

**HAMBURG BOARD OF EDUCATION  
REORGANIZATIONAL MEETING AGENDA  
JANUARY 2, 2025  
6:30 PM in the Cafeteria**

**FLAG SALUTE & PLEDGE OF ALLEGIANCE**

**STATEMENT - OPEN PUBLIC MEETING**

This meeting is being conducted in compliance with the “Open Public Meeting Act Chapter 231—Public Laws of 1975.” Advance written notice of at least 48 hours was given specifying the time, date and to the extent known, the agenda, and stating whether formal action may or may not be taken and has been properly posted at the school, mailed to the Clerk/Administrator, mailed to the New Jersey Herald and the Sunday Herald.

**REORGANIZATION MEETING AGENDA**

The Board Secretary reviews with the Board, the Statement of Determination of the November 5, 2024 Annual School Election for the Board Members elected into office as listed in **DOCUMENT A**.

The Board Secretary administers the oath to and swears in new elected Board members, as follows:

**Three Year Term [2025, 2026 and 2027]**

- Mr. Robert Walsh, Mr. Michael Frangipane and Mrs. Kelly Tranes

**ROLL CALL**

	Mr. Jones	Mr. Dreifus	Mrs. Ferguson	Mr. Frangipane	Mrs. Frayko	Mr. Gillen	Mrs. Schels	Mrs. Tranes	Mr. Walsh
Present									
Absent									

The Board Secretary asks for nominations for President.  
The meeting is turned over to the president.  
The President asks for nominations for Vice President.

**MISSION STATEMENT**

The mission of the Hamburg Public School District is to provide an education, which will enable students to acquire the knowledge, skills, and values necessary to become contributing members of society.

The educational program will enable each student to develop emotionally, socially, psychologically, and cognitively within his or her abilities and interests.

The mission of the Hamburg Public School District, therefore, is to develop an educational program that is under constant evaluation, allows all students to achieve the New Jersey Student Learning Standards at all grade levels, and is dedicated to providing experiences relative to the demands of modern society in an effort to best prepare our students to meet with success and grand achievements in the 21st century.

**OPEN TO THE PUBLIC**

*At this time, members of the public are invited to address the Board. Please note that public comments on the agenda items will be made in accordance with Policy 0167 – Public Presentation at Board Meetings. Each statement made by all participants may be limited to three minutes in duration. If you would like to address the Board, state your name and address before making your statement to the Board.*

**Meeting opened to the public for comment at \_\_\_\_\_ PM (VOICE VOTE)**

**Meeting closed to the public for comment at \_\_\_\_\_ PM (VOICE VOTE)**

	Mr. Jones	Mr. Dreifus	Mrs. Ferguson	Mr. Frangipane	Mrs. Frayko	Mr. Gillen	Mrs. Schels	Mrs. Tranes	Mr. Walsh
YES									
NO									
ABSTAIN									

**MOTION BY \_\_\_\_\_ SECONDED BY \_\_\_\_\_** to approve the Annual Designations [A through D]:

**ANNUAL DESIGNATIONS**

- A. To designate the following banks as depositories:
  - TD Bank, Franklin, NJ
  - Provident Bank, Franklin, NJ
  - NJ Cash Management Fund, Trenton, NJ
  
- B. To designate the following officers to sign against the accounts of the Board of Education as follows:

General/Bond/Flex Spend & P/R Deduct  
 President or Vice President  
 Secretary  
 Treasurer

Activities  
 Secretary  
 CSA or VP

Food Service  
 Secretary  
 Treasurer

Payroll  
 Treasurer or  
 Secretary

- C. To designate AXA/Equitable, Lincoln National Life Insurance Company and Lincoln Investment Planning, Inc. as 403(b)/Tax Shelter vendors/providers.
- D. To designate the New Jersey Herald and the Sunday Herald as the official newspaper for advertising and for public notices and njhire.com for various employment ads.

	Mr. Jones	Mr. Dreifus	Mrs. Ferguson	Mr. Frangipane	Mrs. Frayko	Mr. Gillen	Mrs. Schels	Mrs. Tranes	Mr. Walsh
Present									
Absent									

**MOTION BY \_\_\_\_\_ SECONDED BY \_\_\_\_\_** to approve the 2025 Miscellaneous Annual Adoptions/Appointments [A through F]:

- A. To readopt the existing Board Bylaws and Policy Manual.
- B. To readopt any existing contracts and agreements to which the Board is a party and where continuation is not authorized by law.
- C. To review and to adopt the Board Member Code of Ethics (**DOCUMENT B**) and for the individual board members to sign an acknowledgement of receipt of the Board Members Code of Ethics.
- D. To adopt the existing Curriculum Guides and Curriculum textbooks.
- E. To establish a Petty Cash Account in the amount of \$200 and to appoint Barbara Hasbrouck as Custodian of the Petty Cash Account.
- F. To appoint the Business Administrator/Board Secretary as the Public Agency Compliance Officer (per Affirmative Action requirements).

	Mr. Jones	Mr. Dreifus	Mrs. Ferguson	Mr. Frangipane	Mrs. Frayko	Mr. Gillen	Mrs. Schels	Mrs. Tranes	Mr. Walsh
Present									
Absent									

**COMMITTEE REPORTS**

**State & County School Boards**

**Sussex County Educational Services Commission**

**Liaison with the Hamburg Borough Council**

**Building & Grounds**

**Education & Policy**

**Finance Committee**

**OLD BUSINESS**

**NEW BUSINESS**

**BOARD SECRETARY'S REPORT**

To review with the Board the Board member training requirements.

**SUPERINTENDENT'S REPORT**

**OPEN TO THE PUBLIC**

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**Meeting closed to the public for comment at \_\_\_\_\_ PM (VOICE VOTE)**

**MOTION TO ADJOURN MEETING**

**MOTION BY \_\_\_\_\_ SECONDED BY \_\_\_\_\_ that the Board**

**adjourned the meeting at \_\_\_\_ PM (Voice Vote)**