

**HAMBURG BOARD OF EDUCATION  
REGULAR MEETING AGENDA  
JULY 25, 2024  
6:30 PM in the Cafeteria**

**FLAG SALUTE & PLEDGE OF ALLEGIANCE**

**STATEMENT - OPEN PUBLIC MEETING**

This meeting is being conducted in compliance with the “Open Public Meeting Act Chapter 231—Public Laws of 1975.” Advance written notice of at least 48 hours was given specifying the time, date and to the extent known, the agenda, and stating whether formal action may or may not be taken and has been properly posted at the school, mailed to the Clerk/Administrator, mailed to the New Jersey Herald, the Star Ledger and the Sunday Herald.

**ROLL CALL**

	Mr. Jones	Mr. Dreifus	Mrs. Ferguson	Mr. Frangipane	Mrs. Frayko	Mr. Gillen	Mrs. Grant	Mrs. Schels	Mrs. Tranes
Present									
Absent									

**MISSION STATEMENT**

The mission of the Hamburg Public School District is to provide an education, which will enable students to acquire the knowledge, skills, and values necessary to become contributing members of society.

The educational program will enable each student to develop emotionally, socially, psychologically, and cognitively within his or her abilities and interests.

The mission of the Hamburg Public School District, therefore, is to develop an educational program that is under constant evaluation, allows all students to achieve the New Jersey Student Learning Standards at all grade levels, and is dedicated to providing experiences relative to the demands of modern society in an effort to best prepare our students to meet with success and grand achievements in the 21st century.

**APPROVAL OF MINUTES**

**MOTION BY \_\_\_\_\_ SECONDED BY \_\_\_\_\_** to approve the Regular meeting minutes of the **June 20, 2024** Board meeting (**DOCUMENT A**).

	Mr. Jones	Mr. Dreifus	Mrs. Ferguson	Mr. Frangipane	Mrs. Frayko	Mr. Gillen	Mrs. Grant	Mrs. Schels	Mrs. Tranes
YES									
NO									
ABSTAIN									

**CORRESPONDENCE**

- Instagram - State Budget Comments (**DOCUMENT B**)

**PRESENTATIONS**

- None

**OPEN TO THE PUBLIC**

*At this time, members of the public are invited to address the Board. Please note that public comments on the agenda items will be made in accordance with Policy 0167 – Public Presentation at Board Meetings. Each statement made by all participants may be limited to three minutes in duration. If you would like to address the Board, state your name and address before making your statement to the Board.*

**Meeting opened to the public for comment at \_\_\_\_\_ PM (VOICE VOTE)**

**Meeting closed to the public for comment at \_\_\_\_\_ PM (VOICE VOTE)**

	Mr. Jones	Mr. Dreifus	Mrs. Ferguson	Mr. Frangipane	Mrs. Frayko	Mr. Gillen	Mrs. Grant	Mrs. Schels	Mrs. Tranes
YES									
NO									
ABSTAIN									

## COMMITTEE REPORTS

### State & County School Boards

### Sussex County Educational Services Commission

### Liaison with the Hamburg Borough Council

### Building & Grounds

### Ongoing Projects (DOCUMENT C)

- **HVAC Re-bid Project** (Thassian Mechanical Contracting, Inc.) (Referendum)
  - Major construction continues
  - See referendum report for additional information
- **Phase 2 Referendum Roof Project [1971 & 2000 wings]** (Referendum)
  - Construction to begin last week of July 2024
  - See referendum report for additional information
- **Phase 3 Referendum foam roof [1956 & 1964 wings]** (Referendum)
  - The Main School Roof Project [Phase 3-Foam Roof] continues to be in a holding pattern until the HVAC and the Phase 2 Roof projects are further along the timeline to determine where we are with our referendum budget.
- **Exterior Repair Project** (Referendum)
  - It does not appear there will be enough funds to do the 1900's Building Window portion of the Exterior Repairs Project that was included in the \$4.2 million referendum.
- **Tike Track** (Non-Referendum PEA)
  - See buildings and grounds report for additional information
- **Sheds** (Non-Referendum partial PEA)
  - Scheduled for 7/25/24 delivery
  - See building and grounds report for additional information
- **1900 Windows** (Non-Referendum) (Storm Damage) (DOCUMENT D)

Buildings & Grounds Supervisor Report (DOCUMENT E)

**MOTION BY \_\_\_\_\_ SECONDED BY \_\_\_\_\_ to approve** payment request Application #11 for the HVAC Project at the Hamburg School, as submitted by Thassian Mechanical Contracting, Inc. in the amount of \$197,990.40 (DOCUMENT F)

	Mr. Jones	Mr. Dreifus	Mrs. Ferguson	Mr. Frangipane	Mrs. Frayko	Mr. Gillen	Mrs. Grant	Mrs. Schels	Mrs. Tranes
YES									
NO									
ABSTAIN									

**Education & Policy**

**MOTION BY \_\_\_\_\_ SECONDED BY \_\_\_\_\_ to approve** the first reading of the Mathematics curriculum (includes updates aligned to the 2023 NJ Student Learning Standards) as depicted in **DOCUMENT G**.

	Mr. Jones	Mr. Dreifus	Mrs. Ferguson	Mr. Frangipane	Mrs. Frayko	Mr. Gillen	Mrs. Grant	Mrs. Schels	Mrs. Tranes
YES									
NO									
ABSTAIN									

**MOTION BY \_\_\_\_\_ SECONDED BY \_\_\_\_\_ to approve** the first reading of Strauss Esmay Policy Alert 233, as follows (**DOCUMENT H**):

P0141	Board Member Number and Term (Revised)
P0141.1	Board Member Number and Term - Sending District (Revised)
P0141.2	Board Member Number and Term - Receiving District (Revised)
<b>P0164.6</b>	<b>Remote Public Board Meeting During Declared Emergency (Abolished)</b>
P2200	Curriculum Content (Revised)
P/R 3160	Physical Examination (Revised)
P/R 4160	Physical Examination (Revised)
R5200	Attendance (Revised)
P5337	Service Animals (Revised)
P5350	Student Suicide Prevention (Revised)
<b>P7231</b>	<b>Gifts from Vendors (Abolished)</b>
P8420	Emergency and Crisis Situations (Revised)
P/R 8467	Firearms and Weapons (Revised)
P9181	Volunteer Athletic Coaches and CoCurricular Activity Advisors (Revised)

	Mr. Jones	Mr. Dreifus	Mrs. Ferguson	Mr. Frangipane	Mrs. Frayko	Mr. Gillen	Mrs. Grant	Mrs. Schels	Mrs. Tranes
YES									
NO									
ABSTAIN									

**MOTION BY \_\_\_\_\_ SECONDED BY \_\_\_\_\_** resolution to approve the contracted services for student ID #7997438551 with Sussex County Educational Services Commission (Northern Hills Academy) for SY 2024-2025 educational services beginning September 5, 2024. Tuition costs of \$61,385 and a 1:1 paraprofessional cost of \$14,817.50, plus aide in lieu transportation costs **(DOCUMENT I)**

	Mr. Jones	Mr. Dreifus	Mrs. Ferguson	Mr. Frangipane	Mrs. Frayko	Mr. Gillen	Mrs. Grant	Mrs. Schels	Mrs. Tranes
YES									
NO									
ABSTAIN									

**Negotiations & Personnel**

**MOTION BY \_\_\_\_\_ SECONDED BY \_\_\_\_\_ to approve a-b:**

- a) Fran Wentlejewski, Board Office Administrative Clerk, at a rate of \$45 per hour (not to exceed 29 hours), retroactive to July 1, 2024;
- b) Louise Murphy, Main Office substitute Administrative Assistant, at a rate of \$45 per hour (not to exceed 24 hours), retroactive to July 12, 2024.

	Mr. Jones	Mr. Dreifus	Mrs. Ferguson	Mr. Frangipane	Mrs. Frayko	Mr. Gillen	Mrs. Grant	Mrs. Schels	Mrs. Tranes
YES									
NO									
ABSTAIN									

**MOTION BY \_\_\_\_\_ SECONDED BY \_\_\_\_\_ to approve/accept a-c:**

- a) with regret, the resignation of Samantha Bakelmun (Speech Pathologist), effective July 1, 2024;
- b) contracted services with Sussex County ESC for Speech Pathology services (5 days per week) effective September 1, 2024 through June 30, 2025, at a cost of \$55,427.60. This position includes health benefits (**DOCUMENT J**);
- c) Contracted services with the Commission of the Blind & Visually Impaired, as depicted in **DOCUMENT K**.

	Mr. Jones	Mr. Dreifus	Mrs. Ferguson	Mr. Frangipane	Mrs. Frayko	Mr. Gillen	Mrs. Grant	Mrs. Schels	Mrs. Tranes
YES									
NO									
ABSTAIN									

**Finance Committee**

**MOTION BY \_\_\_\_\_ SECONDED BY \_\_\_\_\_ to approve a-f:**

- a) To approve the bills as presented on **DOCUMENT L**;
- b) To approve bills for the Cafeteria Account in the amount of \$15,121.56 (**DOCUMENT M**);
- c) To approve Transfers made by the Superintendent after the 30 May 2024 Board Meeting, with fund 10 debits totaling \$91,292.83 and fund 20 transfer of \$17,383.69 depicted on **DOCUMENT N** and the Board acknowledges that these transfers may increase/decrease the maximum dollar limit established as part of the 2023-24 budget process for various professional services.
- d) Pursuant to N.J.A.C. 6A:23A-16.10, the Business Administrator/Board Secretary certifies that as of 30 June 2024 no budgetary line-item account has been over-expended violating N.J.A.C. 6A:23-2.12(a).
- e) Pursuant to N.J.A.C. 6A:23A-16.10, the Board of Education certifies that no major account has been over-expended and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.
- f) To accept the award and approve the submission of the 2024-2025 ESEA Consolidated Grant application as follows:

Title I-A	
100-600 (Instructional Supplies):	\$44,361
200-600 (Supplies / Materials / Homeless)	\$100
Title II-A	
200-500 (Other Purchased Services):	\$6,327
Title IV Part A	
100-600 (Instructional Supplies)	\$5,000
200-500 (Other Purchased Services)	\$5,000

- g) To accept the award and approve the submission of the 2024-2025 IDEA Basic and Preschool Grant application as follows:

IDEA Basic  
 100-500 (Other Purchased Services / Tuition): \$78,818

IDEA Preschool  
 200-300 (Prof & Tech Services / OT & PT): \$4,485

- h) To Approve Ms. Amanda Weaver as a signatory for the Hamburg Board of Education Bank accounts at Lakeland Bank listed below:

General Account 5231434  
 Payroll Account 5231418  
 Flexible Spending 656400620  
 Food Service 656401635  
 Student Activities 611000318  
 Bond Account 640413399  
 Agency Account 5231426

	Mr. Jones	Mr. Dreifus	Mrs. Ferguson	Mr. Frangipane	Mrs. Frayko	Mr. Gillen	Mrs. Grant	Mrs. Schels	Mrs. Tranes
YES									
NO									
ABSTAIN									

**OLD BUSINESS**

**NEW BUSINESS**

- To confirm who will be attending the New Jersey School Board Association’s Annual Conference will be held in Atlantic City, October 21-24, 2024. The travel waiver allows school board members and school personnel to stay overnight when traveling 50 miles or more one-way. The waiver covers three nights, Monday, Oct. 21, Tuesday, Oct. 22, and Wednesday, Oct. 23.

	Mr. Jones	Mr. Dreifus	Mrs. Ferguson	Mr. Frangipane	Mrs. Frayko	Mr. Gillen	Mrs. Grant	Mrs. Schels	Mrs. Tranes
Yes									
No									

**BOARD SECRETARY’S REPORT**

To discuss the Withdrawal of Funds from the Capital Reserve Account for Architectural Services

**SUPERINTENDENT’S REPORT**

**MOTION BY \_\_\_\_\_ SECONDED BY \_\_\_\_\_** to accept a-b:

- a) an interlocal agreement for shared services of Nurse with Hardyston School, as depicted in **DOCUMENT O**;
- b) an interlocal agreement for shared services of Nurse with Franklin School, as depicted in **DOCUMENT P**.

	Mr. Jones	Mr. Dreifus	Mrs. Ferguson	Mr. Frangipane	Mrs. Frayko	Mr. Gillen	Mrs. Grant	Mrs. Schels	Mrs. Tranes
YES									
NO									
ABSTAIN									

**MOTION BY \_\_\_\_\_ SECONDED BY \_\_\_\_\_** to accept a-d:

- a) the use of Marzano Focused Teacher Evaluation Model and the Marzano School Leader Evaluation Model as the district evaluation tools for the 2024-2025 school year;
- b) the use of New Jersey School Boards Association [NJSBA] as the district’s Superintendent evaluation tool for the 2024-2024 school year;
- c) the AKC registration #SS26042303 [Echo’s Chocolate Moose] as the Hamburg Borough School’s therapy dog for the 2024-2025 school year;
- d) the YMCA to host After Care for the 2024-2025 school year at no expense to the school district and pending receipt of required documents.



	Mr. Jones	Mr. Dreifus	Mrs. Ferguson	Mr. Frangipane	Mrs. Frayko	Mr. Gillen	Mrs. Grant	Mrs. Schels	Mrs. Tranes
YES									
NO									
ABSTAIN									

**MOTION BY \_\_\_\_\_ SECONDED BY \_\_\_\_\_** to approve the Hamburg School District Goals 2024-2025, as depicted in **DOCUMENT Q**.

	Mr. Jones	Mr. Dreifus	Mrs. Ferguson	Mr. Frangipane	Mrs. Frayko	Mr. Gillen	Mrs. Grant	Mrs. Schels	Mrs. Tranes
YES									
NO									
ABSTAIN									

**MOTION BY \_\_\_\_\_ SECONDED BY \_\_\_\_\_** to approve a-e:

- a) the Comprehensive Equity Plan extension through the SY 2023-2024 as depicted on **DOCUMENT R**;
- b) the Hamburg School Security Statement of Assurance as depicted in **DOCUMENT S**;

	Mr. Jones	Mr. Dreifus	Mrs. Ferguson	Mr. Frangipane	Mrs. Frayko	Mr. Gillen	Mrs. Grant	Mrs. Schels	Mrs. Tranes
YES									
NO									
ABSTAIN									

**To Report:**

- Submission of the 2022 ARP Homeless - Approved (**DOCUMENT T**)
- Submission of the 2021-2022 Civil Rights Data Collection (**DOCUMENT U**)

*At this time, members of the public are invited to address the Board. Please note that public comments on the agenda items will be made in accordance with Policy 0167 – Public Presentation at Board Meetings. Each statement made by all participants may be limited to three minutes in duration. If you would like to address the Board, state your name and address before making your statement to the Board.*

**Meeting opened to the public for comment at \_\_\_\_\_ PM (VOICE VOTE)**

**Meeting closed to the public for comment at \_\_\_\_\_ PM (VOICE VOTE)**

**EXECUTIVE SESSION**

**MOTION BY \_\_\_\_\_ SECONDED BY \_\_\_\_\_ to adopt the following Executive Session**

**Resolution at \_\_\_\_\_ PM**

WHEREAS, pursuant to N.J.S.A. 10:4-12(b), the Board of Education may exclude the public from that portion of a public meeting at which the Board discusses any of the matters described at N.J.S.A. 10:4-12(b)(1)-(9);

NOW, THEREFORE, BE IT RESOLVED that the Board of Education shall forthwith enter into closed session to discuss the following matter(s) concerning:

- Matters rendered confidential by state or federal law
- Personnel
- Appointment of a public official
- Matters covered by the attorney-client privilege
- Pending or anticipated litigation
- Pending or anticipated contract negotiations
- Protection of the safety or property of the public
- Matters which would constitute an unwarranted invasion of privacy
- Matters in which the release of information would impair a right to receive Funds from the United States Government
- Matters concerning collective negotiations and/or the negotiation of terms and Conditions of employment of employees of the Board of Education
- Possible imposition of a civil penalty or suspension

Be it further resolved that said discussion may be disclosed to the public when the reasons for discussing and acting upon it in closed session no longer exist.

**MOTION BY \_\_\_\_\_ SECONDED BY \_\_\_\_\_ to exit Executive Session at \_\_\_\_\_ PM**

**MOTION TO ADJOURN MEETING**

**MOTION BY \_\_\_\_\_ SECONDED BY \_\_\_\_\_ that the Board adjourned the meeting at \_\_\_\_\_ PM (Voice Vote)**