

**HAMBURG BOARD OF EDUCATION  
REGULAR MEETING  
AGENDA  
26 JULY 2022  
7:00 p.m.  
To be held in the Cafeteria**

**A. Flag Salute & Pledge of Allegiance**

**STATEMENT----OPEN PUBLIC MEETING**

This meeting is being conducted in compliance with the “Open Public Meeting Act Chapter 231—Public Laws of 1975.” Advance written notice of at least 48 hours was given specifying the time, date and to the extent known, the agenda, and stating whether formal action may or may not be taken and has been properly posted at the school, mailed to the Clerk/Administrator, mailed to the New Jersey Herald, the Star-Ledger and the Sunday Herald.

**ROLL CALL:**

	Mr. Jones	Mr. Brunke	Mr. Conklin	Mr. Dreifus	Mr. Frangipane	Mrs. Frayko	Mr. Gillen	Mrs. Schels	Mrs. Zicarelli
PRESENT									
ABSENT									

**Hamburg School’s Mission Statement:**

The mission of Hamburg Public School District is to provide an education, which will enable students to acquire the knowledge, skills, and values necessary to become contributing members of society.

The educational program will enable each student to develop emotionally, socially, psychologically, and cognitively within his or her abilities and interests.

The mission of the Hamburg Public School District, therefore, is to develop an educational program that is under constant evaluation, allows all students to achieve New Jersey Student Learning Standards at all grade levels, and is dedicated to providing experiences relative to the demands of modern society in an effort to best prepare our students to meet with success and grand achievements in the 21<sup>st</sup> Century.

**MOTION BY \_\_\_\_\_ SECONDED BY \_\_\_\_\_ to approve:** The Regular meeting and the Executive Session meeting minutes of the 21 June 2022 Board meeting and to approve the revised Executive Session minutes of the 26 April 2022 Board meeting.

	Mr. Jones	Mr. Brunke	Mr. Conklin	Mr. Dreifus	Mr. Frangipane	Mrs. Frayko	Mr. Gillen	Mrs. Schels	Mrs. Zicarelli
YES									
NO									
ABSTAIN									

**CORRESPONDENCE**

7 July 2022 email from the Alliance for Competitive Energy [ACES] Cooperative informing the Board that its current electric supplier contract is expiring and our account will be reverting back to JCP&L.

**PRESENTATION TO THE BOARD**

**OPEN TO THE PUBLIC**

*~ At this time, members of the public are invited to address the Board. Please note that public comments on the agenda items will be made in accordance with Policy 0167 – Public Presentation at Board Meetings. Each statement made by all participants may be limited to three minutes in duration. If you would like to address the Board state your name and address before making your statement to the Board.*

Meeting opened to the public for comment at \_\_\_\_\_ P.M.

**(VOICE VOTE)**

Meeting closed to the public for comment at \_\_\_\_\_ P.M.

**(VOICE VOTE)**

**COMMITTEE REPORTS**

**State & County School Boards**

**Sussex County Educational Services Commission**

## Liaison with the Hamburg Borough Council

### Building & Grounds

- Referendum Project Update by Board Secretary & Brian Bobrowski as depicted on **DOCUMENT A.**
  - **HVAC Project-**
    - Anticipating going out to bid in the Fall of 2022.
    - First design meeting at Parette Somjen Architects [PSA] occurred on Friday 20 May 2022 to go over the drawings at the 30% complete benchmark. Over the next month or so, to have our final design meeting and set the bid timeline.
    - VAT removal contractor is scheduled for early August 2022 to remove VAT tile in 2 classrooms where the bookshelves will be removed [this has to be done now or when the HVAC Referendum work occurs]; two (2) other classroom's tile completely removed that butt up against the HVAC units that will be removed and three (3) small rooms in the 1900's Building.
  - **Roof Project-**PSA in the investigative stage of the Roof Project.
    - An infrared survey/scan occurred on 6 July 2022 **DOCUMENT B.**
    - To schedule a B&G Committee meeting to discuss options for the main school building.
    - Anticipate going out to bid in the Fall/Winter 2022.
    - PSA to start the design for the 1900's Building roof replacement [shingle roof], which includes the removal of the two (2) chimneys, fascia replacement, gutters, etc.
  - **Restroom Project**
    - PSA issued the contract to Goksu Construction.
    - Goksu has submitted the necessary paperwork to PSA.
    - Initial job site kick-off meeting occurred on Tuesday 14 June 2022, with construction starting on 20 June 2022.
    - To discuss Change Orders for demolition work, relocation of a roof drain and additional work for the fire rated enclosure of the steel column that cannot be relocated. Mr. Joe Butto, Construction Official has been contacted by PSA to review/inspect and anticipate no issues with PSA's remedy.

- Under the Board Secretary Report to approve Payment Request #2.
- **Exterior Repair Project**
  - The PO [\$28,900] has been issued to Michael J. Malpere Co., Inc. for the Exterior Masonry Repairs to the 1900's Building and the work was completed by the middle of July without any issues.
  - Under the Board Secretary Report to approve payment for this work.
- **Non-Referendum Projects**
  - **LAARS Boiler Replacement Project**
    - JCP&L approved the Board's application on 21 March 2022 to replace 5 LAARS Boilers under the NJ Clean Energy-Direct Install Program with Donnelly Energy being the authorized contractor.
    - Donnelly Energy has ordered the boilers and anticipate the manufacturer to deliver the boilers by the middle of August 2022.
  - **Preschool Playground Project**
    - The playground equipment has been ordered & waiting on the contractor for the installation date.
    - Due to supply chain issues, looks like an October 2022 installation date.
  - **Refrigerator/Freezer Replacement Project**
    - PSA was on-site Tuesday 7 June 2022 to take measurements and anticipate going out to bid in the fall 2022.
    - PSA working on the New Jersey Department of Education's Project application & design.
  - **Main Entry/Health Monitoring Vestibule Project**
    - Anticipate going out to re-bid in the Fall of 2022





**Negotiations & Personnel**

**MOTION BY \_\_\_\_\_ SECONDED BY \_\_\_\_\_ to approve:**

- Melissa Oldham\* as part-time classroom aide, not to exceed 29 hours per week at a rate of \$13.88 per hour effective 1 September 2022. This position does not qualify for benefits.
- Shawn Elizabeth Reed\* as part-time classroom aide, not to exceed 29 hours per week at a rate of \$13.88 per hour effective 1 September 2022. This position does not qualify for benefits.
- Terrence J. McGowan\* as part-time classroom aide, not to exceed 29 hours per week at a rate of \$13.88 per hour effective 1 September 2022. This position does not qualify for benefits.

\*Pending completion of district-required paperwork

	Mr. Jones	Mr. Brunke	Mr. Conklin	Mr. Dreifus	Mr. Frangipane	Mrs. Frayko	Mr. Gillen	Mrs. Schels	Mrs. Zicarelli
YES									
NO									
ABSTAIN									

**MOTION BY \_\_\_\_\_ SECONDED BY \_\_\_\_\_ to rescind:** the 2022-2023 paraprofessional contract for Elizabeth Weite which was set at a rate of \$14.30 per hour not to exceed 12.5 hours per week.

	Mr. Jones	Mr. Brunke	Mr. Conklin	Mr. Dreifus	Mr. Frangipane	Mrs. Frayko	Mr. Gillen	Mrs. Schels	Mrs. Zicarelli
YES									
NO									
ABSTAIN									

**MOTION BY \_\_\_\_\_ SECONDED BY \_\_\_\_\_ to approve** the following Co-Curricular activities for SY 2022-2023:

Activity	Staff Member	Step	Stipend
Academic Club	TBD		
Art Club	Arias	1	\$1013
Athletic Director	Douglass	6	\$2139
AVA	Freeswick	1	\$1238
Band	Tarantino	6	\$1463
Basketball [Head] - Boys	Ratzer	3	\$1913
Basketball [Asst] - Boys	M. Clark	4	\$1801





**Finance Committee**

Discussion of items A through F...

- a. To approve the bills as presented.
- b. To approve bills for the Cafeteria Account in the amount of **\$41,921.57**.
- c. To accept the Board Secretary’s and Treasurer’s reports for **30 June 2022**.
- d. To approve Transfers made by the Superintendent after the **21 June 2022** Board Meeting, with fund 10 debits totaling **\$72,600** depicted in **DOCUMENT G** and the Board acknowledges that these transfers may increase/decrease the maximum dollar limit established as part of the 2021-22 budget process for various professional services.
- e. Pursuant to N.J.A.C. 6A:23A-16.10, the Business Administrator/Board Secretary certifies that as of **30 June 2022** no budgetary line item account has been over-expended violating N.J.A.C. 6A:23-2.12(a).
- f. Pursuant to N.J.A.C. 6A:23A-16.10, the Board of Education certifies that no major account has been over-expended and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

Note: The Treasurer is on vacation and the 30 June 2022 Treasurer’s Report may be distributed at the Board meeting-wjs.

**MOTION BY \_\_\_\_\_ SECONDED BY \_\_\_\_\_ to approve items a through f.**

	Mr. Jones	Mr. Brunke	Mr. Conklin	Mr. Dreifus	Mr. Frangipane	Mrs. Frayko	Mr. Gillen	Mrs. Schels	Mrs. Zicarelli
YES									
NO									
ABSTAIN									

**OLD BUSINESS**

**NEW BUSINESS**













**MOTION BY \_\_\_\_\_ SECONDED BY \_\_\_\_\_ to accept:** a donation of Amazon Fire Tablets [all returns] from the Deptford and Sussex Elks Motorcycle Committees. Any serviceable devices will be provided to Hamburg School staff for their use. Damaged/un-usable devices will be disposed of with our annual electronic waste collection.

	Mr. Jones	Mr. Brunke	Mr. Conklin	Mr. Dreifus	Mr. Frangipane	Mrs. Frayko	Mr. Gillen	Mrs. Schels	Mrs. Zicarelli
YES									
NO									
ABSTAIN									

**To Report:**

- NWEA Year End Data
- Quantitative Goal Data

**OPEN TO THE PUBLIC**

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Meeting opened to the public for comment at \_\_\_\_\_ P.M.  
**(VOICE VOTE)**

Meeting closed to the public for comment at \_\_\_\_\_ P.M.  
**(VOICE VOTE)**

**EXECUTIVE SESSION**

**MOTION BY \_\_\_\_\_ SECONDED BY \_\_\_\_\_ closed the meeting to the public at \_\_\_\_\_ P.M.**



**TO EXECUTIVE SESSION**

**WHEREAS**, pursuant to N.J.S.A. 10:4-12(b), the Board of Education may exclude the public from that portion of a public meeting at which the Board discusses any of the matters described at N.J.S.A. 10:4-12(b)(1)-(9);

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Education shall forthwith enter into closed session to discuss the following matter(s) concerning:

- Matters rendered confidential by state or federal law
- Personnel – **Merit Goals**
- Appointment of a public official
- Matters covered by the attorney-client privilege
- Pending or anticipated litigation
- Pending or anticipated contract negotiations
- Protection of the safety or property of the public
- Matters which would constitute an unwarranted invasion of privacy
- Matters in which the release of information would impair a right to receive Funds from the United States Government
- Matters concerning collective negotiations and/or the negotiation of terms and Conditions of employment of employees of the Board of Education
- Possible imposition of a civil penalty or suspension

**BE IT FURTHER RESOLVED** that said discussion may be disclosed to the public when the reasons for discussing and acting upon it in closed session no longer exist.

**MOTION BY \_\_\_\_\_ SECONDED BY \_\_\_\_\_ to exit Executive Session at \_\_\_\_\_ P.M.**

**MOTION BY \_\_\_\_\_ SECONDED BY \_\_\_\_\_ to approve: Merit/District Goals as depicted on **DOCUMENT ES1.****

	Mr. Jones	Mr. Brunke	Mr. Conklin	Mr. Dreifus	Mr. Frangipane	Mrs. Frayko	Mr. Gillen	Mrs. Schels	Mrs. Zicarelli
YES									
NO									
ABSTAIN									

**MOTION TO ADJOURN MEETING**

**MOTION BY \_\_\_\_\_ SECONDED BY \_\_\_\_\_ that the Board adjourned the meeting at \_\_\_\_\_ P.M. [Voice Vote]**

# *FYI*

- Board & Administrator, July 2022