# HAMBURG BOARD OF EDUCATION REGULAR MEETING

AGENDA 31 August 2021 7:00 PM

To be held in the Hamburg School Cafeteria

Flag Salute & Pledge of Allegiance

#### STATEMENT – OPEN PUBLIC MEETING

This meeting is being conducted in compliance with the "Open Public Meeting Act Chapter 231 – Public Laws of 1975." Advance written notice of at least 48 hours was given specifying the time, date and to the extent know, the agenda, and stating whether formal action may or may not be taken and has been properly posted at the school. Mailed to the Clerk/Administrator, mailed to the New Jersey Herald, the Star-Ledger and Sunday Herald.

#### **ROLL CALL:**

	Mr. Jones	Mr. Brunke	Mr. Conklin	Mr. Dreifus	Mr. Frangipane	Mrs. Frayko	Mr. Gillen	Mrs. Schels	Mrs. Zicarelli
PRESENT									
ABSENT									

#### **Hamburg School's Mission Statement:**

The mission of Hamburg Public School District is to provide an education, which will enable students to acquire the knowledge, skills, and values necessary to become contributing members of society.

The educational program will enable each student to develop emotionally, socially, psychologically, and cognitively within his or her abilities and interests.

The mission of the Hamburg Public School District, therefore, is to develop an educational program that is under constant evaluation, allows all students to achieve New

Presentation	of the M	linutes:	:						
Approval o									
	SY	•							
MOTION B 2021 Regul	lar Boaı			D BY	t	o appro	ve: the	minutes	of the 27 J
	Mr. Jones	Mr. Brunke	Mr. Conklin	Mr. Dreifus	Mr. Frangipane	Mrs. Frayko	Mr. Gillen	Mrs. Schels	Mrs. Zicarelli
YES									
NO									
ABSTAIN									
<b>MOTION B</b> ninutes of					t Meeting.	o appro	ve: the	Executiv	e Session
VFS	Mr. Jones	Mr. Brunke	Mr. Conklin	Mr. Dreifus	Mr. Frangipane	Mrs. Frayko	Mr. Gillen	Mrs. Schels	Mrs. Zicarelli

Jersey Student Learning Standards at all grade levels, and is dedicated to providing

experiences relative to the demands of modern society in an effort to best prepare our

## **Correspondence:**

NO

**ABSTAIN** 

#### **OPEN TO THE PUBLIC**

~At this time, members of the public are invited to address the Board. Please note that public comments on the agenda items will be made in accordance with Policy 0167 – Public Presentation at Board Meetings. Each statement made by all participants may be limited to three [3] minutes in duration. If you would like to address the Board state your name and address before making your statement to the Board.

Meeting opened to the public for comment at	P.M
[VOICE VOTE]	
Meeting closed to the public for comment at	P.M.
[VOICE VOTE]	

#### **COMMITTEE REPORTS:**

**State & County School Boards** 

**Sussex County Educational Services Commission** 

**Liaison with the Hamburg Borough Council** 

<u>Building & Grounds:</u> To update the Board on the third Referendum Informational meeting held on 12 August 2021

## **Education & Policy:**

MOTION BY	SECONDED BY	to approve	the second reading of
Alert 223 Policies	and Regulations as depicted on	<b>DOCUMENT A</b>	which can be found on the
<b>Google Drive in th</b>	ne 31 August 2021 Board Meeti	ng folder:	

P0131	Bylaws, Policies, and Regulations [Rev]
P1521	Educational Improvement Plans [M] {Abolished}
P1649	Federal Families First Coronavirus (COVID-19) Response Act [M]
	{Abolished}
P2421	Career and Technical Educational [Revised]
R2421	Vocational – Technical Education (Abolished)
P3134	Assignment of Extra Duties [Rev]
P&R3142	Nonrenewal of Nontenured Teaching Staff Member [Rev]
P&R3221	Evaluation of Teachers [M] [Rev]
P&R3222	Evaluation of Teaching Staff Members, Excluding Teachers and
	Administrators [M] [Rev]
P&R3223	Evaluation of Administrators, Excluding Principals, Vice-Principals,
	and Assistant Principals [M] [Rev]
P&R3224	Evaluation of Principals, Vice-Principals, and Assistant Principals [M]
	[Rev]
P&R4146	Nonrenewal of Nontenured Support Staff Member [Rev]
P&R 5460.02	Bridge Year Pilot Program [M] {New}
P&R6471	School District Travel (m) [Rev]
P8561	Procurement Procedures for School Nutrition Programs [M] [Rev]

MOTION BY \_\_\_\_\_ SECONDED BY \_\_\_\_\_ to approve: the first reading of Policy and Regulation 2464 [Gifted and Talented Students] as depicted on DOCUMENT B.

	Mr. Jones	Mr. Brunke	Mr. Conklin	Mr. Dreifus	Mr. Frangipane	Mrs. Frayko	Mr. Gillen	Mrs. Schels	Mrs. Zicarelli
YES									
NO									
ABSTAIN									

MOTION BY	SECONDED BY	to approve: the first reading of Policy
1648.11{New}	[The Road Forward COVID-19 – Health	and Safety] as depicted on
DOCUMENT C.		

	Mr. Jones	Mr. Brunke	Mr. Conklin	Mr. Dreifus	Mr. Frangipane	Mrs. Frayko	Mr. Gillen	Mrs. Schels	Mrs. Zicarelli
YES									
NO									
ABSTAIN									

MOTION BY	SECONDED BY	to approve items a-g
IVIU I IUIV D I	SECONDED DI	to approve items

- a. Lisa Sears as part-time Learning Disabilities Teacher Consultant [LDTC], MA Step 15 at \$42,349.00 which reflects 2.5 days per week [50%] effective 1 September 2021 through 30 June 2022. This position is not eligible for benefits.
- b. Laura Weingartner as full-time Speech Pathologist, MA Step 10 at \$77,022, effective 1 September 2021 through 30 June 2022. This position does qualify for benefits.
- c. Brianna Wamback as part-time Social Worker, MA Step 6 at \$42,830 which reflects 3 days per week [60%] effective 1 September 2021 through 30 June 2022. This position is not eligible for benefits.
- d. Kimberly Dolan as part-time classroom aide, 4 hours per day at a rate of \$13.88 per hour [not to exceed 25 hours per week with an annual salary of \$10,161] effective 1 September 2021. This position is not eligible for benefits.
- e. Maria Pisciotto as part-time classroom aide, 5 hours per day at a rate of \$13.88 per hour [not to exceed 25 per week with an annual salary of \$12,701] effective 1 September 2021. This position is not eligible for benefits.

- f. Elizabeth Weite as part time classroom aide, 2.5 hours per day at a rate of \$13.88 per hour [not to exceed 25 per week with an annual salary of \$6,351] effective 1 September 2021
- g. A change in the schedule for paraprofessional Suzanne Venezia to reflect a change from 4 hours daily to 3.5 hours daily at a rate of \$14.27 [not to exceed 25 hours per week with an annual salary of \$9,141] effective 1 September 2021. This position is not eligible for benefits.

	Mr. Jones	Mr. Brunke	Mr. Conklin	Mr. Dreifus	Mr. Frangipane	Mrs. Frayko	Mr. Gillen	Mrs. Schels	Mrs. Zicarelli
YES									
NO									
ABSTAIN									

#### **Finance Committee**

Discussion of items A through F

- a. To approve the bills as presented.
- b. To Approve bills for the Cafeteria Account in the amount of \$4,450.75.
- c. To accept the Board Secretary's and Treasurer's reports for **31 July 2021.**
- d. To approve Transfers made by the Superintendent after the 27 July 2021
   Board Meeting, with fund 10 debits totaling \$9,000 depicted on DOCUMENT
   D. The Board acknowledges that these transfers may increase/decrease the maximum dollar limit established as part of the 2020-2021 budget process for various professional services.
- e. Pursuant to N.J.A.C. 6A:23A-16-10, the Business Administrator/Board Secretary certifies that as of **31 July 2021** no budgetary line item account has been over-expended violating N.J.A.C. 6A:23-2.12[a].
- f. Pursuant to N.J.A.C. 6A:23A-16.10, the Board of Education certifies that no major account has been over-expended and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

<b>MOTION BY</b>	SECONDED BY	/ to approve i	tems a-f:

	Mr. Jones	Mr. Brunke	Mr. Conklin	Mr. Dreifus	Mr. Frangipane	Mrs. Frayko	Mr. Gillen	Mrs. Schels	Mrs. Zicarelli
YES									
NO									
ABSTAIN									

**OLD BUSINESS** 

**NEW BUSINESS** 

#### **BOARD SECRETARY'S REPORT**

MOTION BY	SECONDED BY	to a	<b>approve:</b> the submission of the FY
2021-23 American	Rescue Plan Act of 2021	[ARP]-Individ	luals with Disabilities Education Act
[IDEA] grand applic	cations as depicted on De	OCUMENT E.	

	Mr. Jones	Mr. Brunke	Mr. Conklin	Mr. Dreifus	Mr. Frangipane	Mrs. Frayko	Mr. Gillen	Mrs. Schels	Mrs. Zicarelli
YES									
NO									
ABSTAIN									

To review the closeout invoice and the pictures of the Lighting Upgrade & 1900's Building Boiler Replacement Project as performed by Donnelly Energy, Inc. under the NJ Clean Energy's Direct Install Program [DOCUMENT F]. Note the total eligible project cost was \$113,812.58 with the cost to the Hamburg Borough Board of Education of \$28,802.52 with the State of New Jersey Paying the balance of \$91,050.06 under the NJ Clean Energy Program.

MOTION BY	SECONDED BY	to accept: The Lighting Upgrade & the
1900's Building Boi	ler Replacement Project as o	complete and approve the final payment to
Donnelly Energy, Ir	ic in the amount of \$17,984.	45.

	Mr. Jones	Mr. Brunke	Mr. Conklin	Mr. Dreifus	Mr. Frangipane	Mrs. Frayko	Mr. Gillen	Mrs. Schels	Mrs. Zicarelli
YES									
NO									
ABSTAIN									

### **SUPERINTENDENT'S REPORT**

MOTION BY	SECONDED BY	to approve	items a-b:
INIO I IOI DI	SECONDED DI	to applove	itcilis a b.

a. Harassment, Intimidation, and Bullying [HIB] Report:

Month	# of	# of Incidents	Remediation	Discipline
	Incidents	HIB Confirmed	[Y/N]	[Y/N]
	Investigated			
July 2021	0	0		
August 2021				
September 2021				
October 2021				
November 2021				
December 2021				
January 2022				
February 2022				
March 2022				
April 2022				
May 2022				
June 2022				

## b. Safety Drill Report – August 2021

	Date	Time	Evacuation Time/Length
Fire Drill			
Safety Drill – Non-Evacuation Drill	7/27/2021	11:30 am	15 minutes

	Mr. Jones	Mr. Brunke	Mr. Conklin	Mr. Dreifus	Mr. Frangipane	Mrs. Frayko	Mr. Gillen	Mrs. Schels	Mrs. Zicarelli
YES									
NO									
ABSTAIN									

MOTION BY	SECONDED BY	to approve: the extension of Speech
Services with Susse	ex County Educational Service	es Commission from 1 September 2021
through 31 Octobe	r 2021.	

	Mr. Jones	Mr. Brunke	Mr. Conklin	Mr. Dreifus	Mr. Frangipane	Mrs. Frayko	Mr. Gillen	Mrs. Schels	Mrs. Zicarelli
YES									
NO									
ABSTAIN									

MOTION BY \_\_\_\_\_ SECONDED BY \_\_\_\_\_ to approve: the increase in substitute teacher pay to \$125 per day [a \$25 per day increase].

	Mr. Jones	Mr. Brunke	Mr. Conklin	Mr. Dreifus	Mr. Frangipane	Mrs. Frayko	Mr. Gillen	Mrs. Schels	Mrs. Zicarelli
YES									
NO									
ABSTAIN									

Agreemen	t betwe se of uti	en Frank	lin Board	d of Edu	cation and ices in eme	the Ham	burg Bo	ard of E	ducation f
	Mr. Jones	Mr. Brunke	Mr. Conklin	Mr. Dreifus	Mr. Frangipane	Mrs. Frayko	Mr. Gillen	Mrs. Schels	Mrs. Zicarelli
YES									
NO									
ABSTAIN									
	Mr. Jones	Mr. Brunke	Mr. Conklin	Mr. Dreifus	Mr. Frangipane	Mrs. Frayko	Mr. Gillen	Mrs. Schels	Mrs. Zicarelli
YES						,			
NO									
ABSTAIN									
MOTION B Focused Te year.			<b>ECONDE</b> n Model		t listrict eval			use of W the 2021	
	Mr.	Mr.	Mr.	Mr.	Mr.	Mrs.	Mr.	Mrs.	Mrs.

	Mr. Jones	Mr. Brunke	Mr. Conklin	Mr. Dreifus	Mr. Frangipane	Mrs. Frayko	Mr. Gillen	Mrs. Schels	Mrs. Zicarelli
YES									
NO									
ABSTAIN									

<b>MOTION BY</b>	SECONDED BY	_ to approve: the combined
Professional D	Development/Field Trip/Substitute and	Facility Use as depicted on
DOCUMENT I.		

	Mr. Jones	Mr. Brunke	Mr. Conklin	Mr. Dreifus	Mr. Frangipane	Mrs. Frayko	Mr. Gillen	Mrs. Schels	Mrs. Zicarelli
YES									
NO									
ABSTAIN									

MOTION BY	SECONDED BY	to approve/accept: the following
district goals as depic	ted on <b>DOCUMENT J.</b>	

- Goal #1: Hamburg School will continue to collaborate with the school districts in its region to align our student data in order to further develop our curricular programs and develop a shared curriculum vision.
- Goal #2: Hamburg School will support and nurture an inclusive culture that values positive relationships among our students, staff, and families infused with social emotional [SEL] competencies.
- Goal #3: Curriculum, instruction, assessment will provide a continuum of learning opportunities that are engaging and meaningful to students and allow them to thrive.

	Mr. Jones	Mr. Brunke	Mr. Conklin	Mr. Dreifus	Mr. Frangipane	Mrs. Frayko	Mr. Gillen	Mrs. Schels	Mrs. Zicarelli
YES									
NO									
ABSTAIN									

MOTION E	BY	SECONDED BY				o appro	ve/acce	pt: the (	Chief Schoo
Administrator merit goals, as per contract and approval by the Executive County									
Superinter	ndent as	depicted	d on <mark>DO</mark>	CUMENT	۲ <b>L.</b>	-			
	Mr. Jones	Mr. Brunke	Mr. Conklin	Mr. Dreifus	Mr. Frangipane	Mrs. Frayko	Mr. Gillen	Mrs. Schels	Mrs. Zicarelli
YES									
NO									
ABSTAIN									
MOTION E	BY	S	ECONDE	D BY	t	o appro	ve: The	Full-time	e Principal
Waiver for	the 202	21-2022 9	school ye	ear as de	picted on <mark>I</mark>	<mark>OOCUM</mark>	ENT K.		
	Mr. Jones	Mr. Brunke	Mr. Conklin	Mr. Dreifus	Mr. Frangipane	Mrs. Frayko	Mr. Gillen	Mrs. Schels	Mrs. Zicarelli
YES									

### To report the following:

NO

**ABSTAIN** 

- The Moving Wall in Sussex County September 2021 [DOCUMENT M]
- Evaluation Information System Certification September 2020-2021 [DOCUMENT N]
- School Security Drill Statement of Assurance [DOCUMENT O]
- NJ DOE Content Specialists October 2021
- Therapy Dog Implementation Plan [DOCUMENT P]
- MERV13 Fans @ FORD from Hamburg OEM
- Student Enrollment

Grade	In-District	Out-of-District	Choice	Charter
			Non-Public	
Preschool	21			
Kindergarten	37			
Grade 1	26			
Grade 2	22			
Grade 3	21	1		
Grade 4	21			
Grade 5	22		2	1
Grade 6	20	1	1	4
Grade 7	20		8	16
Grade 8	30		5	7

#### **OPEN TO THE PUBLIC**

~At this time, members of the public are invited to address the Board. Please note that public comments on the agenda items will be make in accordance with Policy 0167 – Public Presentation at Board Meetings. Each statement made by all participants may be limited to three minutes in duration. If you would like to address the Board, please raise your hand to be called upon. Once called, please stand and state your name and address before making your statement to the Board.

name and address before making your statement to the Board.
Meeting opened to the public for comment at P.M.  [VOICE VOTE]
Meeting closed to the public for comment at P.M.  [VOICE VOTE]
EXECUTIVE SESSION

MOTION BY	SEC	CONDED BY	closed the meeting to the
public at	P.M.		

#### **TO EXECUTIVE SESSION**

**WHEREAS**, pursuant to N.J.S.A. 10:4-12(b), the Board of Education may exclude the public from that portion of a public meeting at which the Board discusses any of the matters described at N.J.S.A. 10:4-12(b)(1)-(9);

NOW, THEREFORE, BE IT RESOLVED that the Board of Education shall forthwith enter into closed session to discuss the following matter(s) concerning: [ ] Matters rendered confidential by state or federal law – [ ] Personnel [ ] Appointment of a public official [ ] Matters covered by the attorney-client privilege Pending or anticipated litigation Pending or anticipated contract negotiations Protection of the safety or property of the public [ ] Matters which would constitute an unwarranted invasion of privacy [ ] Matters in which the release of information would impair a right to receive Funds from the United States Government [ ] Matters concerning collective negotiations and/or the negotiation of terms and Conditions of employment of employees of the Board of Education [ ] Possible imposition of a civil penalty or suspension BE IT FURTHER RESOLVED that said discussion may be disclosed to the public when the reasons for discussing and acting upon it in closed session no longer exist. MOTION BY \_\_\_\_\_\_ to exit Executive Session at \_\_\_\_\_P.M. MOTION TO ADJOURN MEETING MOTION BY \_\_\_\_\_ SECONDED BY \_\_\_\_\_ closed the meeting to the public at

P.M.

# FYI

• Proposed Referendum flyers