

HAMBURG BOARD OF EDUCATION
REGULAR MEETING

AGENDA
24 March 2022
7:00 PM

To be held in the Hamburg School Cafeteria

Flag Salute & Pledge of Allegiance

STATEMENT – OPEN PUBLIC MEETING

This meeting is being conducted in compliance with the “Open Public Meeting Act Chapter 231 – Public Laws of 1975.” Advance written notice of at least 48 hours was given specifying the time, date and to the extent know, the agenda, and stating whether formal action may or may not be taken and has been properly posted at the school. Mailed to the Clerk/Administrator, mailed to the New Jersey Herald, the Star-Ledger and Sunday Herald.

ROLL CALL:

	Mr. Jones	Mr. Brunke	Mr. Conklin	Mr. Dreifus	Mr. Frangipane	Mrs. Frayko	Mr. Gillen	Mrs. Schels	Mrs. Zicarelli
PRESENT									
ABSENT									

Hamburg School’s Mission Statement:

The mission of Hamburg Public School District is to provide an education, which will enable students to acquire the knowledge, skills, and values necessary to become contributing members of society.

The educational program will enable each student to develop emotionally, socially, psychologically, and cognitively within his or her abilities and interests.

The mission of the Hamburg Public School District, therefore, is to develop an educational program that is under constant evaluation, allows all students to achieve New Jersey Student Learning Standards at all grade levels, and is dedicated to providing experiences relative to the demands of modern society in an effort to best prepare our students to meet with success and grand achievements in the 21st Century.

Approval of the Minutes:

MOTION BY _____ SECONDED BY _____ to approve: the Minutes and the Executive Session Minutes of the 22 February 2022 Board meeting.

	Mr. Jones	Mr. Brunke	Mr. Conklin	Mr. Dreifus	Mr. Frangipane	Mrs. Frayko	Mr. Gillen	Mrs. Schels	Mrs. Zicarelli
YES									
NO									
ABSTAIN									

Correspondence:

A February 2022 update from the Alliance for Competitive Energy Service [ACES] on the increase in natural gas prices.

Presentation:

OPEN TO THE PUBLIC

~At this time, members of the public are invited to address the Board. Please note that public comments on the agenda items will be made in accordance with Policy 0167 – Public Presentation at Board Meetings. Each statement made by all participants may be limited to three [3] minutes in duration. If you would like to address the Board state your name and address before making your statement to the Board.

Meeting opened to the public for comment at _____ P.M.

[VOICE VOTE]

Meeting closed to the public for comment at _____ P.M.

[VOICE VOTE]

COMMITTEE REPORTS:

State & County School Boards

Sussex County Educational Services Commission

Liaison with the Hamburg Borough Council

To review the proposal from Donnelly Energy on the replacement of the 5 LAARS boilers under the JCP&L C&I Energy Efficiency Direct Install Program [Total Project Cost \$265,715, Incentive \$160,869, Board Share \$104,846] emailed to the Board on 4 March 2022 **[DOCUMENT A]**.

MOTION BY _____ SECONDED BY _____ to approve: the proposal from Donnelly Energy on the replacement of the 5 LAARS boilers under the JCP&L/Willdan C&I Energy Efficiency Direct Install Program [Total Project Cost \$265,715, Incentive \$160,869, Board Share \$104,846] **DOCUMENT B** and authorize the Interim Business Administrator to execute any & all documents for this project and authorize the Interim Business Administrator to approve any change orders that may be needed to finalize this energy upgrade/boiler replacement project.

	Mr. Jones	Mr. Brunke	Mr. Conklin	Mr. Dreifus	Mr. Frangipane	Mrs. Frayko	Mr. Gillen	Mrs. Schels	Mrs. Zicarelli
YES									
NO									
ABSTAIN									

- Referendum Project Update by Bill Sabo & Brian Bobrowski **[DOCUMENT C]:**
 - **HVAC Project**-Parette Somjen Architects [PSA] is scheduled over the April Spring Break to start the onsite investigation.
 - Anticipating going out to bid in the Fall of 2022.
 - **Roof Project**-PSA Schedule over the April Spring Break to start the onsite/get on the roof investigation [weather permitting].
 - **Restroom Project**
 - Bid advertised on Friday 25 February 2022.
 - Bid Opening on Friday 25 March 2022.
 - There is an outside chance that the Board could award the contract/reject the bids received at the 26 April 2022 meeting but most likely we may need to schedule a Special Meeting for early May—May 24th BOE meeting is the 60th day.
 - **Exterior Repair Project** – [timeline as of Thursday 3 March 2022]
 - On 3 March 2022 reviewed the scope of work at Parette Somjen Architects [PSA].
 - PSA feels the work should be less than the bid threshold of \$44k.
 - PSA to send quote packet out to 3 qualified contractors.

- Friday 11 March 2022 the quotation packet sent out
- Friday 25 March 2022 quotation due
- BOE to award the contract for the quote received if under \$44k and the paperwork is in order.
 - Possibly award contract at the 26 April 2022 regular meeting or we may have to schedule a Special Meeting in early May.
 - If the quotes come in over \$44k, will have to go out to bid & establish the bidding timeline with PSA.

	Mr. Jones	Mr. Brunke	Mr. Conklin	Mr. Dreifus	Mr. Frangipane	Mrs. Frayko	Mr. Gillen	Mrs. Schels	Mrs. Zicarelli
YES									
NO									
ABSTAIN									

Education & Policy:

MOTION BY _____ SECONDED BY _____ to approve: the **second** reading for Policies and Regulations as depicted on **DOCUMENT D** which can be found on the Google Drive:

P2467	Surrogate Parents and Foster Parents
P2468	Independent Educational Evaluations
P2481	Home or Out-of-School Instruction for General Education Student... [updated]
P2516	Adoption of Textbooks
P2520	Instructional Supplies
P2530	Resource Materials
P2531	Use of Copyrighted Materials
P2551	Musical Instruments
P2560	Live Animals in School
P2610	Educational Program Evaluation
P2622	Student Assessment
P2624	Grading System [updated]
P2631	New Jersey Quality Single Accountability Continuum [QSAC]
P2700	Services to Nonpublic School Students

MOTION BY _____ SECONDED BY _____ to approve: the first reading for Policies and Regulations as depicted on **DOCUMENT F** which can be found on the Google Drive:

R2200	Curriculum Content
R2230	Course Guides
R2260	Affirmative Action Programs for School & Classroom Practices
R2330	Homework
R2340	Field Trips
R2361	Acceptable Use of Computer Networks, Computers, Resources
R2411	Guidance & Counseling
R2412	Home Instruction due to Health Conditions
R2414	Programs & Services for Students in High Poverty, et. al

	Mr. Jones	Mr. Brunke	Mr. Conklin	Mr. Dreifus	Mr. Frangipane	Mrs. Frayko	Mr. Gillen	Mrs. Schels	Mrs. Zicarelli
YES									
NO									
ABSTAIN									

Negotiations & Personnel:

Finance Committee

Discussion of items A through F:

- a. To approve the bills as presented.
- b. To Approve bills for the Cafeteria Account in the amount of **\$293.97**.
- c. To accept the Board Secretary’s and Treasurer’s reports for **28 February 2022**.
- d. To approve Transfers made by the Superintendent after the **22 February 2022** Board Meeting, with fund 10 debits totaling **\$50,000** depicted on **DOCUMENT G**. The Board acknowledges that these transfers may increase/decrease the maximum dollar limit established as part of the **2021-22** budget process for various professional services.
- e. Pursuant to N.J.A.C. 6A:23A-16-10, the Business Administrator/Board Secretary certifies that as of **28 February 2022** no budgetary line item account has been over-expended violating N.J.A.C. 6A:23-2.12[a].

OLD BUSINESS

NEW BUSINESS

BOARD SECRETARY’S REPORT

To report the FY 2022-23 Special Education Medicaid Initiative [SEMI] Waiver request that was submitted to the Sussex County Office of the New Jersey Department of Education on 12 February 2022 has been approved.

To remind the Board to file their Ethic/Financial Disclosures.

SUPERINTENDENT’S REPORT

MOTION BY _____ SECONDED BY _____ to approve items a-b:

a. Harassment, Intimidation, and Bullying [HIB] Report:

Month	# Incidents Investigated	# Incidents HIB Confirmed	Remediation (Y/N)	Discipline (Y/N)
July 2021	0	0		
August 2021	0	0		
September 2021	1	1	Y	Y
October 2021	4	2	Y	Y
November 9, 2021	1	0	Y	Y
December 2021	1	0	Y	Y
January 2022	2	2	Y	N
February 2022	1	1	Y	Y
March 2022				
April 2022				
May 2022				
June 2022				

MOTION BY _____ SECONDED BY _____ to approve: the purchase of *My Perspective*, Language Arts resources for Grades 5 - 8 at a cost of \$28,421.05.

	Mr. Jones	Mr. Brunke	Mr. Conklin	Mr. Dreifus	Mr. Frangipane	Mrs. Frayko	Mr. Gillen	Mrs. Schels	Mrs. Zicarelli
YES									
NO									
ABSTAIN									

TO REPORT

- Student Enrollment
- Suspensions
- Calendar 2021-2022 Updates [**DOCUMENT M**]
- The Connection [**DOCUMENT N**]
- Students Disrupted One Year into the Pandemic [**DOCUMENT O**]

Hamburg School Student Enrollment for March 2022 [Total 257 in district]

Grade	In-District	Out-of-District	Choice/ Non-Public	Charter
Preschool	33			
Kindergarten	37			
Grade 1	27			
Grade 2	26			
Grade 3	22	1	2	
Grade 4	23		2	
Grade 5	20		2	1
Grade 6	19	1	1	4
Grade 7	19	1	8	16
Grade 8	31		6	6
Total	257	3	21	27

- Hamburg School Suspensions – March 2022

Grade	In School	Out of School		# of Days
0	N/A	N/A		N/A

OPEN TO THE PUBLIC

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Meeting opened to the public for comment at _____ P.M.

[VOICE VOTE]

Meeting closed to the public for comment at _____ P.M.

[VOICE VOTE]

EXECUTIVE SESSION

MOTION BY _____ SECONDED BY _____ closed the meeting to the public at _____ P.M.

TO EXECUTIVE SESSION

WHEREAS, pursuant to N.J.S.A. 10:4-12(b), the Board of Education may exclude the public from that portion of a public meeting at which the Board discusses any of the matters described at N.J.S.A. 10:4-12(b)(1)-(9);

NOW, THEREFORE, BE IT RESOLVED that the Board of Education shall forthwith enter into closed session to discuss the following matter(s) concerning:

- Matters rendered confidential by state or federal law –
- Personnel –
- Appointment of a public official
- Matters covered by the attorney-client privilege-
- Pending or anticipated litigation-
- Pending or anticipated contract negotiations
- Protection of the safety or property of the public
- Matters which would constitute an unwarranted invasion of privacy
- Matters in which the release of information would impair a right to receive Funds from the United States Government
- Matters concerning collective negotiations and/or the negotiation of terms and Conditions of employment of employees of the Board of Education
- Possible imposition of a civil penalty or suspension

BE IT FURTHER RESOLVED that said discussion may be disclosed to the public when the reasons for discussing and acting upon it in closed session no longer exist.

MOTION BY _____ SECONDED BY _____ to exit Executive Session at _____ P.M.

MOTION TO ADJOURN MEETING

MOTION BY _____ SECONDED BY _____ closed the meeting to the public at _____ P.M.

FYI

- Board & Administrator, March 2022
- Week of the Young Child flyer
- Hamburg Family Swim flyer

Notes