# HAMBURG BOARD OF EDUCATION REGULAR MEETING

**AGENDA** 

22 September 2020

Held in the Hamburg School Cafeteria

7:00 p.m.

# A. Flag Salute & Pledge of Allegiance

#### **STATEMENT --- OPEN PUBLIC MEETING**

This meeting is being conducted in compliance with the "Open Public Meeting Act Chapter 231—Public Laws of 1975." Advance written notice of at least 48 hours was given specifying the time, date and to the extent known, the agenda, and stating whether formal action may or may not be taken and has been properly posted at the school, mailed to the Clerk/Administrator, mailed to the New Jersey Herald, the Star-Ledger and the Sunday Herald.

#### **ROLL CALL:**

	Mr. Jones	Mr. Brunke	Mrs. Zicarelli	Mrs. Davis	Mr. Dreifus	Mrs. Frayko	Mr. Gillen	Mrs. Schels	Vacant
PRESENT									
ABSENT									

#### **B. APPROVAL OF MINUTES**

MOTION BY\_\_\_\_\_\_\_second by\_\_\_\_\_\_\_to approve the minutes and the Executive Session minutes of the 25 August 2020 Regular Board meeting.

	Mr. Jones	Mr. Brunke	Mrs. Zicarelli	Mrs. Davis	Mr. Dreifus	Mrs. Frayko	Mr. Gillen	Mrs. Schels	Vacant
YES									
NO									
ABSTAIN									

#### C. TO INTERVIEW PROSPECTIVE BOARD OF EDUCATION CANDIDATES-

A legal notice for the vacancy on the Hamburg Borough Board of Education was placed in the Thursday 6 August 2020 edition of the New Jersey Herald and the 16 August 2020 edition of the Sunday Herald (and sent to the Star Ledger), with a due date of Tuesday 8 September 2020. Two people submitted letter of interest, as follows:

- Mr. John Conklin [DOCUMENT A]
- Mr. Michael Frangipane [DOCUMENT B]

#### D. CORRESPONDENCE

- Parent Thank-you
- Farm-to-School Program Recognition

## E. OPEN TO THE PUBLIC (for discussion of agenda items only)

~ At this time, members of the public are invited to address the Board. Please note that public comments on the agenda items will be made in accordance with Policy 0167 – Public Presentation at Board Meetings. Each statement made by all participants may be limited to three minutes in duration. If you would like to address the Board state your name and address before making your statement to the Board.

Meeting opened to the public for comment at	P.M.
(VOICE VOTE)	
Meeting closed to the public for comment at	P.M.
(VOICE VOTE)	

### F. COMMITTEE REPORTS

- 1. State & County School Boards
- 2. Sussex County Educational Services Commission
- 3. <u>Liaison with the Hamburg Borough Council</u>
- 4. **Building & Grounds**

# 5. Education & Policy

	Mr. Jones	Mr. Brunke	Mrs. Zicarelli	Mrs. Davis	Mr. Dreifus	Mrs. Frayko	Mr. Gillen	Mrs. Schels	Vacant
YES									
NO									
ABSTAIN									

MOTION BY\_\_\_\_\_\_\_to approve the second reading of the following policies and regulations as depicted on DOCUMENT C: [This document can be found in the yellow folder in your 25 August 2020 packet as {DOCUMENT E}]

- P1649 (Federal Families First Coronavirus (COVID-19) Response Act
- P2270 (Religion in Schools)
- P2431.3 (Heat Participation Policy for Student Athlete Safety)
- P2622 (Student Assessment)
- P&R5111 (Eligibility of Resident/Nonresident Students)
- P&R5200 (Attendance)
- P&R5320 (Immunization)
- P&R5330.04 (Administering an Opioid Antidote
- P5610 (Suspension)
- P5610 (Suspension Procedures)
- P5620 (Expulsion)
- P&R8320 (Personnel Records)

	Mr.	Mr.	Mrs.	Mrs.	Mr.	Mrs.	Mr.	Mrs.	Vacant
	Jones	Brunke	Zicarelli	Davis	Dreifus	Frayko	Gillen	Schels	
YES									
NO									
ABSTAIN									

# 6. Negotiations & Personnel

	Mr. Jones	Mr. Brunke	Mrs. Zicarelli	Mrs. Davis	Mr. Dreifus	Mrs. Frayko	Mr. Gillen	Mrs. Schels	Vacant
YES									
NO									
ABSTAIN									
M						or classroc	_	-	\$1,000,
M	ipend fo	or all sub-c	ertified pa	araprof	essionals f	or classroc	om cover	age.	
M	ipend fo	or all sub-co	Mrs.	Mrs.	essionals f	or classroo	Mr.	age.	<b>\$1,000</b> ,
M	ipend fo	or all sub-c	ertified pa	araprof	essionals f	or classroc	om cover	age.	
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M	ipend fo	or all sub-co	Mrs.	Mrs.	essionals f	or classroo	Mr.	age.	

	Mr.	Mr.	Mrs.	Mrs.	Mr.	Mrs.	Mr.	Mrs.	Vacant
	Jones	Brunke	Zicarelli	Davis	Dreifus	Frayko	Gillen	Schels	
YES									
NO									
ABSTAIN									

# 7. Finance Committee

Discussion of items A through F...

- a) To approve the bills as presented.
- b) To approve bills for the Cafeteria Account in the amount of \$14.60.
- c) To accept the Board Secretary's and Treasurer's reports for 31 August 2020.
- d) To approve Transfers made by the Superintendent after the 25 August 2020 Board Meeting, with fund 10 debits totaling \$253,500 depicted on DOCUMENT D. The Board acknowledges that these transfers may increase/decrease the maximum dollar limit established as part of the 2020-2021 budget process for various professional services.
- e) Pursuant to N.J.A.C. 6A:23A-16.10, the Business Administrator/Board Secretary certifies that as of **31 August 2020** no budgetary line item account has been over-expended violating N.J.A.C. 6A:23-2.12(a).
- f) Pursuant to N.J.A.C. 6A:23A-16.10, the Board of Education certifies that no major account has been over-expended and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

<b>MOTION BY</b>	SECONDED BY	_to approve items
a through f.		

	Mr.	Mr.	Mrs.	Mrs.	Mr.	Mrs.	Mr.	Mrs.	Vacant
	Jones	Brunke	Zicarelli	Davis	Dreifus	Frayko	Gillen	Schels	
YES									
NO									
ABSTAIN									

#### G. OLD BUSINESS

#### H. NEW BUSINESS

#### I. BOARD SECRETARY'S REPORT

To update the Board on the guidance from the Board's auditors, Nisivoccia, on the Payroll Tax Holiday from 1 September - 31 December 2020. It is the recommendation of the auditors "not to defer the employee's share of the social security tax as the District would be on the hook for the employee's share if it is not forgiven by the federal government and/or if the employee leaves prior to the employer being able to collect the deferral."

<b>MOTION BY</b>	SECONDED BY	to approve the
submission of	of the Digital Divide Grant application in the	amount of \$19,250 for the
purchase of	technology devices for students.	

	Mr. Jones	Mr. Brunke	Mrs. Zicarelli	Mrs. Davis	Mr. Dreifus	Mrs. Frayko	Mr. Gillen	Mrs. Schels	Vacant
YES									
NO									
ABSTAIN									

To update the Board on the Gym Roof & Eave Replacement Project.

MOTION BY\_\_\_\_\_\_second by \_\_\_\_\_\_to approve Payment Request #3 in the amount of \$12,660.60, as submitted by GC Dynatech Construction, LLC, Inc. for the Gym Roof & Eave Replacement Project at the Hamburg School, with the releasing of the payment upon sign-off by Parette Somjen Architects that the project is complete [Note: As of 13 September 2020 the final payment request & close out documents have not been received-wjs]; to approve Change Order #1 [DOCUMENT E] in the amount of <\$21,348> and; to accept the project as completed.

	Mr.	Mr.	Mrs.	Mrs.	Mr.	Mrs.	Mr.	Mrs.	Vacant
	Jones	Brunke	Zicarelli	Davis	Dreifus	Frayko	Gillen	Schels	
YES									
NO									
ABSTAIN									

#### J. SUPERINTENDENT'S REPORT

MOTION BY	SECONDED BY	to approve the NJSMART Data
Management har	ndbooks for QSAC manual p	.78 indicator 3a as depicted on
DOCUMENT F.		

	Mr. Jones	Mr. Brunke	Mrs. Zicarelli	Mrs. Davis	Mr. Dreifus	Mrs. Frayko	Mr. Gillen	Mrs. Schels	Vacant
YES									
NO									
ABSTAIN									

# To report to the board:

- Theresa Nahrwold will be doing her student teaching with Ms. Scrittore, kindergarten teacher.
- Justine Webb will be doing her student teaching with Mrs. Smalley, middle school language arts teacher.
- The acceptance of Science & STEAM Experiments to Hamburg School by Mr. Neil Schulman at the estimated value of \$40,000. And the Sussex Fire Department for delivering the donation.
- The donation of carpet squares from Wayne Tile, Sussex and Tony's Flooring, Hamburg.
- The \$500.00 Holocaust Grant awarded to Hamburg School, submitted by Mr. Blochinger and Mrs. Sealander.
- Hamburg School Student Statistics as depicted on DOCUMENT G.

<b>MOTION BY</b>	SECONDED BY	to approve items a-c:
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- a. Combined Professional Development/Field Trip/Facility Use as depicted on **DOCUMENT H.**
- b. Signing of the Uniform State Memorandum of Agreement between Education and Law Enforcement Officials for the 2020-2021 school year as depicted on **DOCUMENT I.**
- c. CAP (Child Assault Protection) Program for grades 3, 5, and 7 at a district cost of \$211.00 (grant monies received \$493.50).

	Mr. Jones	Mr. Brunke	Mrs. Zicarelli	Mrs. Davis	Mr. Dreifus	Mrs. Frayko	Mr. Gillen	Mrs. Schels	Vacant
YES									
NO									
ABSTAIN									

MOTION BY\_\_\_\_\_\_ SECONDED BY\_\_\_\_\_\_ to approve: Dana Freeswick as mentor to Dr. Velazquez at a cost of \$500.00 to be paid by Hamburg School.

	Mr.	Mr.	Mrs.	Mrs.	Mr.	Mrs.	Mr.	Mrs.	Vacant
	Jones	Brunke	Zicarelli	Davis	Dreifus	Frayko	Gillen	Schels	
YES									
NO									
ABSTAIN									

# a. Harassment, Intimidation, and Bullying

• Zero [0] reported instance of Harassment, Intimidation or Bullying between 3 September 2020 through 21 September 2020.

# b. Fire/Evacuation/Safety Drills

• Fire Drill (Communication Walk Through) – 9/15/20

#### K. OPEN TO THE PUBLIC

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Meeting opened to the public for comment at	P.M <b>. (VOICE</b>
VOTE)	
Meeting closed to the public for comment at	P.M. <b>(VOICE VOTE)</b>

# L. EXECUTIVE SESSION

MOTION BY the meeting to the public at		closed
<u>TC</u>	EXECUTIVE SESSION	
<b>WHEREAS,</b> pursuant to N.J.S.A. the public from that portion of a of the matters described at N.J.S.	a public meeting at which	•
NOW, THEREFORE, BE IT RESOL enter into closed session to disc		
[ ] Matters rendered confidential by s [ ] Personnel [X] Appointment of a public official-B [ ] Matters covered by the attorney-c [ ] Pending or anticipated litigation [ ] Pending or anticipated contract ne [ ] Protection of the safety or propert [ ] Matters which would constitute ar [ ] Matters in which the release of inf     Funds from the United States Gov [ ] Matters concerning collective nego     Conditions of employment of em [ ] Possible imposition of a civil penals  BE IT FURTHER RESOLVED that when the reasons for discussing exist.	coard of Education Candidate I client privilege egotiations ty of the public in unwarranted invasion of privi- formation would impair a right vernment otiations and/or the negotiation ployees of the Board of Educaty ty or suspension	vacy t to receive on of terms and ation isclosed to the public
MOTION TO ADJOURN MEETIN	G	
MOTION BY Board adjourned the meeting a	SECONDED BY otP.M. [Voice Vote]	that the

# FYI

- Board and Administrator, September 2020
- Hamburg School 2020-2021 Calendar
- Re-opening Plan Revisions [9/7/2020]