HAMBURG BOARD OF EDUCATION REGULAR MEETING

AGENDA 23 June 2020

Held Electronically via Remote Access

7:00 PM

A. Flag Salute & Pledge of Allegiance

STATEMENT--- OPEN PUBLIC MEETING

This meeting is being conducted in compliance with the "Open Public Meeting Act Chapter 231—Public Laws of 1975." Advance written notice of at least 48 hours was given specifying the time, date and to the extent known, the agenda, and stating whether formal action may or may not be taken and has been properly posted at the school, mailed to the Clerk/Administrator, mailed to the New Jersey Herald, the Star-Ledger and the Sunday Herald.

To report that Mrs. Perrotto-Zicarelli was sworn-in on 22 May 2020.

To report that Mr. Francis Brunke was sworn-in on 18 June 2020.

A. ROLL CALL:

	Mr.	Mr.	Mrs.	Mrs.	Mr.	Mrs.	Mr.	Mrs.	Mr.
	Jones	Brunke	Zicarelli	Davis	Dreifus	Frayko	Gillen	Schels	Tobachnick
YES									
NO									
ABSTAIN									

B. APPROVAL OF MINUTES

MOTION BY_____SECONDED BY_____to approve the minutes of the 19 May 2020 Regular Board meeting.

	Mr.	Mr.	Mrs.	Mrs.	Mr.	Mrs.	Mr.	Mrs.	Mr.
	Jones	Brunke	Zicarelli	Davis	Dreifus	Frayko	Gillen	Schels	Tobachnick
YES									
NO									
ABSTAIN									

C. CORRESPONDENCE

 A letter from Dr. Rosalie Lamonte, Interim Executive County Superintendent, dated 21 May 2020 authorizing the appointment of Mr. Francis D. Brunke to the Hamburg Borough Board of Education.
 [DOCUMENT A]

D. OPEN TO THE PUBLIC (for discussion of agenda items only)

~ At this time, members of the public are invited to address the Board. Please note that public comments on the agenda items will be made in accordance with Policy 0167 – Public Presentation at Board Meetings. Each statement made by all participants may be limited to three minutes in duration. If you would like to address the Board state your name and address before making your statement to the Board.

Meeting opened to the public for comment at	P.M.
(VOICE VOTE)	
Meeting closed to the public for comment at	P.M
(VOICE VOTE)	

E. COMMITTEE REPORTS

- 1. State & County School Boards
- 2. Sussex County Educational Services Commission
- 3. <u>Liaison with the Hamburg Borough Council</u>
- 4. <u>Building & Grounds</u> –

To report on Wednesday 17 June 2020 representatives from Carlisle Roof & Foam Coating [the warranty holder] were on site to inspect & take samples of the foam roof that was installed in 2011. This is first step for the warranty claim that was filed with the Carlisle on 3 February 2020.

MOTION BY_____SECONDED BY____to approve the following:

RESOLVED, that the Hamburg Board of Education, in the County of
Sussex, New Jersey authorizes Parette Somjen Architects to submit all

necessary plans and paperwork to the Department of Education concerning the "Energy Upgrade Project under the New Jersey Clean Energy Program & the Camera System Upgrade Project at Hamburg School" to serve as an application to the Office of School Facilities and an amendment to the District's Long Range Facility Plan; and BE IT FURTHER RESOLVED, this project shall be an "Other Capital" project and the Board of Education is NOT seeking State funding but will fund the Project through the District's Reserve Account.

	Mr.	Mr. Brunke	Mrs. Zicarelli	Mrs. Davis	Mr. Dreifus	Mrs. Frayko	Mr. Gillen	Mrs. Schels	Mr. Tobachnick
	Jones	brunke	Zicareiii	Davis	Dielius	Flayko	Gillell	Scrieis	TODACITICK
YES									
NO									
ABSTAIN									

5. Education & Policy

6. Negotiations & Personnel

MOTION BY_	SECONDED BY	to adopt the
following FY 2	020-21 Professional Services Annual App	pointment Resolution, as
follows:		

WHEREAS, there exists a need for various professional services, and

WHEREAS, the Public School Contracts Law (NJSA 18A:18A-5) requires that a resolution authorizing the contracting of professional services without competitive bids as adopted:

NOW, THEREFORE, BE IT RESOLVED, by the Board of Education of the Borough of Hamburg that the following professional services be contracted by the Hamburg Borough Board of Education for the **2020-21** school year without competitive bidding as a professional service in accordance with 18A:18A-15 of the Public School Contracts Law, not to exceed a contractual amount of \$200,000, as follows:

a) Bayada Home Health Care, Inc.-\$52/\$62 per hour for contracted nursing services, as depicted in [DOCUMENT B].

MOTION BY	SECONDED BY	to approve

	Mr. Jones	Mr. Brunke	Mrs. Zicarelli	Mrs. Davis	Mr. Dreifus	Mrs. Frayko	Mr. Gillen	Mrs. Schels	Mr. Tobachnick
YES									
NO									
ABSTAIN									

7. <u>Finance Committee</u>

Discussion of items A through F...

- a) To approve the bills as presented.
- b) To approve bills for the Cafeteria Account in the amount of \$9,445.74.
- c) To accept the Board Secretary's and Treasurer's reports for 31 May 2020.
- d) To approve Transfers made by the Superintendent after the 19 May 2020 Board Meeting, with fund 10 debits totaling \$50,000 depicted on [DOCUMENT C] and the Board acknowledges that these transfers may increase/decrease the maximum dollar limit established as part of the 2019-20 budget process for various professional services.
- e) Pursuant to N.J.A.C. 6A:23A-16.10, the Business Administrator/Board Secretary certifies that as of **31 May 2020** no budgetary line itemaccount has been over-expended violating N.J.A.C. 6A:23-2.12(a).
- f) Pursuant to N.J.A.C. 6A:23A-16.10, the Board of Education certifies that no major account has been over-expended and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

MOTION BY	SECONDED BY	to approve items
a through f.		

	Mr. Jones	Mr. Brunke	Mrs. Zicarelli	Mrs. Davis	Mr. Dreifus	Mrs. Frayko	Mr. Gillen	Mrs. Schels	Mr. Tobachnick
YES									
NO									
ABSTAIN									

F. OLD BUSINESS

If anyone is interested in filing a nominating petition to run for the Board of Education on 3 November 2020, the nominating petitions forms are available on the Sussex County Clerk's website. The deadline for candidates to submit their nominating petition to the County Clerk is 4 p.m., 27 July 2020. There are six (6) Board seats that will be voted upon at the 3 November 2020 Annual School Election as depicted in **[DOCUMENT D].**

To remind Board member to do their required Board member training and to contact Mrs. Toni Dykstra in the Business Office to register for any classes.

G. NEW BUSINESS

H. BOARD SECRETARY'S REPORT

MOTION BY______second by______to approve the submission and acceptance of funds for the FY 2020-21 IDEA and ESEA Grants as depicted in [DOCUMENT E], and to decline Title 3 funds in the amount of \$178.

	Mr.	Mr.	Mrs.	Mrs.	Mr.	Mrs.	Mr.	Mrs.	Mr.
	Jones	Brunke	Zicarelli	Davis	Dreifus	Frayko	Gillen	Schels	Tobachnick
YES									
NO									
ABSTAIN									

MOTION BY_______second by________to approve the submission and acceptance of funds for the CARES Emergency Relief Grant [project period is from 13 March 2020 to 30 September 2022] in the amount of \$27,001 that will be used for cleaning/sanitizing supplies (\$13,500) and technology hardware/software (\$13,501).

	Mr. Jones	Mr. Brunke	Mrs. Zicarelli	Mrs. Davis	Mr. Dreifus	Mrs. Frayko	Mr. Gillen	Mrs. Schels	Mr. Tobachnick
YES									
NO									
ABSTAIN									

MOTION BY______SECONDED BY______to approve the FY 2020-23 New Jersey Schools Insurance Group insurance renewal documents, as follows:

- The New Jersey Schools Insurance Group-Education Risk & Insurance Consortium-West [ERIC-West], Indemnity and Trust Agreement-Resolution to Join/Renew Membership [DOCUMENT F].
- The FY 2020-21 ERIC-West Quote #R714AL-01 in the amount of \$77,246, which represents a 2% increase over the FY 2019-20 insurance premium [DOCUMENT G].

	Mr.	Mr.	Mrs.	Mrs.	Mr.	Mrs.	Mr.	Mrs.	Mr.
	Jones	Brunke	Zicarelli	Davis	Dreifus	Frayko	Gillen	Schels	Tobachnick
YES									
NO									
ABSTAIN									

To discuss the year end transfer of money to the Capital Reserve Account [this can only occur by BOE resolution in the month of June or during the budget process].

MOTION BY	SECONDED BY	to ado	nt th	o f	ollowing	rocol	lution:
IVIU I IUN BY	SECONDED DI	to ado	pt tn	е п	ollowing	reso	lution:

WHEREAS, NJSA 18A:21-2 and NJSA 18A:7G-13 permit a Board of Education to establish and/or deposit into certain reserve accounts at year end, and

WHEREAS, the aforementioned statutes authorize procedures, under the authority of the Commissioner of Education, which permit a board of education to transfer anticipated excess current revenue or unexpended appropriations into reserve accounts during the month of June by board resolution, and

WHEREAS, Hamburg Borough Board of Education wishes to deposit anticipated current year excess surplus into a Capital Reserve account at year end, and

WHEREAS, the Hamburg Borough Board of Education has determined that **not** to exceed \$200,000 is available for such purpose of transfer;

NOW THEREFORE BE IT RESOLVED by the Hamburg Borough Board of Education that it hereby authorizes the district's School Business Administrator to make this transfer consistent with all applicable laws and regulations.

	Mr. Jones	Mr. Brunke	Mrs. Zicarelli	Mrs. Davis	Mr. Dreifus	Mrs. Frayko	Mr. Gillen	Mrs. Schels	Mr. Tobachnick
YES									
NO									
ABSTAIN									

To report, pursuant to PL 2015, Chapter 47 the Hamburg Board of Education intends to renew, award, or permit to expire the following contracts previously awarded by the board of education. These contracts are, have been, and will continue to be in full compliance with all state and federal statutes and regulations; in particular, New Jersey Title 18A:18. et.seq, NJAC Chapter 23, and Federal Uniform Administrative Requirements 2CFR, Part200.

- Maschio's Food Service, Inc.
- Horizon Dental/Fortitude Insurance Group
- New Jersey Schools Insurance Group/Arthur J. Gallagher/Morville Agency
- Alliance for Competitive Energy Services
- Educational Consortium for Telecommunications Savings
- Educational Data Services, Inc./Morris County ESC
- Hunterdon County Educational Services Commission
- The Educational Services Commission of New Jersey
- Sussex County Regional Transportation Cooperative
- Cleary, Giacobbe, Alfieri & Jacobs
- Nisivoccia LLC
- Parette Somjen Architects LLC
- J & B Therapy, LLC
- Gurbir S. Saluja, M.D.
- CDK Systems, Inc.
- ABCODE Security
- PenTele Data
- Otis Elevator Company
- Bayada Home Health Care, Inc.
- T.A. Mountford Co.
- R & L DataCenter, Inc.
- Northern Hills Academy
- Windsor Learning Center

I. SUPERINTENDENT'S REPORT

MOTION BY_____SECONDED BY______to approve the Hamburg School's HIB Report Card as posted on the school's website as depicted in [DOCUMENT H].

	Mr. Jones	Mr. Brunke	Mrs. Zicarelli	Mrs. Davis	Mr. Dreifus	Mrs. Frayko	Mr. Gillen	Mrs. Schels	Mr. Tobachnick
YES									
NO									
ABSTAIN									

MOTION BY______SECONDED BY______to approve the maternity leave/NJ Family leave for Staff Member ID # 24878027 as depicted in [DOCUMENT I].

	Mr. Jones	Mr. Brunke	Mrs. Zicarelli	Mrs. Davis	Mr. Dreifus	Mrs. Frayko	Mr. Gillen	Mrs. Schels	Mr. Tobachnick
YES									
NO									
ABSTAIN									

MOTION BY______SECONDED BY______to approve the Hamburg School's County Approved Health Related School Closure Plan as depicted in [DOCUMENT J].

	Mr. Jones	Mr. Brunke	Mrs. Zicarelli	Mrs. Davis	Mr. Dreifus	Mrs. Frayko	Mr. Gillen	Mrs. Schels	Mr. Tobachnick
YES									
NO									
ABSTAIN									

MOTION BY ______ SECONDED BY _____ to approve the Co-Curricular stipends as follows:

Activity	Advisor	Level	Stipend
Academic Club	Dean, P.	3	\$1,238
Art Club	Pollison, A.	2	\$1,126
Environmental Club	Kolb, D.	6	\$1,463
Computer Tech Advisor	Sealander, M.	2	\$1,463

	Mr. Jones	Mr. Brunke	Mrs. Zicarelli	Mrs. Davis	Mr. Dreifus	Mrs. Frayko	Mr. Gillen	Mrs. Schels	Mr. Tobachnick
YES									
NO									
ABSTAIN									

MOTION BY_______SECONDED BY_______to approve the Staff Member ID # 52605698 to increase step on salary guide from BA 8 (\$68,470) to MA8 (\$71,790).

	Mr.	Mr.	Mrs.	Mrs.	Mr.	Mrs.	Mr.	Mrs.	Mr.
	Jones	Brunke	Zicarelli	Davis	Dreifus	Frayko	Gillen	Schels	Tobachnick
YES									
NO									
ABSTAIN									

MOTION BY______SECONDED BY______to approve Vice Principal Robert Baumgartner's 2020-2021 employment contract [DOCUMENT K].

	Mr. Jones	Mr. Brunke	Mrs. Zicarelli	Mrs. Davis	Mr. Dreifus	Mrs. Frayko	Mr. Gillen	Mrs. Schels	Mr. Tobachnick
YES									
NO									
ABSTAIN									

MOTION BY	SECONDED BY	to approve instructional
contracts for the fo	llowing:	

- Student #7519416569 to attend Newton School District beginning 10 March 2020 through 30 June 2020 at a cost of \$15,894.00 [pro-rated] for the 2019-2020 school year
- Student #8338311647 to attend Newton School District beginning 10 March 2020 through 30 June 2020 at a cost of \$15,769.00 [pro-rated] for the 2019-2020 school year
- Student #6312024143 to attend Windsor Learning Center September 2020-June 2021 at a cost of \$57,960.00, plus transportation for the 2020-2021 school year
- Student #9230033251 to attend Northern Hills Academy beginning 1 July 2020 at a cost of \$9,727.00 [ESY] and \$2,645.50 [Shared Aide], plus transportation for the 2020 ESY program
- Student #9230033251 to attend Northern Hills Academy beginning 1 September 2020 at a cost of \$49,850.00.00 [\$4,985 monthly] and \$13,426.50 [Shared Aide], plus transportation for the 2020-2021 school year

	Mr.	Mr.	Mrs.	Mrs.	Mr.	Mrs.	Mr.	Mrs.	Mr.
	Jones	Brunke	Zicarelli	Davis	Dreifus	Frayko	Gillen	Schels	Tobachnick
YES									
NO									
ABSTAIN									

MOTION BY______to approve Professional Development as follows: [DOCUMENT L].

Date	Name	Workshop	Cost
8-Jul	Smalley	Using Innovative Google &	\$279.00
		Educational Tech Tools (Virtual)	
2020-	Sigman	Sussex County Superintendent	\$0.00
2021		Roundtable Meetings	

	Mr.	Mr.	Mrs.	Mrs.	Mr.	Mrs.	Mr.	Mrs.	Mr.
	Jones	Brunke	Zicarelli	Davis	Dreifus	Frayko	Gillen	Schels	Tobachnick
YES									
NO									
ABSTAIN									

ivio from briseconded brito approve/ accept/ change/ report the following	MOTION BY	SECONDED BY	_to approve/accep	ot/change/	report the follow
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- Zero (0) instances of HIB from 19 May 2020 through 18 June 2020
- Fire/Evacuation/Safety Drills Fire Evacuation Drill 6/17/20 [1 min. 38 sec.]

	Mr. Jones	Mr. Brunke	Mrs. Zicarelli	Mrs. Davis	Mr. Dreifus	Mrs. Frayko	Mr.	Mrs. Schels	Mr. Tobachnick
	Julies	DIUINE	Zicareiii	Davis	Dielius	TTAYKO	Gillett	Scrieis	TODACITIICK
YES									
NO									
ABSTAIN									

Discuss

Hamburg School's District Goals for 2020-2021 [DOCUMENT M].

J. OPEN TO THE PUBLIC

~ At this time, members of the public are invited to address the Board. Please note that public comments on the agenda items will be made in accordance with Policy 0167 – Public Presentation at Board Meetings. Each statement made by all participants may be limited to three minutes in duration. If you would like to address the Board, please raise your hand to be called upon. Once called, please stand and state your name and address before making your statement to the Board.

Meeting opened to the public	for comment at	P.M. (VOICE VOTE)
Meeting closed to the public for	or comment at	P.M. (VOICE VOTE)
K. EXECUTIVE SESSION		
MOTION BY	SECONDED BY	closed
the meeting to the nublic at	D M	

TO EXECUTIVE SESSION

WHEREAS, pursuant to N.J.S.A. 10:4-12(b), the Board of Education may exclude the public from that portion of a public meeting at which the Board discusses any of the matters described at N.J.S.A. 10:4-12(b)(1)-(9);

NOW, THEREFORE, BE IT RESOLVED that the Board of Education shall forthwith enter into closed session to discuss the following matter(s) concerning:

Board adjourned the meeting at	P.M. [Voice Vote]	
MOTION BY		that the
MOTION TO ADJOURN MEETING		
BE IT FURTHER RESOLVED that said when the reasons for discussing an exist.	•	•
[] Possible imposition of a civil per	nalty or suspension	
[] Matters concerning collective ne terms and Conditions of employ Education	-	
receive Funds from the United S		
[] Matters in which the release of i	•	right to
[] Matters which would constitute	an unwarranted invasion of	of privacy
[] Protection of the safety or prope	erty of the public	
[] Pending or anticipated contract	_	
privilege [] Pending or anticipated	•	
[] Matters covered by the attorne	v-client	
[] Appointment of a public official		
[X] Personnel	by state of federal law	
[X] Matters rendered confidential	hy state or federal law	