

**HAMBURG BOARD OF EDUCATION
REGULAR MEETING AGENDA
SEPTEMBER 26, 2024
6:30 PM in the Cafeteria**

FLAG SALUTE & PLEDGE OF ALLEGIANCE

STATEMENT - OPEN PUBLIC MEETING

This meeting is being conducted in compliance with the “Open Public Meeting Act Chapter 231—Public Laws of 1975.” Advance written notice of at least 48 hours was given specifying the time, date and to the extent known, the agenda, and stating whether formal action may or may not be taken and has been properly posted at the school, mailed to the Clerk/Administrator, mailed to the New Jersey Herald, the Star Ledger and the Sunday Herald.

ROLL CALL

	Mr. Jones	Mr. Dreifus	Mrs. Ferguson	Mr. Frangipane	Mrs. Frayko	Mr. Gillen	Mrs. Grant	Mrs. Schels	Mrs. Tranes
Present									
Absent									

MISSION STATEMENT

The mission of the Hamburg Public School District is to provide an education, which will enable students to acquire the knowledge, skills, and values necessary to become contributing members of society.

The educational program will enable each student to develop emotionally, socially, psychologically, and cognitively within his or her abilities and interests.

The mission of the Hamburg Public School District, therefore, is to develop an educational program that is under constant evaluation, allows all students to achieve the New Jersey Student Learning Standards at all grade levels, and is dedicated to providing experiences relative to the demands of modern society in an effort to best prepare our students to meet with success and grand achievements in the 21st century.

APPROVAL OF MINUTES

MOTION BY _____ SECONDED BY _____ to approve the Regular meeting minutes of the **August 29, 2024** Board meeting (**DOCUMENT A**).

	Mr. Jones	Mr. Dreifus	Mrs. Ferguson	Mr. Frangipane	Mrs. Frayko	Mr. Gillen	Mrs. Grant	Mrs. Schels	Mrs. Tranes
YES									
NO									
ABSTAIN									

MOTION BY _____ SECONDED BY _____ to re-approve the Regular meeting minutes of the **July 25, 2024** Board meeting given corrections (**DOCUMENT B**).

	Mr. Jones	Mr. Dreifus	Mrs. Ferguson	Mr. Frangipane	Mrs. Frayko	Mr. Gillen	Mrs. Grant	Mrs. Schels	Mrs. Tranes
YES									
NO									
ABSTAIN									

CORRESPONDENCE

- None

PRESENTATIONS

- **Student Spotlight**
 - o Preschool-Grade 1: Maximus Smoroda
 - o Grades 2-4: Noah Norman
 - o Grades 5-8:

OPEN TO THE PUBLIC

At this time, members of the public are invited to address the Board. Please note that public comments on the agenda items will be made in accordance with Policy 0167 – Public Presentation at Board Meetings. Each statement made by all participants may be limited to three minutes in duration. If you would like to address the Board, state your name and address before making your statement to the Board.

Meeting opened to the public for comment at _____ **PM (VOICE VOTE)**

Meeting closed to the public for comment at _____ **PM (VOICE VOTE)**

	Mr. Jones	Mr. Dreifus	Mrs. Ferguson	Mr. Frangipane	Mrs. Frayko	Mr. Gillen	Mrs. Grant	Mrs. Schels	Mrs. Tranes
YES									
NO									
ABSTAIN									

COMMITTEE REPORTS

State & County School Boards

Sussex County Educational Services Commission

Liaison with the Hamburg Borough Council

Building & Grounds

Ongoing Projects

- **HVAC Re-bid Project** (Thassian Mechanical Contracting, Inc.) (Referendum)
 - Major construction continues
 - See buildings and grounds report for additional information

- **Phase 2 Referendum Roof Project [1971 & 2000 wings]** (Referendum)
 - Construction to begin last week of July 2024
 - See buildings and grounds report for additional information

- **Phase 3 Referendum foam roof [1956 & 1964 wings]** (Referendum)
 - The Main School Roof Project [Phase 3-Foam Roof]
 - See buildings and grounds report for additional information

- **Tike Track** (Non-Referendum PEA)
 - Substantially complete

- **1900 Windows** (Non-Referendum) (Storm Damage)
 - Design phase has begun

Buildings & Grounds Supervisor Report (**DOCUMENT C**)

MOTION BY _____ SECONDED BY _____ to approve payment request Application #3 for the Referendum Roof Restoration Project at the Hamburg School, as submitted by Galia Construction, Inc. in the amount of \$115,947.50 (**DOCUMENT D**)

	Mr. Jones	Mr. Dreifus	Mrs. Ferguson	Mr. Frangipane	Mrs. Frayko	Mr. Gillen	Mrs. Grant	Mrs. Schels	Mrs. Tranes
YES									
NO									
ABSTAIN									

MOTION BY _____ SECONDED BY _____ to approve payment request Application #12 for the HVAC Project at the Hamburg School, as submitted by Thassian Mechanical Contracting, Inc. in the amount of 63,754.50 (**DOCUMENT E**)

	Mr. Jones	Mr. Dreifus	Mrs. Ferguson	Mr. Frangipane	Mrs. Frayko	Mr. Gillen	Mrs. Grant	Mrs. Schels	Mrs. Tranes
YES									
NO									
ABSTAIN									

Education & Policy

MOTION BY _____ SECONDED BY _____ to approve the second reading of the English Language Arts curriculum (includes updates aligned to the 2023 NJ Student Learning Standards) as depicted in **DOCUMENT F**.

	Mr. Jones	Mr. Dreifus	Mrs. Ferguson	Mr. Frangipane	Mrs. Frayko	Mr. Gillen	Mrs. Grant	Mrs. Schels	Mrs. Tranes
YES									
NO									
ABSTAIN									

MOTION BY _____ SECONDED BY _____ to approve the first reading of policy and regulations as follows (**DOCUMENT G**):

P/R 7100	Long Range Facilities Planning
P/R 7101	Educational Adequacy of Capital Projects
P/R 7102	Site Selection and Acquisition
P 7130	School Closing
P/R 7230	Gifts, Grants, and Donations
P7243	Supervision of Construction

P7300	Disposition of Property
P/R 7410	Maintenance and Repair
P/R 7420	Hygienic Management
P/R 7421	Indoor Air Quality Standards

	Mr. Jones	Mr. Dreifus	Mrs. Ferguson	Mr. Frangipane	Mrs. Frayko	Mr. Gillen	Mrs. Grant	Mrs. Schels	Mrs. Tranes
YES									
NO									
ABSTAIN									

MOTION BY _____ SECONDED BY _____ to approve the second reading of Policy 5440 (Honoring Student Achievement) and Regulation 2624 (Grading System), as depicted in **DOCUMENT H**.

	Mr. Jones	Mr. Dreifus	Mrs. Ferguson	Mr. Frangipane	Mrs. Frayko	Mr. Gillen	Mrs. Grant	Mrs. Schels	Mrs. Tranes
YES									
NO									
ABSTAIN									

Negotiations & Personnel

MOTION BY _____ SECONDED BY _____ to accept, with regret, the resignation of Donna Smith, paraprofessional.

	Mr. Jones	Mr. Dreifus	Mrs. Ferguson	Mr. Frangipane	Mrs. Frayko	Mr. Gillen	Mrs. Grant	Mrs. Schels	Mrs. Tranes
YES									
NO									
ABSTAIN									

MOTION BY _____ SECONDED BY _____ to amend the start date for Luis Barboza, Head Custodian, to October 14, 2024.

	Mr. Jones	Mr. Dreifus	Mrs. Ferguson	Mr. Frangipane	Mrs. Frayko	Mr. Gillen	Mrs. Grant	Mrs. Schels	Mrs. Tranes
YES									
NO									
ABSTAIN									

MOTION BY _____ SECONDED BY _____ to approve a-h:

- a) Co-Curricular: Ashley Outer, School Literary Magazine, at Step 1 (\$1,057) as noted in the HEA Collective Bargaining Agreement (2024-2027);
- b) Co-Curricular: Katrina Vinkman, Band, at Step 2 (\$1,394) as noted in the HEA Collective Bargaining Agreement (2024-2027);
- c) longevity payment (\$1,300) for Michael Blochinger as noted in the HEA Collective Bargaining Agreement (2024-2027);
- d) Mrs. Breitenbach to serve as official mentor to Mrs. Steinbach at a cost of \$550 to be paid by Hamburg School;
- e) Ms. Windish, to serve as unofficial mentor to Mrs. Antonucci at a cost of \$550 to be paid by Hamburg School;
- f) Mariah Martinez, substitute school nurse, pending paperwork.
- g) Suzanne Potter, substitute school nurse, pending paperwork.
- h) Allison Freeswick, substitute teacher & aide

Finance Committee

MOTION BY _____ SECONDED BY _____ to approve a-f:

- a) To approve the bills as presented on **DOCUMENT I**;
- b) To approve bills for the Cafeteria Account in the amount of \$0;
- c) To accept the Board Secretary’s and Treasurer’s reports for July 31 2024;
- d) To approve Transfers made by the Superintendent for August 31 2024, with fund 10 debits totaling \$0 and fund 20 transfer of \$0 and the Board acknowledges that these transfers may increase/decrease the maximum dollar limit established as part of the 2024-25 budget process for various professional services.
- e) Pursuant to N.J.A.C. 6A:23A-16.10, the Business Administrator/Board Secretary certifies that as of August 31 2024 no budgetary line-item account has been over-expended violating N.J.A.C. 6A:23-2.12(a).
- f) Pursuant to N.J.A.C. 6A:23A-16.10, the Board of Education certifies that no major account has been over-expended and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

	Mr. Jones	Mr. Dreifus	Mrs. Ferguson	Mr. Frangipane	Mrs. Frayko	Mr. Gillen	Mrs. Grant	Mrs. Schels	Mrs. Tranes
YES									
NO									
ABSTAIN									

OLD BUSINESS

NEW BUSINESS

To review the expense log and reporting requirements for the people attending the New Jersey School Boards Workshop October 21-23, 2024

BOARD SECRETARY’S REPORT

MOTION BY _____ SECONDED BY _____ to approve a-b:

- a) Parental Contract for Student Transportation Agreement for Student #7997438551 not to exceed \$3,859.20, for the period September 1, 2024 - June 30, 2025 (**DOCUMENT J**)
- b) Joint Transportation Agreement with Sussex County Regional Transportation Cooperative for the 2024-2025 school year with the following fee schedule (**DOCUMENT K**):

<u>Schedule Of Fees</u>	<u>Administrative Fees</u>
Special Education Routes:	4%
Public Routes:	2%
Non-Public Routes:	2%
Field Trips/Athletic Trips:	4%

	Mr. Jones	Mr. Dreifus	Mrs. Ferguson	Mr. Frangipane	Mrs. Frayko	Mr. Gillen	Mrs. Grant	Mrs. Schels	Mrs. Tranes
YES									
NO									
ABSTAIN									

SUPERINTENDENT’S REPORT

MOTION BY _____ SECONDED BY _____ to approve a - b:

- a) Safety Drill Report – September 2024

Type of Drill	Date	Time	Evacuation Time
Fire Evacuation Drill	9.11.2024	1:110 pm	5 min 28 sec
Shelter-in-PlaceDrill	9.19.2024	11:35 am	8 min

b) Use of Facilities

Vendor	Date	Time(s)	Location	Event
Wallkill Valley Coalition		3:00-4:00 PM	Library	Coalition Meetings

	Mr. Jones	Mr. Dreifus	Mrs. Ferguson	Mr. Frangipane	Mrs. Frayko	Mr. Gillen	Mrs. Grant	Mrs. Schels	Mrs. Tranes
YES									
NO									
ABSTAIN									

MOTION BY _____ SECONDED BY _____ to approve the Field Trip Approved List, as depicted in **DOCUMENT L.**

	Mr. Jones	Mr. Dreifus	Mrs. Ferguson	Mr. Frangipane	Mrs. Frayko	Mr. Gillen	Mrs. Grant	Mrs. Schels	Mrs. Tranes
YES									
NO									
ABSTAIN									

MOTION BY _____ SECONDED BY _____ to approve the following Field Trips:

10 October 2024	Pennings Orchard Warwick, NY	\$720 plus cost of transportation
17 October 2024	MS Summit Sparta, NJ	cost of transportation

	Mr. Jones	Mr. Dreifus	Mrs. Ferguson	Mr. Frangipane	Mrs. Frayko	Mr. Gillen	Mrs. Grant	Mrs. Schels	Mrs. Tranes
YES									
NO									
ABSTAIN									

MOTION BY _____ SECONDED BY _____ to approve the Paraprofessional Statement of Assurance as depicted in **DOCUMENT M**.

	Mr. Jones	Mr. Dreifus	Mrs. Ferguson	Mr. Frangipane	Mrs. Frayko	Mr. Gillen	Mrs. Grant	Mrs. Schels	Mrs. Tranes
YES									
NO									
ABSTAIN									

To Report:

Hamburg School Student Enrollment – September 2024 [Total = **240**]

	In District	Out of District	Choice Non-Public	Charter
Preschool	36			
Kindergarten	24			
Grade 1	23			
Grade 2	22			
Grade 3	31			
Grade 4	22		1	
Grade 5	23		2	
Grade 6	22		2	2
Grade 7	18	1	2	0
Grade 8	19	1	2	4
Total	240	2	9	6

- Hamburg School Committee Meetings (**DOCUMENT N**)
- Senior Program

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Meeting opened to the public for comment at _____ PM (VOICE VOTE)

Meeting closed to the public for comment at _____ PM (VOICE VOTE)

EXECUTIVE SESSION

MOTION BY _____ SECONDED BY _____ to adopt the following Executive Session

Resolution at _____PM

WHEREAS, pursuant to N.J.S.A. 10:4-12(b), the Board of Education may exclude the public from that portion of a public meeting at which the Board discusses any of the matters described at N.J.S.A. 10:4-12(b)(1)-(9);

NOW, THEREFORE, BE IT RESOLVED that the Board of Education shall forthwith enter into closed session to discuss the following matter(s) concerning:

- Matters rendered confidential by state or federal law
- Personnel
- Appointment of a public official
- Matters covered by the attorney-client privilege
- Pending or anticipated litigation**
- Pending or anticipated contract negotiations
- Protection of the safety or property of the public
- Matters which would constitute an unwarranted invasion of privacy
- Matters in which the release of information would impair a right to receive Funds from the United States Government
- Matters concerning collective negotiations and/or the negotiation of terms and Conditions of employment of employees of the Board of Education
- Possible imposition of a civil penalty or suspension

Be it further resolved that said discussion may be disclosed to the public when the reasons for discussing and acting upon it in closed session no longer exist.

MOTION BY _____ SECONDED BY _____ to exit Executive Session at _____PM

MOTION TO ADJOURN MEETING

MOTION BY _____ SECONDED BY _____ that the Board

adjourned the meeting at _____PM (Voice Vote)

MOTION BY _____ SECONDED BY _____ to approve instructional costs contracted with Educere for Student ID# **2029586** for SY 2024-2025 at a cost of \$2,744.50.

	Mr. Jones	Mr. Dreifus	Mrs. Ferguson	Mr. Frangipane	Mrs. Frayko	Mr. Gillen	Mrs. Grant	Mrs. Schels	Mrs. Tranes
Yes									
No									
Abstain									

MOTION BY _____ SECONDED BY _____ to approve items a-e:

a) Discipline

Grade	In School	Out of School	# Days
4th		X	2

b) Substitutes

Substitute Name	Position
Suzanne Potter	Substitute Nurse
Mariah Martinez	Substitute Nurse
Stephanie Douglas	Substitute Paraprofessional
Allison Freeswick	Substitute Teacher & Para

Report

- NJSLA Presentation (October 24, 2024)
- Chronic Absenteeism Improvement Plan (October 24, 2024)
- QSAC District Improvement Plan (October 24, 2024)