



**CORRESPONDENCE**

**Presentation to the Board:**

- Anti-Bullying Self-Assessment **DOCUMENT A** - Mr. Baumgartner

**MOTION BY \_\_\_\_\_ SECONDED BY \_\_\_\_\_ to approve: the Anti-Bullying Self-Assessment as depicted in **DOCUMENT A.****

	Mr. Jones	Mr. Brunke	Mr. Conklin	Mr. Dreifus	Mr. Frangipane	Mrs. Frayko	Mr. Gillen	Mrs. Schels	Mrs. Zicarelli
YES									
NO									
ABSTAIN									

**OPEN TO THE PUBLIC**

*~ At this time, members of the public are invited to address the Board. Please note that public comments on the agenda items will be made in accordance with Policy 0167 – Public Presentation at Board Meetings. Each statement made by all participants may be limited to three minutes in duration. If you would like to address the Board state your name and address before making your statement to the Board.*

Meeting opened to the public for comment at \_\_\_\_\_ P.M.  
**(VOICE VOTE)**

Meeting closed to the public for comment at \_\_\_\_\_ P.M.  
**(VOICE VOTE)**

**COMMITTEE REPORTS**

State & County School Boards

Sussex County Educational Services Commission

**Liaison with the Hamburg Borough Council**  
**Building & Grounds**

- Referendum Project Update by Board Secretary & Brian Bobrowski **DOCUMENT B**
  - **HVAC Project-**
    - Anticipating going out to bid in the Fall of 2022.
    - First design meeting at Parette Somjen Architects [PSA] scheduled for Friday 20 May 2022 to go over the drawings at the 30% complete benchmark.
    - To schedule a B&G committee meeting for June 2022 to review HVAC project status.
  - **Roof Project**-PSA in the investigative stage of the Roof Project.
    - An infrared survey has been scheduled for the entire roof.
    - Anticipate going out to bid in the Fall 2022.
  - **Restroom Project**
    - PSA issued the contract to Goksu Construction.
    - Goksu is in the process of collecting/submitting the necessary paperwork to PSA.
    - Anticipate job site kick-off meeting to occur in June 2022.
  - **Exterior Repair Project**
    - The PO [\$28,900] has been issued to Michael J. Malpere Co., Inc. for the Exterior Masonry Repairs to the 1900's Building.
    - Job site kick-off meeting is scheduled for Tuesday 21 June 2022 with an anticipated date of Monday 11 July 2022 and substantial completion by 12 August 2022.
- **Non-Referendum Projects**
  - **LAARS Boiler Replacement Project**
    - JCP&L approved the Board's application on 21 March 2022 to replace 5 LAARS Boilers under the NJ Clean Energy-Direct Install Program with Donnelly Energy being the authorized contractor.
    - Donnelly Energy has ordered the boilers and anticipate the manufacturer to deliver the boilers by the middle of August 2022.
  - **Preschool Playground Project**
    - Waiting on the NJDOE approval of the FY 22/23 PEA budget, then the PO will be cut as per the 26 April 2022 Board approval.



**MOTION BY \_\_\_\_\_ SECONDED BY \_\_\_\_\_ to approve:** the first reading for Regulations as depicted in **DOCUMENT D** which can be found in the Google Drive:

Regulation	Regulation Name
R2461.01	Special Educ. / Receiving School – IEP Implementation
R2461.03	Special Educ. / Receiving School – Student Records
R2461.04	Special Educ. / Receiving School – Special Education & Related Services
R2461.05	Special Educ. / Receiving School – IEP Compliance
R2461.06	Special Educ. / Receiving School – Termination of Placement
R2461.07	Special Educ. / Receiving School – Termination of Placement
R2461.08	Special Educ. / Receiving School – In Service Training
R2461.11	Special Educ. / Receiving School – Staff Consultation
R2464	Gifted and Talented Students
R2481	Home or Out of School Instruction for a General Educ. Student for Reasons other than a Temporary or Chronic Health Condition
R2510	Adoption of Textbooks
R2520	Instructional Supplies
R2530	Resource Materials
R2531	Use of Copyrighted Materials
R2560	Live Animals in School
R2624	Grading System

	Mr. Jones	Mr. Brunke	Mr. Conklin	Mr. Dreifus	Mr. Frangipane	Mrs. Frayko	Mr. Gillen	Mrs. Schels	Mrs. Zicarelli
YES									
NO									
ABSTAIN									

**Negotiations & Personnel**

**MOTION BY \_\_\_\_\_ SECONDED BY \_\_\_\_\_ to approve items A-E:**

- A) 2022-2023 individual contracts for custodians, secretaries, paraprofessionals, and the Treasurer of School Monies – **DOCUMENT E**
- B) Michele Sealander to utilize up to 275 summer technology hours for updates/improvements at an hourly rate of \$26.52/hour
- C) Melissa Garris, Summer Counseling @ \$50 per hour, not to exceed 40 hours utilizing ESSER funding
- D) Veronica Danko, Office Assistant to check in deliveries @ \$14.99/hour not to exceed 50 hours
- E) Antionette Ratzer, Office Assistant to check in deliveries @ \$14.49/hour not to exceed 50 hours





**MOTION BY \_\_\_\_\_ SECONDED BY \_\_\_\_\_ to adopt the following FY 2022-23 Professional Services Annual Appointment Resolution, as follows:**

**WHEREAS**, there exists a need for various professional services, and

**WHEREAS**, the Public School Contracts Law (NJSA 18A:18A-5) requires that a resolution authorizing the contracting of professional services without competitive bids as adopted:

**NOW, THEREFORE, BE IT RESOLVED**, by the Board of Education of the Borough of Hamburg that the following professional services be contracted by the Hamburg Borough Board of Education for the **2022-23** school year without competitive bidding as a professional service in accordance with 18A:18A-15 of the Public School Contracts Law, not to exceed a contractual amount of \$200,000, as follows:

- a) Cleary, Giacobbe, Alfieri & Jacobs, Matthew Giacobbe, Esq., Board Attorney & Negotiator-\$160 per hour, plus reimbursable expenses as depicted in **[DOCUMENT H]**
- b) McManimon, Scotland & Baumann, LLC, Andrea L. Kahn Esq., Board Attorney & Bond Counsel-\$195 per hour and other fees & reimbursable expenses as depicted in **[DOCUMENT I]**
- c) Nisivoccia LLC, Valerie A. Dolan, Board Auditor, \$33,200, as depicted in **[DOCUMENT J]**, including the Peer Review Summary Report.
- d) Parette Somjen, Greg Somjen, Board Architect, -\$170 per hour and other reimbursable expenses as depicted in **[DOCUMENT K]**
- e) J&B Therapy, LLC, -\$92.00 per hour for OT & PT, \$87.50 for Speech Services, \$93.00 for LDTC Services, BCBA Services \$93.00, \$405.00 per LDTC evaluation and other reimbursable expenses, plus 1% Administrative fee as depicted in **[DOCUMENT L]**
- f) Gurbir S. Saluja, M.D., and Manmohan Saluja, M.D., School Physicians, \$2,500 per annum as depicted in **[DOCUMENT M]**
- g) Arthur J. Gallagher Risk Management Services, Inc., George Morville, Agent/Risk Management Consultant for the New Jersey Schools Insurance Group.



- h) Fortitude Insurance Group, Mitchell Mund, Agent, Dental Insurance Broker
- i) Phoenix Advisors, LLC-Continuing Disclosure Agent services in the amount of \$1,100 as depicted in **[DOCUMENT N]**
- j) CDK Systems, Inc.—Financial Software Provider.
- k) R&L Data, Inc.-Payroll Software Provider.
- l) Educational Data Services, Inc.—Cooperative Bidding Service
- m) The Educational Services Commission of NJ Pricing Cooperative
- n) The Hunterdon County Educational Services Commission Pricing Cooperative
- o) The Camden County Educational Services Commission Pricing Cooperative
- p) The New Jersey School Boards Association Cooperative Pricing System
- q) Tri-County Behavioral Care-Mental Health Services-\$500/day as depicted in **[DOCUMENT O]**
- r) Bayada Home Health Care-Nursing Services, \$65 per hour for RN and \$55 per hour for LPN as depicted in **[DOCUMENT P]**
- s) Aero Environmental Services, Inc.-Environmental Consultant Services-\$85 per hour and other reimbursable expenses as depicted in **[DOCUMENT Q]**

	Mr. Jones	Mr. Brunke	Mr. Conklin	Mr. Dreifus	Mr. Frangipane	Mrs. Frayko	Mr. Gillen	Mrs. Schels	Mrs. Zicarelli
YES									
NO									
ABSTAIN									

**Finance Committee**

Discussion of items A through F...

- a. To approve the bills as presented.
- b. To approve bills for the Cafeteria Account in the amount of **\$19,685.41.**
- c. To accept the Board Secretary’s and Treasurer’s reports for **30 April 2022.**

- d. To approve Transfers made by the Superintendent after the **26 April 2022** Board Meeting, with fund 10 debits totaling **\$72,500** depicted in **DOCUMENT R** and the Board acknowledges that these transfers may increase/decrease the maximum dollar limit established as part of the 2021-22 budget process for various professional services.
- e. Pursuant to N.J.A.C. 6A:23A-16.10, the Business Administrator/Board Secretary certifies that as of **30 April 2022** no budgetary line item account has been over-expended violating N.J.A.C. 6A:23-2.12(a).
- f. Pursuant to N.J.A.C. 6A:23A-16.10, the Board of Education certifies that no major account has been over-expended and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

**MOTION BY \_\_\_\_\_ SECONDED BY \_\_\_\_\_ to approve items a through f.**

	Mr. Jones	Mr. Brunke	Mr. Conklin	Mr. Dreifus	Mr. Frangipane	Mrs. Frayko	Mr. Gillen	Mrs. Schels	Mrs. Zicarelli
YES									
NO									
ABSTAIN									

**OLD BUSINESS**

**NEW BUSINESS**

- To confirm who will attending the New Jersey School Board Association’s Annual Conference will be held in Atlantic City this year [October 24-26, 2022]. The State has approved lodging for Monday & Tuesday October 24 & 25, 2022. To discuss getting rooms for Sunday October 23 & deducting the cost from the attendee’s reimbursement log.

**BOARD SECRETARY’S REPORT**

In April, the Board Secretary received correspondence that the Hamburg Borough Board of Education was selected for a School Nutrition Programs Procurement Review by the New Jersey Department of Agriculture for its FY 2020-21 operations.







**TO REPORT:**

1. Student Enrollment
2. Suspensions
3. Graduation – June 15, 2022 at 6:30pm

## Hamburg School Student Enrollment – May 2022 [Total = 258 in district]

	In-District	Out of District	Choice Non-Public	Charter
Preschool	40			
Kindergarten	36			
Grade 1	27			
Grade 2	26			
Grade 3	22	1	2	
Grade 4	23		2	
Grade 5	19		2	1
Grade 6	19	1	1	4
Grade 7	20	1	8	16
Grade 8	29		6	6
<b>Total</b>	<b>258</b>	<b>3</b>	<b>21</b>	<b>27</b>

## Hamburg School Suspensions – April 2022

Grade	In School	Out of School	# of Days
6		X	1
6		X	1
6		X	2
7		X	1

**EXECUTIVE SESSION**

**MOTION BY \_\_\_\_\_ SECONDED BY \_\_\_\_\_ closed  
the meeting to the public at \_\_\_\_\_ P.M.**

**TO EXECUTIVE SESSION**

**WHEREAS**, pursuant to N.J.S.A. 10:4-12(b), the Board of Education may exclude the public from that portion of a public meeting at which the Board discusses any of the matters described at N.J.S.A. 10:4-12(b)(1)-(9);

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Education shall forthwith enter into closed session to discuss the following matter(s) concerning:

- Matters rendered confidential by state or federal law –
- Personnel – **CSA Evaluation**
- Appointment of a public official
- Matters covered by the attorney-client privilege
- Pending or anticipated litigation
- Pending or anticipated contract negotiations
- Protection of the safety or property of the public
- Matters which would constitute an unwarranted invasion of privacy
- Matters in which the release of information would impair a right to receive Funds from the United States Government
- Matters concerning collective negotiations and/or the negotiation of terms and Conditions of employment of employees of the Board of Education
- Possible imposition of a civil penalty or suspension

**BE IT FURTHER RESOLVED** that said discussion may be disclosed to the public when the reasons for discussing and acting upon it in closed session no longer exist.

**MOTION TO ADJOURN MEETING**

**MOTION BY \_\_\_\_\_ SECONDED BY \_\_\_\_\_ that  
the Board adjourned the meeting at \_\_\_\_\_ P.M. [Voice Vote]**

# *FYI*

- Board & Administrator, May 2022
- Cupcake Fundraiser
- Graduation Invitation

*Notes*