HAMBURG BOARD OF EDUCATION REGULAR MEETING AGENDA 24 May 2022 7:00 p.m. To be held in the Cafeteria

Flag Salute & Pledge of Allegiance

STATEMENT----OPEN PUBLIC MEETING

This meeting is being conducted in compliance with the "Open Public Meeting Act Chapter 231—Public Laws of 1975." Advance written notice of at least 48 hours was given specifying the time, date and to the extent known, the agenda, and stating whether formal action may or may not be taken and has been properly posted at the school, mailed to the Clerk/Administrator, mailed to the New Jersey Herald, the Star-Ledger and the Sunday Herald.

ROLL CALL:

	Mr.	Mr.	Mr.	Mr.	Mr.	Mrs.	Mr.	Mrs.	Mrs.
	Jones	Brunke	Conklin	Dreifus	Frangipane	Frayko	Gillen	Schels	Zicarelli
PRESENT									
ABSENT									

MOTION BY _____ SECONDED BY _____ to approve: The Regular meeting and the Executive Session meeting minutes of the 26 April 2022 Board meeting.

	Mr.	Mr.	Mr.	Mr.	Mr.	Mrs.	Mr.	Mrs.	Mrs.
	Jones	Brunke	Conklin	Dreifus	Frangipane	Frayko	Gillen	Schels	Zicarelli
YES									
NO									
ABSTAIN									

CORRESPONDENCE

Presentation to the Board:

• Anti-Bullying Self-Assessment [DOCUMENT A] - Mr. Baumgartner

MOTION BY _____ SECONDED BY _____ to approve: the Anti-Bullying Self-Assessment as depicted in **DOCUMENT A.**

	Mr.	Mr.	Mr.	Mr.	Mr.	Mrs.	Mr.	Mrs.	Mrs.
	Jones	Brunke	Conklin	Dreifus	Frangipane	Frayko	Gillen	Schels	Zicarelli
YES									
NO									
ABSTAIN									

OPEN TO THE PUBLIC

~ At this time, members of the public are invited to address the Board. Please note that public comments on the agenda items will be made in accordance with Policy 0167 – Public Presentation at Board Meetings. Each statement made by all participants may be limited to three minutes in duration. If you would like to address the Board state your name and address before making your statement to the Board.

Meeting opened to the public for comment at	P.M.
(VOICE VOTE)	
Meeting closed to the public for comment at	P.M.
(VOICE VOTE)	P.IVI.
(VOICE VOIE)	

COMMITTEE REPORTS

State & County School Boards

Sussex County Educational Services Commission

<u>Liaison with the Hamburg Borough Council</u> <u>Building & Grounds</u>

- Referendum Project Update by Board Secretary & Brian Bobrowski DOCUMENT B
 - HVAC Project-
 - Anticipating going out to bid in the Fall of 2022.
 - First design meeting at Parette Somjen Architects [PSA] scheduled for Friday 20 May 2022 to go over the drawings at the 30% complete benchmark.
 - To schedule a B&G committee meeting for June 2022 to review HVAC project status.
 - o **Roof Project**-PSA in the investigative stage of the Roof Project.
 - An infrared survey has been scheduled for the entire roof.
 - Anticipate going out to bid in the Fall 2022.

Restroom Project

- PSA issued the contract to Goksu Construction.
- Goksu is in the process of collecting/submitting the necessary paperwork to PSA.
- Anticipate job site kick-off meeting to occur in June 2022.

Exterior Repair Project

- The PO [\$28,900] has been issued to Michael J. Malpere Co., Inc. for the Exterior Masonry Repairs to the 1900's Building.
- Job site kick-off meeting is scheduled for Tuesday 21 June 2022 with an anticipated date of Monday 11 July 2022 and substantial completion by 12 August 2022.

Non-Referendum Projects

LAARS Boiler Replacement Project

- JCP&L approved the Board's application on 21 March 2022 to replace
 5 LAARS Boilers under the NJ Clean Energy-Direct Install Program with Donnelly Energy being the authorized contractor.
- Donnelly Energy has ordered the boilers and anticipate the manufacturer to deliver the boilers by the middle of August 2022.

Preschool Playground Project

Waiting on the NJDOE approval of the FY 22/23 PEA budget, then the PO will be cut as per the 26 April 2022 Board approval.

o Refrigerator/Freezer Replacement Project

■ The proposal the Board approved on 26 April 2022 has been sent to PSA and anticipate the kick-off design meeting to occur in June/July 2022.

o Main Entry/Health Monitoring Vestibule Project

Anticipate going out to re-bid in the Fall of 2022

Education & Policy

SECONDED BY ______ to approve: the second reading for Regulations as depicted in DOCUMENT C which can be found in the Google Drive:

Regulation	Regulation Name
R2415	Title I Services [M]
R2415.20	Every Child Succeeds Act [M]
R2417	Student Intervention and Referral Services [M]
R2418	Section 504 of the Rehabilitation Act of 1973 – Students [M]
R2423	Bilingual and ESL Education [M]
*R2430	Co-Curricular Activities
R2431.1	Emergency Procedures for Athletic Practices and Competitions [M]
R2431.2	Medical Examination Prior to Participation on a School-Sponsored
	Interscholastic or Intramural Team or Squad [M]
R2431.4	Prevention and Treatment of Sports-Related Concussions and Head Injuries [M]
R2432	School-Sponsored Publications
R2440	Summer Session
R2460	Special Education [M]
R2460.1	Special Education – Location, Identification, and Referral [M]
R2460.15	Special Education – In-Service Training Needs for Professional and
	Paraprofessional Staff
R2460.16	Special Education – Instructional Material to Blind or Print-Disabled Students [M]
R2460.8	Special Education – Free and Appropriate Public Education [M]
R2460.9	Special Education – Transition from Early Intervention Programs to Preschool Programs [M]

*Update to include "The Board of Education shall pay the cost of criminal background check for volunteers that work with the athletic programs and Co-Curricular activities."

	Mr.	Mr.	Mr.	Mr.	Mr.	Mrs.	Mr.	Mrs.	Mrs.
	Jones	Brunke	Conklin	Dreifus	Frangipane	Frayko	Gillen	Schels	Zicarelli
YES									
NO									
ABSTAIN									

MOTION BY	SECONDED BY	to approve: the first reading for
Regulations as	depicted in DOCUMENT	which can be found in the Google Drive:

Regulation	Regulation Name
R2461.01	Special Educ. / Receiving School – IEP Implementation
R2461.03	Special Educ. / Receiving School – Student Records
R2461.04	Special Educ. / Receiving School – Special Education & Related Services
R2461.05	Special Educ. / Receiving School – IEP Compliance
R2461.06	Special Educ. / Receiving School – Termination of Placement
R2461.07	Special Educ. / Receiving School – Termination of Placement
R2461.08	Special Educ. / Receiving School – In Service Training
R2461.11	Special Educ. / Receiving School – Staff Consultation
R2464	Gifted and Talented Students
R2481	Home or Out of School Instruction for a General Educ. Student for Reasons other than a
	Temporary or Chronic Health Condition
R2510	Adoption of Textbooks
R2520	Instructional Supplies
R2530	Resource Materials
R2531	Use of Copyrighted Materials
R2560	Live Animals in School
R2624	Grading System

	Mr. Jones	Mr. Brunke	Mr. Conklin	Mr. Dreifus	Mr. Frangipane	Mrs. Frayko	Mr. Gillen	Mrs. Schels	Mrs. Zicarelli
YES									
NO									
ABSTAIN									

Negotiations & Personnel

MOTION BY	SECONDED BY	to approve items A-E:
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- A) 2022-2023 individual contracts for custodians, secretaries, paraprofessionals, and the Treasurer of School Monies **DOCUMENT E**
- B) Michele Sealander to utilize up to 275 summer technology hours for updates/improvements at an hourly rate of \$26.52/hour
- C) Melissa Garris, Summer Counseling @ \$50 per hour, not to exceed 40 hours utilizing ESSER funding
- D) Veronica Danko, Office Assistant to check in deliveries @ \$14.99/hour not to exceed 50 hours
- E) Antionette Ratzer, Office Assistant to check in deliveries @ \$14.49/hour not to exceed 50 hours

	Mr. Jones	Mr. Brunke	Mr. Conklin	Mr. Frangipane		Mrs. Zicarelli
YES						
NO						
ABSTAIN						

MOTION BY	SECONDED BY	_ to approve the following summer
maintenance:		

Elijah McLean @ \$13.00/hr Lucio Campa @ \$13.00/hr Zachary Decker @ \$13.00/hr Josiah Simmons @ \$13.00/hr Isaiah Simmons @ \$13.00/hr Dorothy Smalley @ \$18.00/hr Jennifer Smalley @ \$18.00/hr Jessica Smalley @ \$18.00/hr Corey Charette @ \$18.00/hr

	Mr.	Mr.	Mr.	Mr.	Mr.	Mrs.	Mr.	Mrs.	Mrs.
	Jones	Brunke	Conklin	Dreifus	Frangipane	Frayko	Gillen	Schels	Zicarelli
YES									
NO									
ABSTAIN									

MOTION BY ______ SECONDED BY ______ to approve: William Sabo as Interim Business Administrator/Board Secretary 1 July 2022 through 31 December 2022 with the approval of Dr. Carrick. This position is not eligible for benefits – DOCUMENT F

	Mr. Jones	Mr. Brunke	Mr. Conklin	Mr. Dreifus	Mr. Frangipane	Mrs. Frayko	Mr. Gillen	Mrs. Schels	Mrs. Zicarelli
YES									
NO									
ABSTAIN									

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	ABSTAIN	J								
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	Jones	Brunke	Conklin	Dreifus	Frangipane	Frayko	Gillen	Schels	Zicarelli	
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NO										
ABSTAIN										
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	Mr. Jones	Mr. Brunke	Mr. Conklin	Mr. Frangipane	Mr. Gillen	Mrs. Zicarelli
YES						
NO						
ABSTAIN						

MOTION BY_____ SECONDED BY _____ to adopt the following FY 2022-23 Professional Services Annual Appointment Resolution, as follows:

WHEREAS, there exists a need for various professional services, and

WHEREAS, the Public School Contracts Law (NJSA 18A:18A-5) requires that a resolution authorizing the contracting of professional services without competitive bids as adopted:

NOW, THEREFORE, BE IT RESOLVED, by the Board of Education of the Borough of Hamburg that the following professional services be contracted by the Hamburg Borough Board of Education for the **2022-23** school year without competitive bidding as a professional service in accordance with 18A:18A-15 of the Public School Contracts Law, not to exceed a contractual amount of \$200,000, as follows:

- a) Cleary, Giacobbe, Alfieri & Jacobs, Matthew Giacobbe, Esq., Board Attorney & Negotiator-\$160 per hour, plus reimbursable expenses as depicted in [DOCUMENT H]
- b) McManimon, Scotland & Baumann, LLC, Andrea L. Kahn Esq., Board Attorney & Bond Counsel-\$195 per hour and other fees & reimbursable expenses as depicted in [DOCUMENT I]
- c) Nisivoccia LLC, Valerie A. Dolan, Board Auditor, \$33,200, as depicted in [DOCUMENT J], including the Peer Review Summary Report.
- d) Parette Somjen, Greg Somjen, Board Architect, -\$170 per hour and other reimbursable expenses as depicted in [DOCUMENT K]
- e) J&B Therapy, LLC, -\$92.00 per hour for OT & PT, \$87.50 for Speech Services, \$93.00 for LDTC Services, BCBA Services \$93.00, \$405.00 per LDTC evaluation and other reimbursable expenses, plus 1% Administrative fee as depicted in [DOCUMENT L]
- f) Gurbir S. Saluja, M.D., and Manmohan Saluja, M.D., School Physicians, \$2,500 per annum as depicted in [DOCUMENT M]
- g) Arthur J. Gallagher Risk Management Services, Inc., George Morville, Agent/Risk Management Consultant for the New Jersey Schools Insurance Group.

- h) Fortitude Insurance Group, Mitchell Mund, Agent, Dental Insurance Broker
- i) Phoenix Advisors, LLC-Continuing Disclosure Agent services in the amount of \$1,100 as depicted in [DOCUMENT N]
- j) CDK Systems, Inc.—Financial Software Provider.
- k) R&L Data, Inc.-Payroll Software Provider.
- I) Educational Data Services, Inc.—Cooperative Bidding Service
- m) The Educational Services Commission of NJ Pricing Cooperative
- n) The Hunterdon County Educational Services Commission Pricing Cooperative
- o) The Camden County Educational Services Commission Pricing Cooperative
- p) The New Jersey School Boards Association Cooperative Pricing System
- q) Tri-County Behavioral Care-Mental Health Services-\$500/day as depicted in [DOCUMENT O]
- r) Bayada Home Health Care-Nursing Services, \$65 per hour for RN and \$55 per hour for LPN as depicted in [DOCUMENT P]
- s) Aero Environmental Services, Inc.-Environmental Consultant Services-\$85 per hour and other reimbursable expenses as depicted in [DOCUMENT Q]

	Mr.	Mr.	Mr.	Mr.	Mr.	Mrs.	Mr.	Mrs.	Mrs.
	Jones	Brunke	Conklin	Dreifus	Frangipane	Frayko	Gillen	Schels	Zicarelli
YES									
NO									
ABSTAIN									

Finance Committee

Discussion of items A through F...

- a. To approve the bills as presented.
- b. To approve bills for the Cafeteria Account in the amount of \$19,685.41.
- c. To accept the Board Secretary's and Treasurer's reports for **30 April 2022.**

- d. To approve Transfers made by the Superintendent after the **26 April 2022** Board Meeting, with fund 10 debits totaling **\$72,500** depicted in **DOCUMENT R** and the Board acknowledges that these transfers may increase/decrease the maximum dollar limit established as part of the 2021-22 budget process for various professional services.
- e. Pursuant to N.J.A.C. 6A:23A-16.10, the Business Administrator/Board Secretary certifies that as of **30 April 2022** no budgetary line item account has been over-expended violating N.J.A.C. 6A:23-2.12(a).
- f. Pursuant to N.J.A.C. 6A:23A-16.10, the Board of Education certifies that no major account has been over-expended and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

MOTION BY	SECONDED BY	to approve items a through f.
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	Mr.	Mr.	Mr.	Mr.	Mr.	Mrs.	Mr.	Mrs.	Mrs.
	Jones	Brunke	Conklin	Dreifus	Frangipane	Frayko	Gillen	Schels	Zicarelli
YES									
NO									
ABSTAIN									

OLD BUSINESS

NEW BUSINESS

 To confirm who will attending the New Jersey School Board Association's Annual Conference will be held in Atlantic City this year [October 24-26, 2022]. The State has approved lodging for Monday & Tuesday October 24 & 25, 2022. To discuss getting rooms for Sunday October 23 & deducting the cost from the attendee's reimbursement log.

BOARD SECRETARY'S REPORT

In April, the Board Secretary received correspondence that the Hamburg Borough Board of Education was selected for a School Nutrition Programs Procurement Review by the New Jersey Department of Agriculture for its FY 2020-21 operations.

MOTION	BY	SECONDED	BY	to	adopt	the	following
Resolution	n·						

Be it resolved that the amount of district taxes needed to meet the obligations of the Hamburg Borough Board of Education from 1 July 2022 to 30 June 2023 is \$5,534,939 and Hamburg Borough is hereby requested to put into the hands of the Business Administrator the monthly dollar amount as depicted in [DOCUMENT S], by the 15th of each month, commencing on 15 July 2022 and authorize the Business Administrator to work with the municipality if there is a need to deviate from the tax requisition schedule.

	Mr. Jones	Mr. Brunke	Mr. Conklin	Mr. Dreifus	Mr. Frangipane	Mrs. Frayko	Mr. Gillen	Mrs. Schels	Mrs. Zicarelli
YES									
NO									
ABSTAIN									

MOTION BY	/	SECONDED BY	to appro	ove the FY 2022-23

Resolutions for Participation in Joint Transportation Agreement Services [Administrative fees of 4% or 2% for the type of student transportation requested] with the Sussex County Regional Transportation Cooperative [Hopatcong Borough Board of Education as the lead agency] for all of the Board's student transportation needs as depicted in **DOCUMENT T.**

	Mr.	Mr.	Mr.	Mr.	Mr.	Mrs.	Mr.	Mrs.	Mrs.
	Jones	Brunke	Conklin	Dreifus	Frangipane	Frayko	Gillen	Schels	Zicarelli
YES									
NO									
ABSTAIN									

MOTION BY_____SECONDED BY _____ to approve the FY 2022-23 Dental Insurance Rates from Horizon which reflect a 0% increase over the FY 2021-22 rates as depicted in DOCUMENT U.

	Mr.	Mr.	Mr.	Mr.	Mr.	Mrs.	Mr.	Mrs.	Mrs.
	Jones	Brunke	Conklin	Dreifus	Frangipane	Frayko	Gillen	Schels	Zicarelli
YES									
NO									
ABSTAIN									

SUPERINTENDENT'S REPORT

MOTION BY	SECONDED BY	to approve: items
Λ & R		

A. Harassment, Intimidation, and Bullying [HIB] Report:

Month	# Incidents Investigated	# Incidents HIB Confirmed	Remediation (Y/N)	Discipline (Y/N)
July 2021	0	0		
August 2021	0	0		
September 2021	1	1	Υ	Υ
October 2021	4	2	Υ	Υ
November 9, 2021	1	0	Υ	Υ
December 2021	1	0	Υ	Υ
January 2022	2	2	Υ	Ν
February 2022	1	1	Y	Υ
March 2022	1	0	NA	NA
April 2022	1	0	NA	NA
May 2022				
June 2022				

B. Safety Drill Report – May 2022

	Date	Time	Evacuation Time
Evacuation Fire Drill	4/29/2022		4 min 53 sec
Shelter-in-Place	5/11/2022		20 min

	Mr.	Mr.	Mr.	Mr.	Mr.	Mrs.	Mr.	Mrs.	Mrs.
	Jones	Brunke	Conklin	Dreifus	Frangipane	Frayko	Gillen	Schels	Zicarelli
YES									
NO									
ABSTAIN									

M	OTION BY_			SECOND	ED BY		t	o appı	rove:	the
				opment,	/Field Trip/	'Substiti	ute and	l Facili	ty Use	as
de	picted in <mark>D</mark>	OCUME	NT V.							
	Mr.	Mr.	Mr.	Mr.	Mr.	Mrs.	Mr.	Mrs.	Mr	·S.
	Jones	Brunke	Conklin	Dreifus	Frangipane	Frayko	Gillen	Schel		arelli
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ABSTAIN										
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Reli	ief Fund –	Homeles	s Childr	en and \	ouths [ARI	P-HCY II] grant	as dep	oicted	in
DO	CUMENT V	<mark>V</mark> .								
	Mr.	Mr.	Mr.	Mr.	Mr.	Mrs.	Mr.	Mrs.	Mr	
	Jones	Brunke	Conklin	Dreifus	Frangipane	Frayko	Gillen	Schel	s Zic	arelli
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	Jones	Brunke	Conklin	Dreifus	Frangipane	Frayko	Gillen	Schel	s Zic	arelli
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NO										
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	Mr.	Mr.	Mr.	Mr.	Mr.	Mrs.	Mr.		∕Irs.	Mrs.
	Jones	Brunke	Conklin	Dreifus	Frangipan	ie Frayk	co Gill	en S	chels	Zicare
YES							İ			
NO										

ABSTAIN

TO REPORT:

- 1. Student Enrollment
- 2. Suspensions
- 3. Graduation June 15, 2022 at 6:30pm

Hamburg School Student Enrollment – May 2022 [Total = 258 in district]

	In-District	Out of District	Choice Non-Public	Charter
Preschool	40			
Kindergarten	36			
Grade 1	27			
Grade 2	26			
Grade 3	22	1	2	
Grade 4	23		2	
Grade 5	19		2	1
Grade 6	19	1	1	4
Grade 7	20	1	8	16
Grade 8	29		6	6
Total	258	3	21	27

Hamburg School Suspensions – April 2022

Grade	In School	Out of School	# of Days
6		X	1
6		Х	1
6		Х	2
7		X	1

EXECUTIVE SESSION

MOTION BY the meeting to the public at	SECONDED BY :P.M.	closed
<u>TO</u>	EXECUTIVE SESSION	
	o.A. 10:4-12(b), the Board of Education of a public meeting at which the IN.J.S.A. 10:4-12(b)(1)-(9);	
•	SOLVED that the Board of Educati discuss the following matter(s) co	
[] Matters in which the release Funds from the United States[] Matters concerning collective	cial rney-client privilege cion act negotiations roperty of the public ute an unwarranted invasion of privacy of information would impair a right to a Government e negotiations and/or the negotiation of employees of the Board of Education	receive
	nat said discussion may be disclose sing and acting upon it in closed se	•
MOTION TO ADJOURN MEE	TING	
	SECONDED BYeeting atP.M. [Voice Vote]	that

<u> FYI</u>

- Board & Administrator, May 2022
- Cupcake Fundraiser
- Graduation Invitation