HAMBURG BOARD OF EDUCATION REGULAR MEETING

AGENDA 22 February 2022

7:00 PM

To be held in the Hamburg School Cafeteria

Flag Salute & Pledge of Allegiance

STATEMENT – OPEN PUBLIC MEETING

This meeting is being conducted in compliance with the "Open Public Meeting Act Chapter 231 – Public Laws of 1975." Advance written notice of at least 48 hours was given specifying the time, date and to the extent know, the agenda, and stating whether formal action may or may not be taken and has been properly posted at the school. Mailed to the Clerk/Administrator, mailed to the New Jersey Herald, the Star-Ledger and Sunday Herald.

ROLL CALL:

	Mr. Jones	Mr. Brunke	Mr. Conklin	Mr. Dreifus	Mr. Frangipane	Mrs. Frayko	Mr. Gillen	Mrs. Schels	Mrs. Zicarelli
PRESENT									
ABSENT									

Hamburg School's Mission Statement:

The mission of Hamburg Public School District is to provide an education, which will enable students to acquire the knowledge, skills, and values necessary to become contributing members of society.

The educational program will enable each student to develop emotionally, socially, psychologically, and cognitively within his or her abilities and interests.

The mission of the Hamburg Public School District, therefore, is to develop an educational program that is under constant evaluation, allows all students to achieve New Jersey Student Learning Standards at all grade levels, and is dedicated to providing experiences relative to the demands of modern society in an effort to best prepare our students to meet with success and grand achievements in the 21st Century.

Approval of the Minutes:

MOTION BY	SECONDED BY	to approve the Minutes and the
Executive Session Mi	nutes of the 25 January B	oard meeting.

	Mr. Jones	Mr. Brunke	Mr. Conklin	Mr. Dreifus	Mr. Frangipane	Mrs. Frayko	Mr. Gillen	Mrs. Schels	Mrs. Zicarelli
YES									
NO									
ABSTAIN									

Correspondence:

~Three (3) Facility Project Approval Letters from the New Jersey Department of Education for the Vestibule/Health Monitoring Area, the Boiler Replacement and the Preschool Playground at the Hamburg School.

Presentation:

~NWEA Benchmark – Winter 2021 [Mrs. Sigman] – [DOCUMENT A] {available on the Google Drive or hard-copies available upon requestd}

OPEN TO THE PUBLIC

~At this time, members of the public are invited to address the Board. Please note that public comments on the agenda items will be made in accordance with Policy 0167 – Public Presentation at Board Meetings. Each statement made by all participants may be limited to three [3] minutes in duration. If you would like to address the Board state your name and address before making your statement to the Board.

Meeting opened to the public for comment at	P.M.
[VOICE VOTE]	
Meeting closed to the public for comment at	P.M.
[VOICE VOTE]	

COMMITTEE REPORTS:

State & County School Boards

Sussex County Educational Services Commission

Liaison with the Hamburg Borough Council

Building & Grounds:

- Project Updates:
- Health Monitoring/Main Entry Vestibule Project
 - o Bid opening occurred on Thursday 17 February 2022.
 - Planning Board action at the 15 March 2022 Board meeting or may need a Special Meeting in early April [60 days from the bid opening to award the contract/reject the bids received].
- Referendum Project Update by Bill Sabo & Brian Bobrowski [DOCUMENT B]:
 - Aero Environmental on site tested areas where the work is to occur [Asbestos sampling on 13 January 2022 and lead sampling on 11 February 2022].
 - Restroom Project
 - Bid to be advertised on Friday 25 February 2022.
 - Bid Opening Friday 25 March 2022.
 - There is an outside chance that the Board could award the contract/reject the bids received at the 26 April 2022 meeting but most likely we may need to schedule a Special Meeting for early May—May 24th BOE meeting is the 60th day.
 - Exterior Repair Project—timeline as of Friday 11 February 2022
 - Bid to be advertised on Friday 18 March 2022.
 - Bid Opening Tuesday 12 April 2022.
 - To award the contract/reject the bids received at the 24 May 2022 meeting or possibly schedule a Special Meeting in early May <u>but things</u> might change.......
 - Thursday 10 February 2022 Parette Somjen Architects on site with their masonry repair consultant.
 - Going to get back to us but they initially feel that the repointing of the 1900's Building masonry is +/-5% of the area and may be done for less than the bid threshold.

- Andrea Khan, Bond Counsel said that this can be done & charged to the referendum account so long as it is quoted and not circumventing the bidding requirement.
- To review the proposal from Donnelly Energy on the replacement of the 5 LAARS boilers under the JCP&L C&I Energy Efficiency Direct Install Program emailed to the Board on 7 February 2022 [DOCUMENT C].

Education & Policy:

MOTION BY ______ SECONDED BY ______ to approve: the second reading for Policies and Regulations as depicted on DOCUMENT D which can also be found on the Google Drive:

Programs for Pregnant Students
Student Intervention and Referral Services
Section 504 of the Rehabilitation Act of 1973 – Students
Career and Technical Education (UPDATE)
Health and Physical Education
Bilingual and ESL Education (UPDATE)
Physical Education (UPDATE)
Standards Based Instructional Priorities (UPDATE)
Co-Curricular Activities (UPDATE)
Athletic Competition (UPDATE)
Heat Participation for Student Athlete Safety (UPDATE)
Prevention & Treatment of Sports Related Concussions and Head Injuries
School Sponsored Publications
Summer Session
Adult High School
Community Education
Special Education
Special Education / Receiving Schools (UPDATE)
Gifted and Talented Students
Needless Public Labeling of Students with Disabilities
Therapy Dog (NEW)

	Mr. Jones	Mr. Brunke	Mr. Conklin	Mr. Dreifus	Mr. Frangipane	Mrs. Frayko	Mr. Gillen	Mrs. Schels	Mrs. Zicarelli
YES									
NO									
ABSTAIN									

MOTION BY	_ SECONDED BY	′ t	to approve	: the first re	eading for
Policies and Regulations	as depicted on	DOCUMENT E	which can	be found o	n the Google
Drive:					

P2467	Surrogate Parents and Foster Parents
P2468	Independent Educational Evaluations
P2481	Home or Out-of-School Instruction for General Education Student [updated]
P2516	Adoption of Textbooks
P2520	Instructional Supplies
P2530	Resource Materials
P2531	Use of Copyrighted Materials
P2551	Musical Instruments
P2560	Live Animals in School
P2610	Educational Program Evaluation
P2622	Student Assessment
P2624	Grading System [updated]
P2631	New Jersey Quality Single Accountability Continuum [QSAC]
P2700	Services to Nonpublic School Students

	Mr. Jones	Mr. Brunke	Mr. Conklin	Mr. Dreifus	Mr. Frangipane	Mrs. Frayko	Mr. Gillen	Mrs. Schels	Mrs. Zicarelli
YES									
NO									
ABSTAIN									

Negotiations & Personnel:

YES NO

ABSTAIN

MC	TION BY		SEC	CONDED	BY	to	accept	with reg	ret: the
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	Mr. Jones	Mr. Brunke	Mr. Conklin	Mr. Dreifus	Mr. Frangipane	Mrs. Frayko	Mr. Gillen	Mrs. Schels	Mrs. Zicarelli
YES									
NO									
ABSTAIN									
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	Mr.	Mr.	Mr.	Mr.	Mr.	Mrs.	Mr.	Mrs.	Mrs.
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MOTION BY	SECONDED BY	to approve: Michelle Bifano as
custodial substitute	e at a rate of \$18.00/hr.	

	Mr. Jones	Mr. Brunke	Mr. Conklin	Mr. Dreifus	Mr. Frangipane	Mrs. Frayko	Mr. Gillen	Mrs. Schels	Mrs. Zicarelli
YES									
NO									
ABSTAIN									

Finance Committee

To discuss the FY 2022-23 Budget submission dates and the review of the proposed budget by the Finance Committee.

Discussion of items A through F:

- a. To approve the bills as presented.
- b. To Approve bills for the Cafeteria Account in the amount of \$11,651.61.
- c. To accept the Board Secretary's and Treasurer's reports for 31 January 2022.
- d. To approve Transfers made by the Superintendent after the 25 January 2022
 Board Meeting, with fund 10 debits totaling \$55,300 depicted on

 DOCUMENT F. The Board acknowledges that these transfers may increase/decrease the maximum dollar limit established as part of the 2021-22 budget process for various professional services.
- e. Pursuant to N.J.A.C. 6A:23A-16-10, the Business Administrator/Board Secretary certifies that as of **31 January 2022** no budgetary line item account has been over-expended violating N.J.A.C. 6A:23-2.12[a].
- f. Pursuant to N.J.A.C. 6A:23A-16.10, the Board of Education certifies that no major account has been over-expended and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

	Mr.	Mr.	Mr.	Mr.	Mr.	Mrs.	Mr.	Mrs.	Mrs.
	Jones	Brunke	Conklin	Dreifus	Frangipane	Frayko	Gillen	Schels	Zicarelli
YES									
NO									
ADCTAIN									

MOTION BY _____ SECONDED BY _____ to approve items a-f:

MOTION BY	SECONDED BY	to approve: the Lakeland							
Bank Corporate Authorization Resolutions changing the Treasurer of School									
Monies from Christine Licata to Theresa Schlosser effective 1 March 2022.									
[DOCUMENT G].									

	Mr. Jones	Mr. Brunke	Mr. Conklin	Mr. Dreifus	Mr. Frangipane	Mrs. Frayko	Mr. Gillen	Mrs. Schels	Mrs. Zicarelli
YES									
NO									
ABSTAIN									

OLD BUSINESS

NEW BUSINESS

BOARD SECRETARY'S REPORT

NO ABSTAIN

	 To report the Full Time Confidential Administrative Clerk position was posted/advertised with a closing date of Friday 18 February 2022. 									
N	MOTION BY to approve: modification to the									
	ART-ESSER3 grant as requested by the NJ Department of Education during their initial Tier 1 review process. [DOCUMENT H]									
-	Ther I review process. [Docoment H]									
		Mr.	Mr.	Mr.	Mr.	Mr.	Mrs.	Mr.	Mrs.	Mrs.
		Jones	Brunke	Conklin	Dreifus	Frangipane	Frayko	Gillen	Schels	Zicarelli
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		Jones	Brunke	Conklin	Dreifus	Frangipane	Frayko	Gillen	Schels	Zicarelli
	YES									
	NO									
	ABSTAIN									
Λ	NOTION BY		S	ECONDE	D BY	to	approv	e: the	FY 2022	-23 Special
	ducation Me									•
	County Office					•				
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u	depicted on <mark>DOCUMENT J.</mark>									
		Mr.	Mr.	Mr.	Mr.	Mr.	Mrs.	Mr.	Mrs.	Mrs.
		Jones	Brunke	Conklin	Dreifus	Frangipane	Frayko	Gillen	Schels	Zicarelli
	YES					<u> </u>				

MOTION BY	SECONDED BY	to approve: the FY 2022-2023
purchases to be made	le from the approved low bid	vendors utilizing the Educational Data
Services, Inc./West/	Central New Jersey Cooperati	ve Bidding Program with the Morris
County Educational	Services Commission as the le	ead agency, with the bid pricing being
firm until 30 Novem	her 2022	

	Mr.	Mr.	Mr.	Mr.	Mr.	Mrs.	Mr.	Mrs.	Mrs.
	Jones	Brunke	Conklin	Dreifus	Frangipane	Frayko	Gillen	Schels	Zicarelli
YES									
NO									
ABSTAIN									

MOTION BY	SECONDED BY	to ador	ot the	following:

Pursuant to N.J.A.C. 6A:23A-8.3 subsection c, districts under the regional limit may submit a request to exceed the district's adjusted February 1 per pupil administrative cost for the current year by up to 2.5% or the CPI, whichever is greater, by a request to the Executive County Superintendent in writing prior to the due date of the budget submission and be it resolved that the Hamburg Borough Board of Education approves the submission of a request to increase the current year's February 1st per pupil administrative cost by 2.5% or the CPI, whichever is greater and authorizes the Superintendent and the Interim Business Administrator to submit this request in writing to the Executive County Superintendent.

	Mr.	Mr.	Mr.	Mr.	Mr.	Mrs.	Mr.	Mrs.	Mrs.
	Jones	Brunke	Conklin	Dreifus	Frangipane	Frayko	Gillen	Schels	Zicarelli
YES									
NO									
ABSTAIN									

SUPERINTENDENT'S REPORT

MOTION BY	SECONDED BY	to ap	prove items a-b:

a. Harassment, Intimidation, and Bullying [HIB] Report:

Month	# Incidents Investigated	# Incidents HIB Confirmed	Remediation (Y/N)	Discipline (Y/N)
July 2021	0	0		
August 2021	0	0		
September 2021	1	1	Υ	Υ
October 2021	4	2	Υ	Υ
November 9, 2021	1	0	Υ	Υ
December 2021	1	0	Υ	Υ
January 2022	2	2	Υ	Z
February 2022	1	1	Y	Υ
March 2022				
April 2022				
May 2022				
June 2022				

b. Safety Drill Report – January 2022

	Date	Time	Evacuation Time
Evacuation Fire Drill	1/25/2022	10:05 AM	4:00
Cafeteria Lockdown [4]	1/28/2022	Lunch	5:00
Shelter-in-Place	2/8/2022	1:35 PM	20:00
Evacuation Fire Drill	2/11/2022	2:15 PM	4:25

	Mr. Jones	Mr. Brunke	Mr. Conklin	Mr. Dreifus	Mr. Frangipane	Mrs. Frayko	Mr. Gillen	Mrs. Schels	Mrs. Zicarelli
YES									
NO									
ABSTAIN									

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	Mr.	Mr.	Mr.	Mr.	Mr.	Mrs.	Mr.	Mrs.	Mrs.
	Jones	Brunke	Conklin	Dreifus	Frangipane	Frayko	Gillen	Schels	Zicarelli
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	Mr.	Mr.	Mr.	Mr.	Mr.	Mrs.	Mr.	Mrs.	Mrs.
	Jones	Brunke	Conklin	Dreifus	Frangipane	Frayko	Gillen	Schels	Zicarelli
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	Jones	Brunke	Conklin	Dreifus	Frangipane	Frayko	Gillen	Schels	Zicarelli
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TO REPORT

• Student Enrollment

Hamburg School Student Enrollment for February 2022

Grade	In-District	Out-of-District	Choice/ Non-Public	Charter
Preschool	33			
Kindergarten	38			
Grade 1	26			
Grade 2	25			
Grade 3	21	1	2	
Grade 4	23		2	
Grade 5	22		2	1
Grade 6	18	1	1	4
Grade 7	19	1	8	16
Grade 8	30		6	6
Total	255	3	21	27

• Hamburg School Suspensions – January 2022 [correction]

Grade	In School	Out of School	# of Days
5	1		1
5	1		1
5			<mark>4</mark>
5			<mark>4</mark>
8	1		1

• Hamburg School Suspensions – February 2022

Grade	In School	Out of School		# of Days
6	1		Offensive Language	1
6	1		Offensive Language	1
6	1		Offensive Language	1
6	1		Offensive Language	1
7		1	Vandalism	1

- COVID-19 Activity Level Report DOCUMENT O
- NJODE Influenza & Respiratory Illness Surveillance Report DOCUMENT P

OPEN TO THE PUBLIC

public at _____ P.M.

~At this time, members of the public are invited to address the Board. Please note that public comments on the agenda items will be make in accordance with Policy 0167 – Public Presentation at Board Meetings. Each statement made by all participants may be limited to three minutes in duration. If you would like to address the Board, please raise your hand to be called upon. Once called, please stand and state your name and address before making your statement to the Board.

Meeting opened to the public for comment at _______ P.M.

[VOICE VOTE]

Meeting closed to the public for comment at ______ P.M.

[VOICE VOTE]

EXECUTIVE SESSION

MOTION BY ______ SECONDED BY ______ closed the meeting to the

TO EXECUTIVE SESSION

WHEREAS, pursuant to N.J.S.A. 10:4-12(b), the Board of Education may exclude the public from that portion of a public meeting at which the Board discusses any of the matters described at N.J.S.A. 10:4-12(b)(1)-(9);

NOW, THEREFORE, BE IT RESOLVED that the Board of Education shall forthwith enter into closed session to discuss the following matter(s) concerning: Matters rendered confidential by state or federal law – [X] Personnel – F/T Confidential Administrative Clerk Position [] Appointment of a public official Matters covered by the attorney-client privilege-[X] Pending or anticipated litigation-Pending or anticipated contract negotiations [] Protection of the safety or property of the public Matters which would constitute an unwarranted invasion of privacy Matters in which the release of information would impair a right to receive Funds from the United States Government [] Matters concerning collective negotiations and/or the negotiation of terms and Conditions of employment of employees of the Board of Education Possible imposition of a civil penalty or suspension **BE IT FURTHER RESOLVED** that said discussion may be disclosed to the public when the reasons for discussing and acting upon it in closed session no longer exist. MOTION BY ______ to exit Executive Session at _____P.M. MOTION TO ADJOURN MEETING MOTION BY _____ SECONDED BY _____ closed the meeting to the public at

P.M.

FYI

- Board & Administrator, February 2022
- Mask Optional Discussion