECORDING  
SECRETARY, + CORRESPONDING SECRETARY!**

That's right... ALL Positions are up for election/  
re-election.

In order to have as smooth of a transition as possible, we need to start planning and discussing options for the years to come. Committees, Budget, & Events *should* be the top priorities for the incoming Board. Both Board and Committee Chair positions should be established in the next 2 months for ease of training and transitioning.

Formal Voting can not be conducted until the June meeting but it is in the best interest of everyone who wants to volunteer to make their intentions known now. Below is a description of each position (may not be all inclusive) and a list of events (Committee Chairs) that the PTA currently offers. This may change with the upcoming Board, but will give an idea of what the PTA has done in the recent past.

Please send a letter to the Main Office marked PTA Position or via email [HamburgPTA@gmail.com](mailto:HamburgPTA@gmail.com) stating your interested position and why you would be a good candidate by **April 7, 2020**. There will be an election Committee that nominates a person for each position. Nominations may come from the floor on Voting Day, but the person nominated must be present and accept the bid.

**Candidates for a Board Position** must be a PTA Member in good standing (have helped at past events, followed thru on commitments, attended meetings/or showed interest in happenings of the PTA)

**Committee Chairperson(s)** must be a member of the Hamburg PTA, be willing to communicate with Board members/follow a budget.

President duties include (but not limited to): regularly attending monthly open meetings and occasional closed Board meetings, presiding over monthly meetings, making the agendas, and helping in any capacity that one can at events.

Vice President: duties include (but not limited to); regularly attending monthly open meetings and occasional closed Board meetings, presiding over meetings if the President is unavailable, helping in any capacity that one can at events.

Treasurer: duties include (but not limited to): regularly attending monthly open meetings and occasional closed Board meetings, giving monthly reports at meeting, keep an accurate and current account of all monies into/out of the PTA account, writing checks/making payments as necessary, helping in any capacity that one can at events.

Recording Secretary: duties include (but not limited to); regularly attending monthly open meetings and occasional closed Board meetings, take/report the minutes at meetings, maintaining class lists/membership information, helping in any capacity that one can at events.

Corresponding Secretary: duties include (but not limited to); regularly attending monthly open meetings and occasional closed Board meetings, creating/distributing flyers for events/happenings of Hamburg PTA, receiving/distributing/ responding to mail/email, helping in any capacity that one can at events.

Events at the school should have at least 1 Board member in attendance in order to answer any questions, make sure things run smoothly, and have accountability on behalf of the PTA. With this in mind, we are looking to lessen the load on individuals and encourage "team" efforts with event coordinators, members, and board members all working events in rotation.

## **Current List of Possible Committee Chairs (subject to change)**

- Assembly Programs
- Adult Bingo Plus+ Event
  - Hamburg Dye Dash
    - Dances
- Family Bingo Nights
  - School Store
  - Gertrude Hawk\*
  - Movie Nights
  - Wreath Sale\*
- Holiday/Spring Concerts
  - Holiday Bazaar
  - Talent Show
  - Candy Gram Sales\*
    - Field Day
- End of Year Fire Truck
  - T-Shirt orders\*
- KidStuff/Save Around Books\*
  - 8th Grade Events
  - Ice Cream Social
- Mama Cee's Pizza Fundraiser\*
- Take your Family to School Week
  - Kids Night Out
- Calendar/ SuperBowl Raffle\*

\*These items could all fall under the Committee "Fundraising"\*

**ANY QUESTIONS???** PLEASE FEEL FREE TO CONTACT ANY OF US THROUGH EMAIL, A NOTE, OR IN PERSON AT THE SCHOOL. COME JOIN US AS WE HOPE TO CONTINUE BRINGING SPECIAL EVENTS AND ACTIVITIES TO THE STUDENTS OF HAMBURG SCHOOL... IT WON'T BE POSSIBLE WITHOUT YOUR SUPPORT