### HAMBURG BOARD OF EDUCATION REGULAR MEETING AGENDA 24 March 2022 7:00 PM

To be held in the Hamburg School Cafeteria

Flag Salute & Pledge of Allegiance

#### **STATEMENT – OPEN PUBLIC MEETING**

This meeting is being conducted in compliance with the "Open Public Meeting Act Chapter 231 – Public Laws of 1975." Advance written notice of at least 48 hours was given specifying the time, date and to the extent know, the agenda, and stating whether formal action may or may not be taken and has been properly posted at the school. Mailed to the Clerk/Administrator, mailed to the New Jersey Herald, the Star-Ledger and Sunday Herald.

#### **ROLL CALL:**

	Mr. Jones	Mr. Brunke	Mr. Conklin	Mr. Dreifus	Mr. Frangipane	Mrs. Frayko	Mr. Gillen	Mrs. Schels	Mrs. Zicarelli
PRESENT									
ABSENT									

#### Hamburg School's Mission Statement:

The mission of Hamburg Public School District is to provide an education, which will enable students to acquire the knowledge, skills, and values necessary to become contributing members of society.

The educational program will enable each student to develop emotionally, socially, psychologically, and cognitively within his or her abilities and interests.

The mission of the Hamburg Public School District, therefore, is to develop an educational program that is under constant evaluation, allows all students to achieve New Jersey Student Learning Standards at all grade levels, and is dedicated to providing experiences relative to the demands of modern society in an effort to best prepare our students to meet with success and grand achievements in the 21<sup>st</sup> Century.

#### **Approval of the Minutes:**

MOTION BY \_\_\_\_\_ SECONDED BY \_\_\_\_\_ to approve: the Minutes and the Executive Session Minutes of the 22 February 2022 Board meeting.

	Mr. Jones	Mr. Brunke	Mr. Conklin	Mr. Dreifus	Mr. Frangipane	Mrs. Frayko	Mr. Gillen	Mrs. Schels	Mrs. Zicarelli
YES									
NO									
ABSTAIN									

#### **Correspondence:**

A February 2022 update from the Alliance for Competitive Energy Service [ACES] on the increase in natural gas prices.

#### Presentation:

#### **OPEN TO THE PUBLIC**

~At this time, members of the public are invited to address the Board. Please note that public comments on the agenda items will be made in accordance with Policy 0167 – Public Presentation at Board Meetings. Each statement made by all participants may be limited to three [3] minutes in duration. If you would like to address the Board state your name and address before making your statement to the Board.

Meeting opened to the public for comment at \_\_\_\_\_P.M. [VOICE VOTE]

Meeting closed to the public for comment at \_\_\_\_\_P.M. [VOICE VOTE]

**COMMITTEE REPORTS:** 

State & County School Boards

**Sussex County Educational Services Commission** 

Liaison with the Hamburg Borough Council

#### **Building & Grounds:**

- Project Updates:
- Health Monitoring/Main Entry Vestibule Project
- MOTION BY \_\_\_\_\_ SECONDED BY \_\_\_\_\_ to adopt: the following resolution:

#### RESOLUTION AUTHORIZING REJECTION OF BID FOR HEALTH MONITORING AREA AT HAMBURG SCHOOL

**WHEREAS**, pursuant to <u>N.J.S.A.</u> 18A:18A-1, et seq. the Hamburg Board of Education advertised and received bids for a project entitled "Health Monitoring Area at Hamburg School;" and

WHEREAS, the Board received the following bid:

	Base Bid	Alternate	Total
Wallkill Group, Inc.	\$163,000	+\$14,000	\$177,000

WHEREAS, the bid from Wallkill Group, Inc. substantially exceeds the costs estimates for the project; and

**WHEREAS**, pursuant to <u>N.J.S.A.</u> 18A:18A-22(a), a board of education may reject all bids when the lowest bid substantially exceeds the cost estimates for the goods or services.

**NOW, THEREFORE BE IT RESOLVED**, by the Hamburg Board of Education that the Board rejects the bid of Wallkill Group, Inc. for exceeding the cost estimate for the project.

**BE IT FURTHER RESOVED** that the Chief School Administrator and the Business Administrator are authorized to re-advertise for bids in accordance with the Public School Contracts Law.

	Mr. Jones	Mr. Brunke	Mr. Conklin	Mr. Dreifus	Mr. Frangipane	Mrs. Frayko	Mr. Gillen	Mrs. Schels	Mrs. Zicarelli
YES									
NO									
ABSTAIN									

To review the proposal from Donnelly Energy on the replacement of the 5 LAARS boilers under the JCP&L C&I Energy Efficiency Direct Install Program [Total Project Cost \$265,715, Incentive \$160,869, Board Share \$104,846] emailed to the Board on 4 March 2022 [DOCUMENT A].

MOTION BY \_\_\_\_\_\_SECONDED BY \_\_\_\_\_\_to approve: the proposal from Donnelly Energy on the replacement of the 5 LAARS boilers under the JCP&L/Willdan C&I Energy Efficiency Direct Install Program [Total Project Cost \$265,715, Incentive \$160,869, Board Share \$104,846] DOCUMENT B and authorize the Interim Business Administrator to execute any & all documents for this project and authorize the Interim Business Administrator to approve any change orders that may be needed to finalize this energy upgrade/boiler replacement project.

	Mr. Jones	Mr. Brunke	Mr. Conklin	Mr. Dreifus	Mr. Frangipane	Mrs. Frayko	Mr. Gillen	Mrs. Schels	Mrs. Zicarelli
YES									
NO									
ABSTAIN									

- Referendum Project Update by Bill Sabo & Brian Bobrowski [DOCUMENT C]:
  - <u>HVAC Project</u>-Parette Somjen Architects [PSA] is scheduled over the April Spring Break to start the onsite investigation.
    - Anticipating going out to bid in the Fall of 2022.
  - **<u>Roof Project</u>**-PSA Schedule over the April Spring Break to start the onsite/get on the roof investigation [weather permitting].
  - o <u>Restroom Project</u>
    - Bid advertised on Friday 25 February 2022.
    - Bid Opening on Friday 25 March 2022.
    - There is an outside chance that the Board could award the contract/reject the bids received at the 26 April 2022 meeting but most likely we may need to schedule a Special Meeting for early May—May 24<sup>th</sup> BOE meeting is the 60<sup>th</sup> day.
  - **Exterior Repair Project** [timeline as of Thursday 3 March 2022]
    - On 3 March 2022 reviewed the scope of work at Parette Somjen Architects [PSA].
    - PSA feels the work should be less than the bid threshold of \$44k.
    - PSA to send quote packet out to 3 qualified contractors.

- Friday 11 March 2022 the quotation packet sent out
- Friday 25 March 2022 quotation due
- BOE to award the contract for the quote received if under \$44k and the paperwork is in order.
  - Possibly award contract at the 26 April 2022 regular meeting or we may have to schedule a Special Meeting in early May.
  - If the quotes come in over \$44k, will have to go out to bid & establish the bidding timeline with PSA.

	Mr. Jones	Mr. Brunke	Mr. Conklin	Mr. Dreifus	Mr. Frangipane	Mrs. Frayko	Mr. Gillen	Mrs. Schels	Mrs. Zicarelli
YES									
NO									
ABSTAIN									

#### **Education & Policy:**

**MOTION BY** \_\_\_\_\_\_ SECONDED BY \_\_\_\_\_\_ to approve: the second reading for Policies and Regulations as depicted on **DOCUMENT D** which can be found on the Google Drive:

P2467	Surrogate Parents and Foster Parents
P2468	Independent Educational Evaluations
P2481	Home or Out-of-School Instruction for General Education Student [updated]
P2516	Adoption of Textbooks
P2520	Instructional Supplies
P2530	Resource Materials
P2531	Use of Copyrighted Materials
P2551	Musical Instruments
P2560	Live Animals in School
P2610	Educational Program Evaluation
P2622	Student Assessment
P2624	Grading System [updated]
P2631	New Jersey Quality Single Accountability Continuum [QSAC]
P2700	Services to Nonpublic School Students

	Mr. Jones	Mr. Brunke	Mr. Conklin	Mr. Dreifus	Mr. Frangipane	Mrs. Frayko	Mr. Gillen	Mrs. Schels	Mrs. Zicarelli
YES									
NO									
ABSTAIN									

MOTION BY \_\_\_\_\_\_ SECONDED BY \_\_\_\_\_\_ to approve: the first reading for Policies and Regulations on Alert 226 as depicted on DOCUMENT E which can be found on the Google Drive:

Student Surveys, Analysis, Evaluations, Examinations, Testing or Treatment [M] - Rev.
Prevention and Treatment of Sports-Related Concussions and Head Injuries [M] - Rev
Adult High School [M] - Rev
Additional/Compensatory Special Education and Related Services [M] New
Student Assessment [M] Rev
Political Activities - Rev
Anti-Hazing [M] - Rev
Joint-Use of Facilities – Rev
Bias Crimes and Bias-Related Acts [M] – Rev
Administration of School Surveys [M] - Rev

	Mr. Jones	Mr. Brunke	Mr. Conklin	Mr. Dreifus	Mr. Frangipane	Mrs. Frayko	Mr. Gillen	Mrs. Schels	Mrs. Zicarelli
YES									
NO									
ABSTAIN									

Policies and Regulations as depicted on **DOCUMENT F** which can be found on the Google Drive:

R2200	Curriculum Content
R2230	Course Guides
R2260	Affirmative Action Programs for School & Classroom Practices
R2330	Homework
R2340	Field Trips
R2361	Acceptable Use of Computer Networks, Computers, Resources
R2411	Guidance & Counseling
R2412	Home Instruction due to Health Conditions
R2414	Programs & Services for Students in High Poverty, et. al

	Mr. Jones	Mr. Brunke	Mr. Conklin	Mr. Dreifus	Mr. Frangipane	Mrs. Frayko	Mr. Gillen	Mrs. Schels	Mrs. Zicarelli
YES									
NO									
ABSTAIN									

#### **Negotiations & Personnel:**

#### **Finance Committee**

Discussion of items A through F:

- a. To approve the bills as presented.
- b. To Approve bills for the Cafeteria Account in the amount of \$293.97.
- c. To accept the Board Secretary's and Treasurer's reports for 28 February 2022.
- d. To approve Transfers made by the Superintendent after the **22 February 2022** Board Meeting, with fund 10 debits totaling \$50,000 depicted on **DOCUMENT G.** The Board acknowledges that these transfers may increase/decrease the maximum dollar limit established as part of the 2021-22 budget process for various professional services.
- e. Pursuant to N.J.A.C. 6A:23A-16-10, the Business Administrator/Board Secretary certifies that as of **28 February 2022** no budgetary line item account has been over-expended violating N.J.A.C. 6A:23-2.12[a].

f. Pursuant to N.J.A.C. 6A:23A-16.10, the Board of Education certifies that no major account has been over-expended and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

#### MOTION BY \_\_\_\_\_\_ SECONDED BY \_\_\_\_\_\_ to approve items a-f:

	Mr. Jones	Mr. Brunke	Mr. Conklin	Mr. Dreifus	Mr. Frangipane	Mrs. Frayko	Mr. Gillen	Mrs. Schels	Mrs. Zicarelli
YES									
NO									
ABSTAIN									

#### FY 2022-23 BUDGET ADOPTION

To discuss the proposed FY 2022-23 Budget [The State Aid was to be release on Thursday 10 March 2022 with the Budget due to the Executive County Superintendent by Monday 28 March 2022. The FY 2022-23 Budget documents will be distributed at the Board meeting or earlier under separate cover if available].

#### **OPEN/CLOSE THE MEETING TO THE PUBLIC-on the proposed FY 2022-23 Budget**

Meeting opened to the public for comment at \_\_\_\_\_\_P.M.

Meeting closed to the public for comment at \_\_\_\_\_\_ P.M.

MOTION BY \_\_\_\_\_\_SECONDED BY \_\_\_\_\_\_to adopt: the resolution to submit the proposed FY 2022-23 budget to the Executive County Superintendent as depicted on DOCUMENT H [to be distributed at the BOE meeting].

	Mr. Jones	Mr. Brunke	Mr. Conklin	Mr. Dreifus	Mr. Frangipane	Mrs. Frayko	Mr. Gillen	Mrs. Schels	Mrs. Zicarelli
YES									
NO									
ABSTAIN									

#### **OLD BUSINESS**

#### **NEW BUSINESS**

#### **BOARD SECRETARY'S REPORT**

To report the FY 2022-23 Special Education Medicaid Initiative [SEMI] Waiver request that was submitted to the Sussex County Office of the New Jersey Department of Education on 12 February 2022 has been approved.

To remind the Board to file their Ethic/Financial Disclosures.

#### SUPERINTENDENT'S REPORT

#### MOTION BY \_\_\_\_\_\_ SECONDED BY \_\_\_\_\_\_ to approve items a-b:

Month	# Incidents Investigated	# Incidents HIB Confirmed	Remediation (Y/N)	Discipline (Y/N)
July 2021	0	0		
August 2021	0	0		
September 2021	1	1	Y	Y
October 2021	4	2	Y	Y
November 9, 2021	1	0	Y	Y
December 2021	1	0	Y	Y
January 2022	2	2	Y	Ν
February 2022	1	1	Y	Y
March 2022				
April 2022				
May 2022				
June 2022				

a. Harassment, Intimidation, and Bullying [HIB] Report:

#### b. Safety Drill Report – March 2022

	Date	Time	<b>Evacuation Time</b>
Evacuation Fire Drill	3/3/2022	10:09 AM	3min 46 sec
Shelter-in-Place	3/1/2022	2:00 PM	30 min
Lockdown	3/15/2022	9:14 AM	15 min

	Mr. Jones	Mr. Brunke	Mr. Conklin	Mr. Dreifus	Mr. Frangipane	Mrs. Frayko	Mr. Gillen	Mrs. Schels	Mrs. Zicarelli
YES									
NO									
ABSTAIN									

**MOTION BY** \_\_\_\_\_\_ **SECONDED BY** \_\_\_\_\_\_ **to approve:** the combined Professional Development/Field Trip/Substitute and Facility Use as depicted on **DOCUMENT I.** 

	Mr. Jones	Mr. Brunke	Mr. Conklin	Mr. Dreifus	Mr. Frangipane	Mrs. Frayko	Mr. Gillen	Mrs. Schels	Mrs. Zicarelli
YES									
NO									
ABSTAIN									

**MOTION BY** \_\_\_\_\_ **SECONDED BY** \_\_\_\_\_ **to approve,** a sidebar agreement with the HEA to update the following as depicted on **DOCUMENT J.** 

- 1. Article X Bargaining Member Facilities
- 2. Article IX Substitutes

	Mr. Jones	Mr. Brunke	Mr. Conklin	Mr. Dreifus	Mr. Frangipane	Mrs. Frayko	Mr. Gillen	Mrs. Schels	Mrs. Zicarelli
YES									
NO									
ABSTAIN									

MOTION BY \_\_\_\_\_\_ SECONDED BY \_\_\_\_\_\_ to adopt: the resolution to approve the proposed FY 2022-23 budget to the New Jersey Department of Education – Early Childhood as depicted on DOCUMENT K.

	Mr. Jones	Mr. Brunke	Mr. Conklin	Mr. Dreifus	Mr. Frangipane	Mrs. Frayko	Mr. Gillen	Mrs. Schels	Mrs. Zicarelli
YES									
NO									
ABSTAIN									

# MOTION BY \_\_\_\_\_\_ SECONDED BY \_\_\_\_\_\_ to adopt the following FY 2021-22 Professional Services Annual Appointment Resolution, as follows:

WHEREAS, there exists a need for various professional services, and

**WHEREAS,** the Public-School Contracts Law (NJSA 18A:18A-5) requires that a resolution authorizing the contracting of professional services without competitive bids as adopted:

**NOW, THEREFORE, BE IT RESOLVED**, by the Board of Education of the Borough of Hamburg that the following professional services be contracted by the Hamburg Borough Board of Education for the **2021-22** school year without competitive bidding as a professional service in accordance with 18A:18A-15 of the Public-School Contracts Law, not to exceed a contractual amount of \$200,000, as follows:

a. Tri-County Behavioral Care - \$500 per day\* as depicted on DOCUMENT L.
\*The cost of these services will be covered through ESSER – Mental Health funding.

	Mr. Jones	Mr. Brunke	Mr. Conklin	Mr. Dreifus	Mr. Frangipane	Mrs. Frayko	Mr. Gillen	Mrs. Schels	Mrs. Zicarelli
YES									
NO									
ABSTAIN									

*Perspective*, Language Arts resources for Grades 5 - 8 at a cost of \$28,421.05.

	Mr. Jones	Mr. Brunke	Mr. Conklin	Mr. Dreifus	Mr. Frangipane	Mrs. Frayko	Mr. Gillen	Mrs. Schels	Mrs. Zicarelli
YES									
NO									
ABSTAIN									

#### **TO REPORT**

- Student Enrollment
- Suspensions
- Calendar 2021-2022 Updates [DOCUMENT M]
- The Connection [DOCUMENT N]
- Students Disrupted One Year into the Pandemic [DOCUMENT O]

Hamburg School Student Enrollment for March 2022 [Total 257 in district]

Grade	In-District	Out-of-District	Choice/ Non-Public	Charter
Preschool	33			
Kindergarten	37			
Grade 1	27			
Grade 2	26			
Grade 3	22	1	2	
Grade 4	23		2	
Grade 5	20		2	1
Grade 6	19	1	1	4
Grade 7	19	1	8	16
Grade 8	31		6	6
Total	257	3	21	27

• Hamburg School Suspensions – March 2022

Grade	In School	Out of School	# of Days
0	N/A	N/A	N/A

#### **OPEN TO THE PUBLIC**

~At this time, members of the public are invited to address the Board. Please note that public comments on the agenda items will be make in accordance with Policy 0167 – Public Presentation at Board Meetings. Each statement made by all participants may be limited to three minutes in duration. If you would like to address the Board, please raise your hand to be called upon. Once called, please stand and state your name and address before making your statement to the Board.

Meeting opened to the public for comment at \_\_\_\_\_\_ P.M. [VOICE VOTE]

Meeting closed to the public for comment at \_\_\_\_\_\_ P.M. [VOICE VOTE]

#### **EXECUTIVE SESSION**

MOTION BY \_\_\_\_\_\_ SECONDED BY \_\_\_\_\_\_ closed the meeting to the public at \_\_\_\_\_\_ P.M.

#### **TO EXECUTIVE SESSION**

**WHEREAS,** pursuant to N.J.S.A. 10:4-12(b), the Board of Education may exclude the public from that portion of a public meeting at which the Board discusses any of the matters described at N.J.S.A. 10:4-12(b)(1)-(9);

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Education shall forthwith enter into closed session to discuss the following matter(s) concerning:

- [] Matters rendered confidential by state or federal law –
- [] Personnel –
- [] Appointment of a public official
- [ ] Matters covered by the attorney-client privilege-
- [] Pending or anticipated litigation-
- [] Pending or anticipated contract negotiations
- [] Protection of the safety or property of the public
- [] Matters which would constitute an unwarranted invasion of privacy
- [] Matters in which the release of information would impair a right to receive Funds from the United States Government
- [] Matters concerning collective negotiations and/or the negotiation of terms and Conditions of employment of employees of the Board of Education
- [] Possible imposition of a civil penalty or suspension

**BE IT FURTHER RESOLVED** that said discussion may be disclosed to the public when the reasons for discussing and acting upon it in closed session no longer exist.

<b>MOTION BY_</b>		SECONDED BY	to exit Executive
Session at	P.M.		

#### MOTION TO ADJOURN MEETING

MOTION BY \_\_\_\_\_\_ SECONDED BY \_\_\_\_\_\_ closed the meeting to the public at \_\_\_\_\_\_ P.M.

## FYI

- Board & Administrator, March 2022
- Week of the Young Child flyer
- Hamburg Family Swim flyer

Notes