

HAMBURG BOARD OF EDUCATION
REGULAR MEETING
AGENDA
10 MARCH 2020
7:00 p.m.

A. Flag Salute & Pledge of Allegiance

STATEMENT----OPEN PUBLIC MEETING

This meeting is being conducted in compliance with the “Open Public Meeting Act Chapter 231—Public Laws of 1975.” Advance written notice of at least 48 hours was given specifying the time, date and to the extent known, the agenda, and stating whether formal action may or may not be taken and has been properly posted at the school, mailed to the Clerk/Administrator, mailed to the New Jersey Herald, the Star-Ledger and the Sunday Herald.

ROLL CALL:

	Mr. Jones	Mrs. Davis	Mr. Dreifus	Mrs. Frayko	Mr. Gillen	Mrs. Schels	Mr. Tobachnick	Vacant	Vacant
PRESENT									
ABSENT									

B. PRESENTATION TO THE BOARD –

- Student Update
- Youth Art Month Exhibit Presentation – Mrs. Pollison

C. APPROVAL OF MINUTES

MOTION BY _____ SECONDED BY _____ to approve the Regular meeting and the Executive Session meeting minutes of the 18 February 2020 meeting.

	Mr. Jones	Mrs. Davis	Mr. Dreifus	Mrs. Frayko	Mr. Gillen	Mrs. Schels	Mr. Tobachnick	Vacant	Vacant
Yes									
No									
Abstain									

D. CORRESPONDENCE –

To discuss the 21 February 2020 email string between Dr. Rosalie Lamonte, Executive County Superintendent and the Board Secretary regarding the two vacant Board seats. Note that three legal notices were placed in the New Jersey Herald on 28 February 2020 and in the Sunday Herald on 1 & 8 March 2020, with no due date.

E. OPEN TO THE PUBLIC (for discussion of agenda items only)

~ At this time, members of the public are invited to address the Board. Please note that public comments on the agenda items will be made in accordance with Policy 0167 – Public Presentation at Board Meetings. Each statement made by all participants may be limited to three minutes in duration. If you would like to address the Board, please raise your hand to be called upon. Once called, please stand and state your name and address before making your statement to the Board.

Meeting opened to the public for comment at _____ P.M.
(VOICE VOTE)

Meeting closed to the public for comment at _____ P.M.
(VOICE VOTE)

F. COMMITTEE REPORTS

State & County School Boards

Sussex County Educational Services Commission

Liaison with the Hamburg Borough Council

Building & Grounds

- To report the Pre-bid meetings for the Exterior Site Improvement and the Roof & Eave Replacement projects at the Hamburg School occurred on Thursday 5 March 2020.
- To report on 21 February 2020 the district received an email from Remtek Services, Inc. that they have been authorized by Carlisle Roof Foam & Coating [warranty holder] to inspect the foam roof & take core samples and will contact the Board Secretary for a site visit when the weather warms up.

Education & Policy

Negotiations & Personnel

Finance Committee

Discussion of items 1 through 6:

1. To approve the bills as presented.
2. To approve bills for the Cafeteria Account in the amount of **\$11,677.44.**
3. To accept the Board Secretary's and Treasurer's reports for **29 February 2020.**
4. To approve Transfers made by the Superintendent made after the 18 February 2020 Board meeting, with fund 10 debits totaling **\$5,000** depicted in **DOCUMENT A** and the Board acknowledges that these transfers may increase/decrease the maximum dollar limit established as part of the 2019-20 budget process for various professional services.
5. Pursuant to N.J.A.C. 6A:23A-16.10, the Business Administrator/Board Secretary certifies that as of **29 February 2020** no budgetary line item account has been over-expended violating N.J.A.C. 6A:23-2.12(a).

To review the FY 2020-21 Internet Service Provider quotation process [posted on the internet via the Federal E-rate website] with a closing date of 14 February 2020. There were three proposals submitted **[DOCUMENT D]** The Evaluation Committee [Mrs. Sigman, Mr. Baumgartner and Mrs. Sealander] reviewed the three proposals submitted and PenTeleData scored the highest.

MOTION BY _____ SECONDED BY _____ to approve the FY 2020-21 Internet Service Provider quotation as submitted by PenTeleData, to provide a 100 mbps internet service at an annual cost of \$11,280, as depicted on **DOCUMENT D [Note: The service can be scaled up at any time during the contract period as per PenTeleData’s proposal].**

	Mr. Jones	Mrs. Davis	Mr. Dreifus	Mrs. Frayko	Mr. Gillen	Mrs. Schels	Mr. Tobachnick	Vacant	Vacant
Yes									
No									
Abstain									

To review the Request for Proposal process for the FY 2020-21 Meraki Switches [or equivalent], licensing, support and miscellaneous supplies for the Server Room Upgrades process [posted on the internet via the Federal E-rate website] with a closing date of 14 February 2020. There were two proposals submitted **[DOCUMENT E]**. The Evaluation Committee [Mrs. Sigman, Mr. Baumgartner and Mrs. Sealander] reviewed the two proposals submitted and Dyntek Services, Inc. scored the highest.

MOTION BY _____ SECONDED BY _____ to approve the FY 2020-21 Server Room Upgrades/Network Switch Project proposal as submitted by Dyntek Services, Inc., in the amount of \$30,343.38 as depicted on **DOCUMENT E, under New Jersey State contract for Cisco NVP AR233 (14-19), RFP#JP14001,PA#87720, NJ Participating Addendum # 87720.**

5. To report the following:

- Zero [0] instances of HIB between 14 February 2020 and 6 March 2020.
- Sgt. Francis M Glynn American Legion Post 132 Coloring Contest [depicting NASA Space Program]
1st Place & 2nd Place winners
- Hamburg School Open House Update

6. Fire/Evacuation/Safety Drills

Fire Evacuation Drill – 2/25/2020 – 2 min. 48 sec.

K. OPEN TO THE PUBLIC

~ At this time, members of the public are invited to address the Board. Please note that public comments on the agenda items will be made in accordance with Policy 0167 – Public Presentation at Board Meetings. Each statement made by all participants may be limited to three minutes in duration. If you would like to address the Board, please raise your hand to be called upon. Once called, please stand and state your name and address before making your statement to the Board.

Meeting opened to the public for comment at _____ P.M.
(VOICE VOTE)

Meeting closed to the public for comment at _____
P.M. **(VOICE VOTE)**

L. EXECUTIVE SESSION

**MOTION BY _____ SECONDED BY _____ to
close the meeting to the public at _____ P.M.**

TO EXECUTIVE SESSION

WHEREAS, pursuant to N.J.S.A. 10:4-12(b), the Board of Education may exclude the public from that portion of a public meeting at which the Board discusses any of the matters described at N.J.S.A. 10:4-12(b)(1)-(9);

NOW, THEREFORE, BE IT RESOLVED that the Board of Education shall forthwith enter into closed session to discuss the following matter(s) concerning:

- [] Matters rendered confidential by state or federal law –
- [] Personnel –
- [] Appointment of a public official
- [] Matters covered by the attorney-client privilege
- [] Pending or anticipated litigation-
- [] Pending or anticipated contract negotiations
- [] Protection of the safety or property of the public
- [] Matters which would constitute an unwarranted invasion of privacy
- [] Matters in which the release of information would impair a right to receive funds from the United States Government
- [] Matters concerning collective negotiations and/or the negotiation of terms and Conditions of employment of employees of the Board of Education
- [] Possible imposition of a civil penalty or suspension

BE IT FURTHER RESOLVED that said discussion may be disclosed to the public when the reasons for discussing and acting upon it in closed session no longer exist.

**MOTION BY _____ SECONDED BY _____ to
exit Executive Session at _____ P.M.**

MOTION TO ADJOURN MEETING

**MOTION BY _____ SECONDED BY _____
that the Board adjourned the meeting at ____ P.M. [Voice Vote]**

FYI

- March 2020 Edition of Board & Administrator
- Roadmap to Success

Notes