HAMBURG BOARD OF EDUCATION REGULAR MEETING AGENDA 13 December 2021 7:00 PM To be held in the Hamburg School Cafeteria

Flag Salute & Pledge of Allegiance

STATEMENT – OPEN PUBLIC MEETING

This meeting is being conducted in compliance with the "Open Public Meeting Act Chapter 231 – Public Laws of 1975." Advance written notice of at least 48 hours was given specifying the time, date and to the extent know, the agenda, and stating whether formal action may or may not be taken and has been properly posted at the school. Mailed to the Clerk/Administrator, mailed to the New Jersey Herald, the Star-Ledger and Sunday Herald.

ROLL CALL:

	Mr. Jones	Mr. Brunke	Mr. Conklin	Mr. Dreifus	Mr. Frangipane	Mrs. Frayko	Mr. Gillen	Mrs. Schels	Mrs. Zicarelli
PRESENT									
ABSENT									

Hamburg School's Mission Statement:

The mission of Hamburg Public School District is to provide an education, which will enable students to acquire the knowledge, skills, and values necessary to become contributing members of society.

The educational program will enable each student to develop emotionally, socially, psychologically, and cognitively within his or her abilities and interests.

The mission of the Hamburg Public School District, therefore, is to develop an educational program that is under constant evaluation, allows all students to achieve New

Jersey Student Learning Standards at all grade levels, and is dedicated to providing experiences relative to the demands of modern society in an effort to best prepare our students to meet with success and grand achievements in the 21st century...

Approval of the Minutes:

MOTION BY SECONDED BY to approve the Minutes and the Executive Minutes of the 16 November 2021 Regular Board meeting.

	Mr. Jones	Mr. Brunke	Mr. Conklin	Mr. Dreifus	Mr. Frangipane	Mrs. Frayko	Mr. Gillen	Mrs. Schels	Mrs. Zicarelli
YES									
NO									
ABSTAIN									

Correspondence:

• Letter from County Superintendent, Gayle Carrick finding Hamburg School's virtual or remote instruction plan to be compliant.

Presentation:

Mr. Josh Thompson, Parette Somjen Architects on the proposed referendum project timelines [DOCUMENT A.]

OPEN TO THE PUBLIC

~At this time, members of the public are invited to address the Board. Please note that public comments on the agenda items will be made in accordance with Policy 0167 – Public Presentation at Board Meetings. Each statement made by all participants may be limited to three [3] minutes in duration. If you would like to address the Board state your name and address before making your statement to the Board. Meeting opened to the public for comment at _____P.M. [VOICE VOTE]

Meeting closed to the public for comment at _____P.M. [VOICE VOTE]

COMMITTEE REPORTS:

State & County School Boards

Sussex County Educational Services Commission

Liaison with the Hamburg Borough Council

Building & Grounds:

- To review the 23 November 2021 Building & Grounds Committee Report agenda & notes [DOCUMENT B].
- To discuss the referendum construction project decision making process.

Education & Policy:

MOTION BY ______ SECONDED BY ______ to approve: the first reading of Alert 225 Policies and Regulations as well as the 2000 [Program Series] as depicted on **DOCUMENT C**.

P1648.13	School Employee Vaccination Requirements (MANDATED - NEW)
P1648.14	Safety Plan for Healthcare Settings in School Buildings – COVID19 (MANDATED - NEW)
P2425	Emergency Virtual or Remote Instruction Program (MANDATED – NEW)
P/R5751	Sexual Harassment of Students (MANDATED – REVISED)
P8420.1	Emergency and Crisis Situations (MANDATED – REVISED)
R8420.1	Fire and Fire Drills (MANDATED – REVISED)
P2000	Table of Contents (UPDATE)
P2110	Philosophy of Education: District Mission Statement (UPDATE)
P2132	School District Goals and Objectives (UPDATE)
P2200	Curriculum Content (UPDATE)
P2210	Curriculum Development (UPDATE)
P2220	Adoption of Courses (UPDATE)
P2230	Course Guides (UPDATE)
P2240	Controversial Issues (UPDATE)
P2260	Affirmative Action Program for School and Classroom Practices (UPDATE)
P2270	Religion in the Schools (UPDATE)
Policy	Therapy Dog (NEW)

	Mr. Jones	Mr. Brunke	Mr. Conklin	Mr. Dreifus	Mr. Frangipane	Mrs. Frayko	Mr. Gillen	Mrs. Schels	Mrs. Zicarelli
YES									
NO									
ABSTAIN									

MOTION BY ______ SECONDED BY ______ to approve: the first reading of the

following policies depicted on **DOCUMENT D.**

Policy	Policy Name
2310	Student Grouping (UPDATE)
2312	Class Size
2230	Homework
2340	Field Trips
2360	Use of Technology
2361	Acceptable Use of Computer Networks/Computers and Resources
2363	Student Use of Privately-Owned Tech
2411	Guidance Counseling
2412	Home Instruction (UPDATE)
2414	Programs & Services (Poverty) (UPDATE)
2415	Every Student Succeeds Act
2415.01	Academic Standards, Academic Assessments, and Accountability (DELETE)
2415.02	Title I (Fiscal)
2415.03	Highly Qualified Teachers (DELETE)
2415.04	Title I (Parental Involvement) (UPDATE)
2415.05	Student Surveys
2415.06	Unsafe School Choice
2415.20	ESSA Complaints
2415.30	Title I – Stability (Foster)

	Mr. Jones	Mr. Brunke	Mr. Conklin	Mr. Dreifus	Mr. Frangipane	Mrs. Frayko	Mr. Gillen	Mrs. Schels	Mrs. Zicarelli
YES									
NO									
ABSTAIN									

Negotiations & Personnel:

MOTION BY ______ SECONDED BY ______ to accept: the resignation letter from Christine Licata, School Treasurer effective 16 March 2022 as depicted on DOCUMENT E.

Finance Committee

Discussion of items A through F:

- a. To approve the bills as presented.
- b. To Approve bills for the Cafeteria Account in the amount of **\$11,818.39**.
- c. To accept the Board Secretary's and Treasurer's reports for 30 November 2021.
- d. To approve Transfers made by the Superintendent after the 16 November
 2021 Board Meeting, with fund 10 debits totaling \$183,100 depicted on
 DOCUMENT F. The Board acknowledges that these transfers may
 increase/decrease the maximum dollar limit established as part of the 2021-22
 budget process for various professional services.
- e. Pursuant to N.J.A.C. 6A:23A-16-10, the Business Administrator/Board Secretary certifies that as of **30 November 2021** no budgetary line item account has been over-expended violating N.J.A.C. 6A:23-2.12[a].
- f. Pursuant to N.J.A.C. 6A:23A-16.10, the Board of Education certifies that no major account has been over-expended and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

MOTION BY ______ SECONDED BY ______ to approve items a-f:

	Mr. Jones	Mr. Brunke	Mr. Conklin	Mr. Dreifus	Mr. Frangipane	Mrs. Frayko	Mr. Gillen	Mrs. Schels	Mrs. Zicarelli
YES									
NO									
ABSTAIN									

OLD BUSINESS

NEW BUSINESS

BOARD SECRETARY'S REPORT

To report the Annual Reorganizational Meeting is scheduled for Tuesday 4 January 2022, with a snow date of Wednesday 5 January 2022.

To review the proposed 2022 Board meeting calendar that will be on the 4 January 2022 agenda for Board approval [DOCUMENT G].

To update the Board on the \$4.2 Million bond sale that occurred on Wednesday 8 December 2021 [The bond sale bid summary as prepared by Bond Counsel/Financial Advisor may be passed out at the Board meeting].

To report that the Hamburg Borough Board of Education's received a \$4,986 allocation under the New Jersey Schools Development Authority's direct appropriation to New Jersey Schools to provide funding for projects related to emergent and capital maintenance needs [DOCUMEN H].

MOTION BY _______ SECONDED BY _______ to approve the work to modify/upgrade the existing door access system at the Hamburg School from RFP Solutions, Inc. under the Camden County Educational Services Commission Cooperative Pricing Agreement #66CCEPS, Bid # CCESC FY20-06, in the amount of \$20,256.56 [DOCUMENT I], and authorize the Interim Business Administrator to execute any change orders that may be needed to complete this project and to use the \$4,986 funding from the New Jersey Schools Development Authority [SDA] to defray a portion of this expense and authorize the Interim Business Administrator to execute any and all required paperwork with respect to this SDA funding.

	Mr. Jones	Mr. Brunke	Mr. Conklin	Mr. Dreifus	Mr. Frangipane	Mrs. Frayko	Mr. Gillen	Mrs. Schels	Mrs. Zicarelli
YES									
NO									
ABSTAIN									

MOTION BY ______SECONDED BY ______to approve the FY 2021-22 Federal Grant-ESEA/IDEA expenditures [modified due to staffing changes] as depicted on DOCUMENT J.

	Mr. Jones	Mr. Brunke	Mr. Conklin	Mr. Dreifus	Mr. Frangipane	Mrs. Frayko	Mr. Gillen	Mrs. Schels	Mrs. Zicarelli
YES									
NO									
ABSTAIN									

MOTION BY ______ SECONDED BY ______ to approve the submission of the Elementary & Secondary School Emergency Relief Fund III [ESSER3] application, with a project period of 11 March 2021 through 30 September 2024, as depicted on DOCUMENT K.

The following three (3) items are to clarify the 26 October 2021 Board Actions:

MOTION BY _____ SECONDED BY _____ to adopt the following:

1) RESOLVED, that the Hamburg Board of Education, in the County of Sussex, New Jersey authorizes Parette Somjen Architects to submit all necessary plans and paperwork to the Department of Education concerning the "Preschool Playground Project at the Hamburg School" to serve as an application to the Office of School Facilities and an amendment to the District's Long-Range Facility Plan, if required;

and

BE IT FURTHER RESOLVED, this project shall be an "Other Capital" project and the Board of Education is NOT seeking State funding but will fund the Project through the District's Reserve Account and/or through the Preschool Expansion Grant. 2) RESOLVED, that the Hamburg Board of Education, in the County of Sussex, New Jersey authorizes Parette Somjen Architects to submit all necessary plans and paperwork to the Department of Education concerning the "Boiler Replacement Project at the Hamburg School" to serve as an application to the Office of School Facilities and an amendment to the District's Long-Range Facility Plan, if required;

and

BE IT FURTHER RESOLVED, this project shall be an "Other Capital" project and the Board of Education is NOT seeking State funding but will fund the Project through the District's Reserve Account.

3) RESOLVED, that the Hamburg Board of Education, in the County of Sussex, New Jersey authorizes Parette Somjen Architects to submit all necessary plans and paperwork to the Department of Education concerning the "Health Monitoring Area-Main Entry Vestibule Project at the Hamburg School" to serve as an application to the Office of School Facilities and an amendment to the District's Long-Range Facility Plan, if required;

and

BE IT FURTHER RESOLVED, this project shall be an "Other Capital" project and the Board of Education is NOT seeking State funding but will fund the Project through the District's Reserve Account and/or through ESSER 2 funding.

	Mr. Jones	Mr. Brunke	Mr. Conklin	Mr. Dreifus	Mr. Frangipane	Mrs. Frayko	Mr. Gillen	Mrs. Schels	Mrs. Zicarelli
YES									
NO									
ABSTAIN									

SUPERINTENDENT'S REPORT

MOTION BY ______ SECONDED BY ______ to approve items a-b:

Month	# Incidents Investigated	# Incidents HIB Confirmed	Remediation (Y/N)	Discipline (Y/N)
July 2021	0	0		
August 2021	0	0		
September 2021	1	1	Y	Y
October 2021	4	2	Y	Y
November 9, 2021	1	0	Y	Y
December 2021	1	0	Y	Y
January 2022				
February 2022				
March 2022				
April 2022				
May 2022				
June 2022				

a. Harassment, Intimidation, and Bullying [HIB] Report:

b. Safety Drill Report – December 2021

	Date	Time	Evacuation Time
Fire Drill			
Safety Drill – Non-Fire Evacuation Drill			

	Mr. Jones	Mr. Brunke	Mr. Conklin	Mr. Dreifus	Mr. Frangipane	Mrs. Frayko	Mr. Gillen	Mrs. Schels	Mrs. Zicarelli
YES									
NO									
ABSTAIN									

MOTION BY ______ SECONDED BY ______ to approve: the combined Professional Development/Field Trip/Substitute and Facility Use as depicted on DOCUMENT L.

	Mr. Jones	Mr. Brunke	Mr. Conklin	Mr. Dreifus	Mr. Frangipane	Mrs. Frayko	Mr. Gillen	Mrs. Schels	Mrs. Zicarelli
YES									
NO									
ABSTAIN									

To report/discuss the following:

- Governor's Teacher of the Year Mrs. Kate Field
- Educational Services Professional Ms. Christen Sylvester
- The Connection [Co-curricular School Magazine]
- Pre-K Walkthrough Invitation prior to January 25, 2022 @ 6:30pm
- Dismissal Discussion [DOCUMENT M] Hamburg School Suspensions – December 2021

Grade	In School	Out of School	# of Days
5		Х	3
5		Х	2
5		Х	2
5		Х	3
6	Х		1

• Student Enrollment

Grade	In-District	Out-of-District	Choice/ Non-Public	Charter
			NOII-PUDIIC	
Preschool	31			
Kindergarten	37			
Grade 1	25			
Grade 2	25			
Grade 3	20	1	2	
Grade 4	22		2	
Grade 5	22		2	1
Grade 6	17	1	1	4
Grade 7	19	1	8	15
Grade 8	31		6	7
Total	249	3	21	27

Hamburg School Student Enrollment for December 2021

OPEN TO THE PUBLIC

~At this time, members of the public are invited to address the Board. Please note that public comments on the agenda items will be make in accordance with Policy 0167 – Public Presentation at Board Meetings. Each statement made by all participants may be limited to three minutes in duration. If you would like to address the Board, please raise your hand to be called upon. Once called, please stand and state your name and address before making your statement to the Board.

Meeting opened to the public for comment at ______ P.M. [VOICE VOTE]

Meeting closed to the public for comment at ______ P.M. [VOICE VOTE]

EXECUTIVE SESSION

MOTION BY	SECO	NDED BY	closed the meeting to the
public at	P.M.		

TO EXECUTIVE SESSION

WHEREAS, pursuant to N.J.S.A. 10:4-12(b), the Board of Education may exclude the public from that portion of a public meeting at which the Board discusses any of the matters described at N.J.S.A. 10:4-12(b)(1)-(9);

NOW, THEREFORE, BE IT RESOLVED that the Board of Education shall forthwith enter into closed session to discuss the following matter(s) concerning:

- [] Matters rendered confidential by state or federal law -
- [] Personnel
- [] Appointment of a public official
- [] Matters covered by the attorney-client privilege-
- [] Pending or anticipated litigation-
- [] Pending or anticipated contract negotiations
- [] Protection of the safety or property of the public
- [] Matters which would constitute an unwarranted invasion of privacy
- [] Matters in which the release of information would impair a right to receive Funds from the United States Government
- [] Matters concerning collective negotiations and/or the negotiation of terms and Conditions of employment of employees of the Board of Education
- [] Possible imposition of a civil penalty or suspension

BE IT FURTHER RESOLVED that said discussion may be disclosed to the public when the reasons for discussing and acting upon it in closed session no longer exist.

MOTION BY_		SECONDED BY	to exit Executive
Session at	P.M.		

MOTION TO ADJOURN MEETING

MOTION BY _____ SECONDED BY _____ closed the meeting to the public at _____ P.M.

FYI

• Board & Administrator, December 2021