

**HAMBURG BOARD OF EDUCATION  
PUBLIC HEARING ON THE FY 2020-21 BUDGET  
AND  
REGULAR MEETING  
AGENDA  
28 April 2020  
7:00 p.m.**

**A. Flag Salute & Pledge of Allegiance**

**STATEMENT----OPEN PUBLIC MEETING**

This meeting is being conducted in compliance with the “Open Public Meeting Act Chapter 231—Public Laws of 1975.” Advance written notice of at least 48 hours was given specifying the time, date and to the extent known, the agenda, and stating whether formal action may or may not be taken and has been properly posted at the school, mailed to the Clerk/Administrator, mailed to the New Jersey Herald, the Star-Ledger and the Sunday Herald.

**ROLL CALL:**

	Mr. Jones	Mrs. Davis	Mr. Dreifus	Mrs. Frayko	Mr. Gillen	Mrs. Schels	Mr. Tobachnick	Vacant	Vacant
PRESENT									
ABSENT									

**To review the legal notice that was posted and placed in the New Jersey Herald on 24 & 26 April 2020 regarding this meeting being held remotely [Document A].**

**B. Presentation to the Board:****Public Hearing on the proposed FY 2020-21 Budget - [Document B]**

To discuss the proposed FY 2020-21 Budget.

**MOTION BY \_\_\_\_\_ SECONDED BY \_\_\_\_\_** opened the meeting to the public for comment on the proposed FY **2020-21** Budget at \_\_\_\_\_ P.M. (**VOICE VOTE**)

*~ At this time, members of the public are invited to address the Board. Please note that public comments on the agenda items will be made in accordance with Policy 0167 – Public Presentation at Board Meetings. Each statement made by all participants may be limited to three minutes in duration. If you would like to address the Board, please state your name and address before making your statement to the Board.*

**MOTION BY \_\_\_\_\_ SECONDED BY \_\_\_\_\_** closed the meeting to the public for comment on the proposed FY **2020-21** Budget at \_\_\_\_\_ P.M. (**VOICE VOTE**)

**MOTION BY \_\_\_\_\_ SECONDED BY \_\_\_\_\_** to adopt the budget for the **2020-21** school year for the Hamburg Borough Board of Education, as follows:

The proposed budget includes sufficient funds to provide curriculum and instruction which will enable all students to achieve the Core Curriculum Content Standards, and is in compliance with N.J.S.A. 18A and N.J.A.C. Title 6 and 6A.

<u>Expenditures</u>		<u>Revenue</u>	
General Current Expense	\$ 6,313,451	<u>General Fund</u>	
Capital Outlay	\$ 656,130	..Budgeted Fund Balance	\$ 668,617
Special Revenue Fund	\$ 63,380	..Local Tax Levy	\$ 4,934,817
Repayment of Debt	\$ 223,000	..Misc Revenue	\$ 2,000
Transfer to Charter School	\$ 660,000	..Tuition	\$ -
		..State Aid	\$ 1,393,147
		Withdraw from C/R	\$ 631,000
		..Semi/Medicaid	\$ 0
Total Expenditures	\$ 7,915,961	<u>Special Revenue Fund</u>	
		..State Aid	\$ 0
		..Federal Aid	\$ 63,380
		<u>Debt Service Fund</u>	
		..Budgeted Fund Balance	\$ 0
		..Local Tax Levy	\$ 223,000
		..State Aid	\$ -
		Total Revenue	\$ 7,915,961



**2. FY 2020-21 ANNUAL DESIGNATIONS**

- A. To designate AXA/Equitable, Lincoln National Life Insurance Company and Lincoln Investment Planning, Inc. as 403(b)/Tax Shelter vendors/providers.
- B. To designate the New Jersey Herald, the Star-Ledger and the Sunday Herald as the official newspaper for advertising and for public notices the Star Ledger for certain employment ads and/or notices and njhire.com for various employment ads.
- C. To designate **Chris Imbrie** as surrogate parent for the **2020-21** school year.

**MOTION BY \_\_\_\_\_ SECONDED BY \_\_\_\_\_ to approve the FY 2020-21 Annual Designations [A - C]:**

	Mr. Jones	Mrs. Davis	Mr. Dreifus	Mrs. Frayko	Mr. Gillen	Mrs. Schels	Mr. Tobachnick	Vacant	Vacant
YES									
NO									
ABSTAIN									

**3. FY 2020-21 ANNUAL AUTHORIZATIONS**

- A. To empower the Chief School Administrator and Business Administrator/Board Secretary to implement the **2020-21** budget pursuant to the policies and regulations of the NJ State Department of Education and the Hamburg Borough Board of Education.
- B. To permit the Business Administrator to audit and to approve any account and demand to be paid prior to presentation to the Board. Any such approval shall be presented to the Board for ratification at their next meeting as per NJSA 18A:19-4.1.
- C. To authorize the Business Administrator to make purchases up to the bid threshold, utilizing the quotation process and/or purchases from New Jersey State Contract Vendors and/or from board approved pricing cooperatives/consortiums approved awarded vendor lists [such as approved vendors from the West/Central New Jersey Cooperative Bid Program/Ed-Data/Morris County Educational Services Commission the lead agency, the Middlesex Regional Educational Services Commission’s Cooperative Pricing System, the Hunterdon County Educational Services Commission’s Pricing System, etc].



Please note that the Annual Professional and Services Appointments are usually on the April agenda. The annual appointments will be on the May/June 2020 agendas because there has been a delay in getting some paperwork back from vendors due to the COVID-19 closures.

**5. APPROVAL OF MINUTES**

**MOTION BY \_\_\_\_\_ SECONDED BY \_\_\_\_\_ to approve the minutes of the 10 March 2020 Regular Board meeting. [Document C]**

	Mr. Jones	Mrs. Davis	Mr. Dreifus	Mrs. Frayko	Mr. Gillen	Mrs. Schels	Mr. Tobachnick	Vacant	Vacant
YES									
NO									
ABSTAIN									

**6. CORRESPONDENCE**

**7. OPEN TO THE PUBLIC (for discussion of agenda items only)**

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Meeting opened to the public for comment at \_\_\_\_\_ P.M.

**(VOICE VOTE)**

Meeting closed to the public for comment at \_\_\_\_\_ P.M.

**(VOICE VOTE)**

## 8. COMMITTEE REPORTS

### A. State & County School Boards

### B. Sussex County Educational Services Commission

### C. Liaison with the Hamburg Borough Council

D. **Building & Grounds** - To review the results of the bid opening on 7 April 2020 at 11am & at noon respectively and a letter from Parette Somjen Architects on their review of the two lowest bids submitted for each project for the following projects:

- The Roof & Eave Replacement Project [Document D]
- The Site Work Project [Document E]

Please note that as of 17 April 2020, the two lowest bids submitted for each project are under attorney review and the resolution(s) to award a contract or reject all bids submitted may be on an addendum for the 28 April 2020 meeting. If by chance we are not through attorney review or we have other delays, the necessary actions will on the agenda for the 19 May 2020 meeting—the Board has 60 days to award or reject bids from the date of the bid opening.

### E. Education & Policy

**MOTION BY \_\_\_\_\_ SECONDED BY \_\_\_\_\_ to approve** the first reading of the following Curriculum writings:

- 21<sup>st</sup> Century Life & Careers
- English Language Arts
- Mathematics
- Preschool
- Physical Education
- Science
- Social Studies
- Technology
- Visual & Performing Arts
- World Language















**MOTION BY \_\_\_\_\_ SECONDED BY \_\_\_\_\_ to approve**

the following remote learning platforms:

- Zoom
- Flipgrid
- Google Meet
- Doxy.me

	Mr. Jones	Mrs. Davis	Mr. Dreifus	Mrs. Frayko	Mr. Gillen	Mrs. Schels	Mr. Tobachnick	Vacant	Vacant
YES									
NO									
ABSTAIN									

**MOTION BY \_\_\_\_\_ SECONDED BY \_\_\_\_\_ to approve**

the cancellation of all Hamburg School field trips through June 30, 2020.

	Mr. Jones	Mrs. Davis	Mr. Dreifus	Mrs. Frayko	Mr. Gillen	Mrs. Schels	Mr. Tobachnick	Vacant	Vacant
YES									
NO									
ABSTAIN									

**MOTION BY \_\_\_\_\_ SECONDED BY \_\_\_\_\_ to approve**

the payments of CoCurricular spring sports given a remote learning environment (inclusive of Head Coach & Assistant Coach for Track & Field).

**MOTION BY \_\_\_\_\_ SECONDED BY \_\_\_\_\_ to approve**

the presentation of the NJSLA Science Results: Spring 2019 **[Document Q]**

	Mr. Jones	Mrs. Davis	Mr. Dreifus	Mrs. Frayko	Mr. Gillen	Mrs. Schels	Mr. Tobachnick	Vacant	Vacant
YES									
NO									
ABSTAIN									

To report the following:

- No instances of HIB from 7 March 2020 through 24 April 2020.
- No fire, evacuation or safety drills
- Remote Learning update
- Max 106.3 March Teacher of the Month (Dorothy Smalley)
- PPE Partnership with OPT (Face Shields) **[Document R]**
- Mighty Rebekah Book Drive Donation **[Document S]**
- Student Elective Choices **[Document T]**

**13. OPEN TO THE PUBLIC**

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Meeting opened to the public for comment at \_\_\_\_\_ P.M. **(VOICE VOTE)**

Meeting closed to the public for comment at \_\_\_\_\_ P.M. **(VOICE VOTE)**

**15. EXECUTIVE SESSION**

**MOTION BY \_\_\_\_\_ SECONDED BY \_\_\_\_\_**  
**closed the meeting to the public at \_\_\_\_\_ P.M.**

**TO EXECUTIVE SESSION**

**WHEREAS**, pursuant to N.J.S.A. 10:4-12(b), the Board of Education may exclude the public from that portion of a public meeting at which the Board discusses any of the matters described at N.J.S.A. 10:4-12(b)(1)-(9);

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Education shall forthwith enter into closed session to discuss the following matter(s) concerning:

- Matters rendered confidential by state or federal law –
- Personnel
- Appointment of a public official
- Matters covered by the attorney-client privilege
- Pending or anticipated litigation
- Pending or anticipated contract negotiations
- Protection of the safety or property of the public
- Matters which would constitute an unwarranted invasion of privacy
- Matters in which the release of information would impair a right to receive Funds from the United States Government
- Matters concerning collective negotiations and/or the negotiation of terms and Conditions of employment of employees of the Board of Education
- Possible imposition of a civil penalty or suspension

**BE IT FURTHER RESOLVED** that said discussion may be disclosed to the public when the reasons for discussing and acting upon it in closed session no longer exist.

**MOTION TO ADJOURN MEETING**

**MOTION BY \_\_\_\_\_ SECONDED BY \_\_\_\_\_  
that the Board adjourned the meeting at \_\_\_\_ P.M. [Voice Vote]**



***FYI***

- Board & Administrator (attached in Documents folder)

## *Notes*