

**MINUTES OF BOARD OF EDUCATION  
SPECIAL MEETING  
29 JUNE 2023**

At 6:30 P.M. held in the Cafeteria of Hamburg Elementary School

**PRESENT:** Francis Brunke, David Dreifus, Lois Ferguson, Michael Frangipane, Tricia Schels, Sheila Frayko, Vice President, Timothy Gillen, Robert Jones, President

**ABSENT:** John Conklin

0 Members of the Public

Mr. Baumgartner was at the meeting for Dr. Kimberly Sigman who was unable to attend this Special Meeting.

The President opened the meeting at 6:30 P.M., with the Flag Salute and Pledge of Allegiance, which was followed by the following statement:

“This meeting is being conducted in compliance with the “Open Public Meeting Act Chapter 231—Public Laws of 1975.” Advance written notice of at least 48 hours was given specifying the time, date and to the extent known, the agenda, and stating whether formal action may or may not be taken and has been properly posted at the school, mailed to the Clerk/Administrator, mailed to the New Jersey Herald, the Star Ledger and the Sunday Herald.”

**Mr. Jones read the Hamburg School’s Mission Statement:**

The mission of the Hamburg Public School District is to provide an education, which will enable students to acquire the knowledge, skills, and values necessary to become contributing members of society.

The educational program will enable each student to develop emotionally, socially, psychologically, and cognitively within his or her abilities and interests.

The mission of the Hamburg Public School District, therefore, is to develop an educational program that is under constant evaluation, allows all students to achieve the New Jersey Student Learning Standards at all grade levels, and is dedicated to providing experiences relative to the demands of modern society in an effort to best prepare our students to meet with success and grand achievements in the 21st century.

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**APPROVAL OF MINUTES**

No Minutes to approve.

**CORRESPONDENCE**

No Correspondence.

**OPEN TO THE PUBLIC**

*Mr. Jones read the following: At this time, members of the public are invited to address the Board. Please note that public comments on the agenda items will be made in accordance with Policy 0167 – Public Presentation at Board Meetings. Each statement made by all participants may be limited to three minutes in duration. If you would like to address the Board, state your name and address before making your statement to the Board.*

On a motion by Mr. Gillen, seconded by Mrs. Frayko and carried unanimously by voice vote, **opened the meeting to the public for comment at 6:37 PM.**

On a motion by Mrs. Frayko, seconded by Mr. Gillen and carried unanimous by voice vote, **closed the meeting to the public for comment at 6:37 PM.**

**COMMITTEE REPORTS**

State & County School Boards – No Report

Sussex County Educational Services Commission -No Report

Liaison with the Hamburg Borough Council -No Report

Building & Grounds-No Report

**Negotiations & Personnel**

On a motion by Mrs. Frayko, seconded by Mr. Gillen and carried unanimously by roll call vote, **approved the FY 2023-24 Interim Business Administrator's contract at an hourly rate of \$85 for William J. Sabo, that was approved by**

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**the New Jersey Commissioner of Education on 15 June 2023 and by the  
Executive County Superintendent on 29 June 2023 DOCUMENT A.**

**Finance Committee-No Report**

**OLD BUSINESS- No New Business**

**NEW BUSINESS – No New Business**

**BOARD SECRETARY'S REPORT**

The Board Secretary discussed the renewal of the Board's insurance policies with the New Jersey Schools Insurance Group for FY 2023-26.

On a motion by Mrs. Frayko, seconded by Mr. Gillen and carried unanimously by roll call vote, after some discussion, **approved The New Jersey Schools Insurance Group Educational Risk & Insurance Consortium-West, Indemnity and Trust Agreement Resolution to Join/Renew Membership as depicted in Document B.**

**SUPERINTENDENT'S REPORT -No Report**

**EXECUTIVE SESSION -No Executive Session**

On a motion by Mrs. Frayko, seconded by Mrs. Schels and carried unanimously by voice vote, **the Board adjourned the meeting at 6:37 P.M.**

Respectfully submitted,



William J. Sabo