

B. APPROVAL OF MINUTES

MOTION BY _____ SECONDED BY _____ to approve the minutes and the Executive Session minutes of the 22 September 2020 Regular Board meeting.

	Mr. Jones	Mr. Brunke	Mrs. Zicarelli	Mr. Dreifus	Mr. Frangipane	Mrs. Frayko	Mr. Gillen	Mrs. Schels	Vacant
YES									
NO									
ABSTAIN									

C. PRESENTATION

Presentation of the **FY 2019-20** Comprehensive Annual Financial Report [CAFR] and the Auditor's Management Report by Mrs. Valerie Dolan, Nisivoccia & LLP and the Board Secretary. [Note: The draft reports were emailed to the Board on Tuesday 19 October 2020. wjs]

D. CORRESPONDENCE

- A letter of retirement from Robert G. Zierden, Head Custodian, effective 31 December 2020 **[DOCUMENT A]**
- Letter from NJDOE regarding Energy Upgrades
- Letter from NJDOE regarding School Security Camera Replacement

E. OPEN TO THE PUBLIC (for discussion of agenda items only)

~ At this time, members of the public are invited to address the Board. Please note that public comments on the agenda items will be made in accordance with Policy 0167 – Public Presentation at Board Meetings. Each statement made by all participants may be limited to three minutes in duration. If you would like to address the Board state your name and address before making your statement to the Board.

Meeting opened to the public for comment at _____ P.M.
(VOICE VOTE)

Meeting closed to the public for comment at _____ P.M.
(VOICE VOTE)

F. COMMITTEE REPORTS

1. **State & County School Boards**
2. **Sussex County Educational Services Commission**
3. **Liaison with the Hamburg Borough Council**
4. **Building & Grounds** –To schedule a Building & Grounds Committee meeting.
5. **Education & Policy**
6. **Negotiations & Personnel**

MOTION BY _____ SECONDED BY _____ to approve/accept:

- **The use of sick leave for Robert Zierden beginning 2 September 2020 to 17 December 2020.**
- **With regret, the retirement of Robert G. Zierden, Head Custodian effective 1 January 2021**

	Mr. Jones	Mr. Brunke	Mrs. Zicarelli	Mr. Dreifus	Mr. Frangipane	Mrs. Frayko	Mr. Gillen	Mrs. Schels	Vacant
YES									
NO									
ABSTAIN									

6. Finance Committee

Discussion of items A through F...

- a) To approve the bills as presented.
- b) To approve bills for the Cafeteria Account in the amount of **\$8,930.06.**
- c) To accept the Board Secretary’s and Treasurer’s reports for **30 September 2020.**

MOTION BY _____ SECONDED BY _____ to approve the FY 2020-21 Staff Listing as of 20 October 2020 as depicted on **DOCUMENT D.**

	Mr. Jones	Mr. Brunke	Mrs. Zicarelli	Mr. Dreifus	Mr. Frangipane	Mrs. Frayko	Mr. Gillen	Mrs. Schels	Vacant
YES									
NO									
ABSTAIN									

MOTION BY _____ SECONDED BY _____ to approve/accept the FY 2020-21 Health and Safety Evaluation of School Buildings Checklist as depicted on **DOCUMENT E.**

	Mr. Jones	Mr. Brunke	Mrs. Zicarelli	Mr. Dreifus	Mr. Frangipane	Mrs. Frayko	Mr. Gillen	Mrs. Schels	Vacant
YES									
NO									
ABSTAIN									

MOTION BY _____ SECONDED BY _____ to approve the Comprehensive Maintenance Plan, the Annual Maintenance Budget Amount Worksheet (Form M-1) and the Maximum Capital Reserve Certification as depicted on **DOCUMENT F.**

	Mr. Jones	Mr. Brunke	Mrs. Zicarelli	Mr. Dreifus	Mr. Frangipane	Mrs. Frayko	Mr. Gillen	Mrs. Schels	Vacant
YES									
NO									
ABSTAIN									

MOTION BY _____ SECONDED BY _____ to approve the submission of a School Security Grant in the amount of \$20,000 under the Securing Our Children’s Future Bond Act for an upgrade to the security camera system at the Hamburg Elementary School, reusing the existing school infrastructure and the Hamburg Borough Board of Education acknowledges that the Board’s Capital Reserve Account will be used to fund the cost of this project in excess of the grant allocation of \$20,000.

	Mr. Jones	Mr. Brunke	Mrs. Zicarelli	Mr. Dreifus	Mr. Frangipane	Mrs. Frayko	Mr. Gillen	Mrs. Schels	Vacant
YES									
NO									
ABSTAIN									

J. SUPERINTENDENT'S REPORT

MOTION BY _____ SECONDED BY _____ to accept, in accordance with Policy 7230 Gifts, Grants and Donations, monetary gifts totaling \$447.00 and science experiment materials valued at \$40,000 from Mr. Neil Schulman.

	Mr. Jones	Mr. Brunke	Mrs. Zicarelli	Mr. Dreifus	Mr. Frangipane	Mrs. Frayko	Mr. Gillen	Mrs. Schels	Vacant
YES									
NO									
ABSTAIN									

MOTION BY _____ SECONDED BY _____ to approve/adjust items a-e:

- a. **Adjust the hourly substitute custodian rate for Frank Fasolo [Black Seal Certification] from \$13.27/hr to \$15.00/hr effective 28 October 2020.**
- b. **Approve a \$250 monthly stipend for Thomas Niedjiewick to compensate for added custodial responsibilities in the absence of the Building & Grounds Supervisor, retroactive to September 2020.**
- c. **Approve a \$1000 stipend for Michele Sealand, Testing Coordinator**
- d. **Approve the combined Professional Development, Field Trip, Substitute and Building Use as depicted on **DOCUMENT G.****

d. Approve the following staff members as Epipen Delegates for the 2020-2021 school year:

- Michael Blochinger
- Laurie Dora
- Michelle Clark
- Barry Douglass
- Kate Field
- Michele Sealander
- Dorothy Smalley
- June Tarantino
- Rachel Windish
- Suzanne Williamson
- Karen Titus

e. Approve the Marzano-Focused Teacher Evaluation Model and the Marzano School Leader Evaluation Model as the district evaluation tools for the 2020-2021 school year.

	Mr. Jones	Mr. Brunke	Mrs. Zicarelli	Mr. Dreifus	Mr. Frangipane	Mrs. Frayko	Mr. Gillen	Mrs. Schels	Vacant
YES									
NO									
ABSTAIN									

To report the following:

- Zero [0] instances of Harassment, Intimidation or Bullying [HIB] between 22 September 2020 through 23 October 2020
- The Hamburg School Student Statistics as depicted on **DOCUMENT H.**

MOTION BY _____ SECONDED BY _____ to approve:

- The 2020-2021 Nursing Service Plan as depicted on **DOCUMENT I.**

	Mr. Jones	Mr. Brunke	Mrs. Zicarelli	Mr. Dreifus	Mr. Frangipane	Mrs. Frayko	Mr. Gillen	Mrs. Schels	Vacant
YES									
NO									
ABSTAIN									

Fire/Evacuation/Safety Drills

- **21 September 2020 [Share 911 Table Talk PD]**
- **23 October 2020 – Non-Fire Evacuation Drill**

MOTION BY _____ SECONDED BY _____ to accept the results of the 2019-2020 Electronic Violence and Vandalism Report and the bi-annual report of Harassment, Intimidation and Bullying [HIB] for the time period of 1 January 2020 through 30 June 2020:

Annual Violence and Vandalism Hearing for the 2019-2020 School Year

The week of October 19-23, 2020 is Violence Awareness in New Jersey schools. As part of our obligation to prevent violence in schools, this report details the activities that were conducted during the 2019-2020 school year and those planned for this academic year:

1. The Peer Leadership Group provides mentoring and tutoring services and act as role models for children under the leadership of guidance counselor, Ms. Blake.
2. Middle School students attended the Center for Prevention’s Anti-Bullying Summit the week of October 19, 2019. Each year, students in grades 6-8 from Hamburg School participate in presentations, and activities that identify violent or bullying behaviors and learn ways to put an end to and prevent violence and bullying in our school. This year all activities were virtual.
3. The New Jersey Child Assault Prevention [CAP] program held discussions with students on bullying and anti-bullying measures.
4. The Health curriculum that is covered each year addresses bullying and violence on several levels.

5. During the week of October 5-9, 2020 Hamburg students participated in New Jersey's Week of Respect during which special attention and class lessons were given to reinforce the importance of being respectful to each other, themselves and anyone with whom they interact both in school and in their community. Students and staff were encouraged to participate in wearing different colors on certain school days to show unity and commitment in preventing bullying. Middle School students also had the opportunity to "stomp out" bullying by popping balloons which contained positive messages.
6. Red Ribbon week activities to reinforce staying drug free were conducted during the month of October.
7. Materials received from the New Jersey Bar Association are implemented during instruction and provide teachers with guidelines on conflict resolution, respect for others and peer mediation.
8. Law enforcement is invited into the school to provide school safety and anti-violence discussion to students.
9. The school culture and climate committee meet regularly throughout the school year to discuss the positive activities that take place at Hamburg School and plan activities to enhance the educational experience.
10. Hamburg PRIDE assemblies are held throughout each year and focus on themes of respect, trustworthiness, responsibility, fairness, caring and citizenship, the six pillars of good character.

Violence, Vandalism and Substance Abuse

As per Public Law 6A:16-5.3, each school district shall report incidents of violence, vandalism and substance abuse two times per year. Those incidents shall also be reported to the NJ Department of Education via the DOE's Electronic Violence and Vandalism Reporting System [EVVRS]. As reported to the Department of Education for the period of 1 January 2020 through 30 June 2020 of the 2019-2020 school year, there were [0] incidents of violence or vandalism which rose to the standards established by the Department of Education.

Harassment, Intimidation and Bullying

As per Public Law N.S.D.A 18A:7E-3, each school district shall report incidents of harassment, intimidation or bullying two times per year. As reported to the Board of Education at their meetings from February 2019 through June 2019, there were 7 confirmed instances of harassment, intimidation and bullying reported to the Hamburg Anti-Bullying Specialist [Catherine Blake] and/or the District HIB Coordinator [RJ Baumgartner]. Through investigation, it was determined that each instance of harassment, intimidation or bullying was confirmed. The accused were disciplined in accordance with Hamburg Board of Education Policy 5600 Student Discipline/Code of Conduct. The victims and accused also received counseling and sensitivity/awareness training.

	Mr. Jones	Mr. Brunke	Mrs. Zicarelli	Mr. Dreifus	Mr. Frangipane	Mrs. Frayko	Mr. Gillen	Mrs. Schels	Vacant
YES									
NO									
ABSTAIN									

To report to the board:

- **The Hamburg School Parent Survey**

K. OPEN TO THE PUBLIC

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Meeting opened to the public for comment at _____ P.M.
(VOICE VOTE)

Meeting closed to the public for comment at _____ P.M. **(VOICE VOTE)**

L. EXECUTIVE SESSION

**MOTION BY _____ SECONDED BY _____ closed
the meeting to the public at _____ P.M.**

TO EXECUTIVE SESSION

WHEREAS, pursuant to N.J.S.A. 10:4-12(b), the Board of Education may exclude the public from that portion of a public meeting at which the Board discusses any of the matters described at N.J.S.A. 10:4-12(b)(1)-(9);

NOW, THEREFORE, BE IT RESOLVED that the Board of Education shall forthwith enter into closed session to discuss the following matter(s) concerning:

- Matters rendered confidential by state or federal law –
- Personnel
- Appointment of a public official-
- Matters covered by the attorney-client privilege
- Pending or anticipated litigation-**Update on Case 2016-17#3**
- Pending or anticipated contract negotiations
- Protection of the safety or property of the public
- Matters which would constitute an unwarranted invasion of privacy
- Matters in which the release of information would impair a right to receive Funds from the United States Government
- Matters concerning collective negotiations and/or the negotiation of terms and Conditions of employment of employees of the Board of Education
- Possible imposition of a civil penalty or suspension

BE IT FURTHER RESOLVED that said discussion may be disclosed to the public when the reasons for discussing and acting upon it in closed session no longer exist.

MOTION TO ADJOURN MEETING

**MOTION BY _____ SECONDED BY _____ that the
Board adjourned the meeting at _____ P.M. [Voice Vote]**

FYI

Revised Board of Education Brochure

Notes