

# **MINUTES OF THE REGULAR MEETING**

## **April 27, 2023**

at 6:30 P.M. held in the cafeteria of  
Hamburg Elementary School

**PRESENT:** David Dreifus, Tricia Schels, Sheila Frayko, Vice President, Timothy Gillen, Robert Jones, President

**ABSENT:** Francis Brunke, John Conklin, Michael Frangipane

55 Members of the Public

The Board President **opened the meeting at 6:30 P.M.**, with the Flag Salute and Pledge of Allegiance, which was followed by the following statement:

"This meeting is being conducted in compliance with the "Open Public Meeting Act-Chapter 231-Public Laws of 1975". Advance written notice of at least 48 hours was given specifying the time, date, and to the extent known, the agenda and stating whether formal action may or may not be taken and has been properly posted at the school, mailed to the Clerk/Administrator, mailed to the New Jersey Herald and the Sunday Herald and the Star Ledger."

### **Mr. Jones read the Hamburg School's Mission Statement:**

The mission of Hamburg Public School District is to provide an education, which will enable students to acquire the knowledge, skills, and values necessary to become contributing members of society.

The educational program will enable each student to develop emotionally, socially, psychologically, and cognitively within his or her abilities and interests.

The mission of the Hamburg Public School District, therefore, is to develop an educational program that is under constant evaluation, allows all students to achieve the New Jersey Student Learning Standards at all grade levels, and is dedicated to providing experiences relative to the demands of modern society in

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an effort to best prepare our students to meet with success and grand achievements in the 21<sup>st</sup> century.

#### **APPROVAL OF THE MINUTES**

On motion by Mr. Dreifus, seconded by Mrs. Frayko, and carried by roll call, **approved of the Minutes of the 16 March 2023 Special Board meeting.**

Yes	-4
No	-0
Abstain	-Mr. Gillen

On motion by Mr. Gillen, seconded by Mrs. Frayko and carried by roll call, **approved of the Minutes of 30 March 2023 Regular Board meeting.**

Yes	-4
No	-0
Abstain	-Mr. Dreifus

#### **CORRESPONDENCE-**

Mr. Jones summarized a letter dated 4 April 2023 from Dr. Gayle Carrick, Executive County Superintendent-Sussex, appointing Mrs. Lois Ferguson to the Hamburg Borough Board of Education [Note: The term is until 31 December 2023] **[Document A]**. The Board Secretary stated that Mrs. Ferguson would be sworn into office once the required background check has been completed.

#### **PRESENTATION TO THE BOARD**

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Mrs. Sigman read a brief narrative as written by each teacher for the following students and Mr. Jones presented a certificate to these students. The student spotlighted were:

#### March 2023

- o Grade 3 – Nicholas Ramos

#### April 2023

- o Preschool – Zachary Roberts
- o Kindergarten – Amelia Groschel
- o Grade 1 – Emery Boeren
- o Grade 2 – Joshua Pettiford
- o Grade 3 – Emily Guinard
- o Grade 4 – Quinton Suk
- o Grade 5 – Amber Koltzan
- o Grade 6 – Paris Brown
- o Grade 7 – Kiernan Stonely
- o Grade 8 – Luke Nathan

### OPEN TO THE PUBLIC

*Mr. Jones read the following statement: At this time, members of the public are invited to address the Board. Please note that public comments on the agenda items will be made in accordance with Policy 0167 – Public Presentation at Board Meetings. Each statement made by all participants may be limited to three minutes in duration. If you would like to address the Board state your name and address before making your statement to the Board.*

On a motion by Mr. Dreifus, seconded by Mrs. Schels, and carried unanimously by voice vote, **opened the meeting to the public for comment at 6:57 P.M.**

No one addressed the Board.

On a motion by Mrs. Frayko, seconded by Mr. Dreifus, and carried unanimously by voice vote, **closed the meeting to the public for comment at 6:57 P.M.**

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### **PUBLIC HEARING ON THE PROPOSED FY 2023-24 BUDGET**

The Board Secretary reviewed the FY 2023-24 Budget Presentation and stated the Budget that was approved by the Board on 16 March 2023, was advertised in 21 April 2023 edition of the New Jersey Herald. The Executive County Superintendent approved the FY 2023-24 Budget as submitted, with no changes to the Budget as adopted by the Board. This budget reflects a 11.2 cent increase per \$100 of assessed valuation, over the 2022 tax rate with no staff reduction in the proposed Budget. The proposed Budget includes four (4) Capital Outlay projects:

1. Replacement/Upgrade to the School's burglar alarm system.
2. A Gym Curtain/Divider.
3. A Storage Shed/Building.
4. A "trike-track" around the existing playground, applying to use NJDOE Preschool Education Aid funds for this project.

### **Open the Meeting to the Public Hearing for comment on the proposed FY 2023-24 Budget**

On a motion by Mrs. Frayko, seconded by Mr. Gillen, and carried unanimously by voice vote, **opened the meeting to the public for comment on the proposed FY 2023-24 Budget at 7:13 P.M.**

Mr. John Burd, Councilman addressed the Board asking for clarification on the 2023 tax rate increase amount. The Board Secretary responded.

On a motion by Mrs. Frayko, seconded by Mr. Gillen, and carried unanimously by voice vote, **closed the meeting to the public for comment on the proposed FY 2023-24 Budget at 7:20 P.M.**

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#### Adoption of the FY 2023-24 Budget

On motion by Mr. Gillen, seconded by Mrs. Frayko and carried unanimously by roll call vote, adopted the FY 2023-24 Budget for the Hamburg Borough Board of Education that includes sufficient funds to provide curriculum and instruction which will enable all students to achieve the New Jersey Learning Standards, and is in compliance with N.J.S.A 18A and N.J.A.C. Title 6 and 6A, as follows:

	<u>GENERAL FUND</u>	<u>SPECIAL REVENUES</u>	<u>DEBT SERVICE</u>	<u>TOTAL</u>
2023-24 Total Expenditures	8,106,903	895,164	256,050	9,258,117
Less: Anticipated Revenues	<u>2,473,058</u>	<u>895,164</u>	<u>95,169</u>	<u>3,463,391</u>
Taxes to be Raised	<u>5,633,845</u>	<u>0</u>	<u>160,881</u>	<u>5,794,726</u>

and the FY 2023-24 Budget includes "Other Capital Projects" for the upgrade to Hamburg Elementary School's burglar alarm system, a new gym curtain/divider and a storage building. These projects are being funded by the Board's Capital Reserve Account and/or Preschool Education Aid funds. Additionally, the Board is applying to use Preschool Education Aid funds to defray the cost of a "trike-track" around the existing playground and the newly installed preschool playground.

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### 27 April 2023 REGULAR MEETING AGENDA

#### FY 2023-24 ANNUAL PERSONNEL APPOINTMENTS

On a motion by Mrs. Frayko, seconded by Mr. Dreifus, and carried unanimously by roll call vote, **approved the FY 2023-24 Annual Personnel Appointments [A-C]:**

- A. To appoint the Affirmative Action Officer, the ADA Coordinator, and the Temporary/Acting Board Secretary [if the Board Secretary is absent from a Board meeting] – **Kimberly Sigman**
- B. To appoint the Right-to-Know Officer, AHERA/Asbestos Management Officer, Integrated Pest Coordinator, and Indoor Air Quality Designated Individual – **Brian Bobrowski**
- C. To appoint the Treasurer of School Monies – **Theresa Schlosser at a salary to be determined.**

#### FY 2023-24 ANNUAL DESIGNATIONS

On a motion by Mrs. Frayko, seconded by Mr. Dreifus and carried unanimously by roll call vote, after some discussion, **approved the FY 2023-24 Annual Designations [A-C]:**

- A. To designate AXA/Equitable, Lincoln National Life Insurance Company and Lincoln Investment Planning, Inc. as 403(b)/Tax Shelter vendors/providers.
- B. To designate the New Jersey Herald, the Sunday Herald and the Star Ledger [to publish if no fee for legal notices] as the official newspaper for advertising and for public notices the Star Ledger for certain employment ads and/or notices and the njhire.com for various employment ads.

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- C. To designate **Chris Imbrie** as surrogate parent for the **2023-24** school year.

#### **FY 2023-24 ANNUAL AUTHORIZATIONS**

On motion by Mrs. Frayko, seconded by Mr. Conklin and carried unanimously by roll call vote, **approved the FY 2023-24 Annual Authorizations [A-F]:**

- A. To empower the Chief School Administrator and Business Administrator/Board Secretary to implement the **2023-24** budget pursuant to the policies and regulations of the NJ State Department of Education and the Hamburg Borough Board of Education.
- B. To permit the Business Administrator to audit and to approve any account and demand to be paid prior to presentation to the Board. Any such approval shall be presented to the Board for ratification at their next meeting as per NJSA 18A:19-4.1.
- C. To authorize the Business Administrator to make purchases up to the bid threshold, utilizing the quotation process and/or purchases from New Jersey State Contract Vendors and/or from board approved pricing cooperatives/consortiums approved awarded vendor lists [such as approved vendors from the West/Central New Jersey Cooperative Bid Program/Ed-Data/Morris County Educational Services Commission the lead agency, the Educational Services Commission of New Jersey Cooperative Pricing System, the Hunterdon County Educational Services Commission's Pricing System, the Camden County Educational Services Commission Cooperative Pricing System, New Jersey School Boards Association Cooperative Pricing System, etc.]
- D. To authorize the Business Administrator, on an as needed basis, to issue advance payment and/or partial payment to facilitate district requisitions.

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- E. To authorize the Superintendent and/or his/her designee to declare miscellaneous items no longer needed as surplus and to dispose of these items.
- F. To authorize the Superintendent and/or the Business Administrator to enter into inter-local agreements with other school districts, municipalities and/or county governments for miscellaneous services, supplies or equipment.

### **FY 2023-24 MISCELLANEOUS ANNUAL ADOPTIONS/APPOINTMENTS**

On motion by Mrs. Frayko, seconded by Mr. Dreifus and carried unanimously by roll call vote, **approved the FY 2023-24 Miscellaneous Annual Adoptions/Appointments [A-D].**

- A. To readopt the existing Board Bylaws and Policy Manual for the 2023-24 school year.
- B. To readopt any existing contracts and agreements to which the Board is a party and where continuation is not authorized by law.
- C. To adopt the existing Curriculum Guides and Curriculum textbooks.
- D. To establish a Petty Cash account in the amount of \$200.00 and to appoint Louise Murphy as Custodian of the Petty Cash Account.

### **COMMITTEE REPORTS**

**State & County Boards-** No report

**Sussex County Educational Services Commission-** Mr. Jones had no report.



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**Liaison with the Hamburg Borough Council-** Mrs. Frayko updated the Board on the 3 April 2023 Council meeting where a discussion was held on the police communication issue when the patrolmen are inside the school.

### **Building & Grounds**

The Board Secretary and Mr. Bobrowski updated the Board on the Referendum and other facility projects as depicted on **DOCUMENT B**.

- **HVAC Re-bid Project**
  - Parette Somjen Architects [PSA] is in the process of issuing the start-up documentation to Thassian Mechanical Contracting and the first kick-off meeting occurred on Wednesday 19 April 2023, with the first site visit by all Thassian's sub-contractors scheduled for 4 May 2023.
- **Roof Project-1900's Building Shingle Roof**
  - Duga Construction, LLC has started the Linwood Avenue entry column replacement/cantilever roof work portion of the project during the week of April 10<sup>th</sup>, with the 1900's Building shingle roof work to start when school lets out however, work on the column cantilever portion of the project may occur when school is in session.
  - The next on-site construction meeting with PSA & Duga Construction is scheduled for 13 June 2023.

On motion by Mr. Gillen, seconded by Mrs. Frayko, and carried unanimously by roll call vote, **approved Payment Request #1 for the Referendum Shingle Roof Replacement Project at the Hamburg School, as submitted by Duga Construction, LLC. in the amount of \$37,715.00. [DOCUMENT C]**

- The Main School Roof Project is in a holding pattern until the HVAC and the 1900's Building Shingle Roof projects are further along the timeline to determine where we are with our referendum budget.

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- Restroom Project—Complete & Finalized
- Exterior Repair Project
  - The 1900's Building Exterior Repair, window replacement portion of Exterior Repair Project is in a holding pattern until the timeline and cost for the HVAC Re-bid Project is further along and the Main School roofing type decision is made.

#### **Non-Referendum Projects**

- Gym Curtain Divider Project
  - The NJDOE approval letter was received, and this project has been included in the FY 2023-24 Preschool Education Aid [PEA] application that was submitted to the NJDOE-Division of Early Childhood Education on 10 March 2023. Waiting for the PEA decision before bringing this project to the Board.
  - No major update since the March 30<sup>th</sup> meeting.
- LAARS Boiler Replacement Project-Re-Opened
  - The Board Secretary reviewed the 7 April 2023 email from Donnelly Energy regarding the amount due to Donnelly under original the New Jersey Clean Energy Direct Install Program agreement [\$43,596], because of JCP&L and Elizabethtown Gas not honoring a revised incentive application mid-way through the LAARS Boiler Replacement Project at the Hamburg School [DOCUMENT D].

On motion by Mr. Gillen, seconded by Mrs. Frayko and carried unanimously by roll call vote, **approved the final payment of \$43,596 to Donnelly Energy for the LAARS Boiler Replacement Project at the Hamburg School under the New Jersey Clean Energy Direct Install Program.**

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- **Preschool Playground Project**
  - The preschool playground project was completed in November 2022. The district has included in the FY 2023-24 Preschool Education Aid [PEA] application, that was submitted to the NJDOE-Division of Early Childhood Education on 10 March 2023, a 'trike track' to go around/next to the preschool playground and the purchase of a shed to finish the entire preschool playground project. Waiting for the PEA decision before bringing this project to the Board.
  - No major update since the March 30<sup>th</sup> meeting.
- **Refrigerator/Freezer Replacement Project**
  - Parette Somjen Architects [PSA] has issued the startup documentation to The Wallkill Group, Inc. and most of the required documents have been received.
  - No major update since the March 30<sup>th</sup> meeting.
- **Main Entry/Health Monitoring Area Project [Re-Bid]**
  - Parette Somjen Architects [PSA] has issued the startup documentation to The Wallkill Group, Inc. and most of the required documents have been received.
  - No major update since the March 30<sup>th</sup> meeting.
- **NJDOE Regular Operating District [ROD] Grant-**
  - The NJDOE ROD Grant applications, as prepared by Parette Somjen Architects [PSA] for the Pre-K Site Work Project and the Window Replacement Project at the Hamburg School have been signed by Mr. Jones & Mrs. Sigman and returned to PSA for submission.

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### Education & Policy

On motion by Mrs. Schels, seconded by Mr. Gillen and carried unanimously by roll call vote, **approved items a-h:**

a) Second reading for Policy & Regulations as depicted on **DOCUMENT E:**

Policy/ Regulation	Policy/ Regulation Name
P3351	Healthy Workplace Environment
P/R 3362	Sexual Harassment
P3370	Teaching Staff Member Tenure
P3372	Teaching Staff Member Tenure Acquisition
P3373	Tenure Upon Transfer or Promotion
P3374	Tenure Upon Transfer to an Underperforming School
P3381	Protection Against Retaliation
P3410	Compensation
P3420	Benefits
P3421.13	Postnatal Accommodations
P3425	Work Related Disability Pay
P/R 3425.1	Modified Duty Early Return to Work Program - Teaching Staff Members
P/R 3432	Sick Leave
P3433	Vacations
P3435	Anticipated Disability
P3436	Personal Leave
P3437	Military Leave

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P3439	Jury Duty
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b) Second Reading for Policy & Regulations as depicted on **DOCUMENT F:**

Policy/ Regulation	Policy/ Regulation Name
P4111	Creating Positions
P4124	Employment Contract
P4125	Employment of Support Staff Members
P4140	Termination
P4145	Layoffs
P4146	Non-renewal of Non-tenured Support Staff Members
P4150	Discipline
P4152	Withholding an Increment
P4159	Support Staff Member/School District Reporting Responsibilities
P4160	Physical Examination
P4161	Examination for Cause
P4211.3	Consulting Outside the District
P4212	Attendance
P4214	Conflict of Interest
P4218	Use, Possession, or Distribution of Substances
P4219	Commercial Driver Controlled Substance & Alcohol Use Testing
P4220	Employee Evaluation
P4230	Outside Activities
P4233	Political Activities

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P4240	Employee Training
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c) First Reading for Policy & Regulations as depicted on **DOCUMENT G:**

Policy/ Regulation	Policy/ Regulation Name
P4250	Hours and Days of Work
P/R4281	Inappropriate Staff Conduct
P4282	Use of Social Networking Sites
P4283	Electronic Communications between Support Staff Members and Students
P/R4321	Acceptable Use of Computer Network[s]/Computers and Resources by Support Staff Members
P4322	Staff Member's Use of Personal Cellular Telephones/Other Communication Devices
P4324	Right of Privacy – Support Staff Members
P4340	Grievance
P4351	Healthy Workplace Environment
P/R4352	Sexual Harassment
P4360	Support Staff Member Tenure
P4381	Protection Against Retaliation
P4410	Compensation
P4413	Overtime Compensation
P4420	Benefits
P4421.13	Postnatal Accommodations
P4425	Work-Related Disability Pay

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P/R4425.1	Modified Duty Early Return to Work Program – Support Staff
P/R4432	Sick Leave
P4433	Vacations
P4434	Holidays
P4435	Anticipated Disability
P4436	Personal Leave
P4437	Military Leave
P4438	Jury Duty

d) First Reading for Policy & Regulations as depicted on **DOCUMENT H**.

Policy/ Regulation	Policy/ Regulation Name
P2430	Co-Curricular Activities
P5440	Honoring Student Achievement

- e) Second reading – Mathematics Curriculum [**DOCUMENT I**].
- f) Second reading – Computer Science and Design Thinking Curriculum [**DOCUMENT J**].
- g) First reading – World Language Curriculum [**DOCUMENT K**].
- h) First reading – Language Arts Curriculum [**DOCUMENT L**].

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### Negotiations & Personnel

On motion by Mrs. Frayko, seconded by Mr. Gillen and carried unanimously by roll call vote, **approved the following:**

- a) Diana Stiles as a part-time paraprofessional as of 1 June 2023 at \$20/hour not to exceed 29 hours per week. This position is not eligible for benefits.
- b) Staffing list for SY 2023-2024 as noted on **DOCUMENT M**.

### Finance Committee

On motion by Mr. Dreifus, seconded by Mrs. Frayko and carried unanimously by roll call vote, **approved items a through f.**

- a) Approved the **March 2023** check register in the amount of **\$757,952.43** and the **April 1-27, 2023** check register in the amount of **\$477,873.01**.
- b) Approved bills for the Cafeteria Account in the amount of **\$16,341.55**.
- c) Accepted the Board Secretary's and Treasurer's reports for **31 March 2023**.
- d) Approved the Transfers made by the Superintendent after the **30 March 2023** Board Meeting, with fund 10 debits totaling **\$ 83,000** depicted on **DOCUMENT N** and the Board acknowledges that these transfers may increase/decrease the maximum dollar limit established as part of the 2022-23 budget process for various professional services.
- e) Pursuant to N.J.A.C. 6A:23A-16.10, the Business Administrator/Board Secretary certifies that as of **31 March 2023** no budgetary line-item account has been over-expended violating N.J.A.C. 6A:23-2.12(a).
- f) Pursuant to N.J.A.C. 6A:23A-16.10, the Board of Education certifies that no major account has been over-expended and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.



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#### **OLD BUSINESS**

Mr. Jones reminded the Board of the timeline/deadline for the filing of the School Ethics/Financial Disclosure Statements is the end of April 2023 and to schedule their required annual New Jersey School Board's training class.

#### **NEW BUSINESS**

Mr. Jones reported that the New Jersey School Board Association's Annual Conference will be held in Atlantic City this year [October 23-26, 2023] and the Board will need to reschedule the October 26<sup>th</sup> Regular Board meeting. These items will be on the May/June agenda for BOE action—to approve advance registration and to re-schedule the Board meeting date.

#### **BOARD SECRETARY'S REPORT**

The Board Secretary reported a potential interest income shortfall in FY **2022-23** but the shortfall should be made by increases in other revenue categories.

The Board Secretary reported that the New Jersey Department of Agriculture approved the Request for Proposal for Food Service Management Company Services [FY 2023-24 RFP FSMC] for the FY 2023-24 School Year on 13 April 2023. The RFP legal notice will be published in the New Jersey Herald within the statutory timeline of at least 20 days before the proposal due date of 18 May 2023. Team to score proposals on Monday 5/22/23. Due to the tight timelines, the Board Secretary is planning on distributing the RFP Summary of Proposals submitted at the 25 May 2023 Board meeting.

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On motion by Mrs. Frayko, seconded by Mr. Dreifus and carried unanimously by roll call vote, after a brief discussion, **approved the FY 2023-2024 tuition rates, as follows [keeping the rates the same as the FY 2022-23 rates].**

- |                |          |
|----------------|----------|
| • Kindergarten | \$18,633 |
| • Grades 1-5   | \$20,105 |
| • Grades 6-8   | \$23,708 |
| • PSD F/T      | \$12,860 |

The Board Secretary stated for people who are interested in running for a Board seat, they should go to the Sussex County Clerk's website [[www.sussexcountyclerk.com](http://www.sussexcountyclerk.com)] and obtain a nominating petition. The following 2024 seats are up for election at the November 2023 Annual School Elections:

- **3-Three Year Terms [Mr. Dreifus, Mr. Jones and Mrs. Schels] for 2024, 2025 & 2026.**
- **1-Unexpired Two-year Term [The Three-Year seat was not filled at the November 2022 Annual School Election].**

On motion by Mr. Gillen, seconded by Mrs. Frayko and carried unanimously by roll call vote, **approved the submission of the FY 2023-24 New Jersey School Insurance Group [NJSIG] Safety Grant Application to be used for additional cameras at the Hamburg Elementary School and to authorize the Interim Business Administrator to take the necessary actions to apply for and implement the grant application.**

On motion by Mr. Gillen, seconded by Mrs. Frayko and carried unanimously by roll call vote, **approved the FY 2023-24 Dental Insurance Rates from Horizon which reflect a 0% increase over the FY 2022-23 rates [this is the second year in a row with no increase in the rate] [DOCUMENT O.]**

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On motion by Mr. Gillen, seconded by Mr. Dreifus and carried unanimously by roll call vote, after some discussion, **approved/accepted the letter dated 31 March 2023 from the New Department of Education, Office of Preschool Education, approving the FY 2023-24 Preschool Plan [DOCUMENT P].**

### SUPERINTENDENT'S REPORT

On motion by Mr. Gillen, seconded by Mrs. Frayko and carried unanimously by roll call vote, after some discussion, **approved a-g:**

#### a) Harassment, Intimidation, and Bullying (HIB) Report:

Month	# Incidents Investigated	# Incidents HIB Confirmed	Remediation (Y/N)	Discipline (Y/N)
July 2022	0	0	NA	NA
August 2022	0	0	NA	NA
September 2022	0	0	NA	NA
October 2022	0	0	NA	NA
November 2022	0	0	NA	NA
December 2022	0	0	NA	NA
January 2023	1	0	Y	0

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February 2023	1	1	Y	Y
March 2023	0	0	NA	NA
April 2023	0	0	NA	NA

### b) Safety Drill Report – March 2023

	Date	Time	Evacuation Time
Shelter-In-Place	3-31-2023	9:10 am	20 minutes
Fire Drill – Evacuation Drill	4-21-2023		

### c) Discipline Report

Grade	In-School	Out-of-School	# of Days
6		X	1

### d) Professional Visitations

Date	Staff	Activity/Location	Cost-Approx
4/19/2023	Sylvester/Garris	Ginnie's Open House	\$0 – plus related travel & mileage
4/27/2023	Houdershielt	CDK Personnel Meeting	\$0 – plus related travel & mileage
4/27/2023	Garris	Caring Awards Ceremony	\$0-plus related travel & mileage
4/28/2023	Sigman	NJDOE Regional PK Admin Mtg	\$0 – plus related travel & mileage
5/11/2023	Blochinger	Differentiated Instruction	\$279.00 – Virtual
5/19/2023	Garris	SCSCA End of Year Meeting/Luncheon	\$0-plus related travel & mileage
5/24/2023	Bobrowski	ESCNJ Vendor Expo	\$0 – plus related travel & mileage

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5/24/2023	Sabo	ESCNJ Vendor Expo	\$0 – plus related travel & mileage
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- e) Initiate a 3-year Strategic Plan (Fall 2023- Spring 2027) utilizing the services of Kathleen Helewa Educational Consultants at a cost of \$3000.00.

**[DOCUMENT Q]**

- f) Calendar change for the 2022-2023 school year:
- Last day: Monday, June 19, 2023
  - Eighth Grade Graduation: Friday, June 16, 2023
- g) \$250 grant from NJ Association for the Education of Young Children [NJAEYC] to support Week of the Young Child activities.

Mrs. Sigman reported on the Hamburg School Student Enrollment – March 2023  
(Total = 248)

	In-District	Out of District	Choice Non-Public	Charter
Preschool	45			
Kindergarten	27			
Grade 1	35			
Grade 2	23		1	
Grade 3	24	1	2	
Grade 4	22	1	2	

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Grade 5	18		2	
Grade 6	16		2	6
Grade 7	15	1	2	5
Grade 8	23		5	15
Total	248	3	16	26

Some Discussion ensued on 6<sup>th</sup> Graders going to Charter for FY 23/24.

Additionally, Mrs. Sigman reviewed/discussed the following with the Board:

- Blood Drive
- Annual Open House
- Community Dinner
- Doctoral Study Update
- Update on the CSA Achievement of Goals
- NJ School Board's CSA Evaluation Portal open for Board member input

*Mr. Jones read the following statement: At this time, members of the public are invited to address the Board. Please note that public comments on the agenda items will be made in accordance with Policy 0167 – Public Presentation at Board Meetings. Each statement made by all participants may be limited to three minutes in duration. If you would like to address the Board, state your name and address before making your statement to the Board.*

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On motion by Mr. Gillen, seconded by Mrs. Frayko and carried unanimously by roll call vote, **opened the meeting to the public for comment at 8:05 P.M.**

Mr. John Burd, Councilman addressed the Board on what the Borough is doing/going to do to rectify the police telecommunication issue within the school and the surrounding area(s) by installing signal repeaters within the Borough of Hamburg.

On motion by Mrs. Frayko, seconded by Mr. Gillen and carried unanimously by roll call vote, **closed the meeting to the public for comment at 8:29 P.M.**

#### EXECUTIVE SESSION

On motion by Mr. Gillen, seconded by Mrs. Frayko and carried unanimously by roll call vote, **to adopt the following Executive Session Resolution at 8:29 P.M.**

WHEREAS, pursuant to N.J.S.A. 10:4-12(b), the Board of Education may exclude the public from that portion of a public meeting at which the Board discusses any of the matters described at N.J.S.A. 10:4-12(b)(1)-(9);

NOW, THEREFORE, BE IT RESOLVED that the Board of Education shall forthwith enter into closed session to discuss the following matter(s) concerning:

- ☐ Matters rendered confidential by state or federal law
- ☒ Personnel – Interim BA update
- ☐ Appointment of a public official
- ☐ Matters covered by the attorney-client privilege
- ☒ Pending or anticipated litigation - Case 2016-17 #3 update
- ☐ Pending or anticipated contract negotiations

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- ☐ Protection of the safety or property of the public
- ☐ Matters which would constitute an unwarranted invasion of privacy
- ☐ Matters in which the release of information would impair a right to receive Funds from the United States Government
- ☐ Matters concerning collective negotiations and/or the negotiation of terms and Conditions of employment of employees of the Board of Education
- ☐ Possible imposition of a civil penalty or suspension

Be it further resolved that said discussion may be disclosed to the public when the reasons for discussing and acting upon it in closed session no longer exist.

On motion by Mr. Gillen, seconded by Mrs. Frayko and carried unanimously by roll call vote, **to exit Executive Session at 8:40 P.M.**

On motion by Mr. Gillen, seconded by Mrs. Frayko and carried unanimously by roll call vote, **the Board adjourned the meeting at 8:40 P.M.**

Respectfully submitted,



William Sabo  
Interim Business Administrator/  
Board Secretary