

**HAMBURG BOARD OF EDUCATION
REGULAR MEETING AGENDA
JANUARY 23, 2025
6:30 PM in the Cafeteria**

FLAG SALUTE & PLEDGE OF ALLEGIANCE

STATEMENT - OPEN PUBLIC MEETING

This meeting is being conducted in compliance with the “Open Public Meeting Act Chapter 231—Public Laws of 1975.” Advance written notice of at least 48 hours was given specifying the time, date and to the extent known, the agenda, and stating whether formal action may or may not be taken and has been properly posted at the school, mailed to the Clerk/Administrator, mailed to the New Jersey Herald, the Star Ledger and the Sunday Herald.

The Board Secretary to administer the Oath of Office/Swear-in Mr. Walsh.

ROLL CALL

	Mr. Jones	Mr. Dreifus	Mrs. Ferguson	Mr. Frangipane	Mrs. Frayko	Mr. Gillen	Mrs. Schels	Mrs. Tranes	Mr. Walsh
Present									
Absent									

MISSION STATEMENT

The mission of the Hamburg Public School District is to provide an education, which will enable students to acquire the knowledge, skills, and values necessary to become contributing members of society.

The educational program will enable each student to develop emotionally, socially, psychologically, and cognitively within his or her abilities and interests.

The mission of the Hamburg Public School District, therefore, is to develop an educational program that is under constant evaluation, allows all students to achieve the New Jersey Student Learning Standards at all grade levels, and is dedicated to providing experiences relative to the demands of modern society in an effort to best prepare our students to meet with success and grand achievements in the 21st century.

APPROVAL OF MINUTES

MOTION BY _____ SECONDED BY _____ to approve the Regular meeting minutes of the **December 19, 2024** Board meeting (**DOCUMENT A**).

	Mr. Jones	Mr. Dreifus	Mrs. Ferguson	Mr. Frangipane	Mrs. Frayko	Mr. Gillen	Mrs. Schels	Mrs. Tranes	Mr. Walsh
YES									
NO									
ABSTAIN									

MOTION BY _____ SECONDED BY _____ to approve the Reorganization meeting minutes of the **January 2, 2025** Board meeting (**DOCUMENT B**).

	Mr. Jones	Mr. Dreifus	Mrs. Ferguson	Mr. Frangipane	Mrs. Frayko	Mr. Gillen	Mrs. Schels	Mrs. Tranes	Mr. Walsh
YES									
NO									
ABSTAIN									

PRESENTATIONS

- **Student Spotlight**
 - Preschool-Grade 1: Valerie Munoz Mora
 - Grades 2-4: Justin Carroll
 - Grades 5-8: Amber Koltzan

CORRESPONDENCE

- None

OPEN TO THE PUBLIC

At this time, members of the public are invited to address the Board. Please note that public comments on the agenda items will be made in accordance with Policy 0167 – Public Presentation at Board Meetings. Each statement made by all participants may be limited to three minutes in duration. If you would like to address the Board, state your name and address before making your statement to the Board.

Meeting opened to the public for comment at _____ PM **(VOICE VOTE)**

Meeting closed to the public for comment at _____ PM **(VOICE VOTE)**

COMMITTEE REPORTS

State & County School Boards

Sussex County Educational Services Commission

Liaison with the Hamburg Borough Council

Building & Grounds

Ongoing Projects

- Phase 3 Referendum Foam Roof

Education & Policy

MOTION BY _____ SECONDED BY _____ to approve the second reading of policy and regulations as follows (DOCUMENT C**):**

P/R 8431	Preparedness for Toxic Hazard
P/R 8441	Care of Injured and Ill Persons
P 8442	Reporting Accidents
P/R 8451	Control of Communicable Disease
P 8453	HIV / AIDS
P 8454	Management of Pediculosis (Policy Update)
P/R 8461	Reporting Violence, Vandalism, HIB, Alcohol, and Drug Abuse)
P/R 8462	Reporting Potentially Missing or Abused Children
P/R 8464	Missing Children
P/R 8465	Bias Crimes and Bias Related Acts
P/R 8467	Weapons
P 8468	Crisis Response

	Mr. Jones	Mr. Dreifus	Mrs. Ferguson	Mr. Frangipane	Mrs. Frayko	Mr. Gillen	Mrs. Schels	Mrs. Tranes	Mr. Walsh
YES									
NO									
ABSTAIN									

MOTION BY _____ SECONDED BY _____ to approve the first reading of policy and regulations as follows (**DOCUMENT D**):

P 8500	Food Services
P 8505	Wellness Policy / Nutrient Standards for Meals and Other Foods
P 8506	School Lunch Program Biosecurity Plan
P 8507	Breakfast Offer versus Serve
P 8508	Lunch Offer versus Serve
P 8540	School Nutrition Programs
R 8540	Free and Reduced Rate Meals
P 8550	Outstanding Food Service Charges
P 8561	Procurement Procedures for School Nutrition Programs
P 8600	Transportations
R 8600	Student Transportation
P 8601	Student Supervision after School Dismissal
P 8630	Bus Driver / Bus Aide Responsibility
R 8630	Emergency School Bus Procedures
P 8670	Transportation of Disabled Students

	Mr. Jones	Mr. Dreifus	Mrs. Ferguson	Mr. Frangipane	Mrs. Frayko	Mr. Gillen	Mrs. Schels	Mrs. Tranes	Mr. Walsh
YES									
NO									
ABSTAIN									

Negotiations & Personnel

Finance Committee

MOTION BY _____ SECONDED BY _____ to approve a-f:

- a) To approve the bills as presented in **DOCUMENT R**.
- b) To approve bills for the Cafeteria Account in the amount of **\$31,094.60 (DOCUMENT S)**;
- c) To accept the Board Secretary’s and Treasurer’s reports for December 31, 2024 (**DOCUMENT T**);
- d) To approve Transfers made by the Superintendent for December 31, 2024, with fund 10 debits totaling **\$3,025.60** and fund 20 transfer of \$0 depicted in **DOCUMENT E** and the

Board acknowledges that these transfers may increase/decrease the maximum dollar limit established as part of the 2024-25 budget process for various professional services.

- e) Pursuant to N.J.A.C. 6A:23A-16.10, the Business Administrator/Board Secretary certifies that as of December 31, 2024 no budgetary line-item account has been over-expended violating N.J.A.C. 6A:23-2.12(a).
- f) Pursuant to N.J.A.C. 6A:23A-16.10, the Board of Education certifies that no major account has been over-expended and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

	Mr. Jones	Mr. Dreifus	Mrs. Ferguson	Mr. Frangipane	Mrs. Frayko	Mr. Gillen	Mrs. Schels	Mrs. Tranes	Mr. Walsh
YES									
NO									
ABSTAIN									

OLD BUSINESS

NEW BUSINESS

BOARD SECRETARY'S REPORT

To review with the Board the timeline/deadline for the filing of the School Ethics Financial Disclosure Statements.

MOTION BY _____ SECONDED BY _____ to approve:

- a) The increasing of the hourly rate for substitute aides, substitute custodians [minors] and any other substitute employees, effective January 1, 2025 to \$15.49 per hour, as required by the State of New Jersey's minimum wage increase.
- b) To designate the Star Ledger as the official newspaper for advertising and for public notices.

	Mr. Jones	Mr. Dreifus	Mrs. Ferguson	Mr. Frangipane	Mrs. Frayko	Mr. Gillen	Mrs. Schels	Mrs. Tranes	Mr. Walsh
YES									
NO									
ABSTAIN									

SUPERINTENDENT’S REPORT

MOTION BY _____ SECONDED BY _____ to approve a - f:

a) Safety Drill Report – January 2025

Type of Drill	Date	Time	Evacuation Time
Evacuation Fire Drill	12/17/2024	1:30pm	9 min

b) Discipline / Suspensions

Grade	In School	Out of School	Days
8		X	2

c) Harassment, Intimidation and Bullying (HIB) Report – January 2025

Month	# Incidents Investigated	# Incidents HIB Confirmed	Remediation (Y/N)	Discipline (Y/N)	Preliminary Determination
September	0	0	N/A	N/A	
October	3	1	Y	Y	
November	3	2	Y	Y	
December	0	0	N/A	N/A	1
January	1	1	Y	Y	
TOTAL	7	4			

d) Professional Development

Staff Member	Date	Activity	Cost
Sylvester	1/8/25	Dreams Interest Session	\$0 - Virtual
Conklyn	1/8/25	Dreams Interest Session	\$0 - Virtual
Garris	1/8/25	Dreams Interest Session	\$0 - Virtual

e) Field Trip[s]

Date	Gr.	Destination	Cost
1/28/25	8	District Chorus All-day rehearsal	\$0-bus shared w/H’dystn
1/21/25	5	Wallkill Valley Spelling Bee @ WVRHS	\$0

f) Use of Facilities

Name	Dates
Wallkill Basketball	February 14 and 28, 2025

	Mr. Jones	Mr. Dreifus	Mrs. Ferguson	Mr. Frangipane	Mrs. Frayko	Mr. Gillen	Mrs. Schels	Mrs. Tranes	Mr. Walsh
YES									
NO									
ABSTAIN									

MOTION BY _____ SECONDED BY _____ to appoint Mr. Baumgartner as the District’s Wellness Policy Coordinator as per Policy 8505 (Wellness Policy / Nutrient Standards for Meals and Other Foods).

	Mr. Jones	Mr. Dreifus	Mrs. Ferguson	Mr. Frangipane	Mrs. Frayko	Mr. Gillen	Mrs. Schels	Mrs. Tranes	Mr. Walsh
YES									
NO									
ABSTAIN									

MOTION BY _____ SECONDED BY _____ to approve a-b:

- a) Washington Township (Warren County) Dog License 2025 (**DOCUMENT F**)
- b) Bright and Beautiful Therapy Dog Renewal (**DOCUMENT G**)

	Mr. Jones	Mr. Dreifus	Mrs. Ferguson	Mr. Frangipane	Mrs. Frayko	Mr. Gillen	Mrs. Schels	Mrs. Tranes	Mr. Walsh
YES									
NO									
ABSTAIN									

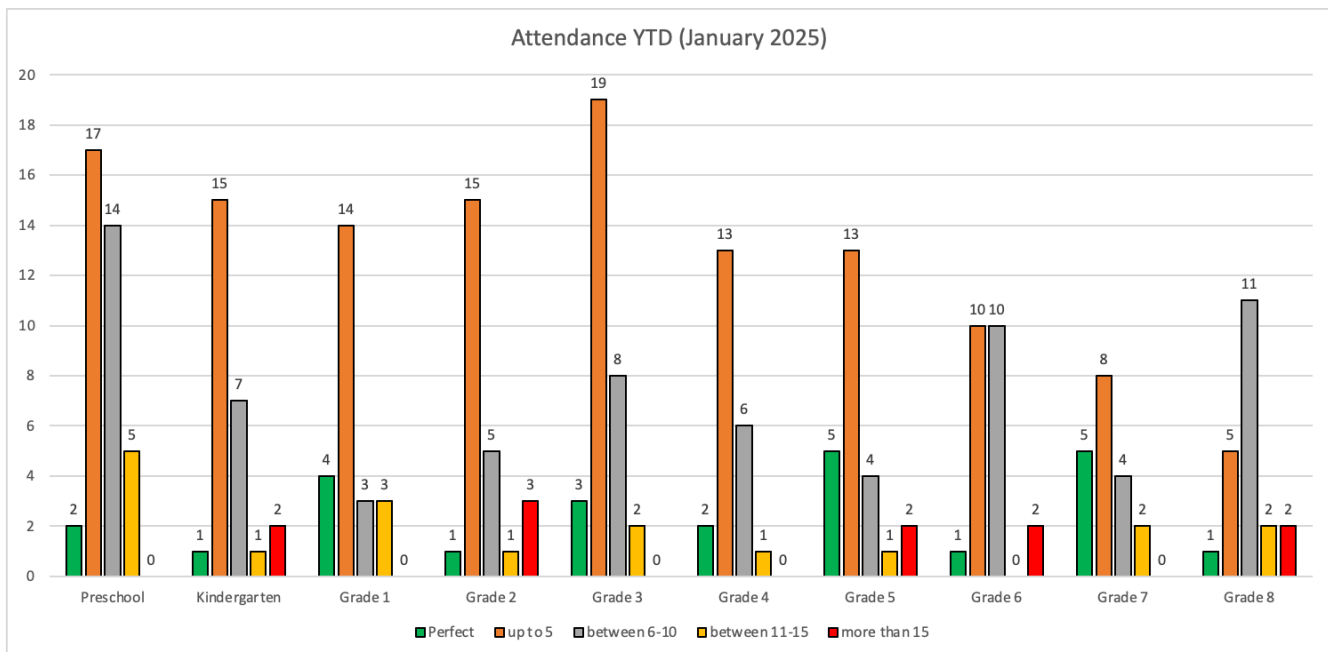
To

Report:

- Hamburg School Student Enrollment – January 2025 [Total = 255]

	In District	Out of District	Choice Non-Public	Charter
Preschool	38			
Kindergarten	26			
Grade 1	24			
Grade 2	25			
Grade 3	32			
Grade 4	22		1	
Grade 5	25		2	
Grade 6	23		2	3
Grade 7	19	1	2	1
Grade 8	21	1	2	4
Total	255	2	9	8

- Hamburg School Chronic Absenteeism – January 2025



- 2024-2025 Goals Update #2 (**DOCUMENT H**)
- Biannual Statement of Assurance Regarding the Use of Paraprofessional Staff (**DOCUMENT I**)
- Preschool influenza immunizations - 100% compliance
- NJDOE Approval Letter LIEP Plan 2024-2027 (**DOCUMENT J**)
- Hamburg BOE Committee Updates (2024-2025) (**DOCUMENT K**)
- Promising Practices Excerpt (**DOCUMENT L**)
- Civil Rights Data Record of Certification (**DOCUMENT M**)

- Title IX Regulations Update (**DOCUMENT N**)
- Security Grant Regret Letter (**DOCUMENT O**)
- Regionalization Study Outline Update (**DOCUMENT P**)
- State Assessment Comparison (2017-18 to 2023-24) (**DOCUMENT Q in the Google Drive**)
 - This complimentary LinkIt! report uses publicly available NJSLA data released by the state. The analyses compare our district’s 5-year achievement and growth to various peer groups, including:
 - Districts with similar Free/Reduced Lunch populations
 - Districts in historical District Factor Group (DE)
 - Districts in Sussex County
 - All districts in New Jersey

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Meeting opened to the public for comment at _____ PM (VOICE VOTE)

Meeting closed to the public for comment at _____ PM (VOICE VOTE)

EXECUTIVE SESSION

MOTION BY _____ SECONDED BY _____ to adopt the following Executive Session

Resolution at _____ PM

WHEREAS, pursuant to N.J.S.A. 10:4-12(b), the Board of Education may exclude the public from that portion of a public meeting at which the Board discusses any of the matters described at N.J.S.A. 10:4-12(b)(1)-(9);

NOW, THEREFORE, BE IT RESOLVED that the Board of Education shall forthwith enter into closed session to discuss the following matter(s) concerning:

- Matters rendered confidential by state or federal law
- Personnel
- Appointment of a public official
- Matters covered by the attorney-client privilege
- Pending or anticipated litigation
- Pending or anticipated contract negotiations
- Protection of the safety or property of the public
- Matters which would constitute an unwarranted invasion of privacy

- [] Matters in which the release of information would impair a right to receive Funds from the United States Government
- [] Matters concerning collective negotiations and/or the negotiation of terms and Conditions of employment of employees of the Board of Education
- [] Possible imposition of a civil penalty or suspension

Be it further resolved that said discussion may be disclosed to the public when the reasons for discussing and acting upon it in closed session no longer exist.

MOTION BY _____ SECONDED BY _____ to exit Executive Session at _____ PM

MOTION TO ADJOURN MEETING

**MOTION BY _____ SECONDED BY _____ that the Board
adjourned the meeting at _____ PM (Voice Vote)**