HAMBURG BOARD OF EDUCATION

REORGANIZATIONAL MEETING AGENDA

4 JANUARY 2022

Meeting will be held in the Cafeteria 7:00 p.m.

A. Flag Salute & Pledge of Allegiance

STATEMENT----OPEN PUBLIC MEETING

This meeting is being conducted in compliance with the "Open Public Meeting Act Chapter 231—Public Laws of 1975." Advance written notice of at least 48 hours was given specifying the time, date and to the extent known, the agenda, and stating whether formal action may or may not be taken and has been properly posted at the school, mailed to the Clerk/Administrator, mailed to the New Jersey Herald, the Sunday Herald and the Star Ledger.

REORGANIZATION MEETING AGENDA

The Board Secretary reviews with the Board the Statement of Determination of the <u>2</u> <u>November 2021</u> Annual School Election for the Board Members elected into office and the \$4.2 million Bond Proposal as listed in <u>DOCUMENT A.</u>

The Board Secretary administers the oath to and swears in newly elected Board members, as follows:

Three Year Term [2022, 2023 and 2024]

• Mr. Francis Brunke, Mr. John Conklin and Mr. Michael Frangipane

ROLL CALL:

	Mr.	Mr.	Mr.	Mr.	Mr.	Mrs.	Mr.	Mrs.	Mrs.
	Jones	Brunke	Conklin	Dreifus	Frangipane	Frayko	Gillen	Schels	Zicarelli
PRESENT									
ABSENT									

The Board Secretary asks for nominations for President.

The meeting is turned over to President.

The President asks for nominations for Vice President.

PRESENTATION TO THE BOARD - None

ANNUAL DESIGNATIONS

A. To designate the following banks as depositories:

TD Bank, Franklin, NJ Lakeland Bank, Sussex, NJ NJ Cash Management Fund, Trenton, NJ

B. To designate the following officers to sign against the accounts of the Board of Education as follows:

General/Bond/Flex Spend & P/R D	educt Activities	Food Service	<u>Payroll</u>
President or Vice President Secretary	Secretary CSA	Secretary Treasurer	Treasurer or Secretary
Treasurer			

- C. To designate AXA/Equitable, Lincoln National Life Insurance Company and Lincoln Investment Planning, Inc. as 403(b)/Tax Shelter vendors/providers.
- D. To designate the New Jersey Herald, the Sunday Herald and the Star Ledger [emailed & asked to publish if no fee] as the official newspaper for advertising and for public notices, the Star Ledger for certain employment ads and/or public notices, and njhire.com for various employment ads.

MOTION BY	_ SECONDED BY	to approve the Annual
Designations [A through D]:		

	Mr.	Mr.	Mr.	Mr.	Mr.	Mrs.	Mr.	Mrs.	Mrs.
	Jones	Brunke	Conklin	Dreifus	Frangipane	Frayko	Gillen	Schels	Zicarelli
YES									
NO									
ABSTAIN									

FY 2022 ANNUAL MEETING SCHEDULE

MOTION BY______ SECONDED BY______ to approve the 2022 Annual Meeting Schedule, as depicted on DOCUMENT B.

	Mr.	Mr.	Mr.	Mr.	Mr.	Mrs.	Mr.	Mrs.	Mrs.
	Jones	Brunke	Conklin	Dreifus	Frangipane	Frayko	Gillen	Schels	Zicarelli
YES									
NO									
ABSTAIN									

2022 MISCELLANEOUS ANNUAL ADOPTIONS/APPOINTMENTS

- A. To readopt the existing Board Bylaws and Policy Manual.
- B. To readopt any existing contracts and agreements to which the Board is a party and where continuation is not authorized by law.
- C. To review and to adopt the Board Member Code of Ethics [DOCUMENT C] and for the individual board members to sign an acknowledgement of receipt of the Board Members Code of Ethics.
- D. To adopt the existing Curriculum Guides and Curriculum textbooks.
- E. To establish a Petty Cash Account in the amount of \$200 and to appoint Louise Murphy as Custodian of the Petty Cash Account.

	SY		SEC	ONDED	BY		to	approv	e the 202
					ments [A th			орр. от	
	Mr. Jones	Mr. Brunke	Mr. Conklin	Mr. Dreifus	Mr. Frangipane	Mrs. Frayko	Mr. Gillen	Mrs. Schels	Mrs. Zicarelli
YES	301103	Branke	COTTACT	2101143	- rungipune	Trayko	Gillett	30.10.3	Zioui ciii
NO									
ABSTAIN									
OPEN TO					_				
OPEN TO	Meeti			e public	for comme	ent at			_P.M.
OPEN TC	Meeti (VOIC Meeti	ng oper E VOTE)	ed to the		for comme				P.M. P.M.
OPEN TO	Meeti (VOIC Meeti (VOIC	ng oper E VOTE) ng close E VOTE)	ed to the						-

F. To appoint the Business Administrator/Board Secretary as the Public Agency

Building & Grounds

To review the proposals/contract from Parette Somjen Architects for the Referendum Project [DOCUMENT {will be emailed to members}]. As discussed at the December 13th meeting, this document will be emailed out to the full Board once the attorney review process is completed.

MOTION BY	SECONDED BY	to adopt the following
Professional	Services Annual Appointment Reso	olution, as follows:

WHEREAS, there exists a need for various professional services, and

WHEREAS, the Public School Contracts Law (NJSA 18A:18A-5) requires that a resolution authorizing the contracting of professional services without competitive bids as adopted:

NOW, THEREFORE, BE IT RESOLVED, by the Board of Education of the Borough of Hamburg that the following professional services be contracted by the Hamburg Borough Board of Education for the 2021-22 school year without competitive bidding as a professional service in accordance with 18A:18A-15 of the Public-School Contract Law, not to exceed a contractual amount of \$350,000 with Parette Somjen Architects for the Hamburg School Referendum Project. [DOCUMENT {will be emailed to members}].

	Mr.	Mr.	Mr.	Mr.	Mr.	Mrs.	Mr.	Mrs.	Mrs.
	Jones	Brunke	Conklin	Dreifus	Frangipane	Frayko	Gillen	Schels	Zicarelli
YES									
NO									
ABSTAIN									

MOTION BY_______ SECONDED BY_______ to approve Parette Somjen Architects [PSA] the authority to prepare all plans, specifications, drawings and necessary bid related documents including the analysis of the bids received and construction oversite for the Referendum Projects at the Hamburg Elementary School in accordance with the terms & conditions of the FY 2021-22 Referendum Project contract with PSA; to delegate the authority to the Interim School Business Administrator for supervision of the Referendum Project and; the Business Administrator ensures that funds are available for this professional service as funded by the bond issuance.

	Mr. Jones	Mr. Brunke	Mr. Conklin	Mr. Dreifus	Mr. Frangipane	Mrs. Frayko	Mr. Gillen	Mrs. Schels	Mrs. Zicarelli
YES									
NO									
ABSTAIN									

To discuss the delaying of the Site Work project.

MOTION BY	SECONDED BY	to approve Parette
Somjen Architects [PSA] th	e authority to prepare all p	olans, specifications, drawings
and necessary bid related	documents including the ar	nalysis of the bids received for
the Re-bid #3 of the Site V	Vork Project at the Hambur	g Elementary School in
accordance with the terms	& conditions of the FY 202	21-22 contract with PSA; to
delegate the authority to	the Interim School Busine	ess Administrator for
supervision of the Site We	ork Project and; the Busine	ess Administrator ensures that
funds are available for this	professional service as fun	ded by the appropriation in the
FY 2021-22 Budget. [Note:	This project was bid in FY 2	2018-19 & FY 2019-20 and on
both occasions the bids red	ceived were rejected by the	e Board, upon advice from
counsel-wjs].		

	Mr.	Mr.	Mr.	Mr.	Mr.	Mrs.	Mr.	Mrs.	Mrs.
	Jones	Brunke	Conklin	Dreifus	Frangipane	Frayko	Gillen	Schels	Zicarelli
YES									
NO									
ABSTAIN									

Education & Policy

Negotiations & Personnel

Finance Committee

OLD BUSINESS

NEW BUSINESS

BOARD SECRETARY'S REPORT

To review with the Board the Board member training requirements, as a result of the Accountability Regulations, and to discuss Board members being responsible for their own training requirements.

To report the Treasurer of School Monies vacancy was advertised with a closing date of Friday 14 January 2022.

MOTION BY _____ SECONDED BY _____ to approve the increasing of the substitute custodial hourly rate, effective 1 January 2022, to \$18 per hour without a boiler's license and \$20 per with a boiler's license.

		Mr. Conklin	Mr. Frangipane		
YES					
NO					
ABSTAIN					

SUPERINTENDENT'S REPORT

MOTION BY ______ SECONDED BY _____ to approve:

Blochinger 1/17/2022 Teaching Civics Through History \$0.00 High Point RHS plus related travel/mileage

	Mr. Jones		Mr. Frangipane		Mrs. Schels	
YES						
NO						
ABSTAIN						

MOTION TO ADJOURN MEETING

MOTION BY	SECONDED BY	that the
Board adjourned the meeting at	P.M. [Voice Vote]	