

HAMBURG BOARD OF EDUCATION  
REGULAR MEETING

AGENDA

28 September 2021

7:00 PM

To be held in the Hamburg School Cafeteria

Flag Salute & Pledge of Allegiance

**STATEMENT – OPEN PUBLIC MEETING**

This meeting is being conducted in compliance with the “Open Public Meeting Act Chapter 231 – Public Laws of 1975.” Advance written notice of at least 48 hours was given specifying the time, date and to the extent know, the agenda, and stating whether formal action may or may not be taken and has been properly posted at the school. Mailed to the Clerk/Administrator, mailed to the New Jersey Herald, the Star-Ledger and Sunday Herald.

**ROLL CALL:**

	Mr. Jones	Mr. Brunke	Mr. Conklin	Mr. Dreifus	Mr. Frangipane	Mrs. Frayko	Mr. Gillen	Mrs. Schels	Mrs. Zicarelli
PRESENT									
ABSENT									

**Hamburg School’s Mission Statement:**

The mission of Hamburg Public School District is to provide an education, which will enable students to acquire the knowledge, skills, and values necessary to become contributing members of society.

The educational program will enable each student to develop emotionally, socially, psychologically, and cognitively within his or her abilities and interests.

The mission of the Hamburg Public School District, therefore, is to develop an educational program that is under constant evaluation, allows all students to achieve New

Jersey Student Learning Standards at all grade levels, and is dedicated to providing experiences relative to the demands of modern society in an effort to best prepare our students for success in college and career.

**Presentation to the Board:**

**Approval of the Minutes:**

**MOTION BY \_\_\_\_\_ SECONDED BY \_\_\_\_\_ to approve** the minutes of the 31 August 2021 Regular Board meeting.

	Mr. Jones	Mr. Brunke	Mr. Conklin	Mr. Dreifus	Mr. Frangipane	Mrs. Frayko	Mr. Gillen	Mrs. Schels	Mrs. Zicarelli
YES									
NO									
ABSTAIN									

**MOTION BY \_\_\_\_\_ SECONDED BY \_\_\_\_\_ to approve** the minutes of the 9 September 2021 Special Board Meeting.

	Mr. Jones	Mr. Brunke	Mr. Conklin	Mr. Dreifus	Mr. Frangipane	Mrs. Frayko	Mr. Gillen	Mrs. Schels	Mrs. Zicarelli
YES									
NO									
ABSTAIN									

**Correspondence:**

## **OPEN TO THE PUBLIC**

*~At this time, members of the public are invited to address the Board. Please note that public comments on the agenda items will be made in accordance with Policy 0167 – Public Presentation at Board Meetings. Each statement made by all participants may be limited to three [3] minutes in duration. If you would like to address the Board state your name and address before making your statement to the Board.*

Meeting opened to the public for comment at \_\_\_\_\_ P.M.

**[VOICE VOTE]**

Meeting closed to the public for comment at \_\_\_\_\_ P.M.

**[VOICE VOTE]**

## **COMMITTEE REPORTS:**

### **State & County School Boards**

### **Sussex County Educational Services Commission**

### **Liaison with the Hamburg Borough Council**

### **Building & Grounds:**

- To update the Board on the fourth Referendum Informational meeting held on 13 September 2021.
- To review the 23 September 2021 Building & Grounds Committee Meeting notes as depicted on **[DOCUMENT A]**



**MOTION BY \_\_\_\_\_ SECONDED BY \_\_\_\_\_ to approve:** the second reading of Policy and Regulation 2464 [Gifted and Talented Students] as depicted on **DOCUMENT C.**

	Mr. Jones	Mr. Brunke	Mr. Conklin	Mr. Dreifus	Mr. Frangipane	Mrs. Frayko	Mr. Gillen	Mrs. Schels	Mrs. Zicarelli
YES									
NO									
ABSTAIN									

**MOTION BY \_\_\_\_\_ SECONDED BY \_\_\_\_\_ to approve:** the second reading of Policy 1648.11{New} [The Road Forward COVID-19 – Health and Safety] as depicted on **DOCUMENT D.**

	Mr. Jones	Mr. Brunke	Mr. Conklin	Mr. Dreifus	Mr. Frangipane	Mrs. Frayko	Mr. Gillen	Mrs. Schels	Mrs. Zicarelli
YES									
NO									
ABSTAIN									

**Negotiations & Personnel:**

**MOTION BY \_\_\_\_\_ SECONDED BY \_\_\_\_\_ to approve items a-d:**

- a. Dr. Sue Mankiw as Preschool Master Teacher at a rate of \$25,200 [prorated], not to exceed 20 hours per month [as per PEEA Grant] effective 29 September 2021 through 30 June 2022. This position is not eligible for benefits.
- b. Dawn Georgio as part-time classroom aide, not to exceed 29 hours per week at a rate of \$13.88 per hour effective 29 September 2021. This position is not eligible for benefits.
- c. Hilda Pinos as part-time classroom aide, not to exceed 29 hours per week at a rate of \$13.88 per hour effective 29 September 2021. This position is not eligible for benefits.

- d. Tanya Gonzalez as part-time classroom aide, not to exceed 29 hours per week at a rate of \$13.88 per hour effective 29 September 2021. This position is not eligible for benefits.
- e. To extend the weekly work hours from 25 to 29 for the following, at their contractual hourly rates effective 29 September 2021. These positions are not eligible for benefits:
  - Anthony DeSino
  - Maureen Evans
  - Andrea Budzelova
  - Judith Clark

	Mr. Jones	Mr. Brunke	Mr. Conklin	Mr. Dreifus	Mr. Frangipane	Mrs. Frayko	Mr. Gillen	Mrs. Schels	Mrs. Zicarelli
YES									
NO									
ABSTAIN									

**MOTION BY \_\_\_\_\_ SECONDED BY \_\_\_\_\_ to approve:**

- a. Tara Scrittore as mentor to Ashley Green at a cost of \$550.00 to be paid by Hamburg School.
- b. Sharon Triolo as mentor to Krystal Sepulveda as a cost of \$550.00 to be paid by Hamburg School.
- c. Kate Field as mentor to Pamela Blauvelt at a cost of \$550. 00 to be paid by Hamburg School.

	Mr. Jones	Mr. Brunke	Mr. Conklin	Mr. Dreifus	Mr. Frangipane	Mrs. Frayko	Mr. Gillen	Mrs. Schels	Mrs. Zicarelli
YES									
NO									
ABSTAIN									

**MOTION BY \_\_\_\_\_ SECONDED BY \_\_\_\_\_ to accept/approve items a-c:**

- a. Letter of resignation as classroom aide from Ashley Green effective 10 September 2021.
- b. Letter of resignation as classroom aide from Maria Pisciotto effective 30 September 2021.
- c. Amend Colleen D’Aprile to 3.5 hours per day at a yearly salary of \$8891.00 [pro-rated].

	Mr. Jones	Mr. Brunke	Mr. Conklin	Mr. Dreifus	Mr. Frangipane	Mrs. Frayko	Mr. Gillen	Mrs. Schels	Mrs. Zicarelli
YES									
NO									
ABSTAIN									

**Finance Committee**

Discussion of items A through F

- a. To approve the bills as presented.
- b. To Approve bills for the Cafeteria Account in the amount of **\$12,100.77.**
- c. To accept the Board Secretary’s and Treasurer’s reports for **31 August 2021.**
- d. To approve Transfers made by the Superintendent after the **31 August 2021** Board Meeting, with fund 10 debits totaling **\$44,000** depicted on **DOCUMENT E.** The Board acknowledges that these transfers may increase/decrease the maximum dollar limit established as part of the **2021-22** budget process for various professional services.
- e. Pursuant to N.J.A.C. 6A:23A-16-10, the Business Administrator/Board Secretary certifies that as of **31 August 2021** no budgetary line item account has been over-expended violating N.J.A.C. 6A:23-2.12[a].
- f. Pursuant to N.J.A.C. 6A:23A-16.10, the Board of Education certifies that no major account has been over-expended and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.





To report at the 26 October 2021 Board meeting, a presentation will be made of the **FY 2020-21** Comprehensive Annual Financial Report [CAFR] and the Auditor’s Management Report by Mrs. Valerie Dolan, Nisivoccia LLP and the Board Secretary. [These reports will be emailed to the full Board upon receipt and if you would like a hard copy please let me know-wjs.]

**SUPERINTENDENT’S REPORT**

**MOTION BY \_\_\_\_\_ SECONDED BY \_\_\_\_\_ to approve items a-b:**

a. Harassment, Intimidation, and Bullying [HIB] Report:

Month	# of Incidents Investigated	# of Incidents HIB Confirmed	Remediation [Y/N]	Discipline [Y/N]
July 2021	0	0		
August 2021	0	0		
September 2021	1	TBD		
October 2021				
November 2021				
December 2021				
January 2022				
February 2022				
March 2022				
April 2022				
May 2022				
June 2022				

b. Safety Drill Report – August 2021

	Date	Time	Evacuation Time/Length
Fire Drill	9.14.2021	9:20 am	4 min 15 sec
Safety Drill – Non-Evacuation Drill	9.9.2021	11:52 am	4 min 19 sec







**To report the following:**

- Drug-Free Communities Grand – Wallkill Valley Regional Schools
- School Security Drill Statement of Assurance
- Donation to the Health Office from Dr. Saluja [\$500]
- Educational donation from Weis Markets [\$400]
- Student Enrollment

**Hamburg School Student Enrollment for September 2021**

Grade	In-District	Out-of-District	Choice/ Non-Public	Charter
Preschool	32			
Kindergarten	35			
Grade 1	25			
Grade 2	24			
Grade 3	20	1		
Grade 4	22			
Grade 5	22		2	1
Grade 6	18	1	1	4
Grade 7	19		8	16
Grade 8	30		5	7
Total	247	2	16	28

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Meeting opened to the public for comment at \_\_\_\_\_ P.M.

**[VOICE VOTE]**

Meeting closed to the public for comment at \_\_\_\_\_ P.M.

[**VOICE VOTE**]

## **EXECUTIVE SESSION**

**MOTION BY \_\_\_\_\_ SECONDED BY \_\_\_\_\_ closed the meeting to the public at \_\_\_\_\_ P.M.**

### **TO EXECUTIVE SESSION**

**WHEREAS**, pursuant to N.J.S.A. 10:4-12(b), the Board of Education may exclude the public from that portion of a public meeting at which the Board discusses any of the matters described at N.J.S.A. 10:4-12(b)(1)-(9);

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Education shall forthwith enter into closed session to discuss the following matter(s) concerning:

- [ ] Matters rendered confidential by state or federal law –
- [ ] Personnel
- [ ] Appointment of a public official
- [ ] Matters covered by the attorney-client privilege
- [ **X**] Pending or anticipated litigation-**Update Case # 2016-17#3**
- [ ] Pending or anticipated contract negotiations
- [ ] Protection of the safety or property of the public
- [ ] Matters which would constitute an unwarranted invasion of privacy
- [ ] Matters in which the release of information would impair a right to receive Funds from the United States Government
- [ ] Matters concerning collective negotiations and/or the negotiation of terms and Conditions of employment of employees of the Board of Education
- [ ] Possible imposition of a civil penalty or suspension

**BE IT FURTHER RESOLVED** that said discussion may be disclosed to the public when the reasons for discussing and acting upon it in closed session no longer exist.

**MOTION BY \_\_\_\_\_ SECONDED BY \_\_\_\_\_ to exit Executive Session at \_\_\_\_\_ P.M.**

**MOTION TO ADJOURN MEETING**

**MOTION BY \_\_\_\_\_ SECONDED BY \_\_\_\_\_ closed the meeting to the public at \_\_\_\_\_ P.M.**

*FYI*

- Mr. Cupcake Fundraiser

Notes