# HAMBURG BOARD OF EDUCATION REGULAR MEETING

AGENDA
28 September 2021
7:00 PM

To be held in the Hamburg School Cafeteria

Flag Salute & Pledge of Allegiance

## <u>STATEMENT – OPEN PUBLIC MEETING</u>

This meeting is being conducted in compliance with the "Open Public Meeting Act Chapter 231 – Public Laws of 1975." Advance written notice of at least 48 hours was given specifying the time, date and to the extent know, the agenda, and stating whether formal action may or may not be taken and has been properly posted at the school. Mailed to the Clerk/Administrator, mailed to the New Jersey Herald, the Star-Ledger and Sunday Herald.

#### **ROLL CALL:**

	Mr. Jones	Mr. Brunke	Mr. Conklin	Mr. Dreifus	Mr. Frangipane	Mrs. Frayko	Mr. Gillen	Mrs. Schels	Mrs. Zicarelli
PRESENT									
ABSENT									

## **Hamburg School's Mission Statement:**

The mission of Hamburg Public School District is to provide an education, which will enable students to acquire the knowledge, skills, and values necessary to become contributing members of society.

The educational program will enable each student to develop emotionally, socially, psychologically, and cognitively within his or her abilities and interests.

The mission of the Hamburg Public School District, therefore, is to develop an educational program that is under constant evaluation, allows all students to achieve New

experiences relative to the demands of modern society in an effort to best prepare our students for success in college and career. Presentation to the Board: **Approval of the Minutes:** MOTION BY \_\_\_\_\_\_ SECONDED BY \_\_\_\_\_\_ to approve the minutes of the 31 August 2021 Regular Board meeting. Mr. Mr. Mr. Mr. Mr. Mrs. Mr. Mrs. Mrs. Dreifus Jones Brunke Conklin Frangipane Frayko Gillen Schels Zicarelli YES NO **ABSTAIN** 

Jersey Student Learning Standards at all grade levels, and is dedicated to providing

MOTION BY	SECONDED BY	to approve the minutes of the 9
September 2021 S	pecial Board Meeting.	

	Mr. Jones	Mr. Brunke	Mr. Conklin	Mr. Dreifus	Mr. Frangipane	Mrs. Frayko	Mr. Gillen	Mrs. Schels	Mrs. Zicarelli
YES									
NO									
ABSTAIN									

# **Correspondence:**

#### **OPEN TO THE PUBLIC**

~At this time, members of the public are invited to address the Board. Please note that public comments on the agenda items will be made in accordance with Policy 0167 – Public Presentation at Board Meetings. Each statement made by all participants may be limited to three [3] minutes in duration. If you would like to address the Board state your name and address before making your statement to the Board.

Meeting opened to the public for comment at  [VOICE VOTE]	P.M
[VOICE VOTE]	
Meeting closed to the public for comment at  [VOICE VOTE]	P.M.

#### **COMMITTEE REPORTS:**

**State & County School Boards** 

**Sussex County Educational Services Commission** 

**Liaison with the Hamburg Borough Council** 

# **Building & Grounds:**

- To update the Board on the fourth Referendum Informational meeting held on 13 September 2021.
- To review the 23 September 2021 Building & Grounds Committee Meeting notes as depicted on [DOCUMENT A]

# **Education & Policy:**

MOTION BY	SECONDED BY	to ap	prove: the first reading of Alert
224 Policies and Re	gulations as depicted on	DOCUMENT B	. This document can be found on
the Google Drive.			

P1648	Restart & Recovery Plan (ABOLISHED)
P1648.02	Remote Learning Options for Families (ABOLISHED)
P1648.03	Restart & Recovery Plan – Full Time Remote Instruction (ABOLISHED)
P2422	Comprehensive Health & Physical Education (REVISED)
P2467	Surrogate Parents and Resource Family Parents (REVISED)
P5111	Eligibility of Resident/Nonresident Students (REVISED)
P5114	Children Displaced by Domestic Violence (ABOLISHED)
P5116	Education of Homeless Children (REVISED)
P6115.01	Federal Awards/Funds Internal Controls – Allowability of Costs (NEW)
P6115.02	Federal Awards/Funds Internal Controls – Mandatory Disclosures (NEW)
P6115.03	Federal Awards/Funds Internal Controls – Conflict of Interest (NEW)
P6311	Contracts for Goods or Services Funded by Federal Grants (NEW)
P/R7432	Eye Protection (REVISED)
P8540	School Nutrition Programs (REVISED)
P8550	Meal Changes/Outstanding Food Service Bill (REVISED)
P8600	Student Transportation (REVISED)
P8810	Religious Holidays (ABOLISHED)

	Mr. Jones	Mr. Brunke	Mr. Conklin	Mr. Dreifus	Mr. Frangipane	Mrs. Frayko	Mr. Gillen	Mrs. Schels	Mrs. Zicarelli
YES									
NO									
ABSTAIN									

	OTION BY SECONDED BY						to approve: the second reading of				
Policy and	Regula	tion 2464	[Gifted	and Tale	ented Stude	ents] as	depicted	d on <mark>DO0</mark>	CUMENT		
	Mr.	Mr.	Mr.	Mr.	Mr.	Mrs.	Mr.	Mrs.	Mrs.		
	Jones	Brunke	Conklin	Dreifus	Frangipane	Frayko	Gillen	Schels	Zicarelli		
YES											
NO											
ABSTAIN											
		_			_						
MOTION B	BY	S	ECONDE	D BY	t	o appro	ve: the	second r	reading of		
Policy 1648	8.11{Ne	w} [The	Road For	ward CC	)VID-19 – H	lealth ai	nd Safet	y] as dep	icted on		
DOCUMEN	IT D.										
	Mr.	Mr.	Mr.	Mr.	Mr.	Mrs.	Mr.	Mrs.	Mrs.		
	Mr. Jones	Mr. Brunke	Mr. Conklin	Mr. Dreifus	Mr. Frangipane		Mr. Gillen	Mrs. Schels	Mrs. Zicarelli		
YES											
YES NO											
NO											
NO											
NO ABSTAIN	Jones	Brunke	Conklin								
NO ABSTAIN Negotiatio	Jones	Brunke	Conklin	Dreifus		Frayko	Gillen	Schels			

- a. Dr. Sue Mankiw as Preschool Master Teacher at a rate of \$25,200 [prorated], not to exceed 20 hours per month [as per PEEA Grant] effective 29 September 2021 through 30 June 2022. This position is not eligible for benefits.
- b. Dawn Georgio as part-time classroom aide, not to exceed 29 hours per week at a rate of \$13.88 per hour effective 29 September 2021. This position is not eligible for benefits.
- c. Hilda Pinos as part-time classroom aide, not to exceed 29 hours per week at a rate of \$13.88 per hour effective 29 September 2021. This position is not eligible for benefits.

- d. Tanya Gonzalez as part-time classroom aide, not to exceed 29 hours per week at a rate of \$13.88 per hour effective 29 September 2021. This position is not eligible for benefits.
- e. To extend the weekly work hours from 25 to 29 for the following, at their contractual hourly rates effective 29 September 2021. These positions are not eligible for benefits:
  - Anthony DeSino
  - Maureen Evans
  - Andrea Budzelova
  - Judith Clark

	Mr. Jones	Mr. Brunke	Mr. Conklin	Mr. Dreifus	Mr. Frangipane	Mrs. Frayko	Mr. Gillen	Mrs. Schels	Mrs. Zicarelli
YES									
NO									
ABSTAIN									

<b>MOTION BY</b>	SECONDED BY	to approve:
IVIO I IOIV DI	SECONDED DI	to approve.

- a. Tara Scrittore as mentor to Ashley Green at a cost of \$550.00 to be paid by Hamburg School.
- b. Sharon Triolo as mentor to Krystal Sepulveda as a cost of \$550.00 to be paid by Hamburg School.
- c. Kate Field as mentor to Pamela Blauvelt at a cost of \$550. 00 to be paid by Hamburg School.

	Mr. Jones	Mr. Brunke	Mr. Conklin	Mr. Dreifus	Mr. Frangipane	Mrs. Frayko	Mr. Gillen	Mrs. Schels	Mrs. Zicarelli
YES									
NO									
ABSTAIN									

MOTION BY	SECONDED BY	to accept	approve i	items a-c:
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- a. Letter of resignation as classroom aide from Ashley Green effective 10 September 2021.
- b. Letter of resignation as classroom aide from Maria Pisciotto effective 30 September 2021.
- c. Amend Colleen D'Aprile to 3.5 hours per day at a yearly salary of \$8891.00 [prorated].

	Mr. Jones	Mr. Brunke	Mr. Conklin	Mr. Dreifus	Mr. Frangipane	Mrs. Frayko	Mr. Gillen	Mrs. Schels	Mrs. Zicarelli
YES									
NO									
ABSTAIN									

## **Finance Committee**

Discussion of items A through F

- a. To approve the bills as presented.
- b. To Approve bills for the Cafeteria Account in the amount of \$12,100.77.
- c. To accept the Board Secretary's and Treasurer's reports for 31 August 2021.
- d. To approve Transfers made by the Superintendent after the 31 August 2021
   Board Meeting, with fund 10 debits totaling \$44,000 depicted on DOCUMENT

   E. The Board acknowledges that these transfers may increase/decrease the maximum dollar limit established as part of the 2021-22 budget process for various professional services.
- e. Pursuant to N.J.A.C. 6A:23A-16-10, the Business Administrator/Board Secretary certifies that as of **31 August 2021** no budgetary line item account has been over-expended violating N.J.A.C. 6A:23-2.12[a].
- f. Pursuant to N.J.A.C. 6A:23A-16.10, the Board of Education certifies that no major account has been over-expended and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

N	MOTION	ВҮ		SECONDED BY				_ to approve items a-f:		
	Mr. Jones	Mr. Brunke	Mr. Conklin	Mr. Dreifus	Mr. Frangipane	Mrs. Frayko	Mr. Gillen	Mrs. Schels	Mrs. Zicarelli	
YES										
NO										
ABSTAIN										

#### **OLD BUSINESS**

**NEW BUSINESS** 

### **BOARD SECRETARY'S REPORT**

MOTION BY \_\_\_\_\_\_ SECONDED BY \_\_\_\_\_\_ to approve the revisions to the FY 2020-23 Coronavirus Response Relief Supplemental Appropriations Act [CRRSA]- Elementary Secondary School Emergency Relief Fund 2 [ESSER2] grant application that was approved by the New Jersey Department of Education on 19 August 2021 as depicted on DOCUMENT F.

	Mr. Jones	Mr. Brunke	Mr. Conklin	Mr. Dreifus	Mr. Frangipane	Mrs. Frayko	Mr. Gillen	Mrs. Schels	Mrs. Zicarelli
YES									
NO									
ABSTAIN									

To report at the 26 October 2021 Board meeting, a presentation will be made of the FY 2020-21 Comprehensive Annual Financial Report [CAFR] and the Auditor's Management Report by Mrs. Valerie Dolan, Nisivoccia LLP and the Board Secretary. [These reports will be emailed to the full Board upon receipt and if you would like a hard copy please let me know-wjs.]

#### **SUPERINTENDENT'S REPORT**

<b>MOTION BY</b>	SECONDED	BY	to approve ite	ms a-b:

# a. Harassment, Intimidation, and Bullying [HIB] Report:

Month	# of	# of Incidents	Remediation	Discipline
	Incidents	HIB Confirmed	[Y/N]	[Y/N]
	Investigated			
July 2021	0	0		
August 2021	0	0		
September 2021	1	TBD		
October 2021				
November 2021				
December 2021				
January 2022				
February 2022				
March 2022				
April 2022				
May 2022				
June 2022				

# b. Safety Drill Report – August 2021

	Date	Time	Evacuation Time/Length
Fire Drill	9.14.2021	9:20 am	4 min 15 sec
Safety Drill – Non-Evacuation Drill	9.9.2021	11:52 am	4 min 19 sec

MOTION E	NOTION BY SECONDED BY		D BY	to approve: the 25 summer hours a					
rate of \$25	5.75 for	Michele	Sealand	er for ad	ditional su	mmer te	echnolog	gy service	es.
	Mr. Jones	Mr. Brunke	Mr. Conklin	Mr. Dreifus	Mr. Frangipane	Mrs. Frayko	Mr. Gillen	Mrs. Schels	Mrs. Zicarelli
YES									
NO									
ABSTAIN									
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depicted o	n <mark>DOC</mark>	JIVIEN I G	1 <mark>.</mark>						
	Mr. Jones	Mr. Brunke	Mr. Conklin	Mr. Dreifus	Mr. Frangipane	Mrs. Frayko	Mr. Gillen	Mrs. Schels	Mrs. Zicarelli
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ABSTAIN									
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depicted in	า <mark>DOCU</mark>	MENT H.							
	Mr. Jones	Mr. Brunke	Mr. Conklin	Mr. Dreifus	Mr. Frangipane	Mrs. Frayko	Mr. Gillen	Mrs. Schels	Mrs. Zicarelli
YES									+ -
NO									
ABSTAIN							1		
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Anthony D	eSino [s	sub-certif	fied] for	classroo	m coverage	<b>2.</b>			
	Mr.	Mr.	Mr.	Mr.	Mr.	Mrs.	Mr.	Mrs.	Mrs.
	Jones	Brunke	Conklin	Dreifus	Frangipane	Frayko	Gillen	Schels	Zicarelli
YES							†		+
NO	<u> </u>	<u> </u>		<u></u>				<u> </u>	<u> </u>
ABSTAIN									
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	Mr. Jones	Mr. Brunke	Mr. Conklin	Mr. Dreifus	Mr. Frangipane	Mrs. Frayko	Mr. Gillen	Mrs. Schels	Mrs. Zicarelli
YES									
NO	<u> </u>	1		<u></u>			T	<u> </u>	T
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	Mr.	Mr.	Mr.	Mr.	Mr.	Mrs.	Mr.	Mrs.	Mrs.
	Jones	Brunke	Conklin	Dreifus	Frangipane	Frayko	Gillen	Schels	Zicarelli
YES									

NO

ABSTAIN

for

MOTION E	OTION BY SECONDED BY				_ to approve: the NJSMART Data				
Managem	ent han	dbooks f	or QSAC	manual	ıal p. 78 indicator 3a as depicted on <mark>DOCUN</mark>		<b>OCUMEN</b>		
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	Mr.	Mr.	Mr.	Mr.	Mr.	Mrs.	Mr.	Mrs.	Mrs.
	Jones	Brunke	Conklin	Dreifus	Frangipane	Frayko	Gillen	Schels	Zicarelli
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ABSTAIN									
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on <mark>DOCUI</mark>	<mark>ΛΕΝΤ Κ</mark> .								
	Mr.	Mr.	Mr.	Mr.	Mr.	Mrs.	Mr.	Mrs.	Mrs.
	Jones	Brunke	Conklin	Dreifus	Frangipane	Frayko	Gillen	Schels	Zicarelli
YES									
NO									
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at Mercy (	College	to work v	vith Mrs	. Decker	on a colleg	giate rea	ding ass	sessment	: beginnin
Septembe	r 2021 t	hrough 1	L5 Octob	er 2021.	,				
•		U							
	Mr.	Mr.	Mr.	Mr.	Mr.	Mrs.	Mr.	Mrs.	Mrs.
	Jones	Brunke	Conklin	Dreifus	Frangipane	Frayko	Gillen	Schels	Zicarelli
YES						-			+
NO							1	1	

ABSTAIN

## To report the following:

- Drug-Free Communities Grand Wallkill Valley Regional Schools
- School Security Drill Statement of Assurance
- Donation to the Health Office from Dr. Saluja [\$500]
- Educational donation from Weis Markets [\$400]
- Student Enrollment

Hamburg School Student Enrollment for September 2021

Grade	In-District	Out-of-District	Choice/	Charter
			Non-Public	
Preschool	32			
Kindergarten	35			
Grade 1	25			
Grade 2	24			
Grade 3	20	1		
Grade 4	22			
Grade 5	22		2	1
Grade 6	18	1	1	4
Grade 7	19		8	16
Grade 8	30		5	7
Total	247	2	16	28

#### **OPEN TO THE PUBLIC**

~At this time, members of the public are invited to address the Board. Please note that public comments on the agenda items will be make in accordance with Policy 0167 – Public Presentation at Board Meetings. Each statement made by all participants may be limited to three minutes in duration. If you would like to address the Board, please raise your hand to be called upon. Once called, please stand and state your name and address before making your statement to the Board.

Meeting opened to the public for comment at	 P.M
[VOICE VOTE]	

Meeting close [VOICE VOTE]	ed to the public for comment at	P.M.
EXECUTIVE SE	ESSION	
MOTION BY _ public at	SECONDED BY P.M.	closed the meeting to the
	TO EXECUTIVE SESS	<u>SION</u>
public f	EAS, pursuant to N.J.S.A. 10:4-12(b), the from that portion of a public meeting at second described at N.J.S.A. 10:4-12(b)(1)-(9);	•
	THEREFORE, BE IT RESOLVED that the Bonto closed session to discuss the following	
	atters rendered confidential by state or for sonnel	ederal law –
	pointment of a public official	
	atters covered by the attorney-client priv	<u> </u>
	ending or anticipated litigation-Update Conding or anticipated contract negotiation	
	ptection of the safety or property of the	
	atters which would constitute an unwarr	
[ ] Ma	atters in which the release of information	n would impair a right to receive
	nds from the United States Government	
	atters concerning collective negotiations	<del>-</del>
	nditions of employment of employees of ssible imposition of a civil penalty or sus	
[] Pos	saible illiposition of a civil penalty of sus	hension

**BE IT FURTHER RESOLVED** that said discussion may be disclosed to the public when the reasons for discussing and acting upon it in closed session no longer exist.

MOTION BY	SECONDE	ED BY to exit Executive	
Session atP	P.M.		
MOTION TO ADJOU	JRN MEETING		
MOTION BY	SECONDED BY	closed the meeting to the public a	at
P.M.			

# FYI

• Mr. Cupcake Fundraiser

Notes