

MINUTES OF REGULAR MEETING

March 30, 2021

AT 7:00 P.M. Held Electronically via Remote Access

PRESENT: Francis Brunke, John Conklin, David Dreifus, Michael Frangipane, Timothy Gillen, Tricia Schels, Brianne Zicarelli, Sheila Frayko, Vice President, Robert Jones, President

ABSENT: None

4 Members of the Public

The Board President **opened the meeting at 7:00 P.M.**, with the Flag Salute and Pledge of Allegiance, which was followed by the following statement:

"This meeting is being conducted in compliance with the "Open Public Meeting Act-Chapter 231-Public Laws of 1975". Advance written notice of at least 48 hours was given specifying the time, date, and to the extent known, the agenda and stating whether formal action may or may not be taken and has been properly posted at the school, mailed to the Clerk/Administrator, mailed to the New Jersey Herald and the Sunday Herald and the Star Ledger."

PRESENTATION

Mr. Baumgartner, Vice Principal, did a presentation summarizing the staff survey on the school's climate/culture. Some discussion ensued after the presentation.

APPROVAL OF THE MINUTES

On motion by Mrs. Frayko, seconded by Mr. Conklin, and carried by the following voice vote, **approved the 23 February 2021 Regular Session meeting and Executive Session meeting minutes.**

Yes	-	8
No	-	0
Abstain	-	Mr. Brunke

On motion by Mrs. Frayko, seconded by Mr. Dreifus, and carried by the following voice vote, **approved, the 16 March 2021 Special meeting minutes.**

Yes	-	9
No	-	0
Abstain	-	0

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CORRESPONDENCE

A letter dated 10 March 2021 from Dr. Gayle Carrick, Executive County Superintendent approving the Hamburg Borough Board of Education's FY 2021-22 Special Education Medicaid Initiative [SEMI] waiver request.

No correspondence was received from the public.

OPEN TO THE PUBLIC

At this time, members of the public are invited to address the Board. Please note that public comments on the agenda items will be made in accordance with Policy 0167 – Public Presentation at Board Meetings. Each statement made by all participants may be limited to three minutes in duration. If you would like to address the Board, please raise your hand to be called upon. Once called, please state your name and address before making your statement to the Board.

On motion by Mrs. Frayko, seconded by Mr. Dreifus, and carried unanimously by voice vote, **opened the meeting to the public for comment at 7:11 P.M.**

No one addressed the Board.

On motion by Mrs. Frayko, seconded by Mr. Conklin, and carried unanimously by voice vote, **closed the meeting to the public for comment at 7:11 P.M.**

COMMITTEE REPORTS

State & County School Boards – Mr. Conklin had no report.

Sussex County Educational Services Commission – Mr. Jones had no report.

Liaison with the Hamburg Borough Council – Mrs. Frayko thanked the Borough for helping with the snow removal over the last few months.

Building & Grounds – Mr. Gillen had no report.

Education & Policy – Mrs. Schels had no report.

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Negotiations & Personnel – Mrs. Frayko stated that a tentative agreement has been reached with the Hamburg Education Association for the FY 2021-2024 with more information to follow.

Finance Committee –

On motion by Mr. Dreifus, seconded by Mr. Gillen, and carried unanimously by roll call vote, after some discussion **approved, accepted, announced and/or certified items a through f:**

- a. **Approved the February 2021 bills in the amount of \$620,327.66 and the bills from March 1 to March 30, 2021 in the amount of \$636,414.11.**
- b. **Approved the bills for the Cafeteria Account in the amount of \$25,924.75.**
- c. **Accepted the Board Secretary's and Treasurer's Reports for 28 February 2021.**
- d. **Approved the Transfers made by the Superintendent after the 23 February 2021 Board Meeting, with fund 10 debits totaling \$33,000 as depicted on [DOCUMENT A] and the Board acknowledges that these transfers may increase/decrease the maximum dollar limit established as part of the 2020-2021 budget process for various professional services.**
- e. **Pursuant to N.J.A.C. 6A:23A-16.10, the Board Administrator/Board Secretary certifies that as of 28 February 2021, no budgetary line item account has been over-expended violating N.J.A.C. 6A:23-2.12(a).**
- f. **Pursuant to N.J.A.C. 6A:23A-16.10, the Board of Education certifies that no major account has been over-expended and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.**

Business Administrator/Board Secretary

28 February 2021
DATE

OLD BUSINESS

Mr. Frangipane discussed the Sustainable New Jersey Certification Program.

NEW BUSINESS

Mr. Jones stated that Mr. Dreifus will be attending the May 2021 New Jersey School Board's Association Delegate meeting.

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BOARD SECRETARY'S REPORT

The Board Secretary reminded the Board that the School Ethics filings are due by April 30, 2021. A brief discussion ensued regarding the filing of the School Ethics disclosure statements.

On motion by Mrs. Frayko, seconded by Mr. Gillen, and carried unanimously by roll call vote, **approved the FY 2021-22 purchases to be made from the approved low bid vendors utilizing the Educational Data Services, Inc./West/Central New Jersey Cooperative Bidding program with the Morris County Educational Services Commission as the lead agency, with the bid pricing being firm until 30 November 2021.**

On motion by Mrs. Frayko, seconded by Mr. Gillen, and carried unanimously by roll call vote, after some discussion, **approved [re-approved] the New Jersey School Boards' Association Cooperative Pricing System Agreement [DOCUMENT B], which was originally adopted by the Hamburg Borough Board of Education on 20 March 2018.**

SUPERINTENDENT'S REPORT

On motion by Mrs. Frayko, seconded by Mr. Gillen, and carried unanimously by roll call vote, as per the Superintendent's recommendation, **accepted the report of Zero [0] instances of Harassment, Intimidation or Bullying [HIB] between 19 February 2021 through 25 March 2021.**

On motion by Mrs. Frayko, seconded by Mr. Conklin, and carried unanimously by roll call vote, as per the Superintendent's recommendation, **approved the combined Professional Development, Field Trip, Substitute and Facility Use as depicted on [DOCUMENT C].**

On motion by Mrs. Frayko, seconded by Mr. Gillen, and carried by the following roll call vote, as per the Superintendent's recommendation, after some discussion, **approved the 2021-2022 school calendar as depicted on [DOCUMENT D].**

On motion by Mrs. Frayko, seconded by Mrs. Zicarelli, and carried by the following roll call vote, per the Superintendent's recommendation, **approved medical leave for staff member #72639508 utilizing Family Medical Leave Act [FMLA] effective 23 March 2021 with an anticipated return date of 12 April 2021.**

On motion by Mrs. Frayko, seconded by Mr. Conklin, and carried by the following roll call vote, as per the Superintendent's recommendation, **approved medical leave for staff member #98403314 utilizing Family Medical Leave Act [FMLA] effective 14 April 2021 with an anticipated return date of 1 September 2021.**

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On motion by Mrs. Frayko, seconded by Mr. Conklin, and carried by the following roll call vote, as per the Superintendent's recommendation, **approved tuition contract with Board of Education of Garfield for homeless student #30938 to attend Hamburg Shool in the amount of \$20,105 for the 2020-2021 school year.**

Mrs. Sigman reviewed with the Board the following:

- Community Survey Results – [DOCUMENT E].
- Ad Hoc Committee Meeting – [DOCUMENT F].
- Goals Update – [DOCUMENT G].

Considerable discussion ensued between Mrs. Sigman and various Board members.

Mrs. Sigman acknowledge the following students – as depicted on [DOCUMENT H]:

- Kiernan S. [Grade 5]
- Zachary N. [Grade 6]
- Jessica M. [Grade 6]
- Joshua D. [Grade 7]
- Makenna R. [Grade 8] – selected honorable mention.

- Sussex County School Counselor Association Caring Award recipient - Charlotte Flatt

- Sussex County Superintendent's Roundtable Award recipient - Annette Nathan

- Sussex County School Boards Association – Grade 8 Dialogue & Conversation Student Representative -Ty Dreifus

Mrs. Sigman reported on the Fire/Evacuation/Safety Drills as follows:

- **2/23/2021 – Non-Evacuation Fire Drill - 5 min**
- **2/25/2021 – Shelter In-Place – 45 Min**
- **3/26/2021 – Non-Evacuation Fire Drill – 6 min**

EXECUTIVE SESSION

On motion by Mr. Gillen, seconded by Mr. Conklin, and carried unanimously by voice vote, closed the meeting to the public at 7:56 P.M.

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TO EXECUTIVE SESSION

WHEREAS, pursuant to N.J.S.A. 10:4-12(b), the Board of Education may exclude the public from that portion of a public meeting at which the Board discusses any of the matters described at N.J.S.A. 10:4-12(b)(1)-(9);

NOW, THEREFORE, BE IT RESOLVED that the Board of Education shall forthwith enter into closed session to discuss the following matter(s) concerning:

- Matters rendered confidential by state or federal law
- Personnel – Interim Business Administrator contract update
- Appointment of a public official
- Matters covered by the attorney-client privilege –
- Pending or anticipated litigation – Ruling the on Unfair Labor Practice staff member
#72639508
- Pending or anticipated contract negotiations
- Protection of the safety or property of the public
- Matters which would constitute an unwarranted invasion of privacy
- Matters in which the release of information would impair a right to receive Funds from the United States Government
- Matters concerning collective negotiations and/or the negotiation of terms and Conditions of employment of employees of the Board of Education
- Possible imposition of a civil penalty or suspension

BE IT FURTHER RESOLVED that said discussion may be disclosed to the public when the reasons for discussing and acting upon it in closed session no longer exist. Action may be taken upon return from executive session.

On motion by Mrs. Frayko, seconded by Mr. Conklin, and carried unanimously by voice vote, **that the Board returned to Regular Session at 8:02 P.M.**

On motion by Mrs. Frayko, seconded by Mr. Conklin, and carried unanimously by voice vote, **that the Board adjourned the meeting at 8:02 P.M.**

Respectfully submitted,

William Sabo
Interim Business Administrator/
Board Secretary