

**MINUTES OF HAMBURG BOARD OF EDUCATION
REGULAR MEETING
JULY 25, 2024**

At 6:30 P.M. held in the Cafeteria of Hamburg Elementary School

PRESENT: David Dreifus, Kelly Tranes, Lois Ferguson, Timothy Gillen, Tricia Schels, Robert Jones, President

ABSENT: Michael Frangipane, Jill Grant and Sheila Frayko

The President opened the meeting at 6:30 P.M. with the Flag Salute and Pledge of Allegiance, and a roll call, which was followed by the following statement:

“This meeting is being conducted in compliance with the “Open Public Meeting Act Chapter 231—Public Laws of 1975.” Advance written notice of at least 48 hours was given specifying the time, date and to the extent known, the agenda, and stating whether formal action may or may not be taken and has been properly posted at the school, mailed to the Clerk/Administrator, mailed to the New Jersey Herald, the Star Ledger, and the Sunday Herald.”

Mr. Jones read the Hamburg School’s Mission Statement:

The mission of the Hamburg Public School District is to provide an education, which will enable students to acquire the knowledge, skills, and values necessary to become contributing members of society.

The educational program will enable each student to develop emotionally, socially, psychologically, and cognitively within his or her abilities and interests.

The mission of the Hamburg Public School District, therefore, is to develop an educational program that is under constant evaluation, allows all students to achieve the New Jersey Student Learning Standards at all grade levels, and is dedicated to providing experiences relative to the demands of modern society in an effort to best prepare our students to meet with success and grand achievements in the 21st century.

APPROVAL OF MINUTES

On a motion by Mrs. Schels, seconded by Mr. Dreifus and carried by roll call vote, **approved the Regular meeting minutes of the June 20, 2024 Board Meeting.** (Document A)

CORRESPONDENCE

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- Instagram - State Budget Comments (**DOCUMENT B**)

PRESENTATIONS

- None

OPEN TO THE PUBLIC

Mr. Jones read the following: At this time, members of the public are invited to address the Board. Please note that public comments on the agenda items will be made in accordance with Policy 0167 – Public Presentation at Board Meetings. Each statement made by all participants may be limited to three minutes in duration. If you would like to address the Board, state your name and address before making your statement to the Board.

The meeting was opened to the public by a unanimous voice vote at 6:34 P.M.

There were no comments heard.

The public comment session was closed by a unanimous voice vote at 6:34 P.M.

COMMITTEE REPORTS

State & County School Boards – Mrs. Grant was not in attendance.

Sussex County Educational Services Commission – No Commission meeting was held

Liaison with the Hamburg Borough Council – Mrs. Frayko was not in attendance

Building & Grounds

Ongoing Projects (Document C)

- **HVAC Re-bid Project** (Thassian Mechanical Contracting, Inc.) (Referendum)
 - Major construction continues
 - See referendum report for additional information

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- **Phase 2 Referendum Roof Project [1971 & 2000 wings]** (Referendum)
 - Construction to begin last week of July 2024
 - See referendum report for additional information

- **Phase 3 Referendum foam roof [1956 & 1964 wings]** (Referendum)
 - The Main School Roof Project [Phase 3-Foam Roof] continues to be in a holding pattern until the HVAC and the Phase 2 Roof projects are further along the timeline to determine where we are with our referendum budget.

- **Exterior Repair Project** (Referendum)

It does not appear there will be enough funds to do the 1900's Building Window portion of the Exterior Repairs Project that was included in the \$4.2 million referendum.

- **Tike Track** (Non-Referendum PEA)
 - See buildings and grounds report for additional information

- **Sheds** (Non-Referendum partial PEA)
 - Scheduled for 7/25/24 delivery
 - See building and grounds report for additional information

1900 Windows (Non-Referendum) (Storm Damage) (**DOCUMENT D**) liability on the insurance if someone is in the building & remaining windows break? (Mr. Jones).

Buildings & Grounds Supervisor Report (**DOCUMENT E**)

On a motion by Mr. Gillen, seconded by Mrs. Schels and carried by roll call vote, the Board approved Payment Request Application #11 for the HVAC Project at the Hamburg School, as submitted by Thassian Mechanical Contracting, Inc. in the amount of \$197,990.40. (**DOCUMENT F**)

Education & Policy

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On a motion by Mrs. Schels, seconded by Mr. Dreifus, and carried unanimously by roll call vote, the Board approved the first reading of the mathematics curriculum (includes updates aligned to the 2023 NJ Student Learning Standards) as depicted in **DOCUMENT G**.

On a motion by Mrs. Schels, seconded by Mr. Gillen, and carried unanimously by a roll call vote, **approved** the first reading of Strauss Esmay Policy Alert 233, as follows (**DOCUMENT H**):

P0141	Board Member Number and Term (Revised)
P0141.1	Board Member Number and Term - Sending District (Revised)
P0141.2	Board Member Number and Term - Receiving District (Revised)
P0164.6	Remote Public Board Meeting During Declared Emergency (Abolished)
P2200	Curriculum Content (Revised)
P/R 3160	Physical Examination (Revised)
P/R 4160	Physical Examination (Revised)
R5200	Attendance (Revised)
P5337	Service Animals (Revised)
P5350	Student Suicide Prevention (Revised)
P7231	Gifts from Vendors (Abolished)
P8420	Emergency and Crisis Situations (Revised)
P/R 8467	Firearms and Weapons (Revised)
P9181	Volunteer Athletic Coaches and CoCurricular Activity Advisors (Revised)

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On a motion by Mrs. Schels, seconded by Mr. Gillen, and carried unanimously by roll call vote, the Board approved the contracted services for student ID #7997438551 with Sussex County Educational Services Commission (Northern Hills Academy) for SY 2024-2025 educational services beginning September 5, 2024. Tuition costs of \$61,385 and a 1:1 paraprofessional cost of \$14,817.50, plus aide in lieu transportation costs (**DOCUMENT I**)

Negotiations & Personnel

On a motion by Mr. Jones, seconded by Mrs. Schels, and carried unanimously by roll call vote, the Board approved items a-b:

To approve Fran Wentlejewski, Board Office Administrative Clerk, at a rate of \$45 per hour (not to exceed 29 hours), retroactive to July 1, 2024;

To approve Louise Murphy, Main Office substitute Administrative Assistant, at a rate of \$45 per hour (not to exceed 24 hours), retroactive to July 12, 2024.

On a motion by Mr. Gillen, seconded by Mr. Dreifus, and carried unanimously by roll call vote, the Board approved items a-c:

- a) To accept with regret, the resignation of Samantha Bakelmun (Speech Pathologist), effective July 1, 2024;
- b) To approve contracted services with Sussex County ESC for Speech Pathology services (5 days per week) effective September 1, 2024 through June 30, 2025, at a cost of \$120,058.70. This position includes health benefits (**DOCUMENT J**);
- c) To approve Contracted services with the Commission of the Blind & Visually Impaired at a cost of \$2,420, effective 9/1/2024 through 6/30/2025, as depicted in **DOCUMENT K**.

Finance Committee

On a motion by Mr. Dreifus, seconded by Mr. Gillen, and carried unanimously by roll call vote, the Board **approved items a through h**:

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- a) To approve the bills as presented on **DOCUMENT L**;
- b) To approve bills for the Cafeteria Account in the amount of \$15,121.56 (**DOCUMENT M**);
- c) To approve Transfers made by the Superintendent after the 30 May 2024 Board Meeting, with fund 10 debits totaling \$91,292.83 and fund 20 transfer of \$17,383.69 depicted on **DOCUMENT N** and the Board acknowledges that these transfers may increase/decrease the maximum dollar limit established as part of the 2023-24 budget process for various professional services.
- d) Pursuant to N.J.A.C. 6A:23A-16.10, the Business Administrator/Board Secretary certifies that as of 30 June 2024 no budgetary line-item account has been over-expended violating N.J.A.C. 6A:23-2.12(a).
- e) Pursuant to N.J.A.C. 6A:23A-16.10, the Board of Education certifies that no major account has been over-expended and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.
- f) To accept the award and approve the submission of the 2024-2025 ESEA Consolidated Grant application as follows:

Title I-A

100-600 (Instructional Supplies):	\$44,361
200-600 (Supplies / Materials / Homeless)	\$100

Title II-A

200-500 (Other Purchased Services):	\$6,327
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Title IV Part A

100-600 (Instructional Supplies)	\$5,000
200-500 (Other Purchased Services)	\$5,000

- g) To accept the award and approve the submission of the 2024-2025 IDEA Basic and Preschool Grant application as follows:

IDEA Basic

100-500 (Other Purchased Services / Tuition):	\$78,818
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IDEA Preschool

200-300 (Prof & Tech Services / OT & PT):	\$4,485
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- h) To Approve Ms. Amanda Weaver as a signatory for the Hamburg Board of Education Bank accounts at Lakeland Bank listed below:

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General Account	5231434
Payroll Account	5231418
Flexible Spending	656400620
Food Service	656401635
Student Activities	611000318
Bond Account	640413399
Agency Account	5231426

OLD BUSINESS – Mr. Dreifus reported that there is nothing from the State regarding regionalization.

NEW BUSINESS

- To confirm who will be attending the New Jersey School Board Association’s Annual Conference will be held in Atlantic City, October 21-24, 2024. The travel waiver allows school board members and school personnel to stay overnight when traveling 50 miles or more one-way. The waiver covers three nights, Monday, Oct. 21, Tuesday, Oct. 22, and Wednesday, Oct. 23.

BOARD SECRETARY’S REPORT

To discuss the Withdrawal of Funds from the Capital Reserve Account for Architectural Services.

SUPERINTENDENT’S REPORT

On a motion by Mr. Gillen, seconded by Mr. Dreifus, and carried unanimously by roll call vote, the Board approved items a through b:

- a) To approve an interlocal agreement for shared services of Nurse with Hardyston School, as depicted in **DOCUMENT O**;

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- b) To approve an interlocal agreement for shared services of Nurse with Franklin School, as depicted in **DOCUMENT P**.

On a motion by Mr. Gillen, seconded by Mr. Dreifus, and carried unanimously by roll call vote, the Board approved items a-b:

- a) To approve the use of Marzano Focused Teacher Evaluation Model and the Marzano School Leader Evaluation Model as the district evaluation tools for the 2024-2025 school year;
- b) To approve the use of New Jersey School Boards Association [NJSBA] as the district's Superintendent evaluation tool for the 2024-2024 school year.

On a motion by Mr. Gillen, seconded by Mr. Dreifus, and carried unanimously by roll call vote, the Board approved items a-b:

- a) To approve the AKC registration #SS26042303 [Echo's Chocolate Moose] as the Hamburg Borough School's therapy dog for the 2024-2025 school year;
- b) To approve the YMCA to host After Care for the 2024-2025 school year at no expense to the school district and pending receipt of required documents.

On a motion by Mr. Gillen, seconded by Mr. Dreifus, and carried unanimously by roll call vote, the Board approved the Hamburg School District Goals 2024-2025, as depicted in Document Q.

On a motion by Mr. Gillen, seconded by Mr. Dreifus, and carried unanimously by roll call vote, the Board approved items a-b:

- a) To approve the Comprehensive Equity Plan extension through the SY 2023-2024 **2024-25 **amend*** as depicted on **DOCUMENT R**;
- b) To approve the Hamburg School Security Statement of Assurance as depicted in **DOCUMENT S**;

Dr. Sigman reported on the following:

- Submission of the 2022 ARP Homeless - Approved (**DOCUMENT T**)

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- Submission of the 2021-2022 Civil Rights Data Collection (**DOCUMENT U**)
- Submission of the 2025 IDEA Consolidated Application Substantially Approvable (**DOCUMENT V**)

The meeting was opened to the public by a unanimous voice vote at 7:26 P.M.

- Mr. John Burd, Councilman, Wallkill budget increase seems large? Tax levy certifications 17.4% will be in the newsletter, bar graph on the expenses. Wallkill is saying funding was cut.

The public comment session was closed by a unanimous voice vote at 7:49 P.M.

The Board adjourned the meeting at 7:49 P.M with a voice vote.

Respectfully submitted,



Amanda Weaver
Board Secretary