HAMBURG BOARD OF EDUCATION REGULAR MEETING

AGENDA 25 January 2022 7:00 PM

To be held in the Hamburg School Cafeteria

Flag Salute & Pledge of Allegiance

STATEMENT – OPEN PUBLIC MEETING

This meeting is being conducted in compliance with the "Open Public Meeting Act Chapter 231 – Public Laws of 1975." Advance written notice of at least 48 hours was given specifying the time, date and to the extent know, the agenda, and stating whether formal action may or may not be taken and has been properly posted at the school. Mailed to the Clerk/Administrator, mailed to the New Jersey Herald, the Star-Ledger and Sunday Herald.

The Board Secretary to administer the Oath of Office/Swear-in Mr. Brunke.

ROLL CALL:

	Mr. Jones	Mr. Brunke	Mr. Conklin	Mr. Dreifus	Mr. Frangipane	Mrs. Frayko	Mr. Gillen	Mrs. Schels	Mrs. Zicarelli
PRESENT									
ABSENT									

Hamburg School's Mission Statement:

The mission of Hamburg Public School District is to provide an education, which will enable students to acquire the knowledge, skills, and values necessary to become contributing members of society.

The educational program will enable each student to develop emotionally, socially, psychologically, and cognitively within his or her abilities and interests.

The mission of the Hamburg Public School District, therefore, is to develop an educational program that is under constant evaluation, allows all students to achieve New Jersey Student Learning Standards at all grade levels, and is dedicated to providing experiences relative to the demands of modern society in an effort to best prepare our students to meet with success and grand achievements in the 21st Century.

Approval	of the N	/linutes:							
MOTION E	BY	S	ECONDE	D BY		to appro	ve the I	Minutes	of the 13
December	2021 R	egular Bo	oard mee	eting.					
	Mr.	Mr.	Mr.	Mr.	Mr.	Mrs.	Mr.	Mrs.	Mrs.
	Jones	Brunke	Conklin	Dreifus	Frangipane	Frayko	Gillen	Schels	Zicarelli
YES									
NO									
ABSTAIN									
MOTION E					ing.	to appro	ve the I	Vinutes	of the 4
	Mr.	Mr.	Mr.	Mr.	Mr.	Mrs.	Mr.	Mrs.	Mrs.

	Mr. Jones	Mr. Brunke	Mr. Conklin	Mr. Dreifus	Mr. Frangipane	Mrs. Frayko	Mr. Gillen	Mrs. Schels	Mrs. Zicarelli
YES									
NO									
ABSTAIN									

Correspondence:

Presentation:

- HIB Self-Assessment [Mr. Baumgartner] DOCUMENT A
- Start Strong Fall 2021 [Mrs. Sigman] DOCUMENT B

OPEN TO THE PUBLIC

~At this time, members of the public are invited to address the Board. Please note that public comments on the agenda items will be made in accordance with Policy 0167 – Public Presentation at Board Meetings. Each statement made by all participants may be limited to three [3] minutes in duration. If you would like to address the Board state your name and address before making your statement to the Board.

Meeting opened to the public for comment at	P.M.
[VOICE VOTE]	
Meeting closed to the public for comment at	P.M.
[VOICE VOTE]	

COMMITTEE REPORTS:

State & County School Boards

Sussex County Educational Services Commission

Liaison with the Hamburg Borough Council

Building & Grounds:

- To review [for your information] the Health Monitoring/Main Entry Vestibule Project timeline [DOCUMENT C].
- To discuss the potential of the Referendum Project Bid Timelines not lining up with the Board's 2022 meeting schedule and may require Special Meetings to be scheduled.

Education & Policy:

MOTION BY	SECONDED BY	to approve: the first reading for
Policies and Regula	tions as depicted on DOCU	MENT D which can be found on the Google
Drive:		

P2416	Programs for Pregnant Students
P2417	Student Intervention and Referral Services
P2418	Section 504 of the Rehabilitation Act of 1973 – Students
P2421	Career and Technical Education (UPDATE)
P2422	Health and Physical Education
P2423	Bilingual and ESL Education (UPDATE)
P2425	Physical Education (UPDATE)
P2428.1	Standards Based Instructional Priorities (UPDATE)
P2430	Co-Curricular Activities (UPDATE)
P2431	Athletic Competition (UPDATE)
P2431.3	Heat Participation for Student Athlete Safety (UPDATE)
P2431.4	Prevention & Treatment of Sports Related Concussions and Head Injuries
P2432	School Sponsored Publications
P2440	Summer Session
P2451	Adult High School
P2452	Community Education
P2460	Special Education
P2461	Special Education / Receiving Schools (UPDATE)
P2464	Gifted and Talented Students
P2466	Needless Public Labeling of Students with Disabilities
Policy	Therapy Dog (NEW)

	Mr. Jones	Mr. Brunke	Mr. Conklin	Mr. Dreifus	Mr. Frangipane	Mrs. Frayko	Mr. Gillen	Mrs. Schels	Mrs. Zicarelli
YES									
NO									
ABSTAIN									

MOTION BY ______ SECONDED BY ______ to approve: the second reading of the following policies depicted on DOCUMENT E which can be found on the Google Drive:

Policy	Policy Name
2310	Student Grouping (UPDATE)
2312	Class Size
2230	Homework
2340	Field Trips

2360	Use of Technology
2361	Acceptable Use of Computer Networks/Computers and Resources
2363	Student Use of Privately-Owned Tech
2411	Guidance Counseling
2412	Home Instruction (UPDATE)
2414	Programs & Services (Poverty) (UPDATE)
2415	Every Student Succeeds Act
2415.01	Academic Standards, Academic Assessments, and Accountability (DELETE)
2415.02	Title I (Fiscal)
2415.03	Highly Qualified Teachers (DELETE)
2415.04	Title I (Parental Involvement) (UPDATE)
2415.05	Student Surveys
2415.06	Unsafe School Choice
2415.20	ESSA Complaints
2415.30	Title I – Stability (Foster)

	Mr. Jones	Mr. Brunke	Mr. Conklin	Mr. Dreifus	Mr. Frangipane	Mrs. Frayko	Mr. Gillen	Mrs. Schels	Mrs. Zicarelli
YES									
NO									
ABSTAIN									

Negotiations & Personnel:

MOTION BY _____ SECONDED BY _____ to approve: A Preschool Intervention Resource Specialist [PIRS] stipend in the amount of \$2,000.00 for Ms. Melissa Garris for the SY 2021-2022. This stipend is to be paid using the Preschool Expansion Grant funding.

	Mr. Jones	Mr. Brunke	Mr. Conklin	Mr. Dreifus	Mr. Frangipane	Mrs. Frayko	Mr. Gillen	Mrs. Schels	Mrs. Zicarelli
YES									
NO									
ABSTAIN									

MOTION BY	SECONDED BY	to approve: Theresa Schlosser as
Treasurer of	School Monies effective 1 March 2022 a	at an annual salary of \$6,000
[Prorated]. T	his position does not qualify for benefits	S.

	Mr. Jones	Mr. Brunke	Mr. Conklin	Mr. Dreifus	Mr. Frangipane	Mrs. Frayko	Mr. Gillen	Mrs. Schels	Mrs. Zicarelli
YES									
NO									
ABSTAIN									

MOTION BY ______ SECONDED BY ______ to approve: a Contact-Tracing stipend in the amount of \$5,000 for Mr. Robert Baumgartner inclusive of contract tracing for SY2021-2022

	Mr. Jones	Mr. Brunke	Mr. Conklin	Mr. Dreifus	Mr. Frangipane	Mrs. Frayko	Mr. Gillen	Mrs. Schels	Mrs. Zicarelli
YES									
NO									
ABSTAIN									

Finance Committee

Discussion of items A through F:

- a. To approve the bills as presented.
- b. To Approve bills for the Cafeteria Account in the amount of \$11,189.09.
- c. To accept the Board Secretary's and Treasurer's reports for 31 December 2021.
- d. To approve Transfers made by the Superintendent after the 13 December 2021 Board Meeting, with fund 10 debits totaling \$26,200 depicted on DOCUMENT F. The Board acknowledges that these transfers may increase/decrease the maximum dollar limit established as part of the 2021-22 budget process for various professional services.
- e. Pursuant to N.J.A.C. 6A:23A-16-10, the Business Administrator/Board Secretary certifies that as of **31 December 2021** no budgetary line item account has been over-expended violating N.J.A.C. 6A:23-2.12[a].
- f. Pursuant to N.J.A.C. 6A:23A-16.10, the Board of Education certifies that no major account has been over-expended and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

MOTION BY	SECONDED BY	to approve items a-f

	Mr. Jones	Mr. Brunke	Mr. Conklin	Mr. Dreifus	Mr. Frangipane	Mrs. Frayko	Mr. Gillen	Mrs. Schels	Mrs. Zicarelli
YES									
NO									
ABSTAIN									

OLD BUSINESS

NEW BUSINESS

BOARD SECRETARY'S REPORT

MOTION BY______ SECONDED BY ______ to approve the FY 2021-22 Federal Grant-ESEA/IDEA expenditures [to move monies in Title 2A & 4 from Staff Speakers to the Workshop lines] as depicted on DOCUMENT G.

	Mr.	Mr.	Mr.	Mr.	Mr.	Mrs.	Mr.	Mrs.	Mrs.
	Jones	Brunke	Conklin	Dreifus	Frangipane	Frayko	Gillen	Schels	Zicarelli
YES									
NO									
ABSTAIN									

To update the Board of the Boiler Replacement Project, the Preschool Playground Project and the Exterior Refrigerator/Freezer Projects.

To update the Board on the investing of the \$4.2 Million bond sale proceeds with Lakeland Bank at a floating rate of 85% of the Federal Funds rate. As of 14 January 2022, the Federal Funds rate is .25%, which translates into a rate of .21% [The New Jersey Cash Management Fund's rate was .05% as of the end of December 2021].

To review the proposal from Aero Environmental Services, Inc. [DOCUMENT H].

MOTION BY	SECONDED BY	to adopt the following:

WHEREAS, there exists a need for various professional services, and

WHEREAS, the Public-School Contracts Law (NJSA 18A:18A-5) requires that a resolution authorizing the contracting of professional services without competitive bids as adopted:

NOW, THEREFORE, BE IT RESOLVED, by the Board of Education of the Borough of Hamburg that the following professional services be contracted by the Hamburg Borough Board of Education for the **2021-22** school year without competitive bidding as a professional service in accordance with 18A:18A-15 of the Public-School Contract Law, not to exceed a contractual amount of \$100,000 with Aero Environmental Services, Inc.

	Mr. Jones	Mr. Brunke	Mr. Conklin	Mr. Dreifus	Mr. Frangipane	Mrs. Frayko	Mr. Gillen	Mrs. Schels	Mrs. Zicarelli
YES									
NO									
ABSTAIN									

SUPERINTENDENT'S REPORT

MOTION BY	SECONDED BY	to approve	items a-	·b:
-				

a. Harassment, Intimidation, and Bullying [HIB] Report:

Month	# Incidents Investigated	# Incidents HIB Confirmed	Remediation (Y/N)	Discipline (Y/N)
July 2021	0	0		
August 2021	0	0		
September 2021	1	1	Y	Y
October 2021	4	2	Y	Y
November 9, 2021	1	0	Y	Y
December 2021	1	0	Y	Y
January 2022	2	2	Y	N
February 2022				
March 2022				
April 2022				
May 2022				
June 2022				

b. Safety Drill Report – December 2021

	Date	Time	Evacuation Time
Fire Drill	12/14/21	9:30 AM	3 min 02 sec
Safety Drill – Lockdown Walkthrough	12/16/2021		

	Mr. Jones	Mr. Brunke	Mr. Conklin	Mr. Dreifus	Mr. Frangipane	Mrs. Frayko	Mr. Gillen	Mrs. Schels	Mrs. Zicarelli
YES									
NO									
ABSTAIN									

MOTION BY _	SECONDED BY	to approve: the combined
Professional D	evelopment/Field Trip/Substitute and	Facility Use as depicted on
DOCUMENT I.		

	Mr. Jones	Mr. Brunke	Mr. Conklin	Mr. Dreifus	Mr. Frangipane	Mrs. Frayko	Mr. Gillen	Mrs. Schels	Mrs. Zicarelli
YES									
NO									
ABSTAIN									

MOTION BY ______ SECONDED BY ______ to accept with gratitude, a donation of art books from Mrs. Linda Busteed.

	Mr. Jones	Mr. Brunke	Mr. Conklin	Mr. Dreifus	Mr. Frangipane	Mrs. Frayko	Mr. Gillen	Mrs. Schels	Mrs. Zicarelli
YES									
NO									
ABSTAIN									

MOTION BY	SECONDED BY	to adopt the following	ľ

RESOLVED, that the Hamburg Board of Education, in the County of Sussex, New Jersey will accept and implement the Annual Preschool Operational Plan as depicted in **DOCUMENT J.**

	Mr. Jones	Mr. Brunke	Mr. Conklin	Mr. Dreifus	Mr. Frangipane	Mrs. Frayko	Mr. Gillen	Mrs. Schels	Mrs. Zicarelli
YES									
NO									
ABSTAIN									

MOTION BY	_ SECONDED BY	to approve: the following Co-
Curricular positions/stip	ends:	

Activity	Staff Member	Step	Stipend
Drama (Head Director)	June Tarantino	6	\$1,913
Drama (Asst. Director)	Pamela Dean	2	\$1,238

	Mr. Jones	Mr. Brunke	Mr. Conklin	Mr. Dreifus	Mr. Frangipane	Mrs. Frayko	Mr. Gillen	Mrs. Schels	Mrs. Zicarelli
YES									
NO									
ABSTAIN									

MOTION BY _____ SECONDED BY _____ to approve: an update in the contract with Windsor Learning for student #31516 adding a personal aide at \$36,750 per year [prorated 108 days @ \$18,900]

	Mr. Jones	Mr. Brunke	Mr. Conklin	Mr. Dreifus	Mr. Frangipane	Mrs. Frayko	Mr. Gillen	Mrs. Schels	Mrs. Zicarelli
YES									
NO									
ABSTAIN									

To report the following:

• Student Enrollment

Hamburg School Student Enrollment for January 2022:

Grade	In-District	Out-of-District	Choice/ Non-Public	Charter
Preschool	33			
Kindergarten	38			
Grade 1	26			
Grade 2	25			
Grade 3	21	1	2	
Grade 4	23		2	
Grade 5	22		2	1
Grade 6	18	1	1	4
Grade 7	19	1	8	16
Grade 8	30		6	6
Total	255	3	21	27

• Hamburg School Suspensions – January 2022

Grade	In School	Out of School	# of Days
5	1		1
5	1		1
5			4
5			4
8	1		1

- Civil Rights Data Collection **DOCUMENT K.**
- Title 1 Comparability Certification **DOCUMENT L.**
- Statement of Assurance Paraprofessional Report January 2022 **DOCUMENT M.**
- NJSPA Governor Signs Bullying Law Changes **DOCUMENT N.**
- PreK Walkthrough Invitation Prior to January 25, 2022 @ 6:30 PM

OPEN TO THE PUBLIC

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Meeting opened to t [VOICE VOTE]	the public for comment at	P.M.
Meeting closed to th [VOICE VOTE]	e public for comment at	P.M.
EXECUTIVE SESSION		
MOTION BY public at		closed the meeting to the
	TO EXECUTIVE SESS	<u>ION</u>
public from th	• •	Board of Education may exclude the which the Board discusses any of the
	ORE, BE IT RESOLVED that the Bosed session to discuss the following	
[X] Personne[] Appointm[] Matters co[X] Pending[] Pending o	endered confidential by state or feel — Update on Interim BA request ent of a public official overed by the attorney-client privi or anticipated litigation-Docket #0 or anticipated contract negotiation of the safety or property of the p	ilege- CO-2021-045 update

	which the release of information would impair a right to receive
Funds from	the United States Government
	oncerning collective negotiations and/or the negotiation of terms and
	of employment of employees of the Board of Education
[] Possible in	nposition of a civil penalty or suspension
	RESOLVED that said discussion may be disclosed to the public when discussing and acting upon it in closed session no longer exist.
	SECONDED BY to exit Executive
Session atP.N	n.
MOTION TO ADJOUR	IN MEETING
MOTION BY	SECONDED BY closed the meeting to the public at
	

FYI

- Board & Administrator, January 2022
- PTA Super Bowl Fundraiser
- PTA Sit & Chat Fundraiser
- PTA Valentine Candy-Gram