

# MINUTES OF REGULAR MEETING

**August 31, 2021**

AT 7:00 P.M. Held in the Cafeteria  
of the Hamburg Elementary School

**PRESENT:** John Conklin, David Dreifus, Michael Frangipane, Timothy Gillen, Brianne Zicarelli, Sheila Frayko, Vice President, Robert Jones, President

**ABSENT:** Francis Brunke, Tricia Schels

5 Members of the Public

The Board President **opened the meeting at 7:00 P.M.**, with the Flag Salute and Pledge of Allegiance, which was followed by the following statement:

"This meeting is being conducted in compliance with the "Open Public Meeting Act-Chapter 231-Public Laws of 1975". Advance written notice of at least 48 hours was given specifying the time, date, and to the extent known, the agenda and stating whether formal action may or may not be taken and has been properly posted at the school, mailed to the Clerk/Administrator, mailed to the New Jersey Herald and the Sunday Herald and the Star Ledger."

## **Mr. Jones read the Hamburg School's Mission Statement:**

The mission of Hamburg Public School District is to provide an education, which will enable students to acquire the knowledge, skills, and values necessary to become contributing members of society.

The educational program will enable each student to develop emotionally, socially, psychologically, and cognitively within his or her abilities and interests.

The mission of the Hamburg Public School District, therefore, is to develop an educational program that is under constant evaluation, allows all students to achieve New Jersey Student Learning Standards at all grade levels, and is dedicated to providing experiences relative to the demands of modern society in an effort to best prepare our students for success in college and career..

**PRESENTATION TO THE BOARD – None**

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## APPROVAL OF THE MINUTES

On motion by Mr. Dreifus, seconded by Mrs. Zicarelli, and carried by the following voice vote, **approved the 27 July 2021 Board meeting minutes.**

Yes	-	6
No	-	0
Abstain	-	Mrs. Frayko

On motion by Mr. Gillen, seconded by Mr. Frangipane, and carried by the following voice vote, **approved the 27 July 2021 Executive Session minutes.**

Yes	-	6
No	-	0
Abstain	-	Mrs. Frayko

## CORRESPONDENCE

None.

## OPEN TO THE PUBLIC

*At this time, members of the public are invited to address the Board. Please note that public comments on the agenda items will be made in accordance with Policy 0167 – Public Presentation at Board Meetings. Each statement made by all participants may be limited to three minutes in duration. If you would like to address the Board, please raise your hand to be called upon. Once called, please state your name and address before making your statement to the Board.*

On motion by Mr. Gillen, seconded by Mr. Dreifus, and carried unanimously by voice vote, **opened the meeting to the public for comment at 7:03 P.M.**

Mr. Remo Fiorenelli addressed the Board regarding his dissatisfaction with the Hamburg School Reopening Plan; the mandate requiring masks be worn in school by Executive Order 251 and; his belief that the Board should not enforce the requirements of Executive Order 251.

It was noted that Mr. Fiorenelli addressed the Board multiple times during the open to the public part of the agenda.

Mr. Jones, Mrs. Sigman and various Board members commented.

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Mr. Matthew Cashen addressed the Board on the mask wearing mandate of Executive Order 251.

Mr. Jones and various Board members commented.

On motion by Mrs. Frayko, seconded by Mr. Gillen, and carried unanimously by voice vote, **closed the meeting to the public for comment at 7:30 P.M.**

## COMMITTEE REPORTS

State & County School Boards – No report.

Sussex County Educational Services Commission – Mr. Jones reported on the Sussex County Educational Services meeting held last week.

Liaison with the Hamburg Borough Council – Mrs. Frayko reported the Mayor and Council are meeting in person on 8 September 2021.

Building & Grounds – Mr. Gillen updated the Board on the third Referendum Informational meeting held on 12 August 2021

## Education & Policy –

On motion by Mrs. Frayko, seconded by Mr. Gillen, and carried unanimously by roll call vote, **approved the second reading of Alert 223 Policies and Regulations as depicted on [DOCUMENT A].**

P0131	Bylaws, Policies, and Regulations [Rev]
P1521	Educational Improvement Plans [M] {Abolished}
P1649	Federal Families First Coronavirus {COVID-19} Response Act [M] {Abolished}
P2421	Career and Technical Educational [Revised]
R2421	Vocational – Technical Education {Abolished}
P3134	Assignment of Extra Duties [Rev]
P&R3142	Nonrenewal of Nontenured Teaching Staff Member [Rev]

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P&R3221	Evaluation of Teachers [M] [Rev]
P&R3222	Evaluation of Teaching Staff Members, Excluding Teachers and Administrators [M] [Rev]
P&R3223	Evaluation of Administrators, Excluding Principals, Vice-Principals, and Assistant Principals [M] [Rev]
P&R3224	Evaluation of Principals, Vice-Principals, and Assistant Principals [M] [Rev]
P&R4146	Nonrenewal of Nontenured Support Staff Member [Rev]
P&R 5460.02	Bridge Year Pilot Program [M] {New}
P&R6471	School District Travel {m} [Rev]
P8561	Procurement Procedures for School Nutrition Programs [M] [Rev]

On motion by Mrs. Frayko, seconded by Mr. Gillen, and carried unanimously by roll call vote, **approved the first reading of Policy and Regulation 2464 [Gifted and Talented Students] as depicted on [DOCUMENT B].**

On motion by Mrs. Frayko, seconded by Mr. Gillen, and carried unanimously by roll call vote, after some discussion, **approved the first reading of Policy 1648.11{New} [The Road Forward COVID-19 Health and Safety] as depicted on [DOCUMENT C].**

On motion by Mrs. Frayko, seconded by Mr. Gillen, and carried unanimously by roll call vote, after some discussion, **approved the first reading of Policy 1648.13 School Employee Vaccination Requirements as depicted on [DOCUMENT AD1].**

## Negotiations & Personnel –

On motion by Mrs. Frayko, seconded by Mr. Gillen, and carried by the following roll call vote, after some discussion, **approved items a-g:**

- a. Lisa Sears as part-time Learning Disabilities Teacher Consultant [LDTC], MA Step 15 at \$42,349.00 which reflects 2.5 days per week [50%] effective 1 September 2021 through 30 June 2022. This position is not eligible for benefits.
- b. Laura Weingartner as full-time Speech Pathologist, MA Step 10 at \$77,022, effective 1 September 2021 through 30 June 2022. This position does qualify for benefits.

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- c. Brianna Wamback as part-time Social Worker, MA Step 6 at \$42,830 which reflects 3 days per week [60%] effective 1 September 2021 through 30 June 2022. This position is not eligible for benefits.
- d. Kimberly Dolan as part-time classroom aide, 4 hours per day at a rate of \$13.88 per hour [not to exceed 25 hours per week with an annual salary of \$10,161] effective 1 September 2021. This position is not eligible for benefits.
- e. Maria Pisciotto as part-time classroom aide, 5 hours per day at a rate of \$13.88 per hour [not to exceed 25 per week with an annual salary of \$12,701] effective 1 September 2021. This position is not eligible for benefits.
- f. Elizabeth Weite as part time classroom aide, 2.5 hours per day at a rate of \$13.88 per hour [not to exceed 25 per week with an annual salary of \$6,351] effective 1 September 2021
- g. A change in the schedule for paraprofessional Suzanne Venezia to reflect a change from 4 hours daily to 3.5 hours daily at a rate of \$14.27 [not to exceed 25 hours per week with an annual salary of \$9,141] effective 1 September 2021. This position is not eligible for benefits.

Yes	-	6
No	-	0
Abstain	-	Mrs. Frayko on item f. only

## Finance Committee –

On motion by Mr. Dreifus, seconded by Mrs. Frayko, and carried unanimously by roll call vote, after some discussion approved, accepted, announced and/or certified items a through f:

- a. Approved the July 2021 bills in the amount of \$441,418.55 and the bills from August 1 to August 31, 2021 in the amount of \$431,534.65.
- b. Approved the bills for the Cafeteria Account in the amount of \$4,450.75.
- c. Accepted the Board Secretary's and Treasurer's Reports for 27 July 2021.
- d. Approved the Transfers made by the Superintendent after the 22 June 2021 Board Meeting, with fund 10 debits totaling \$9,000 as depicted on [DOCUMENT D] and

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the Board acknowledges that these transfers may increase/decrease the maximum dollar limit established as part of the 2020-2021 budget process for various professional services.

- e. Pursuant to N.J.A.C. 6A:23A-16.10, the Board Administrator/Board Secretary certifies that as of 31 July 2021, no budgetary line item account has been over-expended violating N.J.A.C. 6A:23-2.12(a).
- f. Pursuant to N.J.A.C. 6A:23A-16.10, the Board of Education certifies that no major account has been over-expended and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

  
Business Administrator/Board Secretary

31 July 2021  
DATE

## OLD BUSINESS

No Old Business.

## NEW BUSINESS

No New Business.

## BOARD SECRETARY'S REPORT

On motion by Mrs. Frayko, seconded by Mr. Conklin, and carried unanimously by roll call vote, approved the submission of the FY 2021-23 American Rescue Plan Act of 2021 [ARP] – Individuals with Disabilities Education Act [IDEA] grant applications as depicted on [DOCUMENT E].

The Board Secretary reviewed the closeout invoice and the pictures of the Lighting Upgrade & 1900's Building Boiler Replacement Project as performed by Donnelly Energy, Inc. under the NJ Clean Energy's Direct Install Program [DOCUMENT F]. Note, the total eligible project cost was \$113,812.58 with the cost to the Hamburg Borough Board of Education of \$28,802.52 with the State of New Jersey Paying the balance of \$91,050.06 under the NJ Clean Energy Program.

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On motion by Mr. Gillen, seconded by Mrs. Frayko, and carried unanimously by roll call vote, after some discussion, **accepted The Lighting Upgrade & the 1900's Building Boiler Replacement Project as complete and approve the final payment to Donnelly Energy, Inc in the amount of \$17,984.45.**

## SUPERINTENDENT'S REPORT

On motion by Mrs. Frayko, seconded by Mr. Conklin, and carried unanimously by roll call vote, as per the Superintendent's recommendation, **approved items a-b:**

### a. Harassment, Intimidation, and Bullying [HIB] Report:

Month	# of Incidents Investigated	# of Incidents HIB Confirmed	Remediation [Y/N]	Discipline [Y/N]
July 2021	0	0		
August 2021				
September 2021				
October 2021				
November 2021				
December 2021				
January 2022				
February 2022				
March 2022				
April 2022				
May 2022				
June 2022				

### b. Safety Drill Report – August 2021

	Date	Time	Evacuation Time/Length
Fire Drill			
Safety Drill – Non-Evacuation Drill	7/27/2021	11:30 am	15 minutes

On motion by Mrs. Frayko, seconded by Mr. Dreifus, and carried unanimously by roll call vote, as per the Superintendent's recommendation, **approved the extension of Speech Services with Sussex County Educational Services Commission from 1 September 2021 through 31 October 2021.**

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On motion by Mrs. Frayko, seconded by Mr. Gillen, and carried by the following roll call vote, as per the Superintendent's recommendation, **approved the increase in substitute teacher pay to \$125 per day [a \$25 per day increase] as of 31 August 2021.**

On motion by Mrs. Frayko, seconded by Mr. Frangipane, and carried by the following roll call vote, as per the Superintendent's recommendation, after some discussion, **approved the Shared Services Agreement between Franklin Board of Education and the Hamburg Board of Education for the purpose of utilizing school nursing services in emergent situations as depicted on [DOCUMENT G].**

On motion by Mrs. Frayko, seconded by Mr. Frangipane, and carried unanimously by roll call vote, after some discussion, as per the Superintendent's recommendation, **approved the submission of the 2021-2022 Preschool Expansion Aid Grant to be used for the expansion of full-day preschool classes to start no later than 4 October 2021 as depicted on [DOCUMENT H].**

On motion by Mrs. Frayko, seconded by Mr. Conklin, and carried unanimously by roll call vote, as per the Superintendent's recommendation, after some discussion, **approved the use of Marzano-Focused Teacher Evaluation Model as the district evaluation tools for the 2021-2022 school year.**

On motion by Mrs. Frayko, seconded by Mrs. Zicarelli, and carried unanimously by roll call vote, as per the Superintendent's recommendation, **approved the combined Professional Development/Field Trip/Substitute and Facility Use as depicted on [DOCUMENT I].**

On motion by Mrs. Frayko, seconded by Mrs. Zicarelli, and carried unanimously by roll call vote, after some discussion, as per the Superintendent's recommendation, **approved/accepted: the following district goals as depicted on [DOCUMENT J]:**

- **Goal #1: Hamburg School will continue to collaborate with the school districts in its region to align our student data in order to further develop our curricular programs and develop a shared curriculum vision.**
- **Goal #2: Hamburg School will support and nurture an inclusive culture that values positive relationships among our students, staff, and families infused with social emotional [SEL] competencies.**
- **Goal #3: Curriculum, instruction, assessment will provide a continuum of learning opportunities that are engaging and meaningful to students and allow them to thrive.**

On motion by Mrs. Frayko, seconded by Mr. Conklin, and carried unanimously by roll call vote, as per the Superintendent's recommendation, **approved/accepted the Chief School**



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**Administrator merit goals, as per contract and approval by the Executive County Superintendent as depicted on [DOCUMENT L].**

On motion by Mrs. Frayko, seconded by Mr. Dreifus, and carried unanimously by roll call vote, as per the Superintendent's recommendation, **approved the Full-time Principal Waiver for the 2021-2022 school year as depicted on [DOCUMENT K].**

Mrs. Sigman reported the following:

- The Moving Wall in Sussex County – September 2021 **[DOCUMENT M]**
- Evaluation Information System Certification – September 2020-2021 **[DOCUMENT N]**
- School Security Drill Statement of Assurance **[DOCUMENT O]**
- NJ DOE Content Specialists – October 2021
- Therapy Dog Implementation Plan **[DOCUMENT P]**
- MERV13 Fans @ FORD from Hamburg OEM.
- Student Enrollment

Grade		In-District	Out-of-District	Choice Non-Public	Charter
Preschool		21			
Kindergarten		37			
Grade 1		26			
Grade 2		22			
Grade 3		21	1		
Grade 4		21			
Grade 5		22		2	1
Grade 6		20	1	1	4
Grade 7		20		8	16
Grade 8		30		5	7

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On motion by Mr. Gillen, seconded by Mrs. Frayko, and carried unanimously by voice vote, **opened the meeting to the public for comment at 8:01 P.M.**

Mr. Remo Fiorenelli addressed the Board regarding the Preschool Expansion Aid program and the mask wearing requirement.

On motion by Mrs. Frayko, seconded by Mr. Conklin, and carried unanimously by voice vote, **closed the meeting to the public for comment at 8:03 P.M.**

## EXECUTIVE SESSION

No Executive Session.

On motion by Mrs. Frayko, seconded by Mr. Conklin, and carried unanimously by voice vote, **that the Board adjourned the meeting at 8:03 P.M.**

Respectfully submitted,



William Sabo  
Interim Business Administrator/  
Board Secretary