

**HAMBURG BOARD OF EDUCATION
REGULAR MEETING AGENDA**

3 January 2023

6:30 PM in the Cafeteria

FLAG SALUTE & PLEDGE OF ALLEGIANCE

STATEMENT - OPEN PUBLIC MEETING

This meeting is being conducted in compliance with the “Open Public Meeting Act Chapter 231—Public Laws of 1975.” Advance written notice of at least 48 hours was given specifying the time, date and to the extent known, the agenda, and stating whether formal action may or may not be taken and has been properly posted at the school, mailed to the Clerk/Administrator, mailed to the New Jersey Herald, the Star Ledger and the Sunday Herald.

Roll Call

	Mr. Jones	Mr. Brunke	Mr. Conklin	Mr. Dreifus	Mr. Frangipane	Mrs. Frayko	Mr. Gillen	Mrs. Schels	Mrs. Zicarelli
YES									
NO									
ABSTAIN									

MISSION STATEMENT

The mission of the Hamburg Public School District is to provide an education, which will enable students to acquire the knowledge, skills, and values necessary to become contributing members of society.

The educational program will enable each student to develop emotionally, socially, psychologically, and cognitively within his or her abilities and interests.



The mission of the Hamburg Public School District, therefore, is to develop an educational program that is under constant evaluation, allows all students to achieve the New Jersey Student Learning Standards at all grade levels, and is dedicated to providing experiences relative to the demands of modern society in an effort to best prepare our students to meet with success and grand achievements in the 21st century.

REORGANIZATION MEETING AGENDA

The Board Secretary reviews with the Board the Statement of Determination of the 8 November 2022 Annual School Election for the Board Members elected into office as listed in **DOCUMENT**.

The Board Secretary administers the oath of office and swears in newly elected Board members, as follows:

Three Year Term [2023, 2024 and 2025]

- Mrs. Sheila Frayko, Mr. Timothy Gillen and Mrs. Jennifer Hastrup***

***Mrs. Hastrup received the most votes as a write-in candidate and sent an email to Mrs. Sigman on 7 December 2022 declining the Board Seat **[DOCUMENT]**.

ROLL CALL:

	Mr. Jones	Mr. Brunke	Mr. Conklin	Mr. Dreifus	Mr. Frangipane	Mrs. Frayko	Mr. Gillen	Mrs. Schels	Mrs. Zicarelli
YES									
NO									
ABSTAIN									



The Board Secretary asks for nominations for President.

The meeting is turned over to the President.

The President asks for nominations for Vice President.

ANNUAL DESIGNATIONS

- A. To designate the following banks as depositories:
- TD Bank, Franklin, NJ
 - Lakeland Bank, Sussex, NJ
 - NJ Cash Management Fund, Trenton, NJ
- B. To designate the following officers to sign against the accounts of the Board of Education as follows:

General/Bond/ Flex Spend & P/R Deduct	Activities	Food Service	Payroll
President or Vice President	Secretary	Secretary	Treasurer or Secretary
Secretary & Treasurer	CSA or VP	Treasurer	Secretary or Treasurer

- C. To designate AXA/Equitable, Lincoln National Life Insurance Company and Lincoln Investment Planning, Inc. as 403(b)/Tax Shelter vendors/providers.
- D. To designate the New Jersey Herald, the Sunday Herald and the Star Ledger [emailed & asked to publish if no fee] as the official newspaper for advertising and for public notices, the Star Ledger for certain employment ads and/or public notices, and njhire.com for various employment ads.



MOTION BY _____ SECONDED BY _____ to approve the Annual Designations [A through D]:

	Mr. Jones	Mr. Brunke	Mr. Conklin	Mr. Dreifus	Mr. Frangipane	Mrs. Frayko	Mr. Gillen	Mrs. Schels	Mrs. Zicarelli
YES									
NO									
ABSTAIN									

FY 2023 ANNUAL MEETING SCHEDULE

MOTION BY _____ SECONDED BY _____ to approve the 2023 Annual Meeting Schedule, as depicted on **DOCUMENT.**

	Mr. Jones	Mr. Brunke	Mr. Conklin	Mr. Dreifus	Mr. Frangipane	Mrs. Frayko	Mr. Gillen	Mrs. Schels	Mrs. Zicarelli
YES									
NO									
ABSTAIN									

2023 MISCELLANEOUS ANNUAL ADOPTIONS/APPOINTMENTS

- A. To readopt the existing Board Bylaws and Policy Manual.
- B. To readopt any existing contracts and agreements to which the Board is a party and where continuation is not authorized by law.
- C. To review and to adopt the Board Member Code of Ethics **[DOCUMENT]** and for the individual board members to sign an acknowledgement of receipt of the Board Members Code of Ethics.
- D. To adopt the existing Curriculum Guides and Curriculum textbooks.



- E. To establish a Petty Cash Account in the amount of \$200 and to appoint Louise Murphy as Custodian of the Petty Cash Account.
- F. To appoint the Business Administrator/Board Secretary as the Public Agency Compliance Officer (per Affirmative Action requirements)

MOTION BY _____ SECONDED BY _____ to approve the 2023 Miscellaneous Annual Adoptions/Appointments [A through F].

	Mr. Jones	Mr. Brunke	Mr. Conklin	Mr. Dreifus	Mr. Frangipane	Mrs. Frayko	Mr. Gillen	Mrs. Schels	Mrs. Zicarelli
YES									
NO									
ABSTAIN									

CORRESPONDENCE—None at this time.

OPEN TO THE PUBLIC

~ At this time, members of the public are invited to address the Board. Please note that public comments on the agenda items will be made in accordance with Policy 0167 – Public Presentation at Board Meetings. Each statement made by all participants may be limited to three minutes in duration. If you would like to address the Board state your name and address before making your statement to the Board.

Meeting opened to the public for comment at _____ P.M.
(VOICE VOTE)

Meeting closed to the public for comment at _____ P.M.
(VOICE VOTE)

COMMITTEE REPORTS

Sussex County Educational Services Commission



Liaison with the Hamburg Borough Council**Building & Grounds****Education & Policy****Negotiations & Personnel****Finance Committee****OLD BUSINESS****NEW BUSINESS****BOARD SECRETARY'S REPORT**

To review with the Board the Board member training requirements, because of the Accountability Regulations, and to discuss Board members being responsible for their own training requirements.

To review the results of and the recommendations from the Board Attorney and Board Architect on the 20 December 2022 bid opening for the Cooler & Freezer Replacement and the Shingle Roof [Referendum] Replacement Projects at the Hamburg School [Due to the Christmas Holiday break, I hope to have these documents for distribution at the Re-organizational meeting-wjs].

SUPERINTENDENT'S REPORT**MOTION TO ADJOURN MEETING**

MOTION BY _____ SECONDED BY _____
that the Board adjourned the meeting at ____ P.M. [**Voice Vote**]



HAMBURG BOARD OF EDUCATION

Re-ORG MEETING AGENDA

ADDENDUM

3 January 2023

6:30 P.M.

Negotiations and Personnel

MOTION BY _____ SECONDED BY _____ to approve:

Jeralyn Dalling as full-time maternity leave replacement beginning 4 January 2023 through 30 June 2023, BA Step 1 @ 62,717 [pro-rated]. This position is eligible for medical benefits only.

Mr. Jones	Mr. Brunke	Mr. Conklin	Mr. Dreifus	Mr. Frangipane	Mrs. Frayko	Mr. Gillen	Mrs. Schels	