

HAMBURG BOARD OF EDUCATION
 REGULAR MEETING
AGENDA
22 February 2022
7:00 PM
 To be held in the Hamburg School Cafeteria

Flag Salute & Pledge of Allegiance

STATEMENT – OPEN PUBLIC MEETING

This meeting is being conducted in compliance with the “Open Public Meeting Act Chapter 231 – Public Laws of 1975.” Advance written notice of at least 48 hours was given specifying the time, date and to the extent know, the agenda, and stating whether formal action may or may not be taken and has been properly posted at the school. Mailed to the Clerk/Administrator, mailed to the New Jersey Herald, the Star-Ledger and Sunday Herald.

ROLL CALL:

	Mr. Jones	Mr. Brunke	Mr. Conklin	Mr. Dreifus	Mr. Frangipane	Mrs. Frayko	Mr. Gillen	Mrs. Schels	Mrs. Zicarelli
PRESENT									
ABSENT									

Hamburg School’s Mission Statement:

The mission of Hamburg Public School District is to provide an education, which will enable students to acquire the knowledge, skills, and values necessary to become contributing members of society.

The educational program will enable each student to develop emotionally, socially, psychologically, and cognitively within his or her abilities and interests.

The mission of the Hamburg Public School District, therefore, is to develop an educational program that is under constant evaluation, allows all students to achieve New Jersey Student Learning Standards at all grade levels, and is dedicated to providing experiences relative to the demands of modern society in an effort to best prepare our students to meet with success and grand achievements in the 21st Century.

Approval of the Minutes:

MOTION BY _____ SECONDED BY _____ to approve the Minutes and the Executive Session Minutes of the 25 January Board meeting.

	Mr. Jones	Mr. Brunke	Mr. Conklin	Mr. Dreifus	Mr. Frangipane	Mrs. Frayko	Mr. Gillen	Mrs. Schels	Mrs. Zicarelli
YES									
NO									
ABSTAIN									

Correspondence:

~Three (3) Facility Project Approval Letters from the New Jersey Department of Education for the Vestibule/Health Monitoring Area, the Boiler Replacement and the Preschool Playground at the Hamburg School.

Presentation:

~NWEA Benchmark – Winter 2021 [Mrs. Sigman] – **DOCUMENT A** {available on the Google Drive or hard-copies available upon request}

OPEN TO THE PUBLIC

~At this time, members of the public are invited to address the Board. Please note that public comments on the agenda items will be made in accordance with Policy 0167 – Public Presentation at Board Meetings. Each statement made by all participants may be limited to three [3] minutes in duration. If you would like to address the Board state your name and address before making your statement to the Board.

Meeting opened to the public for comment at _____ P.M.

[VOICE VOTE]

Meeting closed to the public for comment at _____ P.M.

[VOICE VOTE]

COMMITTEE REPORTS:

State & County School Boards

Sussex County Educational Services Commission

Liaison with the Hamburg Borough Council

Building & Grounds:

- Project Updates:
- **Health Monitoring/Main Entry Vestibule Project**
 - Bid opening occurred on Thursday 17 February 2022.
 - Planning Board action at the 15 March 2022 Board meeting or may need a Special Meeting in early April [60 days from the bid opening to award the contract/reject the bids received].
- **Referendum Project Update by Bill Sabo & Brian Bobrowski [DOCUMENT B]:**
 - **Aero Environmental on site tested** areas where the work is to occur [Asbestos sampling on 13 January 2022 and lead sampling on 11 February 2022].
 - **Restroom Project**
 - Bid to be advertised on Friday 25 February 2022.
 - Bid Opening Friday 25 March 2022.
 - There is an outside chance that the Board could award the contract/reject the bids received at the 26 April 2022 meeting but most likely we may need to schedule a Special Meeting for early May—May 24th BOE meeting is the 60th day.
 - **Exterior Repair Project—timeline as of Friday 11 February 2022**
 - Bid to be advertised on Friday 18 March 2022.
 - Bid Opening Tuesday 12 April 2022.
 - To award the contract/reject the bids received at the 24 May 2022 meeting or possibly schedule a Special Meeting in early May **but things might change.....**
 - Thursday 10 February 2022 Parette Somjen Architects on site with their masonry repair consultant.
 - Going to get back to us but they initially feel that the repointing of the 1900's Building masonry is +/-5% of the area and may be done for less than the bid threshold.

- Andrea Khan, Bond Counsel said that this can be done & charged to the referendum account so long as it is quoted and not circumventing the bidding requirement.
- To review the proposal from Donnelly Energy on the replacement of the 5 LAARS boilers under the JCP&L C&I Energy Efficiency Direct Install Program emailed to the Board on 7 February 2022 **[DOCUMENT C]**.

Education & Policy:

MOTION BY _____ SECONDED BY _____ to approve: the **second** reading for Policies and Regulations as depicted on **DOCUMENT D** which can also be found on the **Google Drive:**

P2416	Programs for Pregnant Students
P2417	Student Intervention and Referral Services
P2418	Section 504 of the Rehabilitation Act of 1973 – Students
P2421	Career and Technical Education (UPDATE)
P2422	Health and Physical Education
P2423	Bilingual and ESL Education (UPDATE)
P2425	Physical Education (UPDATE)
P2428.1	Standards Based Instructional Priorities (UPDATE)
P2430	Co-Curricular Activities (UPDATE)
P2431	Athletic Competition (UPDATE)
P2431.3	Heat Participation for Student Athlete Safety (UPDATE)
P2431.4	Prevention & Treatment of Sports Related Concussions and Head Injuries
P2432	School Sponsored Publications
P2440	Summer Session
P2451	Adult High School
P2452	Community Education
P2460	Special Education
P2461	Special Education / Receiving Schools (UPDATE)
P2464	Gifted and Talented Students
P2466	Needless Public Labeling of Students with Disabilities
Policy	Therapy Dog (NEW)

MOTION BY _____ SECONDED BY _____ to approve: Michelle Bifano as custodial substitute at a rate of \$18.00/hr.

	Mr. Jones	Mr. Brunke	Mr. Conklin	Mr. Dreifus	Mr. Frangipane	Mrs. Frayko	Mr. Gillen	Mrs. Schels	Mrs. Zicarelli
YES									
NO									
ABSTAIN									

Finance Committee

To discuss the FY 2022-23 Budget submission dates and the review of the proposed budget by the Finance Committee.

Discussion of items A through F:

- a. To approve the bills as presented.
- b. To Approve bills for the Cafeteria Account in the amount of **\$11,651.61.**
- c. To accept the Board Secretary’s and Treasurer’s reports for **31 January 2022.**
- d. To approve Transfers made by the Superintendent after the **25 January 2022** Board Meeting, with fund 10 debits totaling **\$55,300** depicted on **DOCUMENT F.** The Board acknowledges that these transfers may increase/decrease the maximum dollar limit established as part of the **2021-22** budget process for various professional services.
- e. Pursuant to N.J.A.C. 6A:23A-16-10, the Business Administrator/Board Secretary certifies that as of **31 January 2022** no budgetary line item account has been over-expended violating N.J.A.C. 6A:23-2.12[a].
- f. Pursuant to N.J.A.C. 6A:23A-16.10, the Board of Education certifies that no major account has been over-expended and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

MOTION BY _____ SECONDED BY _____ to approve items a-f:

	Mr. Jones	Mr. Brunke	Mr. Conklin	Mr. Dreifus	Mr. Frangipane	Mrs. Frayko	Mr. Gillen	Mrs. Schels	Mrs. Zicarelli
YES									
NO									
ABSTAIN									

MOTION BY _____ SECONDED BY _____ to approve: the Lakeland Bank Corporate Authorization Resolutions changing the Treasurer of School Monies from Christine Licata to Theresa Schlosser effective 1 March 2022.

[DOCUMENT G].

	Mr. Jones	Mr. Brunke	Mr. Conklin	Mr. Dreifus	Mr. Frangipane	Mrs. Frayko	Mr. Gillen	Mrs. Schels	Mrs. Zicarelli
YES									
NO									
ABSTAIN									

OLD BUSINESS

NEW BUSINESS

TO REPORT

- Student Enrollment

Hamburg School Student Enrollment for February 2022

Grade	In-District	Out-of-District	Choice/ Non-Public	Charter
Preschool	33			
Kindergarten	38			
Grade 1	26			
Grade 2	25			
Grade 3	21	1	2	
Grade 4	23		2	
Grade 5	22		2	1
Grade 6	18	1	1	4
Grade 7	19	1	8	16
Grade 8	30		6	6
Total	255	3	21	27

- Hamburg School Suspensions – January 2022 [correction]

Grade	In School	Out of School	# of Days
5	1		1
5	1		1
5			4
5			4
8	1		1

- Hamburg School Suspensions – February 2022

Grade	In School	Out of School		# of Days
6	1		Offensive Language	1
6	1		Offensive Language	1
6	1		Offensive Language	1
6	1		Offensive Language	1
7		1	Vandalism	1

- COVID-19 Activity Level Report – **DOCUMENT O**
- NJODE Influenza & Respiratory Illness Surveillance Report – **DOCUMENT P**

OPEN TO THE PUBLIC

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Meeting opened to the public for comment at _____ P.M.

[VOICE VOTE]

Meeting closed to the public for comment at _____ P.M.

[VOICE VOTE]

EXECUTIVE SESSION

MOTION BY _____ SECONDED BY _____ closed the meeting to the public at _____ P.M.

TO EXECUTIVE SESSION

WHEREAS, pursuant to N.J.S.A. 10:4-12(b), the Board of Education may exclude the public from that portion of a public meeting at which the Board discusses any of the matters described at N.J.S.A. 10:4-12(b)(1)-(9);

NOW, THEREFORE, BE IT RESOLVED that the Board of Education shall forthwith enter into closed session to discuss the following matter(s) concerning:

- Matters rendered confidential by state or federal law –
- Personnel – **F/T Confidential Administrative Clerk Position**
- Appointment of a public official
- Matters covered by the attorney-client privilege-
- Pending or anticipated litigation-
- Pending or anticipated contract negotiations
- Protection of the safety or property of the public
- Matters which would constitute an unwarranted invasion of privacy
- Matters in which the release of information would impair a right to receive Funds from the United States Government
- Matters concerning collective negotiations and/or the negotiation of terms and Conditions of employment of employees of the Board of Education
- Possible imposition of a civil penalty or suspension

BE IT FURTHER RESOLVED that said discussion may be disclosed to the public when the reasons for discussing and acting upon it in closed session no longer exist.

MOTION BY _____ SECONDED BY _____ to exit Executive Session at _____ P.M.

MOTION TO ADJOURN MEETING

MOTION BY _____ SECONDED BY _____ closed the meeting to the public at _____ P.M.

FYI

- Board & Administrator, February 2022
- Mask Optional Discussion

Notes