HAMBURG BOARD OF EDUCATION REGULAR MEETING AGENDA 21 June 2022 7:00 p.m. To be held in the Cafeteria

A. Flag Salute & Pledge of Allegiance

STATEMENT----OPEN PUBLIC MEETING

This meeting is being conducted in compliance with the "Open Public Meeting Act Chapter 231—Public Laws of 1975." Advance written notice of at least 48 hours was given specifying the time, date and to the extent known, the agenda, and stating whether formal action may or may not be taken and has been properly posted at the school, mailed to the Clerk/Administrator, mailed to the New Jersey Herald, the Star-Ledger and the Sunday Herald.

ROLL CALL:

	Mr.	Mr.	Mr.	Mr.	Mr.	Mrs.	Mr.	Mrs.	Mrs.
	Jones	Brunke	Conklin	Dreifus	Frangipane	Frayko	Gillen	Schels	Zicarelli
PRESENT									
ABSENT									

MOTION BY	SECONDED BY	to approve t he Regular meeting
and the Executive Se	ssion meeting minutes of th	ne 24 May 2022 Board meeting.

	Mr.	Mr.	Mr.	Mr.	Mr.	Mrs.	Mr.	Mrs.	Mrs.
	Jones	Brunke	Conklin	Dreifus	Frangipane	Frayko	Gillen	Schels	Zicarelli
YES									
NO									
ABSTAIN									

CORRESPONDENCE ~ Thank you letter and photo from the seventh grade.

PRESENTATION TO THE BOARD ~

OPEN TO THE PUBLIC

~ At this time, members of the public are invited to address the Board. Please note that public comments on the agenda items will be made in accordance with Policy 0167 – Public Presentation at Board Meetings. Each statement made by all participants may be limited to three minutes in duration. If you would like to address the Board state your name and address before making your statement to the Board.

Meeting opened to the public for comment at	P.M.
(VOICE VOTE)	
Meeting closed to the public for comment at (VOICE VOTE)	P.M.

COMMITTEE REPORTS

State & County School Boards

Sussex County Educational Services Commission

<u>Liaison with the Hamburg Borough Council</u>

Building & Grounds—I edited this committee report

Referendum Project Update by Board Secretary & Brian Bobrowski
 DOCUMENT A

HVAC Project-

- Anticipating going out to bid in the Fall of 2022.
- First design meeting at Parette Somjen Architects [PSA] occurred on Friday 20 May 2022 to go over the drawings at the 30% complete benchmark.
- B&G committee meeting on 21 June 2022 at 5 pm to review various items for the HVAC project.

- Need to remove VAT tile in 2 classrooms where the bookshelves will be removed. Since mobilization by the contractor is costly, we are having two (2) other classroom's tile completely removed and three (3) small rooms in the 1900's Building as well.
- o **Roof Project**-PSA in the investigative stage of the Roof Project.
 - An infrared survey has been scheduled for the entire roof.
 - Anticipate going out to bid in the Fall 2022.

Restroom Project

- PSA issued the contract to Goksu Construction.
- Goksu has submitted the necessary paperwork to PSA.
- Initial job site kick-off meeting occurred on Tuesday 14 June 2022.

o **Exterior Repair Project**

- The PO [\$28,900] has been issued to Michael J. Malpere Co., Inc. for the Exterior Masonry Repairs to the 1900's Building.
- Job site kick-off meeting is scheduled for Tuesday 21 June 2022 with an anticipated date of Monday 11 July 2022 and substantial completion by 12 August 2022.

• Non-Referendum Projects

o LAARS Boiler Replacement Project

- JCP&L approved the Board's application on 21 March 2022 to replace
 - 5 LAARS Boilers under the NJ Clean Energy-Direct Install Program with Donnelly Energy being the authorized contractor.
- Donnelly Energy has ordered the boilers and anticipate the manufacturer to deliver the boilers by the middle of August 2022.

Preschool Playground Project

■ The playground equipment has been ordered & waiting on the contractor for the installation date.

o Refrigerator/Freezer Replacement Project

■ PSA was on-site Tuesday 7 June 2022 to take measurements and anticipate going out to bid in the fall 2022.

o Main Entry/Health Monitoring Vestibule Project

Anticipate going out to re-bid in the Fall of 2022

Education & Policy

MOTION BY	SECONDED BY		N BY		to approve: the second reading
for Regulations as	depicted in	DOCUMENT B	which can also be found in the Google		
Drive:					

Regulation	Regulation Name
R2461.01	Special Educ. / Receiving School – IEP Implementation
R2461.03	Special Educ. / Receiving School – Student Records
R2461.04	Special Educ. / Receiving School – Special Education & Related Services
R2461.05	Special Educ. / Receiving School – IEP Compliance
R2461.06	Special Educ. / Receiving School – Termination of Placement
R2461.07	Special Educ. / Receiving School – Termination of Placement
R2461.08	Special Educ. / Receiving School – In Service Training
R2461.11	Special Educ. / Receiving School – Staff Consultation
R2464	Gifted and Talented Students
R2481	Home or Out of School Instruction for a General Educ. Student for Reasons
	other than a Temporary or Chronic Health Condition
R2510	Adoption of Textbooks
R2520	Instructional Supplies
R2530	Resource Materials
R2531	Use of Copyrighted Materials
R2560	Live Animals in School
R2624	Grading System

	Mr. Jones	Mr. Brunke	Mr. Conklin	Mr. Dreifus	Mr. Frangipane	Mrs. Frayko	Mr. Gillen	Mrs. Schels	Mrs. Zicarelli
YES									
NO									
ABSTAIN									

MOTION BY	SECONDED BY	to approve:	the first reading for
Policies and I	Regulations in Alert 227 as depicted in	DOCUMENT C	which can also be
found in the	Google Drive:		

#	Policy/Regulation Name
P1648.14	Safety Plan for healthcare Settings in School Buildings-COVID19 [M] Abolished
P1648.15	Recordkeeping for Healthcare Settings in School Buildings-COVID-19 [M] New
P2415.04	Title I – District-Wide Parent and Family Engagement [M] [Rev]
P2415.04	Title I – School Parent and Family Engagement [M] [New]
P2416.01	Postnatal Accommodations for Students [New]
P2417	Student Intervention and Referral Services [M] [Rev]
P3161	Examination for Cause [Rev]
P4161	Examination for Cause [Rev]
P5512	Harassment, Intimidation and Bullying [M] [Rev]
P&R7410	Maintenance and Repair [M] [Rev]
R7410.01	Facilities Maintenance, Repair Scheduling, and Accounting [M] [Rev]
P8420	Emergency and Crisis Situations [M] [Rev]
P&R9320	Cooperation and Law Enforcement Agencies [M] [Rev]

	Mr. Jones	Mr. Brunke	Mr. Conklin	Mr. Dreifus	Mr. Frangipane	Mrs. Frayko	Mr. Gillen	Mrs. Schels	Mrs. Zicarelli
YES									
NO									
ABSTAIN									

MOTION BY !	SECONDED BY	 to approve: the first reading for
Policy 3216 as depicted in	DOCUMENT D.	

Policy #	Policy/Regulation Name
P3216	Staff Members – Dress & Grooming

	Mr. Jones	Mr. Brunke	Mr. Conklin	Mr. Dreifus	Mr. Frangipane	Mrs. Frayko	Mr. Gillen	Mrs. Schels	Mrs. Zicarelli
YES									
NO									
ABSTAIN									

Negotiations & Personnel

MOTI	ON BY	SECONDED BY		_ to appro v e: the re	evised contract for
Stacey	Reardon as dep	icted on DOCUM	ENT E.		

	Mr. Jones	Mr. Brunke	Mr. Conklin	Mr. Frangipane	Mrs. Frayko	Mr. Gillen	Mrs. Schels	Mrs. Zicarelli
YES								
NO								
ABSTAIN								

MOTION BY	SECONDED BY	to rescind: the approval as
substitute custodian	for Lucio Campa:	

	Mr.	Mr.	Mr.	Mr.	Mr.	Mrs.	Mr.	Mrs.	Mrs.
	Jones	Brunke	Conklin	Dreifus	Frangipane	Frayko	Gillen	Schels	Zicarelli
YES									
NO									
ABSTAIN									

MOTION BY SECONDED BY to	approve items a-e:
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- a. Deirdre Pettiford, Substitute Paraprofessional [ESY] [July 5-29]
 @ \$25.00/hr, not to exceed 40 hours [utilizing ESSER Funding];
- b. Louise Murphy, Data Manager for the 2022-2023 school year @ \$6,000 stipend payment;
- c. Aimee Landrud, Summer Nurse for the Extended School Year program [July 5-29] @\$40.00/hour, not to exceed 40 hours;
- d. Michele Sealander, Teacher-in-Charge for the 2022-2023 school year @\$1,000 stipend payment;
- e. Michele Sealander, Testing Coordinator for the 2022-2023 school year @\$1,000 stipend payment.

	Mr.	Mr.	Mr.	Mr.	Mr.	Mrs.	Mr.	Mrs.	Mrs.
	Jones	Brunke	Conklin	Dreifus	Frangipane	Frayko	Gillen	Schels	Zicarelli
YES									
NO									
ABSTAIN									

MOTION BY	' SECONDED BY	to approve: the payment for
qualitative §	goal Policy/Regulation updat	es [\$3653] and qualitative goal – Job
Descriptions	s [\$3653] for Kimberly Sigma	an, as per Dr. Gayle Carrick's approval letter
depicted in	DOCUMENT F.	

	Mr. Jones	Mr. Brunke	Mr. Conklin	Mr. Dreifus	Mr. Frangipane	Mrs. Frayko	Mr. Gillen	Mrs. Schels	Mrs. Zicarelli
YES									
NO									
ABSTAIN									

Finance Committee

Discussion of items A through F...

- a. To approve the bills as presented.
- b. To approve bills for the Cafeteria Account in the amount of \$22,301.98.
- c. To accept the Board Secretary's and Treasurer's reports for **31 May 2022.**
- d. To approve Transfers made by the Superintendent after the **24 May 2022** Board Meeting, with fund 10 debits totaling **\$52,600** depicted in **DOCUMENT G** and the Board acknowledges that these transfers may increase/decrease the maximum dollar limit established as part of the 2021-22 budget process for various professional services.
- e. Pursuant to N.J.A.C. 6A:23A-16.10, the Business Administrator/Board Secretary certifies that as of **31 May 2022** no budgetary line item account has been over-expended violating N.J.A.C. 6A:23-2.12(a).
- f. Pursuant to N.J.A.C. 6A:23A-16.10, the Board of Education certifies that no major account has been over-expended and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

	Mr.	Mr.	Mr.	Mr.	Mr.	Mrs.	Mr.	Mrs.	Mrs.
	Jones	Brunke	Conklin	Dreifus	Frangipane	Frayko	Gillen	Schels	Zicarelli
YES									
NO									
ABSTAIN									

OLD BUSINESS

If anyone is interested in filing a nominating petition to run for the Board of Education at the 2 November 2022 Annual Election, the nominating petitions forms are available on the Sussex County Clerk's website.

To remind Board member to do their required Board member training and to contact Mrs. Suzette Houdershieldt in the Business Office to register for any classes.

NEW BUSINESS

To confirm who will attending the New Jersey School Board Association's Annual Conference will be held in Atlantic City this year [October 24-26, 2022]. The State has approved lodging for Monday & Tuesday October 24 & 25, 2022. To discuss getting rooms for Sunday October 23 & deducting the cost from the attendee's reimbursement log.

BOARD SECRETARY'S REPORT

To discuss the year end transfer of money to the Capital Reserve Account [this can only occur by BOE resolution in the month of June or during the budget process].

MOTION BY	_ SECONDED BY	to adopt the following
Resolution:		

WHEREAS, NJSA 18A:21-2 and NJSA 18A:7G-13 permit a Board of Education to establish and/or deposit into certain reserve accounts at year end, and

WHEREAS, the aforementioned statutes authorize procedures, under the authority of the Commissioner of Education, which permit a board of education to transfer anticipated excess current revenue or unexpended appropriations into reserve accounts during the month of June by board resolution, and

WHEREAS, Hamburg Borough Board of Education wishes to deposit anticipated current year excess surplus into a Capital Reserve account at year end, and

WHEREAS, the Hamburg Borough Board of Education has determined that not to exceed \$ 200,000 is available for such purpose of transfer;

NOW THEREFORE BE IT RESOLVED by the Hamburg Borough Board of Education that it hereby authorizes the district's School Business Administrator to make this transfer consistent with all applicable laws and regulations.

	Mr. Jones	Mr. Brunke	Mr. Conklin	Mr. Dreifus	Mr. Frangipane	Mrs. Frayko	Mr. Gillen	Mrs. Schels	Mrs. Zicarelli
YES									
NO									
ABSTAIN									

MOTION BY	<u> </u>	SECONDED BY	to approve the	
submission	and acceptanc	e of funds for the FY 202	2-23 IDEA and ESEA Grant	s as
depicted in	DOCUMENT H	, and to decline Title 3 fu	nds in the amount of \$196	ŝ.

	Mr.	Mr.	Mr.	Mr.	Mr.	Mrs.	Mr.	Mrs.	Mrs.
	Jones	Brunke	Conklin	Dreifus	Frangipane	Frayko	Gillen	Schels	Zicarelli
YES									
NO									
ABSTAIN									

MOTION BY	SECONDED BY	/to approve the FY
2022-23 Cafeteria Price List	[DOCUMENT I]	

	Mr. Jones	Mr. Brunke	Mr. Conklin	Mr. Dreifus	Mr. Frangipane	Mrs. Frayko	Mr. Gillen	Mrs. Schels	Mrs. Zicarelli
YES									
NO									
ABSTAIN									

MOTION BY	SECONDED BY	to approve: the
IVIUIIUIV DI	SECONDED DI	to approve: the

group registration for Board Members, Administrators and other school employees as determined by the Superintendent, to attend the New Jersey School Boards Workshop to be held from October 24-26, 2022, in the amount of \$2,100 per attendee and the associated lodging for this workshop.

	Mr. Jones	Mr. Brunke	Mr. Conklin	Mr. Dreifus	Mr. Frangipane	Mrs. Frayko	Mr. Gillen	Mrs. Schels	Mrs. Zicarelli
YES									
NO									
ABSTAIN									

MOTION BY ______seconded by ______to approve the disposition/trade-in of the Kyocera TASKalfa 5501 Copier that is located in the Teacher's Conference Room which is being replaced by a Kyocera TASKalfa 7003i copier.

	Mr.	Mr.	Mr.	Mr.	Mr.	Mrs.	Mr.	Mrs.	Mrs.
	Jones	Brunke	Conklin	Dreifus	Frangipane	Frayko	Gillen	Schels	Zicarelli
YES									
NO									
ABSTAIN									

To report, pursuant to PL 2015, Chapter 47 the Hamburg Board of Education intends to renew, award, or permit to expire the following contracts previously awarded by the board of education. These contracts are, have been, and will continue to be in full compliance with all state and federal statutes and regulations; in particular, New Jersey Title 18A:18. et. seq, NJAC Chapter 23, and Federal Uniform Administrative Requirements 2CFR, Part200.

- Maschio's Food Service, Inc.
- Horizon Dental/Fortitude Insurance Group
- New Jersey Schools Insurance Group/Arthur J. Gallagher/Morville Agency
- Alliance for Competitive Energy Services
- Educational Consortium for Telecommunications Savings
- Educational Data Services, Inc./Morris County ESC
- Hunterdon County Educational Services Commission
- The Educational Services Commission of New Jersey
- Camden County Educational Services Commission

- Sussex County Regional Transportation Cooperative
- The New Jersey School Boards Association Cooperative Pricing System
- Cleary, Giacobbe, Alfieri & Jacobs
- McManimon, Scotland & Baumann, LLC
- Nisivoccia LLC
- Parette Somjen Architects LLC
- Phoenix Advisors, LLC
- J & B Therapy, LLC
- Gurbir S. Saluja, M.D.
- CDK Systems, Inc.
- PenTele Data
- T.A. Mountford Co.
- R & L DataCenter, Inc.
- Windsor Learning Center

SUPERINTENDENT'S REPORT

MOTION BY	SECONDED BY	to approve: items
Λ & R		

A. Harassment, Intimidation, and Bullying [HIB] Report:

Month	# Incidents Investigated	# Incidents HIB	Remediation (Y/N)	Discipline (Y/N)
	ilivestigated	Confirmed	(1/14)	(1/14)
July 2021	0	0		
August 2021	0	0		
September 2021	1	1	Υ	Υ
October 2021	4	2	Υ	Υ
November 9, 2021	1	0	Υ	Υ
December 2021	1	0	Υ	Υ
January 2022	2	2	Υ	N
February 2022	1	1	Y	Υ
March 2022	1	0	NA	NA
April 2022	1	0	NA	NA
May 2022	1	[in part]	NA	NA
June 2022	1	0	NA	NA

B. Safety Drill/*Stance Report – June 2022

	Date	Time	Evacuation Time
Fire Drill	5/26/2022	2:15 pm	3 min 24 sec
Non-Fire Evacuation Drill	6/10/2022	10:15 am	3min 25 sec
*Shelter-in-Place	6/13/2022		
*Shelter-in-Place	6/14/2022		
Fire Drill	6/15/2022	9:44 am	3 min 01 sec

	Mr.	Mr.	Mr.	Mr.	Mr.	Mrs.	Mr.	Mrs.	Mrs.
	Jones	Brunke	Conklin	Dreifus	Frangipane	Frayko	Gillen	Schels	Zicarelli
YES									
NO									
ABSTAIN									

MOTION BY______ SECONDED BY ______ to approve: the combined Professional Development/Field Trip/Substitute and Facility Use as depicted in **DOCUMENT J.**

	Mr.	Mr.	Mr.	Mr.	Mr.	Mrs.	Mr.	Mrs.	Mrs.
	Jones	Brunke	Conklin	Dreifus	Frangipane	Frayko	Gillen	Schels	Zicarelli
YES									
NO									
ABSTAIN									

TO REPORT:

- 1. Student Enrollment
- 2. Suspensions
- 3. AKC Canine Good Citizenship Program
- 4. Hamburg Borough Summer Newsletter

Hamburg School Student Enrollment – June 2022 [Total = 261 in district]

	In-District	Out of District	Choice Non-Public	Charter
Preschool	42			
Kindergarten	36			
Grade 1	26			
Grade 2	27			
Grade 3	21	1	2	
Grade 4	23		2	
Grade 5	20		2	1
Grade 6	16	1	1	4
Grade 7	20	1	8	16
Grade 8	30		6	6
Total	261	3	21	27

Hamburg School Suspensions – June 2022

Grade	In School	Out of School	# of Days
6	1		1

OPEN TO THE PUBLIC

~ At this time, members of the public are invited to address the Board.
Please note that public comments on the agenda items will be made in
accordance with Policy 0167 – Public Presentation at Board Meetings.
Each statement made by all participants may be limited to three minutes in
duration. If you would like to address the Board state your name and
address before making your statement to the Board.

Meeting opened to the public for comment at	P.M.
(VOICE VOTE)	
Meeting closed to the public for comment at	P.M.
(VOICE VOTE)	P.IVI.

EXECUTIVE SESSION		
MOTION BY the meeting to the public at	SECONDED BY	closed
the meeting to the public at	P.M.	
TO EX. WHEREAS, pursuant to N.J.S.A.: the public from that portion of a of the matters described at N.J.S.	a public meeting at which th	
NOW, THEREFORE, BE IT RESOL enter into closed session to disc		
 [] Matters rendered confidential by [X] Personnel – CSA Evaluation [] Appointment of a public official [] Matters covered by the attorney. [] Pending or anticipated litigation [] Pending or anticipated contract r [] Protection of the safety or prope [] Matters which would constitute at a public property of the safety or prope [] Matters in which the release of in a public property of the safety or prope [] Matters in which the release of in a public property of the safety or prope [] Matters concerning collective negrous conditions of employment of employm	-client privilege negotiations rty of the public an unwarranted invasion of priv nformation would impair a right vernment gotiations and/or the negotiatic ployees of the Board of Educatio	t to receive on of terms and
BE IT FURTHER RESOLVED that swhen the reasons for discussing exist.	•	•
MOTION TO ADJOURN MEETIN	G	
MOTION BY	SECONDED BY	that

the Board adjourned the meeting at _____P.M. [Voice Vote]

FYI

Board & Administrator, June 2022