

B. APPROVAL OF MINUTES

MOTION BY _____ SECONDED BY _____ to approve the minutes and the Executive Session minutes of the 27 October 2020 Regular Board meeting.

	Mr. Jones	Mr. Brunke	Mrs. Zicarelli	Mr. Dreifus	Mr. Frangipane	Mrs. Frayko	Mr. Gillen	Mrs. Schels	Vacant
YES									
NO									
ABSTAIN									

C. PRESENTATION

D. CORRESPONDENCE

E. OPEN TO THE PUBLIC (for discussion of agenda items only)

~ At this time, members of the public are invited to address the Board. Please note that public comments on the agenda items will be made in accordance with Policy 0167 – Public Presentation at Board Meetings. Each statement made by all participants may be limited to three minutes in duration. If you would like to address the Board state your name and address before making your statement to the Board.

Meeting opened to the public for comment at _____ P.M.
(**VOICE VOTE**)

Meeting closed to the public for comment at _____ P.M.
(**VOICE VOTE**)

F. COMMITTEE REPORTS

1. State & County School Boards
2. Sussex County Educational Services Commission
3. Liaison with the Hamburg Borough Council

MOTION BY _____ SECONDED BY _____ to approve item a-c:

- a. **Approve the combined Professional Development, Field Trip, Substitute and Building Use as depicted on **DOCUMENT D.****
- b. **The School Self-Assessment for Determining Grades under the Anti-Bullying Bill of Rights Act for Hamburg School from 1 July 2019 – 30 June 2020 as depicted on **DOCUMENT E.****
- c. **To increase hours for Suzanne Venezia, paraprofessional from 3.75 hours daily to 5.5 hours daily [exclusive of a 30 minute lunch and not to exceed 25 hours per week] at a rate of \$13.27 per hour retroactive to 2 September 2020. [This position is not eligible for benefits]**

	Mr. Jones	Mr. Brunke	Mrs. Zicarelli	Mr. Dreifus	Mr. Frangipane	Mrs. Frayko	Mr. Gillen	Mrs. Schels	Vacant
YES									
NO									
ABSTAIN									

MOTION BY _____ SECONDED BY _____ to accept the report of Zero [0] instances of Harassment, Intimidation or Bullying [HIB] between 22 September 2020 and 23 October 2020 as reported on 27 October 2020:

	Mr. Jones	Mr. Brunke	Mrs. Zicarelli	Mr. Dreifus	Mr. Frangipane	Mrs. Frayko	Mr. Gillen	Mrs. Schels	Vacant
YES									
NO									
ABSTAIN									

MOTION BY _____ SECONDED BY _____ to approve items a-b:

- a. **The termination of the contract with Northern Hills for student #9230033251 effective 26 November 2020.**

- b. Student #9230033251 to attend Windsor Learning Center for 127 days @ \$322.00/day for a total of \$40,894 plus transportation beginning 30 November 2020.

	Mr. Jones	Mr. Brunke	Mrs. Zicarelli	Mr. Dreifus	Mr. Frangipane	Mrs. Frayko	Mr. Gillen	Mrs. Schels	Vacant
YES									
NO									
ABSTAIN									

To report the following:

- Zero [0] instances of Harassment, Intimidation or Bullying [HIB] between 24 October 2020 through 13 November 2020.
- The Governor's Teacher of the Year – Sharon Triolo
- The Governor's Educational Service Professional – Antoinette Ratzer
- Hamburg School Enrollment statistics
- Shared Regional Goal update

Fire/Evacuation/Safety Drills

- 10/29/2020 – Share 911 Shelter-In-Place Drill – 5min
- 11/1/2020 –Security Drill [Honeywell Alert System]

J. OPEN TO THE PUBLIC

~ At this time, members of the public are invited to address the Board. Please note that public comments on the agenda items will be made in accordance with Policy 0167 – Public Presentation at Board Meetings. Each statement made by all participants may be limited to three minutes in duration. If you would like to address the Board, please raise your hand to be called upon. Once called, please stand and state your name and address before making your statement to the Board.

Meeting opened to the public for comment at _____ P.M.
(VOICE VOTE)

Meeting closed to the public for comment at _____ P.M. (VOICE VOTE)

K. EXECUTIVE SESSION

**MOTION BY _____ SECONDED BY _____ closed
the meeting to the public at _____ P.M.**

TO EXECUTIVE SESSION

WHEREAS, pursuant to N.J.S.A. 10:4-12(b), the Board of Education may exclude the public from that portion of a public meeting at which the Board discusses any of the matters described at N.J.S.A. 10:4-12(b)(1)-(9);

NOW, THEREFORE, BE IT RESOLVED that the Board of Education shall forthwith enter into closed session to discuss the following matter(s) concerning:

- ☐ Matters rendered confidential by state or federal law –
- ☐ Personnel
- ☐ Appointment of a public official-
- ☐ Matters covered by the attorney-client privilege
- ☐ Pending or anticipated litigation-
- ☐ Pending or anticipated contract negotiations
- ☐ Protection of the safety or property of the public
- ☐ Matters which would constitute an unwarranted invasion of privacy
- ☐ Matters in which the release of information would impair a right to receive
Funds from the United States Government
- ☐ Matters concerning collective negotiations and/or the negotiation of terms and
Conditions of employment of employees of the Board of Education
- ☐ Possible imposition of a civil penalty or suspension

BE IT FURTHER RESOLVED that said discussion may be disclosed to the public when the reasons for discussing and acting upon it in closed session no longer exist.

MOTION TO ADJOURN MEETING

**MOTION BY _____ SECONDED BY _____ that the
Board adjourned the meeting at _____ P.M. [Voice Vote]**

FYI

Board & Administrator, October 2020

Board & Administrator, November 2020

PTA Wreath Sale Flyer

Notes

MINUTES OF REGULAR MEETING

October 27, 2020

Education & Policy – Mrs. Schels stated that the Education and Policy Committee have a virtual meeting on 10 November 2020 at 5 P.M.

Negotiations & Personnel –

On motion by Mrs. Frayko, seconded by Mr. Gillen, and carried unanimously by roll call vote, after some discussion, **approved/accepted:**

- The use of sick leave for Robert Zierden beginning 2 September 2020 to 17 December 2020.
- With regret, the retirement of Robert G. Zierden, Head Custodian, effective 1 January 2021.

Finance Committee –

On motion by Mr. Dreifus, seconded by Mr. Gillen, and carried unanimously by roll call vote, after some discussion **approved, accepted, announced and/or certified items a through f:**

- a. Approved the September 2020 bills in the amount of \$710,504.24 and the bills from October 1 to October 27, 2020 in the amount of \$628,035.20.
- b. Approved the bills for the Cafeteria Account in the amount of \$8,930.06.
- c. Accepted the Board Secretary's and Treasurer's Reports for 30 September 2020.
- d. Approved the Transfers made by the Superintendent after the 22 September 2020 Board Meeting, with fund 10 debits totaling \$16,000 as depicted on [DOCUMENT B] and the Board acknowledges that these transfers may increase/decrease the maximum dollar limit established as part of the 2020-21 budget process for various professional services.
- e. Pursuant to N.J.A.C. 6A:23A-16.10, the Board Administrator/Board Secretary certifies that as of 30 September 2020, no budgetary line item account has been over-expended violating N.J.A.C. 6A:23-2.12(a).
- f. Pursuant to N.J.A.C. 6A:23A-16.10, the Board of Education certifies that no major account has been over-expended and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

Business Administrator/Board Secretary

30 September 2020
DATE

MINUTES OF REGULAR MEETING

October 27, 2020

OLD BUSINESS

No Old Business.

NEW BUSINESS

No New Business.

BOARD SECRETARY'S REPORT

The Board Secretary reported that the Hamburg Borough Board of Education has received approval for the operation of the Seamless Summer Program from New Jersey Department of Agriculture, Office of School Nutrition Programs, from 1 September 2020 through 30 June 2020. This allows all students enrolled in the Hamburg Elementary School to get free breakfasts and lunches.

On motion by Mr. Gillen, seconded by Mr. Dreifus, and carried unanimously by roll call vote, **approved the FY 2020-21 Federal Grants ESEA/IDEA expenditures as depicted on [DOCUMENT C].**

On motion by Mr. Gillen, seconded by Mr. Frangipane, and carried unanimously by roll call vote, after some discussion, **approved the FY 2020-21 Staff Listing as of 20 October 2020 as depicted on [DOCUMENT D].**

On motion by Mr. Gillen, seconded by Mr. Frayko, and carried unanimously by roll call vote, after some discussion, **approved/accepted the FY 2020-21 Health and Safety Evaluation of School Buildings Checklist as depicted on [DOCUMENT E].**

On motion by Mr. Gillen, seconded by Mr. Frayko, and carried unanimously by roll call vote, **approved the Comprehensive Maintenance Plan, the Annual Maintenance Budget Amount Worksheet (Form M-1) and the Maximum Capital Reserve Certification as depicted on [DOCUMENT F].**

On motion by Mrs. Frayko, seconded by Mr. Dreifus, and carried unanimously by roll call vote, **approved the submission of a School Security Grant in the amount of \$20,000 under the Securing Our Children's Future Bond Act for an upgrade to the security camera system at the Hamburg Elementary School, reusing the existing school infrastructure and the Hamburg Borough Board of Education acknowledges that the Board's Capital reserve Account will be used to fund the cost of this project in excess of the grant allocation of \$20,000.**

MINUTES OF REGULAR MEETING

October 27, 2020

SUPERINTENDENT'S REPORT

On motion by Mrs. Frayko, seconded by Mr. Frangipane, and carried unanimously by roll call vote, after some discussion, as per the Superintendent's recommendation, **accepted in accordance with Policy 7230 Gifts, Grants and Donations, monetary gifts totaling \$447 and science experiment materials valued at \$40,000 from Mr. Neil Schulman.**

On motion by Mr. Gillen, seconded by Mrs. Frayko, and carried unanimously by roll call vote, after some discussion, as per the Superintendent's recommendation, **approved/adjusted items a-f:**

- a. **Adjust the hourly substitute custodian rate for Frank Fasolo [Black Seal Certification] from \$13.27/hour to \$15.00/hour effective 28 October 2020.**
- b. **Approved a \$250 monthly stipend for Thomas Niedjiewick to compensate for added custodial responsibilities in the absence of the Building & Grounds Supervisor, retroactive to September 2020.**
- c. **Approved a \$1000 stipend for Michele Sealander, Testing Coordinator.**
- d. **Approved the combined Professional Development, Field Trip, Substitute and Building Use as depicted on [DOCUMENT G].**
- e. **Approved the following staff members as Epipen Delegates for the 2020-2021 school year:**
 - Michael Blochinger
 - Laurie Dora
 - Michelle Clark
 - Barry Douglass
 - Kate Field
 - Michele Sealander
 - Dorothy Smalley
 - June Tarantino
 - Rachel Windish
 - Suzanne Williamson
 - Karen Titus
- f. **Approved the Marzano-Focused Teacher Evaluation Model and the Marzano School Leader Evaluation as the district evaluation tools for the 2020-2021 school year.**

MINUTES OF REGULAR MEETING

October 27, 2020

Mrs. Sigman reported the following:

- Zero [0] instances of Harassment, Intimidation of Bullying [HIB] between 22 September 2020 through 23 October 2020.
- The Hamburg School Student Statistics as depicted on [DOCUMENT H].
- Restart date for remote learners can come back to in person learning on the 1st of the month.

On motion by Mrs. Frayko, seconded by Mr. Frangipane, and carried by the following roll call vote, after some discussion, as per the Superintendent's recommendation, **approved the 2020-2021 Nursing Service Plan depicted on [DOCUMENT I].**

Mrs. Sigman reported:

Fire/Evacuation/Safety Drills

- 21 September 2020 [Share 911 Table Talk PD]
- 23 October 2020 – Non-Fire Evacuation Drill

On motion by Mrs. Frayko, seconded by Mrs. Zicarelli, and carried by the following roll call vote, as per the Superintendent's recommendation, **approved the results of the 2019-2020 Electronic Violence and Vandalism Report and the bi-annual report of Harassment, Intimidation and Bullying [HIB] for the time period of 1 January 2020 through 20 June 2020:**

Annual Violence and Vandalism Hearing for the 2019-2020 School Year

The week of October 19-23, 2020 is Violence Awareness in New Jersey schools. As part of our obligation to prevent violence in schools, this report details the activities that were conducted during the 2019-2020 school year and those planned for this academic year:

1. The Peer Leadership Group provides mentoring and tutoring services and act as role models for children under the leadership of guidance counselor, Ms. Blake.

MINUTES OF REGULAR MEETING

October 27, 2020

2. Middle School students attended the Center for Prevention's Anti-Bullying Summit the week of October 19, 2019. Each year, students in grades 6-8 from Hamburg School participate in presentations, and activities that identify violent or bullying behaviors and learn ways to put an end to and prevent violence and bullying in our school. This year all activities were virtual.
3. The New Jersey Child Assault Prevention [CAP] program held discussions with students on bullying and anti-bullying measures.
4. The Health curriculum that is covered each year addresses bullying and violence on several levels.
5. During the week of October 5-9, 2020 Hamburg students participated in New Jersey's Week of Respect during which special attention and class lessons were given to reinforce the importance of being respectful to each other, themselves and anyone with whom they interact both in school and in their community. Students and staff were encouraged to participate in wearing different colors on certain school days to show unity and commitment in preventing bullying. Middle School students also had the opportunity to "stomp out" bullying by popping balloons which contained positive messages.
6. Red Ribbon week activities to reinforce staying drug free were conducted during the month of October.
7. Materials received from the New Jersey Bar Association are implemented during instruction and provide teachers with guidelines on conflict resolution, respect for others and peer mediation.
8. Law enforcement is invited into the school to provide school safety and anti-violence discussion to students.
9. The school culture and climate committee meet regularly throughout the school year to discuss the positive activities that take place at Hamburg School and plan activities to enhance the educational experience.
10. Hamburg PRIDE assemblies are held throughout each year and focus on themes of respect, trustworthiness, responsibility, fairness, caring and citizenship, the six pillars of good character.

Violence, Vandalism and Substance Abuse

As per Public Law 6A:16-5.3, each school district shall report incidents of violence, vandalism and substance abuse two times per year. Those incidents shall also be reported to the NJ Department of Education via the DOE's Electronic Violence and Vandalism Reporting System [EVVRS]. As reported to the Department of Education for the period of 1 January 2020 through 30 June 2020 of the 2019-2020 school year, there were [0] incidents of violence or vandalism which rose to the standards established by the Department of Education.

MINUTES OF REGULAR MEETING

October 27, 2020

Harassment, Intimidation and Bullying

As per Public Law N.S.D.A 18A:7E-3, each school district shall report incidents of harassment, intimidation or bullying two times per year. As reported to the Board of Education at their meetings from February 2019 through June 2019, there were 7 confirmed instances of harassment, intimidation and bullying reported to the Hamburg Anti-Bullying Specialist [Catherine Blake] and/or the District HIB Coordinator [RJ Baumgartner]. Through investigation, it was determined that each instance of harassment, intimidation or bullying was confirmed. The accused were disciplined in accordance with Hamburg Board of Education Policy 5600 Student Discipline/Code of Conduct. The victims and accused also received counseling and sensitivity/awareness training.

Mrs. Sigman reported to the Board:

- The Hamburg School Parent Survey.

On motion by Mrs. Frayko, seconded by Mr. Gillen, and carried by the following roll call vote, after some discussion, as per the Superintendent's recommendation, **approved the contract with Sussex County Educational Services Commission for an LDTC beginning 28 October 2020 through 30 November 2020 in the amount of \$82/hour with a 3% Administrative Fee as depicted on [DOCUMENT AD1].**

On motion by Mrs. Frayko, seconded by Mrs. Zicarelli, and carried by the following roll call vote, after some discussion, as per the Superintendent's recommendation, **approved Samantha Decker – Wilson Reading, Level 1 Certification, at the cost of \$1,000, online to be completed in 1 year.**

OPEN TO THE PUBLIC

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On motion by Mrs. Frayko, seconded by Mr. Gillen, and carried unanimously by voice vote, **opened the meeting to the public for comment at 7:58 P.M.**

No one addressed the Board.

MINUTES OF REGULAR MEETING

October 27, 2020

On motion by Mrs. Frayko, seconded by Mr. Dreifus, and carried unanimously by voice vote, **closed the meeting to the public for comment at 7:58 P.M.**

EXECUTIVE SESSION

On motion by Mrs. Frayko, seconded by Mr. Gillen, and carried unanimously by voice vote, **closed the meeting to the public at 7:58 P.M.**

WHEREAS, pursuant to N.J.S.A. 10:4-12(b), the Board of Education may exclude the public from that portion of a public meeting at which the Board discusses any of the matters described at N.J.S.A. 10:4-12(b)(1)-(9);

NOW, THEREFORE, BE IT RESOLVED that the Board of Education shall forthwith enter into closed session to discuss the following matter(s) concerning:

- ☐ Matters rendered confidential by state or federal law
- ☐ Personnel
- ☐ Appointment of a public official
- ☐ Matters covered by the attorney-client privilege
- ☒ Pending or anticipated litigation – **Update on Case 2016-17#3**
- ☐ Pending or anticipated contract negotiations
- ☐ Protection of the safety or property of the public
- ☐ Matters which would constitute an unwarranted invasion of privacy
- ☐ Matters in which the release of information would impair a right to receive Funds from the United States Government
- ☐ Matters concerning collective negotiations and/or the negotiation of terms and Conditions of employment of employees of the Board of Education
- ☐ Possible imposition of a civil penalty or suspension

BE IT FURTHER RESOLVED that said discussion may be disclosed to the public when the reasons for discussing and acting upon it in closed session no longer exist. Action may be taken upon return from executive session.

MINUTES OF REGULAR MEETING

October 27, 2020

On motion by Mrs. Frayko, seconded by Mr. Gillen, and carried unanimously by voice vote, **that the Board returned to Regular Session at 8:19 P.M.**

On motion by Mrs. Frayko, seconded by Mrs. Zicarelli, and carried unanimously by voice vote, **that the Board adjourned the meeting at 8:19 P.M.**

Respectfully submitted,

William Sabo
Interim Business Administrator/
Board Secretary

HAMBURG BOARD OF EDUCATION
Buildings & Grounds Committee Meeting

Agenda

10 November 2020

Via Zoom at

6:00 p.m.

Tim Gillen, Chairperson

Brianne Zicarelli

Mike Frangipane

Bob Jones

Kim Sigman

Bill Sabo

- 1) The Gym Roof Replacement Project is completed with the final closeout paperwork received & the final payment was released.
- 2) Update on the Foam Roof Warranty Claim that was filed on 3 February 2020 with Carlisle Roof & Foam Coatings. **The repair work was performed by the Carlisle approved contractor, Hygrade Insulators, Phillipsburg, NJ and the cost to the Board was approximately \$38,000. Also on 30 October 2020, Hygrade was asked to repair 2 tears in the rubber roof on the new/2003 addition.**

Note: As per Bob Zierden, the original foam roof [±20,000 SF] was installed in the late 1990's. The repair work to this roof was done in 2011 & in 2020. The architect gave cost estimates for 3 different types of roofing systems for this area of the school. The cost estimates range as follows: \$142-\$154k for the cheapest roofing system [Foam], to \$288-\$313k for the mid-priced system [Single Ply Rubber] and \$485k-\$527k for the highest priced system [Modified Bitumen]—these estimates we just based upon a square footage calculation and do not include contingencies & design cost or a detailed site inspection.

- 3) Update on the New Jersey Clean Energy, Direct Installation Program application that was submitted to the NJ Office of Clean Energy by the contractor, Donnelly Energy. The project is to replace almost all existing lights with LED lighting & replace the 1991 boiler in the 1900's Building. There will be additional cost that is not covered by the Clean Energy Program—right now the new boiler would have to be vented out the back of the building at an estimated cost of \$5,000 & there may be other issues uncovered once we start the project. The NJ Clean Energy Project application was submitted to the Office of Clean Energy to try to secure the incentive for this project, **but there may be a problem with the funding if the project is not completed early in 2021. The NJDOE approval was received on 21 October 2020 for this project. Note the project estimated cost is \$109k, the estimated incentive is \$87k, the estimated BOE cost is \$22k and the estimated annual energy savings is \$26k. The Business Administrator is to reach out to Donnelly Energy to discuss moving forward with this project and to review the building access restrictions that the district has in place.**
- 4) Reviewed the 16 September 2020 report from Parette Somjen Architects on the roof & eave investigation of the oldest portion of the school [the 3 story building that houses the Business Office] that occurred on 19 August 2020. Received quotes for the chimney repairs, as follows:
 - 1900 Building 2 chimneys-\$49,000
 - Gym-\$27,500—was repaired in June 2020
 - It was the consensus of the committee to have the architect look at this roof & chimneys to see if it would be a possibility to remove the chimneys [if not needed] below the roof line, patch & repair these openings and replace this roof &

gutter/fascia. The BA will have the architect look into this in August 2020 when we have our on-site job site meeting for the Gym Roof project.

I discussed the removal of the chimneys with the Gym Roof Contractor, Parette Somjen and with Bob Zierden. Currently, these 2 chimneys are the air intake & exhaust for the existing 1991 boiler for this building. If the 1991 boiler is replaced, the new boiler would only need 1 chimney as an air intake [the boiler room has no exterior windows/doors---it is a vault] because the exhaust would be vented out the back of the building via a PVC pipe. I asked the roofing contractor about removing the chimney or repointing it and he did not hesitate with his answer to repoint them. He felt the cost/benefit of removing them would not be worth the cost of removing below them well below the roof line, framing in the void.

5) Update on the implementation of the requirement of Alyssa's Law—the requirement for a “panic alarm” as a silent security system signal generated by manual activation.

- Hamburg allocation for applying for a school security grant under the Securing Our Children's Future Bond Act is \$20,000. Deadline is **20 November 2020 & the application was filed on 8 November 2020.**
- Approved for a NJ School Board's Safety Grant in the amount of \$3,700.
- Preliminary quote to tie in some of our existing/old camera system and install new cameras & recording system is approximately \$62k—the quote was obtained from Open Systems Integrators [OSI] and priced under the Educational Services Commission of NJ Pricing Cooperative—would not have to go to bid.

The NJDOE project application is being finalized by Parette Somjen Architects [PSA] using the basis of design as provided by OSI. Once the NJDOE Project application is approved, this project will be brought up to the full Board for consideration. PSA has let the BA know that the NJDOE Office of School Facilities is understaffed and the approval may take longer than a few months. We are in a holding pattern until the NJDOE project approval letter is received and then this will be brought to the full BOE. It was also discussed that the next phase of this project would be to replace the existing old cameras and tie these new cameras into the new camera system that is being proposed—hopefully phase 2 would occur during the next budget cycle.

Hamburg received NJDOE approval on 21 October 2020 of the Security Camera Replacement Project. Once the NJDOE approves the \$20,000 security grant application, then we can move forward with the camera project, that is, to get an updated quote, to bring to the full Board of action and to schedule the installation around the building access restrictions.

6) In March 2020 during the FY 2020-21 Budget review cycle, the Finance Committee discussed the possibility of going out to referendum to possibly address some of our long range facility concerns---replace all roofs, replace windows, upgrade our communications [internal/external] & burglar detection systems and repair the 1900 building's windows, roof, fascia & gutter system. Right now the last payment is scheduled to be made on 1 September 2021, in the amount of \$224,400. The committee felt this issue should be discussed at the full Board level and if need be, have a meeting with the architect and/or the auditors to go over the estimated upfront costs that may not be recoverable if the referendum does not pass. **The B&G Committee feels that going out for a referendum for these major facility projects is warranted and is bringing this issue up to the full Board for discussion.**

7) Other facility concerns.

- To decide in the fall of 2020, to go out to bid for a third time on the Preschool Site Work Project [replace the staircase, the sidewalk & remove/install a new PS playground surface]. To revisit in October/November 2020. **As discussed with the full Board at the 27 October 2020 meeting, this project is on hold until an outstanding issue is resolved. This Site Work Project may have to be budgeted for and bid in the FY 2021-22 school year, with a June 2022 construction start date. If the Board decides to go out for a referendum, the Building & Grounds Committee feels that this project should be one of the items included in the referendum.**
- In April 2020, we had a problem with our phone system. The contract that repaired it said that it is an old system & it should be replaced as well as our intercom system. The committee felt that we may be able to replace the telephone and/or the intercom system utilizing the Capital Reserve Account in future budgets but if the full Board decided on going out for a referendum, then these two items might be included in the projects to be funded by this referendum. **The Building & Grounds Committee is recommending moving forward with replacing the phone & intercom systems utilizing the Capital Reserve Account.**
- Discussed the COVID19 restrictions and the scheduling of contractors to do work within the school.
- If going out for a referendum, the Board could dove tail some of these projects into the referendum. The Hamburg Borough BOE debt/borrowing limit is approximately \$7.6 million. The final debt service payment that will be made in FY 2021-22 is \$224,000. I have reached out to the Financial Advisor [Phoenix Advisors, Inc.] who assisted the Board with the re-financing of the original outstanding bonds in 2010, to get an estimated interest rate/annual payment on bonds worth \$2 & 4 million dollars, based upon the current market conditions. Here are the 4 scenarios that Phoenix came back with, based upon an average assessed home [2019] of \$153,425, which assumes NJDOE debt service contribution of 34%:
\$2 Million-15 years @ 2.75%, annual payment of \$107k, tax impact of \$67 on \$153 AV home
\$4 Million-15 years @ 2.75%, annual payment of \$216k, tax impact of \$134 on \$153 AV home
\$2 Million-20 years @ 3%, annual payment of \$89k, tax impact of \$55 on \$153 AV home
\$4 Million-20 years @ 3%, annual payment of \$177k, tax impact of \$110 on \$153 AV home
- Capital Reserve Account discussion
6/30/2020 Ending Balance \$1,072,017
7/1/2020 C/R Projects budgeted:
Gym Roof: \$281,000
Site Work: \$300,000
Net Work Switches: \$ 50,000 <\$631,000>
Approx. C/R balance in FY 20/21 \$ 441,017



MEMORANDUM

MEMORANDUM INFORMATION

Date of Issuance: 09/16/20
Issued By: Lionel Camacho
Regarding: Hamburg Board of Education
BOE Roof at Hamburg School
Exploratory Work
PSA Project No: 8288

DISTRIBUTION

William Sabo, BOE
Robert Zierden, BOE
Joshua Thompson, PSA
Christian Hoffer, PSA

REMARKS

Parette Somjen Architects visited Hamburg School on 08/19/20 to investigate further the roof eave construction at the Board of Education office. The following observations were made:

- 1ft x 3ft sections were removed by others to create openings at (2) different locations to gain access to eave construction.
- Both openings were made by partially removing bottom soffit of the roof eave; the intent was for the removed soffit panel to be reattached watertight by others following investigation.
- The first opening was in the front facing façade while the second opening was made at the rear elevation; both openings appear to reveal very similar construction methods.
- The existing roof eave was originally designed to house an integrated "yankee gutter"; the existing yankee gutter appears to be modified to direct water to adjoining leaders.
- The yankee gutter modification consists of a weather tight seal at the top with asphalt; collection of stormwater appears to be operating inefficiently due to these modifications.
- The existing roof eave profile is composed of a continuous metal piece that is shaped to form the ornamental profile features of the eave.
- The existing roof eave profile is fastened with metal straps from the inside of the eave and are anchored to adjoining exterior masonry wall.
- The construction of the roof eave projects 2ft past the exterior wall and consist of a secondary system of wood members that give form to the integrated yankee gutter.
- The secondary system supporting the eave construction consists of wood rafter extensions and outrigger extensions from the primary roof construction system.
- The secondary wood rafter extensions are fastened to the primary roof sloped rafters that end & seat on top of exterior wall; the secondary wood outrigger extensions are fastened to the primary roof outriggers that are pocketed into the exterior wall.

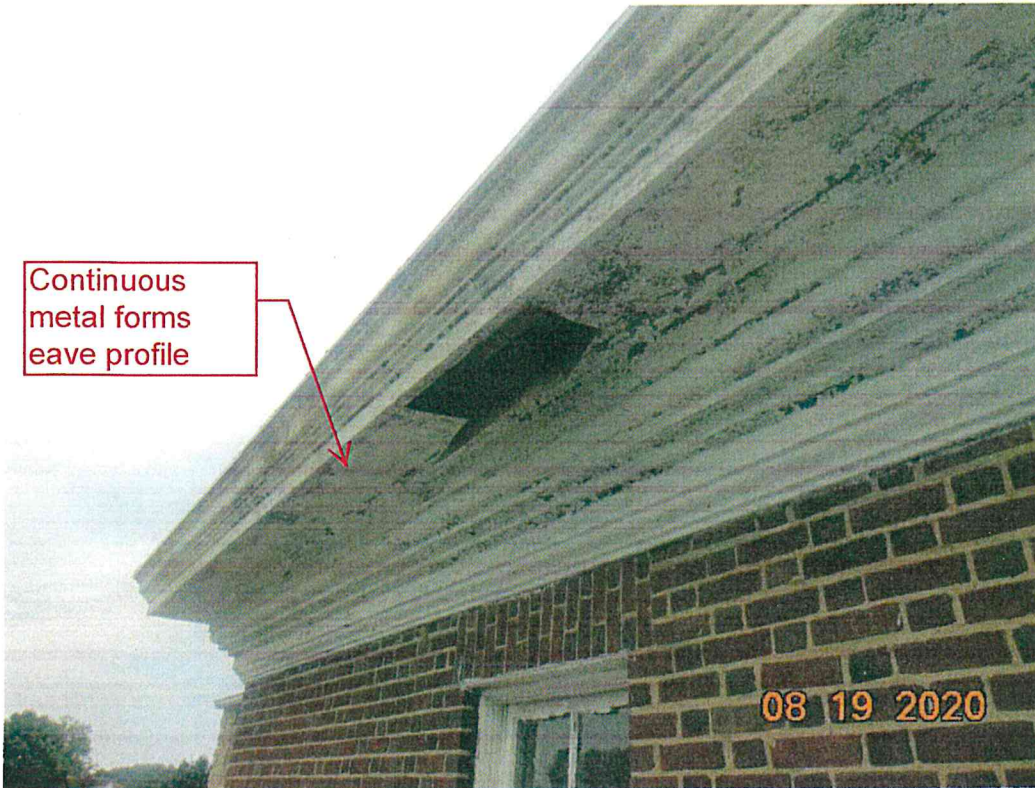
If the BOE desires to move forward with a project, the existing eave construction with integrated yankee gutter should be removed in its entirety. The previous modifications to the existing yankee gutter system appear to not allow for the gutter to function as originally intended. These modifications appear to have aided the deterioration of secondary wood members that make up the roof eave as the wood members were documented with water damaged at select locations.

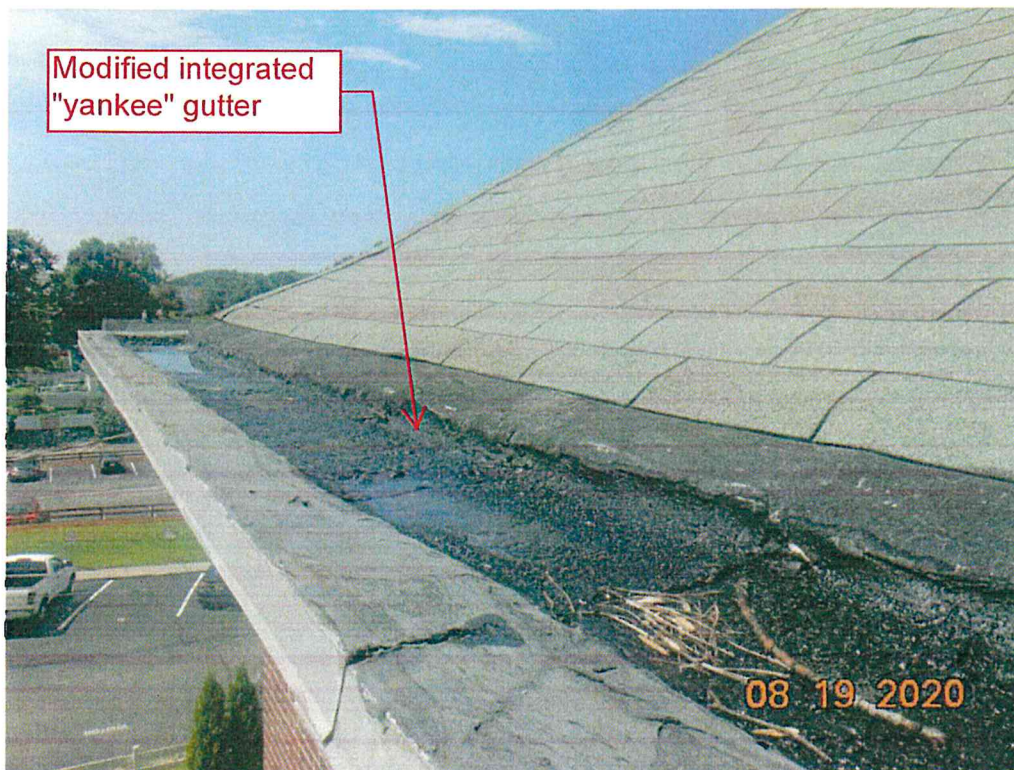
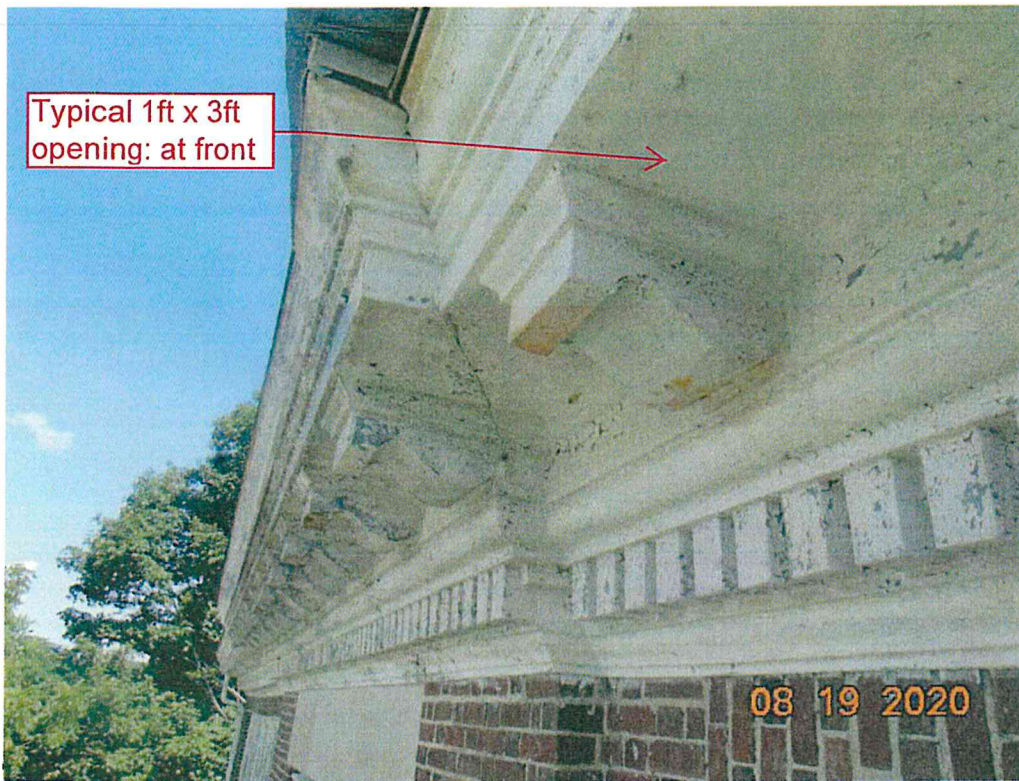
The existing primary rafters & outriggers that make up the roof construction appear to be able to remain and not be modified. A new eave should be secured to primary roof members and a new standard gutter system should be mounted on eave exterior.

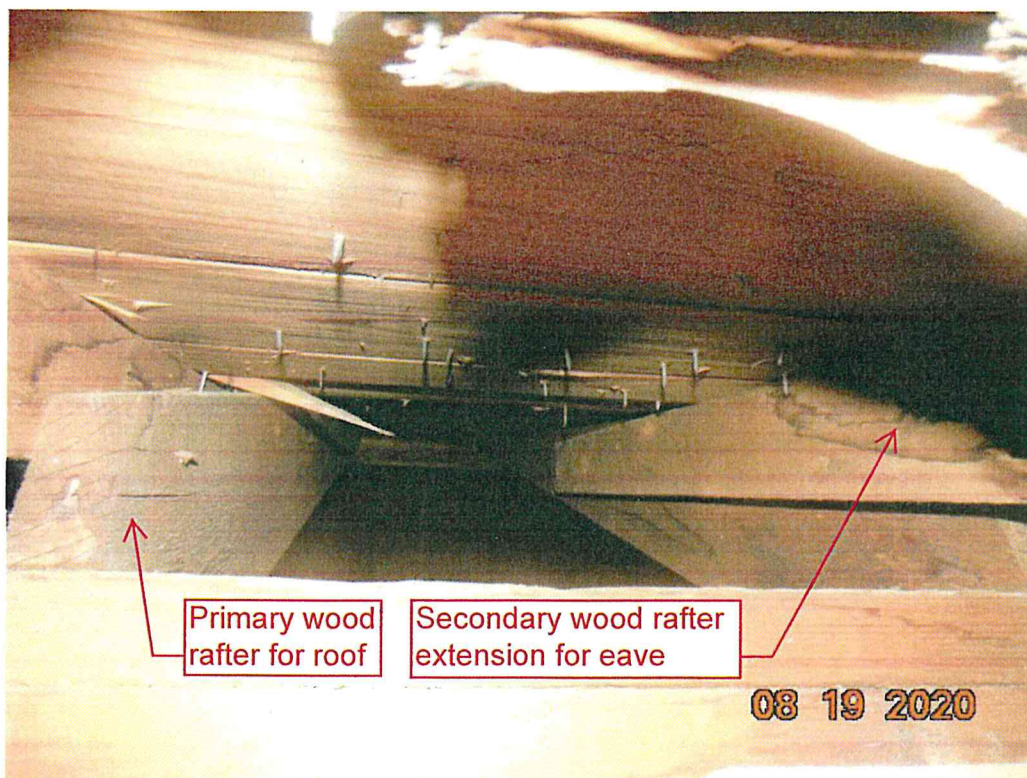
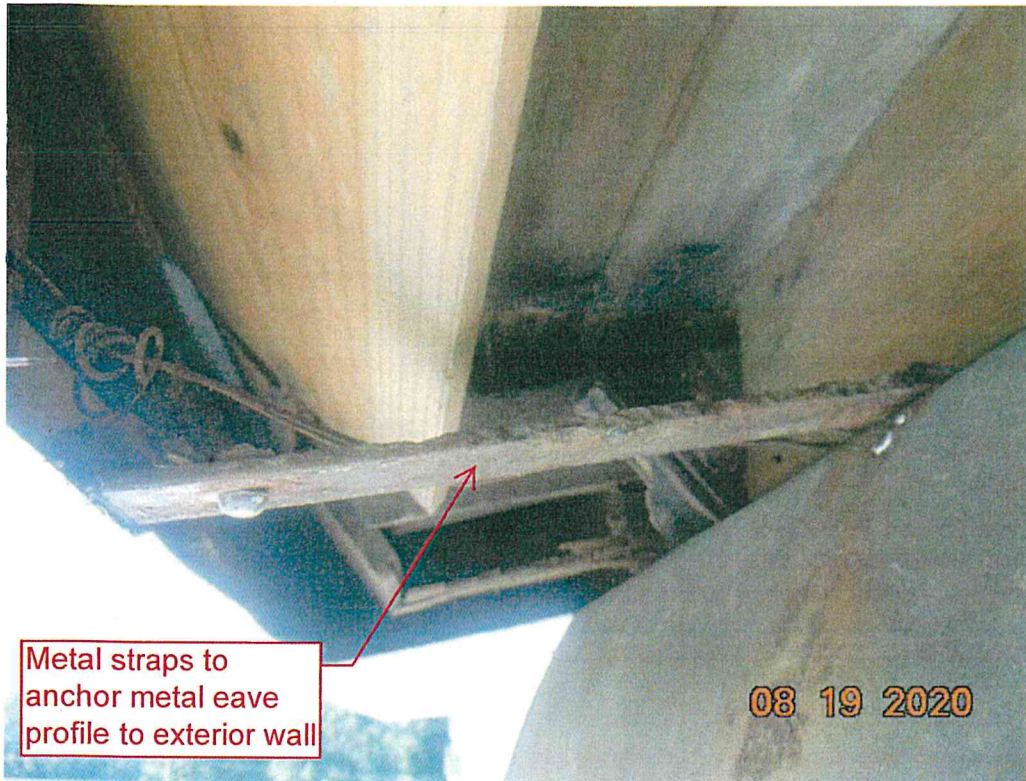
Typical 1ft x 3ft
opening: at rear

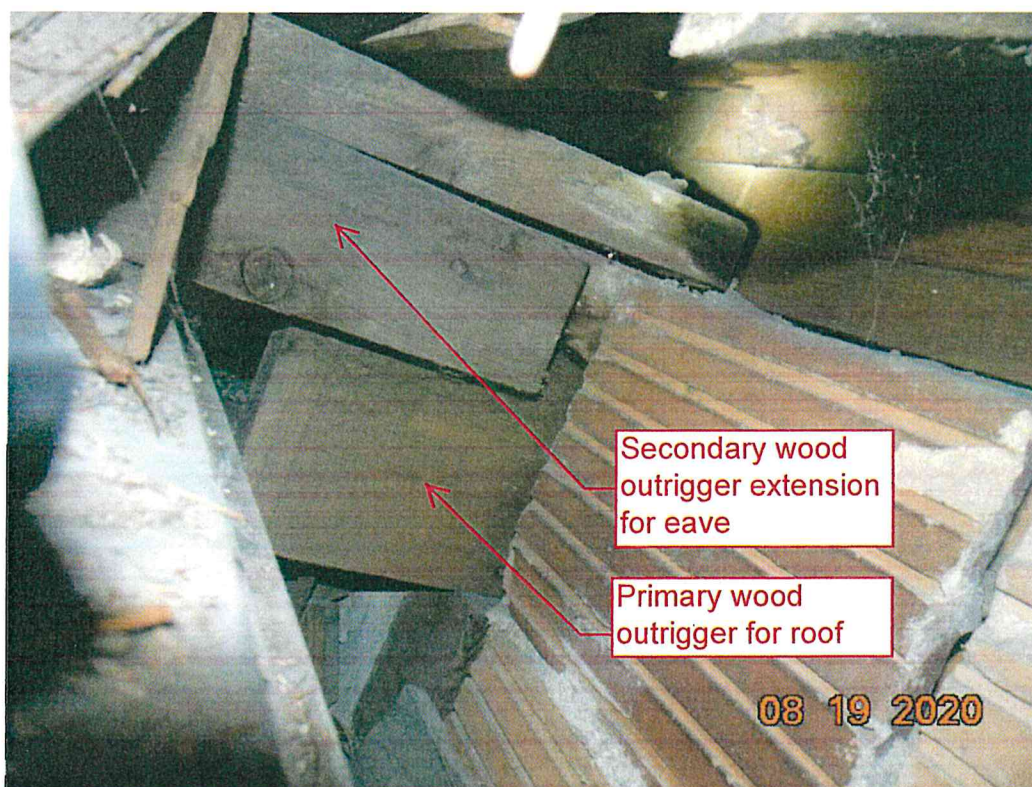
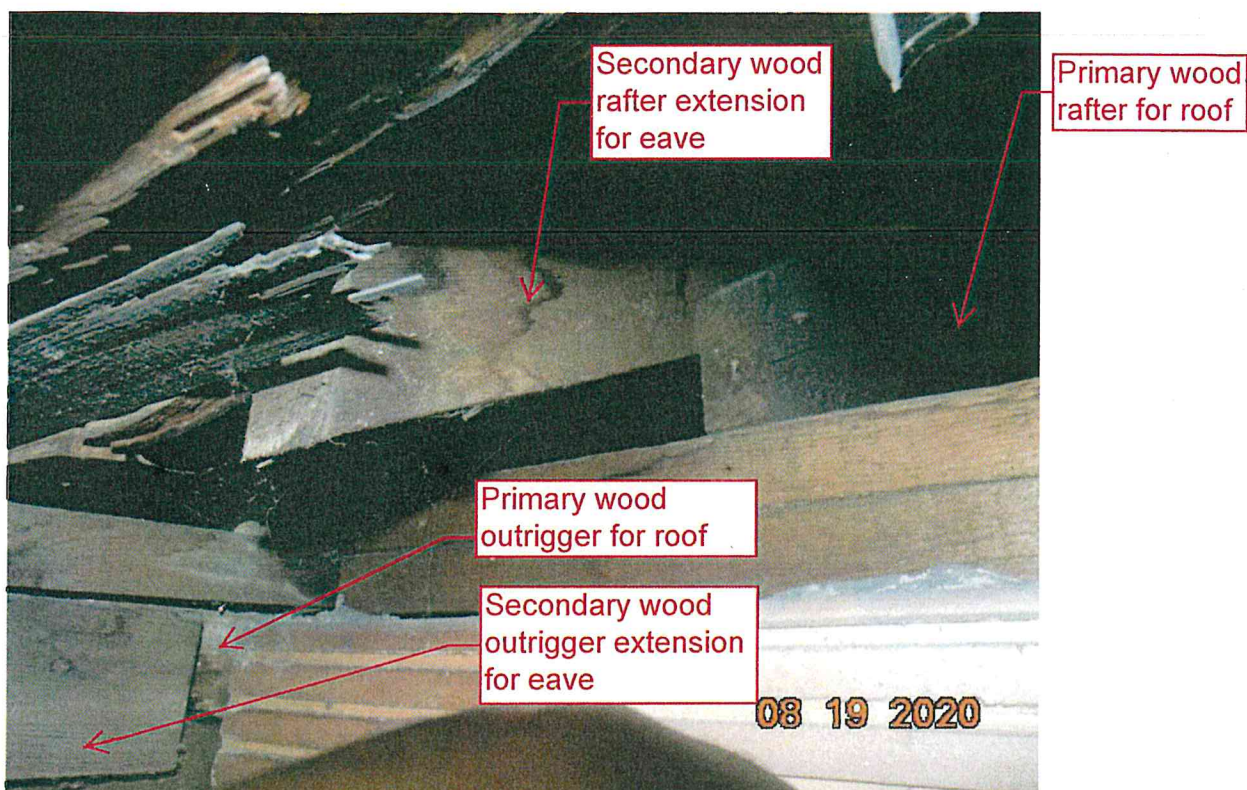


Continuous
metal forms
eave profile









Hamburg Board of Education Budget Transfers printed on 11/6/2020

Report Includes Effective Dates from Oct 01, 2020 to Oct 31, 2020

<u>Date</u>	<u>Source Account/Title</u>	<u>Target Account/Title</u>	<u>Comments</u>	<u>Amount</u>
10/31/2011-000-230-585-000-100	BOE TRAVEL/WRKSH	11-000-230-530-001-100	POSTAGE	1,000.00
			KS APPROVED TRANS 10/31/20	
10/31/2011-000-291-270-000-000	GROUP HEALTH INSURANCE	11-000-291-290-001-000	SICK DAY PAYOUT	11,000.00
			KS APPROVED TRANS 10/31/20	
The total of all transfers within fund 10 is:				12,000.00

Kimberly Sigman 11.8.2020

BYRAM TWP BOE MEMBER

VOTE FOR 3

Mary Ann Risley	1,427	18.70	0	1,427	0	0	0
Julie Lucente	1,277	16.73	0	1,277	0	0	0
James McBain	1,440	18.87	0	1,440	0	0	0
Kate Lynn Brady	1,126	14.75	0	1,126	0	0	0
Allyson Botto	1,230	16.11	0	1,230	0	0	0
Alicia Henry	1,091	14.29	0	1,091	0	0	0
WRITE-IN.	42	.55	0	42	0	0	0

FRANKFORD TWP BOE MEMBER 3YR

VOTE FOR 3

Michaela Meinecke-Perez.	1,972	46.53	0	1,972	0	0	0
Raymond Castellani III	1,971	46.51	0	1,971	0	0	0
NO CANDIDATE FILED	0		0	0	0	0	0
WRITE-IN.	295	6.96	0	295	0	0	0

SUMMARY REPT-GROUP DETAIL

SUSSEX COUNTY, NEW JERSEY
GENERAL ELECTION
NOVEMBER 3, 2020

UNOFFICIAL PARTIAL RESULT

RUN DATE:11/06/20 03:22 PM

REPORT-EL45A PAGE 008

	TOTAL VOTES	%	ELECTION DAY	MAIL IN	MILITARY	PROVISIONAL	EMERGENCY
FRANKFORD TWP BOE MEMBER 1YR							
VOTE FOR 2							
Mary Bowers.	1,960	49.68	0	1,960	0	0	0
Andrew Lubchansky.	1,906	48.31	0	1,906	0	0	0
WRITE-IN.	79	2.00	0	79	0	0	0

FRANKLIN BORO BOE MEMBER 3YR

VOTE FOR 3

Kathleen Clohessey	1,432	38.44	0	1,432	0	0	0
Wayne Bartron	1,086	29.15	0	1,086	0	0	0
Shane Hrbek.	1,137	30.52	0	1,137	0	0	0
WRITE-IN.	70	1.88	0	70	0	0	0

FRANKLIN BORO BOE MEMBER 1YR

VOTE FOR 1

NO CANDIDATE FILED	0		0	0	0	0	0
WRITE-IN.	83	100.00	0	83	0	0	0

FREDON TWP BOE MEMBER

VOTE FOR 2

Jeff Lobb	1,135	45.45	0	1,135	0	0	0
Benjamin Kappler	1,063	42.57	0	1,063	0	0	0
WRITE-IN.	299	11.97	0	299	0	0	0

GREEN TWP BOE MEMBER

VOTE FOR 3

Marie S. Billik.	1,331	88.15	0	1,331	0	0	0
NO CANDIDATE FILED	0		0	0	0	0	0
NO CANDIDATE FILED	0		0	0	0	0	0
WRITE-IN.	179	11.85	0	179	0	0	0

HAMBURG BORO BOE MEMBER 3YR

VOTE FOR 3

Robert Jones	991	33.74	0	991	0	0	0
David Dreifus	943	32.11	0	943	0	0	0
Tricia Schels	962	32.75	0	962	0	0	0
WRITE-IN.	41	1.40	0	41	0	0	0

HAMBURG BORO BOE MEMBER 2YR

VOTE FOR 1

Brianne Perrotto-Zicarelli.	1,045	98.12	0	1,045	0	0	0
WRITE-IN.	20	1.88	0	20	0	0	0

HAMBURG BORO BOE MEMBER 1YR

VOTE FOR 2

Francis Brunke.	1,017	92.29	0	1,017	0	0	0
NO CANDIDATE FILED	0		0	0	0	0	0
WRITE-IN.	85	7.71	0	85	0	0	0

SUMMARY REPT-GROUP DETAIL

SUSSEX COUNTY, NEW JERSEY
GENERAL ELECTION
NOVEMBER 3, 2020

UNOFFICIAL PARTIAL RESULT

RUN DATE:11/06/20 03:22 PM

REPORT-EL45A PAGE 008

	TOTAL VOTES	%	ELECTION DAY	MAIL IN	MILITARY	PROVISIONAL	EMERGENCY
HAMPTON TWP BOE MEMBER							
VOTE FOR 3							
Joseph A. Santora, Jr.	1,571	46.25	0	1,571	0	0	0
Eleanor Shaffer	1,559	45.89	0	1,559	0	0	0
NO CANDIDATE FILED	0		0	0	0	0	0
WRITE-IN.	267	7.86	0	267	0	0	0

HARDYSTON TWP BOE MEMBER

VOTE FOR 3

Susan Lucarelli	2,934	82.09	0	2,934	0	0	0
NO CANDIDATE FILED	0		0	0	0	0	0
NO CANDIDATE FILED	0		0	0	0	0	0
WRITE-IN.	640	17.91	0	640	0	0	0

Bill Sabo

From: arosa <aros@sussexcountyclerk.org>
Sent: Tuesday, November 10, 2020 5:34 PM
To: Andover Rgnl Bd Admin - Nicole; Byram Sch Bd Admin - Joanne Black; Frankford Schl Bd Admin - Christopher Lessard (lessardc@frankfordschool.org); Franklin BA - Barbara Decker; Fredon Sch Bd Admin - Karen Constantino; Green BA Asst - Teresa Ruch ; Hamburg Sch Bd Admin - Bill Sabo (sabob@hamburgschool.com); Hampton Sch Bd Admin - Kate Fedge; Hardyston Sch Bd Admin - Rich Rennie; Hopatcong Bd Admin - J Hallenbeck; HPRHS Sch BA - Bill Sabo; Kittatinny School Bd Sec; Lafayette Sch BA - Erin Dunstan; Lenape Valley Rgnl Schl Bd Admin - RG Klinck (rclinck@lvhs.org); Montague BA - Erkan Gumustekin ; Montague Bd Sec Maria Costa; Newton BA - Asst Mike Stark; Newton BA - Fred Savio; Ogdensburg BA Rich Rennie; Sandyston-Walpack - Vincent O (vocchino@sandystonwalpack.org); Sparta BA - Ron Smith; Sparta BA Asst - Kristine DeMay; Stanhope BA - Steven McHugh; Stillwater Sch Bd Admin - Rene Metzgar; Sussex-Wantage Sch Bd Admin; Vernon Twp Sch Bd Admin; Vernon, Asst to BA; WVRHS BA Joseph Hurley
Subject: Write-Ins posted -- still in progress

Hello, All!

Things are progressing with regard to election write-in results. Even though ballots are still being counted, we do have some partial/unofficial write-in results for your school boards. Please visit our website: <https://sussexcountyclerk.org/2020-school-board-write-ins/> for the latest.

We are closed tomorrow for Veterans Day, but I'll try and update the write-in numbers again on Thursday by end of day.

Best to you all,
Angela

Sussex County Clerk's Office

Jeffrey M. Parrott, County Clerk

Sussex County Clerk's Office > 2020 School Board Write-Ins

2020 School Board Write-Ins

Following are unofficial and partial results for Sussex County's school board elections. Not all school districts have been tallied yet. The tallies below represent only those write-in candidates who garnered a significant number of votes in their respective races and so have the best chance of becoming winning candidates. *(Actual write-in tallies showing all write-in candidates will be available from the Clerk's Office after results are finalized.)*

These totals have a posting date of **Nov. 10, 2020** / 5:00 p.m. Additional ballots continue to be counted.

ANDOVER BOROUGH

Andover Regional School Board Member *One 3-YR seat*

James Fetcho – Total votes to date = 21

Colleen Figueiredo – Total votes to date = 4

Ava Loveland – Total votes to date = 3

BRANCHVILLE/FRANKFORD TOWNSHIP

Frankford Twp School Board Member *One 3-YR seat*

Kathleen Adam – Total votes to date = 42

Douglas Post – Total votes to date = 13

Ewa Kubiak – Total votes to date = 11

Allen Frei – Total votes to date = 8

FRANKLIN BOROUGH

WVRHS – School Board Member *One 3-YR seat*

Katherine Limon – Total votes to date = 93

Franklin Borough School Board Member *One 1-YR seat*

Michelle Babcock – Total votes to date = 8

Erin Darvalics – Total votes to date = 4

Sarah Zydon – Total votes to date = 4

GREEN TOWNSHIP

Green Township School Board Member *Two 3-YR seats*

Deana Lykins – Total votes to date = 22

Melissa Van Blarcom – Total votes to date = 11

Isobel Costello – Total votes to date = 6

HAMBURG BOROUGH

Hamburg Borough School Board Member *One 1-YR seat*

John Conklin – Total votes to date = 8

Marissa Deoliveira – Total votes to date = 7

HAMPTON TOWNSHIP

Kittatinny Regional School Board Member *One 3-YR seat*

Stephen Fischer – Total votes to date = 50

Benjamin Schaub – Total votes to date = 16

Kori Robins – Total votes to date = 9

Hampton Township School Board Member *One 3-YR seat*

Kori Robins – Total votes to date = 71

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[2020 School Board Write-Ins](#)

Professional Develoment			
Date	Staff	Activity/Location	Cost-Approx
1/15/2021	Roth	Maximize the Power of Reading	\$279.00
			Online
1/7/2021	Cullen	Mazimize Student Success w/Google	\$279.00
			Online
Field Trips			
Date	Grade	Location	Cost
Substitutes			
	Wendy Awuah	Teacher & Aide*	
	Ashley Green	Teacher & Aide	
	Brittany King	Teacher & Aide	
		*Pending Receipt of Paperwork	
Building Use			
Date	Location	Organization	Times



STATE OF NEW JERSEY
DEPARTMENT OF EDUCATION

Regular Meeting
17 November 2020 - DOCUMENT E

Anti-Bullying Bill of Rights Act

District: HAMBURG BORO (1930)
County: SUSSEX (37)

New Jersey Department of Education
School Self-Assessment for Determining Grades
under the *Anti-Bullying Bill of Rights Act*
July 1, 2019 - June 30, 2020

New Jersey Department of Education School Self-Assessment for Determining Grades under the <i>Anti-Bullying Bill of Rights Act</i> 2019 - 2020	
District Name: HAMBURG BORO	
School Name: Hamburg School	
Core Element #1: HIB Programs, Approaches or Other Initiatives (N.J.S.A. 18A:37-17a)	
Indicators	Score (0-3)
A. The school annually <u>established</u> HIB programs, approaches or other initiatives.	2
B. The school annually <u>implemented</u> and documented HIB programs, approaches or other initiatives.	2
C. The school annually <u>assessed</u> HIB programs, approaches or other initiatives.	2
D. The school's HIB programs, approaches or other initiatives were designed to create <u>school-wide conditions</u> to prevent and address HIB.	3
E. The school safety/school climate team (SS/SCT) <u>identified patterns</u> of HIB and <u>reviewed</u> school climate and school policies for the prevention of HIB.	2
SUB-TOTAL (possible 15)	11
Core Element #2: Training on the BOE- approved HIB Policy (N.J.S.A. 18A:37-17b and c)	
Indicators	Score (0-3)
A. School employees, contracted service providers and volunteers were provided <u>training</u> on the HIB policy.	2
B. The HIB policy training included instruction on preventing HIB on the basis of <u>protected categories</u> enumerated in the ABR and <u>other distinguishing characteristics</u> that may incite incidents of discrimination or HIB.	2
C. The HIB policy was <u>discussed</u> with students, in accordance with the district's process for these discussions.	2
SUB-TOTAL (possible 9)	6
Core Element #3: Other Staff Instruction and Training Programs (N.J.S.A. 18A:6-112, N.J.S.A. 18A:37-22d, N.J.S.A. 18A:37-26a, N.J.S.A. 18A:37-21d, N.J.S.A. 18A:26-8.2)	
Indicators	Score (0-3)
A. Each teaching staff member completed at least 2 hours of <u>instruction in suicide prevention that included information on HIB</u> , in each five-year professional development period.	2
B. Each teaching staff member completed at least 2 hours of <u>instruction on HIB prevention</u> , in each five-year professional development period.	2
C. The school anti-bullying specialist (ABS) was given <u>time during the usual school schedule</u> to participate in <u>in-service training</u> in preparation to act as the ABS.	3
D. The members of the school safety/school climate team (SS/SCT) were provided with professional development in effective practices of successful school climate programs or approaches.	2
E. School building leaders have received information on the prevention of harassment, intimidation and bullying as part of their training on issues of school ethics, school law and school governance.	3
SUB-TOTAL (possible 15)	12
Core Element #4: Curriculum and Instruction on HIB and Related Information and Skills (N.J.S.A. 18A:37-29)	
Indicators	Score (0-3)
A. The school <u>provided ongoing, age-appropriate instruction</u> on preventing HIB in accordance with the New Jersey Student Learning Standards.	2
B. The school observed the " <u>Week of Respect</u> ," during the week beginning with the first Monday in October of each year, <u>recognizing the importance of character education</u> by providing age-appropriate instruction focusing on HIB prevention.	3
SUB-TOTAL (possible 6)	5

Core Element #5: HIB Personnel (N.J.S.A. 18A:37-20a, N.J.S.A. 18A:37-20c, N.J.S.A. 18A:37-21a)	
Indicators	Score (0-3)
A. The principal <u>appointed</u> a school anti-bullying specialist (ABS).	3
B. The ABS <u>met</u> at least two times per school year with the district anti-bullying coordinator (ABC).	3
C. The school safety/school climate team (SS/SCT) <u>met</u> at least two times per school year to develop, foster and maintain a positive school climate by focusing on the ongoing, systemic process and practices in the school and to address school climate issues including HIB.	2
SUB-TOTAL (possible 9)	8
Core Element #6: School-Level HIB Incident Reporting Procedure (N.J.S.A. 18A:37-15b(5), N.J.S.A. 18A: 37-15b(6)(a))	
During the 2019-2020 school year, was there at least 1 report of HIB?	Yes
Option A Indicators	Score (0-3)
A. The school <u>implemented</u> the district's procedure for reporting HIB that includes all required elements.	3
B. The school <u>implemented</u> the district's procedure for reporting new information on a prior HIB report.	2
SUB-TOTAL (possible 6)	5
Core Element #7: HIB Investigation Procedure (N.J.S.A. 18A:37-15b(5) and (6)(a) and (b))	
During the 2018-2019 school year, was there at least 1 report of HIB?	Yes
Option A Indicators	Score (0-3)
The school followed the BOE-approved policy on HIB investigation procedures, which provides for:	
A. <u>Notification to parents</u> of alleged offenders and alleged victims in <u>each</u> reported HIB incident.	2
B. <u>Completion</u> of the investigation <u>within 10 school days</u> of the written incident report.	3
C. Preparation of a <u>written report</u> on the findings of each HIB investigation.	2
D. Results of the investigation <u>reported</u> to the chief school administrator (CSA) within <u>2 school days</u> of completion of the investigation.	3
SUB-TOTAL (possible 12)	10
Core Element #8: HIB Reporting (N.J.S.A. 18A:17-46)	
Indicators	Score (0-3)
A. The school has a <u>procedure</u> for <u>ensuring</u> that staff member reports (i.e., verbal and written) include the required information for all incidents of violence, vandalism and HIB.	2
B. The official grades received from the NJDOE, for the Self-Assessment from the previous reporting period, for the school and for the school district are posted on the home page of the school's website per the ABR and the requirements of the NJDOE.	3
SUB-TOTAL (possible 6)	5
TOTAL SCORE (possible 78)	62

[Return to School for Edits](#) | [Return to 2020 School List](#)

Hamburg School District

Vice Principals Report

Mr. Baumgartner

November 2020

Meetings

- ❖ Maintenance Meetings (10-28-20)

Our primary purpose was to plan for the Week of November 2nd. A “task list” was created and items were prioritized. The thorough disinfecting of the school building was the primary focus, but other maintenance tasks populated the list.
- ❖ Response to Intervention (RTI)
 - NWEA Fall window closed. Data was analyzed to form Cycle One groups.
 - One Team Meeting to coordinate services and update Action Plans.
 - A second ELA interventionist was provided, for an additional four periods. This staff member will assist during the WIN Period in Kindergarten and 1st Grade.
- ❖ Instructional Council Meeting (11-11-20)
 - Topics of discussion included :
 - Honor Roll Qualifications
 - Co-curricular Eligibility
 - 6th Grade Math Program update
 - Instructional Series needs

NJ Achieve

- ❖ Evaluations, Student Growth Objectives, and Professional Development Plans
 - 100% (60/60) of SGOs Implemented, and all PDPs submitted.
 - 10 classroom evaluations conducted. Four scheduled for the Week of November 16.

Discipline

- ❖ Zero classroom visits per staff member request.
- ❖ One reported / investigated incident.
- ❖ One detention assigned.
- ❖ One Tardiness Mitigation Plan developed. The student has been on time everyday since.
- ❖ Zero incidents of harassment, intimidation and bullying (HIB). Zero investigations.

School Community Notes

- ❖ Hosted PTA's “Bedtime Stories” on October 29th. Planning a middle school trivia or game night.
- ❖ Distributed Vice Principal's Update to staff on October 23rd.
- ❖ Week Ahead Updates - Hamburg School continues to bridge the gap between home and school with weekly updates for families. E-blasts are sent at 7PM on Sunday.
- ❖ Chromebook / technology deliveries on Oct. 30th, Nov. 2nd & 3rd.
- ❖ Professional Development -
 - Legal One: Vice Principal's Survival Guide (10-22-20)
 - Sussex / Warren County Special Services Directors Meeting (11-11-20)
 - Sussex / Warren County Special Services Directors Meeting: featuring T. Mongioi (10-21-20)

HAMBURG SCHOOL DISTRICT

CHILD STUDY TEAM

Monthly Report – 10/22/2020 – 11/11/2020

Administrative: (11)

- Oversight of delivery of special education and related services to students at Hamburg School.
- Maintained in-district placement for 42 classified students.
- On-going collaboration with outside agencies including Sussex County Youth Services Commission, Center for Mental Health at Newton Memorial Hospital, Division of Child Protection & Permanency, Early Intervention Program, Head Start, Sussex County Transportation Cooperative, BACB and Project Self-Sufficiency.

Staff Support: (49)

- Provided consultation and support for teachers through classroom visits and crisis intervention.
- Articulation meeting for administration, CST, special education teachers, speech/language therapist to discuss school-wide issues.
- Provided support and monitoring for aides.
- Participation in 504 meetings, including review and recommendations for individual student plans.
- Participation on the RTI formally Intervention and Referral Services Committee, including review and recommendations for appropriate educational strategies and interventions.
- On going daily classroom support / teacher training

Student and Family Support: (82)

- Provision of support for students who have significant social, emotional, and behavioral issues.
- Ongoing counseling for students, on both an as needed and regularly scheduled basis.

Evaluations and Formal Meetings: (56)

- Initial evaluations in process
- Formal meetings
- IEP / Annual Reviews
- Early Intervention Transition Planning
- Report writing
- Evaluation / Testing scoring

Child Study Team Highlights / Updates / Issues / Concerns/ Other/ Misc

- Daily Case Management – Teacher collaboration, e-mail correspondence, parent contact
- Charting Data for at risk and behavior students
- FBA Data Collection
- Detention, Recess, Study Hall assignment supervision
- Para Professional consult / IEP review
- Assisting/familiarizing new LDTC with programs, procedure and building layout.
- Set up new PSD evaluation test
- Consult with Dyslexia Screening team
- Prepared PNP forms
- Professional Development Webinar
- Virtual tour-intake to secure student placement

School Counselor Report
Timeframe: November 1- November 13
Submitted by: Catherine Blake

Professional Development

- Attended the Anti-Bullying Specialist Meeting for the month of November- 1 hour
- Attended the Center for Prevention and Counseling Fall Conference- Creating a Trauma-Informed Community - 3.5 hours

Services Provided November 1-13

- Veterans Day Community Service Project with grades K-5
- Continued SEL Lessons (12 classes per week)
- Held a School Culture and Climate Safety Meeting to review HIB assessment 11/10/2020
- Coordinated with CAP and scheduled CAP program dates for 6th and 7th grade parents and students
- Continued working with students on entries for 4th Grade Folder Contest for Partnership for a Drug Free NJ
- Completed Sussex Technical School Application forms for students applying to their program.
- Began coordinating a school wide PBIS system
 - Bucketfiller Award for K-4
 - Shout Outs and PRIDE Award for 5-8
- Scheduled RTI and 504 meetings for November
- Created and posted on Google Classrooms: Weekly Mental Health Check-In Google Forms for grades 4th-8th (both in person and remote) to assess student mental health needs
- Responsibility is the character "word of the month" signs around the school. Responsibility lesson to be taught week of 11/16/2020
- Anti-Bullying Bulletin Board
- Created a School Counselor Newsletter for the month of November to connect with parents.
- Post a weekly "Thought for Friday" to raise awareness of self-care with staff.

Student Contacts

- Held google meets to discuss any activities/lessons that need to be addressed with virtual students.
- In person individual meetings with students as needed.
- Weekly google meets for individual counseling with students with 504 or RTI plans that are remote.
- Classroom lessons - 12 lessons each week for grades K-5
 - Follow a set schedule for SEL lessons with teachers

Parent Contact: 18 calls outbound/ 6 inbound calls

- emails 8
- invitations to 504/RTI meetings (2)

Teacher Contact-12 classes per week

- daily interaction with teachers
- Discuss student/parent concerns
- Schedule 504/RTI meetings
- Brainstorm ways to help students in the classroom
- Weekly self-care/teacher appreciation emails

HAMBURG BOARD OF EDUCATION

Media Center Report – Ms. Michele Sealander

Meeting: November 2020

PROFESSIONAL DEVELOPMENT ATTENDED/PROVIDED:

- *Attending ISTE conference-virtual-November 29-December 5-selected dates and times
- *Attending NJASL conference on December 5-6

MEDIA CENTER/TECHNOLOGY PURCHASES:

- *Purchase of Chromebooks for all students in need through CARES grant, Chromebooks were enrolled and assigned to students.
- ***All students in grades Pk-8 now have Chromebooks.** K-2 carts have been updated.
- *Purchase of 6 new desktops for staff-I am trying to provide staff with a new desktop as ours are between 8-12 years old-plan is to purchase new computers for staff as quickly as the budget allows.
- *Budgeting for new Promethean Boards to replace failing Interwrite Boards
- *Hot Spots are being distributed to families in need.
- *Chromebooks provided for remote instruction to families in need.

MEDIA CENTER UPDATES/ISSUES/CONCERNS:

- *Students are selecting library books on a weekly basis, when books are returned they are quarantined and cleaned before being returned to circulation.
- *Book order is being compiled
- *Continuing to learn Meracki Dashboard and Google Admin
- *GoGuardian is being utilized to monitor our students screen time.

TESTING UPDATE:

- *Students participated in the Start Strong Assessment in late October. Results were printed for staff and parents.
- *NJSLA Spring Assessment is being planned for the Spring.

NATIONAL JUNIOR HONOR SOCIETY UPDATES/ISSUES/CONCERNS:

- *Students will be hosting a food drive and holiday drive for Hamburg families in need.
- *Hoping for induction of new members in the late winter/early spring.

GIFTED AND TALENTED UPDATES/ISSUES/CONCERNS:

- *Students were identified and we are working on a plan to implement additional activities for these students.

OTHER NEWS

HAMBURG BOARD OF EDUCATION

Media Center Report – Ms. Michele Sealander

Meeting: November 2020

- *Pride Grant for 2020-2021 was submitted.
- *Holocaust Education Grant in the amount of \$500.00 was received.
- *Science and Stem donations received in the estimated amount of \$50,000.
- *Grant from Lakeland Bank/Rotarty Club for 6 Hot Spots- \$710.00 was received and devices are being utilized by some students.