

HAMBURG BOARD OF EDUCATION
REGULAR MEETING

AGENDA

26 October 2021

7:00 PM

To be held in the Hamburg School Cafeteria

Flag Salute & Pledge of Allegiance

STATEMENT – OPEN PUBLIC MEETING

This meeting is being conducted in compliance with the “Open Public Meeting Act Chapter 231 – Public Laws of 1975.” Advance written notice of at least 48 hours was given specifying the time, date and to the extent know, the agenda, and stating whether formal action may or may not be taken and has been properly posted at the school. Mailed to the Clerk/Administrator, mailed to the New Jersey Herald, the Star-Ledger and Sunday Herald.

ROLL CALL:

	Mr. Jones	Mr. Brunke	Mr. Conklin	Mr. Dreifus	Mr. Frangipane	Mrs. Frayko	Mr. Gillen	Mrs. Schels	Mrs. Zicarelli
PRESENT									
ABSENT									

Hamburg School’s Mission Statement:

The mission of Hamburg Public School District is to provide an education, which will enable students to acquire the knowledge, skills, and values necessary to become contributing members of society.

The educational program will enable each student to develop emotionally, socially, psychologically, and cognitively within his or her abilities and interests.

The mission of the Hamburg Public School District, therefore, is to develop an educational program that is under constant evaluation, allows all students to achieve New

Jersey Student Learning Standards at all grade levels, and is dedicated to providing experiences relative to the demands of modern society in an effort to best prepare our students for success in college and career.

Approval of the Minutes:

MOTION BY _____ SECONDED BY _____ to approve the Minutes and the Executive Minutes of the 28 September 2021 Regular Board meeting.

	Mr. Jones	Mr. Brunke	Mr. Conklin	Mr. Dreifus	Mr. Frangipane	Mrs. Frayko	Mr. Gillen	Mrs. Schels	Mrs. Zicarelli
YES									
NO									
ABSTAIN									

Correspondence:

Presentation:

Presentation of the **FY 2020-21** Comprehensive Annual Financial Report [CAFR] and the Auditor’s Management Report by Mrs. Valerie Dolan, Nisivoccia & LLP and the Board Secretary. [Note: The reports were emailed to the Board on Monday 11 October 2021. wjs]

Open the meeting to the Public on the FY 2020-21 Comprehensive Annual Financial Report [CAFR] and the Auditor’s Management Report

Close the meeting to the Public on the FY 2020-21 Comprehensive Annual Financial Report [CAFR] and the Auditor’s Management Report

OPEN TO THE PUBLIC

~At this time, members of the public are invited to address the Board. Please note that public comments on the agenda items will be made in accordance with Policy 0167 – Public Presentation at Board Meetings. Each statement made by all participants may be limited to three [3] minutes in duration. If you would like to address the Board state your name and address before making your statement to the Board.

Meeting opened to the public for comment at _____ P.M.
[VOICE VOTE]

Meeting closed to the public for comment at _____ P.M.
[VOICE VOTE]

COMMITTEE REPORTS:

State & County School Boards

Sussex County Educational Services Commission

Liaison with the Hamburg Borough Council

Building & Grounds:

- To update the Board on the fourth Referendum Informational meeting held on 5 October 2021.

MOTION BY _____ SECONDED BY _____ to approve the three proposals from Parette Somjen Architects as a result of the 23 September 2021 Building & Grounds Committee Meeting:

- 1. To approve the proposal from Parette Somjen Architects to submit a project application to the NJ Department of Education in the amount of \$3,750 for the Preschool Playground Area Project at the Hamburg School [DOCUMENT A].**

2. To approve the proposal from Parette Somjen Architects to submit a project application to the NJ Department of Education, in the amount of \$6,250 for the Boiler Replacement Project at the Hamburg School **[DOCUMENT B]**.
3. To approve the proposal from Parette Somjen Architects to submit a project application to the NJ Department of Education, prepare drawing/specification and bid documents in the amount of \$11,990 for the Health Monitoring Area Main-Entry Vestibule Project at the Hamburg School **[DOCUMENT C]**. Note the project cost estimate by PSA.

	Mr. Jones	Mr. Brunke	Mr. Conklin	Mr. Dreifus	Mr. Frangipane	Mrs. Frayko	Mr. Gillen	Mrs. Schels	Mrs. Zicarelli
YES									
NO									
ABSTAIN									

Education & Policy:

MOTION BY _____ SECONDED BY _____ to approve: the second reading of Alert 224 Policies and Regulations as depicted on **DOCUMENT D**. This document can be found on the Google Drive.

P1648	Restart & Recovery Plan (ABOLISHED)
P1648.02	Remote Learning Options for Families (ABOLISHED)
P1648.03	Restart & Recovery Plan – Full Time Remote Instruction (ABOLISHED)
P2422	Comprehensive Health & Physical Education (REVISED)
P2467	Surrogate Parents and Resource Family Parents (REVISED)
P5111	Eligibility of Resident/Nonresident Students (REVISED)
P5114	Children Displaced by Domestic Violence (ABOLISHED)
P5116	Education of Homeless Children (REVISED)
P6115.01	Federal Awards/Funds Internal Controls – Allowability of Costs (NEW)
P6115.02	Federal Awards/Funds Internal Controls – Mandatory Disclosures (NEW)
P6115.03	Federal Awards/Funds Internal Controls – Conflict of Interest (NEW)
P6311	Contracts for Goods or Services Funded by Federal Grants (NEW)
P/R7432	Eye Protection (REVISED)
P8540	School Nutrition Programs (REVISED)
P8550	Meal Changes/Outstanding Food Service Bill (REVISED)
P8600	Student Transportation (REVISED)
P8810	Religious Holidays (ABOLISHED)

Finance Committee

Discussion of items A through F:

- a. To approve the bills as presented.
- b. To Approve bills for the Cafeteria Account in the amount of **\$450.**
- c. To accept the Board Secretary’s and Treasurer’s reports for **30 September 2021.**
- d. To approve Transfers made by the Superintendent after the **26 September 2021** Board Meeting, with fund 10 debits totaling **\$97,000** depicted on **DOCUMENT E.** The Board acknowledges that these transfers may increase/decrease the maximum dollar limit established as part of the **2021-22** budget process for various professional services.
- e. Pursuant to N.J.A.C. 6A:23A-16-10, the Business Administrator/Board Secretary certifies that as of **30 September 2021** no budgetary line item account has been over-expended violating N.J.A.C. 6A:23-2.12[a].
- f. Pursuant to N.J.A.C. 6A:23A-16.10, the Board of Education certifies that no major account has been over-expended and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

MOTION BY _____ SECONDED BY _____ to approve items a-f:

	Mr. Jones	Mr. Brunke	Mr. Conklin	Mr. Dreifus	Mr. Frangipane	Mrs. Frayko	Mr. Gillen	Mrs. Schels	Mrs. Zicarelli
YES									
NO									
ABSTAIN									

OLD BUSINESS

NEW BUSINESS

ABSTAIN									
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SUPERINTENDENT’S REPORT

MOTION BY _____ SECONDED BY _____ to approve items a-b:

a. Harassment, Intimidation, and Bullying [HIB] Report:

Month	# Incidents Investigated	# Incidents HIB Confirmed	Remediation (Y/N)	Discipline (Y/N)
July 2021	0	0		
August 2021	0	0		
September 2021	1	1	Y	Y
October 2021	4	3	Y	Y
November 2021				
December 2021				
January 2022				
February 2022				
March 2022				
April 2022				
May 2022				
June 2022				

ABSTAIN									
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MOTION BY _____ SECONDED BY _____ to approve: the following home-instruction assignments a-b:

- a. Rachel Windish to provide instructional delivery via home instruction to student #00505 for 8 hours per week beginning 29 September 2021 through 3 November 2021.
- b. Barry Douglass to provide physical education delivery via home instruction to student #005055069043734 for 2 hours per week beginning 29 September 2021 through 3 November 2021.

	Mr. Jones	Mr. Brunke	Mr. Conklin	Mr. Dreifus	Mr. Frangipane	Mrs. Frayko	Mr. Gillen	Mrs. Schels	Mrs. Zicarelli
YES									
NO									
ABSTAIN									

MOTION BY _____ SECONDED BY _____ to approve: the Hamburg School – Safe Return to School Plan [Emergency Virtual or Remote Instruction Program] for SY 2021-2020 as depicted on **DOCUMENT H.**

	Mr. Jones	Mr. Brunke	Mr. Conklin	Mr. Dreifus	Mr. Frangipane	Mrs. Frayko	Mr. Gillen	Mrs. Schels	Mrs. Zicarelli
YES									
NO									
ABSTAIN									

MOTION BY _____ SECONDED BY _____ to approve: the out-of-district placement for student #27505 at Lakeland Andover School effective 27 October 2021 through 30 June 2022 at a cost of \$58,500 [pro-rated] plus transportation.

	Mr. Jones	Mr. Brunke	Mr. Conklin	Mr. Dreifus	Mr. Frangipane	Mrs. Frayko	Mr. Gillen	Mrs. Schels	Mrs. Zicarelli
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To report the following:

- Student Enrollment

Hamburg School Student Enrollment for October 2021

Grade	In-District	Out-of-District	Choice/ Non-Public	Charter
Preschool	32			
Kindergarten	38			
Grade 1	25			
Grade 2	24		1	
Grade 3	20	1	2	
Grade 4	22		2	
Grade 5	20		2	1
Grade 6	18	1	1	3
Grade 7	20		8	15
Grade 8	32		5	7
Total	251	2	21	26

- Hamburg School Suspensions – October 2021

Grade	In School	Out of School	# of Days
7		X	8
4		X	4
6		X	4
5		X	1
5		X	1

OPEN TO THE PUBLIC

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Meeting opened to the public for comment at _____ P.M.

[VOICE VOTE]

Meeting closed to the public for comment at _____ P.M.

[VOICE VOTE]

EXECUTIVE SESSION

MOTION BY _____ SECONDED BY _____ closed the meeting to the public at _____ P.M.

TO EXECUTIVE SESSION

WHEREAS, pursuant to N.J.S.A. 10:4-12(b), the Board of Education may exclude the public from that portion of a public meeting at which the Board discusses any of the matters described at N.J.S.A. 10:4-12(b)(1)-(9);

NOW, THEREFORE, BE IT RESOLVED that the Board of Education shall forthwith enter into closed session to discuss the following matter(s) concerning:

- [] Matters rendered confidential by state or federal law –
- [] Personnel
- [] Appointment of a public official
- [] Matters covered by the attorney-client privilege
- [X] Pending or anticipated litigation-Update Case # 2016-17#3
- [] Pending or anticipated contract negotiations
- [] Protection of the safety or property of the public
- [] Matters which would constitute an unwarranted invasion of privacy
- [] Matters in which the release of information would impair a right to receive Funds from the United States Government
- [] Matters concerning collective negotiations and/or the negotiation of terms and Conditions of employment of employees of the Board of Education
- [] Possible imposition of a civil penalty or suspension

BE IT FURTHER RESOLVED that said discussion may be disclosed to the public when the reasons for discussing and acting upon it in closed session no longer exist.

MOTION BY _____ SECONDED BY _____ to exit Executive Session at _____ P.M.

MOTION TO ADJOURN MEETING

MOTION BY _____ SECONDED BY _____ closed the meeting to the public at
_____ P.M.

FYI

- Board & Administrator, October 2021

Notes