

MINUTES OF SPECIAL MEETING

March 16, 2023

at 6:30 P.M. held in the Cafeteria of
Hamburg Elementary School

PRESENT: Francis Brunke, John Conklin, David Dreifus, Tricia Schels, Sheila Frayko, Vice President, Robert Jones, President

ABSENT: Michael Frangipane, Timothy Gillen

1 Member of the Public

The Board President **opened the meeting at 6:34 P.M.**, with the Flag Salute and Pledge of Allegiance, which was followed by the following statement:

"This meeting is being conducted in compliance with the "Open Public Meeting Act-Chapter 231-Public Laws of 1975". Advance written notice of at least 48 hours was given specifying the time, date, and to the extent known, the agenda and stating whether formal action may or may not be taken and has been properly posted at the school, mailed to the Clerk/Administrator, mailed to the New Jersey Herald and the Sunday Herald and the Star Ledger."

Mr. Jones read the Hamburg School's Mission Statement:

The mission of Hamburg Public School District is to provide an education, which will enable students to acquire the knowledge, skills, and values necessary to become contributing members of society.

The educational program will enable each student to develop emotionally, socially, psychologically, and cognitively within his or her abilities and interests.

The mission of the Hamburg Public School District, therefore, is to develop an educational program that is under constant evaluation, allows all students to achieve New Jersey Student Learning Standards at all grade levels, and is dedicated to providing experiences relative to the demands of modern society in

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an effort to best prepare our students for success and grand achievements in the 21st century.

APPROVAL OF THE MINUTES

On motion by Mr. Conklin, seconded by Mrs. Frayko, and carried unanimously by roll call vote, **approved the Regular meeting minutes of the 19 January 2023 Board meeting.**

On motion by Mr. Conklin, seconded by Mrs. Frayko, and carried unanimously by roll call vote, **approved the Regular meeting minutes of the 23 February 2023 Board meeting.**

CORRESPONDENCE

Mr. Jones stated that the Board Secretary received an email on 9 March 2023 from Mrs. Suzette Villagomez declining her appointment to the Hamburg Borough Board of Education.

FINANCE COMMITTEE

FY 2023-24 BUDGET ADOPTION

Mr. Dreifus, Chairperson of the Finance Committee summarized the 2 March 2023 committee meeting where the proposed FY 2023-24 Budget was discussed. Mrs. Sigman and the Board Secretary reviewed some of the financial highlights of the proposed FY 2023-24 budget, stating the proposed budget is increasing the General Fund Tax Levy by 4.96% over the prior year's General Fund Tax Levy. Additionally, the proposed 2023-24 budget includes 'other capital projects' for the upgrade to the Hamburg Elementary School's burglar alarm system, a new gym curtain/divider and a storage building. These projects are being funded by the Board's Capital Reserve Account and/or Preschool Education Aid funds. Additionally, the Board is applying to

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use Preschool Education Aid funds to defray the cost of a “trike-track” around the existing playground and the newly installed Preschool playground.

OPEN TO THE PUBLIC – on the proposed FY 2023-24 Budget

On motion by Mr. Dreifus, seconded by Mrs. Frayko, and carried unanimously by voice vote, **opened the meeting to the public for comment at 6:55 P.M.**

No one addressed the Board.

On motion by Mr. Dreifus, seconded by Mrs. Frayko, and carried unanimously by voice vote, **closed the meeting to the public for comment at 6:55 P.M.**

On motion by Mr. Dreifus, seconded by Mrs. Frayko, and carried unanimously by roll call vote, **adopted the resolution to submit the proposed FY 2023-24 budget to the Executive County Superintendent as depicted on [DOCUMENT AA].**

OPEN TO THE PUBLIC

Mr. Jones read the following statement: At this time, members of the public are invited to address the Board. Please note that public comments on the agenda items will be made in accordance with Policy 0167 – Public Presentation at Board Meetings. Each statement made by all participants may be limited to three minutes in duration. If you would like to address the Board state your name and address before making your statement to the Board.

On a motion by Mrs. Frayko, seconded by Mr. Conklin, and carried unanimously by voice vote, **opened the meeting to the public for comment at 6:56 P.M.**

No one addressed the Board.

On a motion by Mrs. Frayko, seconded by Mr. Conklin, and carried unanimously by voice vote, **closed the meeting to the public for comment at 6:56 P.M.**

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OLD BUSINESS

No Old Business

NEW BUSINESS

Various Board members commented on the recent Hamburg Elementary School graduates and a current eighth grade student, who are participating in this year's play at the Wallkill Valley Regional High School.

BOARD SECRETARY'S REPORT

On motion by Mrs. Frayko, seconded by Mr. Conklin, and carried unanimously by roll call vote, **approved the FY 2023-24 Resolutions for Participation in Joint Transportation Agreement Services [Administrative fees of 4% or 2% for the type of student transportation requested] with the Sussex County Regional Transportation Cooperative [Hopatcong Borough Board of Education as the lead agency] for all of the Board's student transportation needs as depicted on DOCUMENT A1, A2 and A3.**

SUPERINTENDENT'S REPORT

On motion by Mrs. Frayko, seconded by Mr. Conklin, and carried unanimously by roll call vote, after some discussion, **accepted the 2023-2024 District Enrollment and Planning Workbook for [PEA] Pre-school as depicted on DOCUMENT B.**

On motion by Mr. Conklin, seconded by Mrs. Frayko, and carried unanimously by roll call vote, after some discussion, **terminated the tuition contract with The Shepard School effective 3 March 2023.**

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On motion by Mr. Conklin, seconded by Mrs. Frayko, and carried unanimously by roll call vote, **terminated the transportation contract to The Shepard School effective 3 March 2023.**

On motion by Mr. Conklin, seconded by Mrs. Frayko, and carried unanimously by roll call vote, after some discussion, **terminated the tuition contract with YCS George Washington School effective 8 November 2022.**

On motion by Mr. Conklin, seconded by Mr. Dreifus, and carried unanimously by roll call vote, **terminated the transportation contract to the YCS George Washington School effective 8 November 2022.**

On motion by Mr. Conklin, seconded by Mr. Dreifus, and carried unanimously by roll call vote, **approved the following field trips:**

6/6/2023	Grade 8	Hershey Park	\$2590.22*
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***paid through the Class of 2023 activity account plus cost of bus**

4/4/2023	Grade 8 [6 students]	WVRHS [STEM Competition]	\$0.00
			plus cost of bus

On motion by Mr. Conklin, seconded by Mrs. Frayko, and carried unanimously by roll call vote, after some discussion, **approved Ms. Amber Gall as a substitute Business Office Clerk and/or Office Secretary, pending employment paperwork and background checks, at an hourly rate of \$25 per hour.**

Mrs. Frayko mentioned the Borough of Hamburg will be doing some road paving over the next few months on Linwood Avenue by the baseball fields behind the

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school that may impact students walking to/from school, as well as access to these fields.

On motion by Mrs. Frayko, seconded by Mrs. Schels, and carried unanimously by voice vote, **the Board adjourned the meeting at 7:18 P.M.**

Respectfully submitted,

A handwritten signature in black ink, appearing to read 'William Sabo', written in a cursive style.

William Sabo
Interim Business Administrator/
Board Secretary